



**CoC Standards, Compliance, and Funding
Committee
Minutes
April 30th, 2026
1:00pm - 2:20 pm**

[Join Zoom Meeting](#)

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Meeting ID: 846 9626 1393

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **CoC, Standards, Compliance, and Funding Committee Google Drive:**
https://drive.google.com/drive/folders/1ZcUw-W73sqkW7AS8tHp3ed-NCaZHnEi2?usp=drive_link
- **CoC Standards, Compliance, and Funding Committee Webpage:**
<https://everyonehome.org/about/committees/coc-standards-compliance-and-funding-committee/>
- **Acronyms and Glossary:** <https://everyonehome.org/main/continuum-of-care/coc-member-resources/>
- **Alameda County Data Dashboard:**
https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of the CoC Standards, Compliance, and Funding (SCF) Committee will be to support preparation of applications for CoC funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8. You can learn more about the Committee Purpose [here](#).

Meeting Purpose / Overview

During the April meeting of the Standards, Compliance, and Funding (SCF) Committee, the Committee Members will vote to approve the CoC wide Evaluation Definitions. The committee will also receive a presentation from Riley Wilkerson of H&H on the Collaborative Applicant Self – Evaluation.

Agenda

<p>1) Welcome, Introductions, and Icebreaker</p> <ul style="list-style-type: none"> a) Lyn Nesbitt (Homebase) led the Committee through the following: <ul style="list-style-type: none"> i) Committee Agreements ii) Agenda iii) Icebreaker
<p>2) Approval of Minutes</p> <ul style="list-style-type: none"> a) Minutes from March 5th, 2026 approved.
<p>3) CoC SCF Committee Public Comment</p> <ul style="list-style-type: none"> a) No public comment.
<p>4) System Announcements</p> <ul style="list-style-type: none"> a) Leadership Board has an open seat for a service provider, open until May 7th. b) The EveryOne Home Spring Community Meeting is taking place on May 27th, please register to attend by May 15th.
<p>5) Evidence Based Solutions Committee (ESC) Update (Ms. Shelley Gonzalez and Sunita Garrett)</p> <ul style="list-style-type: none"> a) Agenda item skipped as presenters were not able to attend.
<p>6) Action Item: Evaluation Definition Project: Feedback on Definitions</p> <ul style="list-style-type: none"> a) The SCF Committee has been working on the Evaluation Definitions Project. Through this project, the Committee recommends that the Leadership Board adopt CoC-wide definitions for the following evaluation terms: Exceeds Expectations, Meets Expectations, and Needs Improvement. The purpose of this project is to create consistency, understanding, and transparency among evaluators, those being evaluated, and the community reviewing evaluation results. b) During the December 4th 2025 meeting, Committee members began discussing project planning for this project. Homebase drafted the Evaluation Definitions Project Plan based off feedback from committee members in the previous meeting and has shared it with the Committee members for feedback. Homebase also drafted focus group questions and shared them with the Committee members for feedback. c) Between December 2025 – February 2026, Homebase and the SCF Committee co-chairs have: <ul style="list-style-type: none"> i) Reached out to Alameda County leads for Coordinated Entry, the Collaborative Applicant and HMIS for feedback on the evaluation definitions ii) Met with the HMIS, and ESC Committees for feedback on the evaluation definitions d) All feedback is documented here as it was received. e) During the March SCF Committee meeting, Committee Members edited evaluation definitions informed by feedback received from Alameda County leads for Coordinated Entry, the Collaborative Applicant, HMIS and the HMIS

and ESC committees. Members determined that no additional focus groups or other forms of engagement are necessary for the project.

- f) After a discussion of the definitions and edits, the Committee members came to these finalized versions:
- i) Exceeds Deliverables: Achieves all required standards and responsibilities laid out in the project scope or contractual obligations and demonstrates clear added value, such as:
 - (1) Implementing improvements,
 - (2) Going beyond scope,
 - (3) Modeling best practices, including partnership and collaboration, that advance system goals,
 - (4) Engaging in collaborative efforts when possible, and
 - (5) Going beyond target numerical deliverables (when applicable).
 - ii) Meets Expectations/Deliverables: Achieves all required standards, fulfills responsibilities, and meets target numerical deliverables (if applicable) as defined by project scope or contractual obligations.
 - iii) Needs Improvement: Does not consistently meet required standards or deliverables; improvement plans should be developed and monitored.

Action I.

i. Ray Corona motioned to approve the finalized evaluation definitions. Lindal Sambrook seconded.

ii. No further discussion.

iii. Roll Call Vote:

YES: Jennifer Lucky, Riley Wilkerson, Josh Jacobs, Stanley Wong, C'Mone Falls, Tunisia Owens, Ivan Ortiz, Lindal Sambrook, Ray Corona

No: None

Abstain: None

iv. Motion passes with 9 yes votes, 0 noes, 0 abstains.

7) Report out on the Collaborative Applicant Self – Evaluation (Riley Wilkerson, Alameda County Health, Housing & Homelessness)

a) Here are background materials around the collaborative applicant self-evaluation:

- [Collaborative Applicant Memorandum of Understanding \(MOU\)](#)
- [Collaborative Applicant MOU Frequently Asked Questions \(FAQ\)](#)
- [Collaborative Applicant Evaluation FAQ](#)
- [Collaborative Applicant Evaluation Template](#)

b) Riley Wilkerson presented on the following items:

- i) Definition of a collaborative applicant and their role in the Continuum of Care: The Collaborative Applicant is the entity the CoC designates to submit the annual CoC Program Competition application and apply for planning funds on its behalf. The entity must be an eligible applicant, which includes a private nonprofit organization, State or local government, or an instrumentality of State or local government. HUD has not set a process CoCs must follow to select a Collaborative Applicant.

Rather, the CoC must determine a process to make this decision and formalize it in its governance charter. A CoC does have the option to change its Collaborative Applicant at any time so long as the CoC follows its written process. Although the CoC designates a Collaborative Applicant to submit an application, it retains the responsibility of the application, including approving it for submission. ([link here](#))

- ii) Riley shared that Alameda County Housing and Community Development (HCD) used to fill this role, but it switched over to Alameda County Health, Housing & Homelessness (H&H) about 3 years ago.
- iii) Another role of the Collaborative Applicant is contracting with Homebase to do a number of things, such as evaluations. The completed application that is being shared today is a self-evaluation about how well the collaborative applicant (H&H) is doing it's job.
- iv) There was a question clarifying if this evaluation was about individual grantees under the collaborative applicant; Riley clarified this evaluation was just about the overall duties of the collaborative applicant and not individual grantees in the Continuum of Care.
- c) Riley walked the Committee through [Completed Collaborative Applicant Self-Evaluation](#) itself and what goes into each responsibility. H&H is currently meeting expectations in every category, there are no current areas of concern or sections needing improvement.
- d) There was a question about the 2026 NOFO during Riley's presentation, but it had not been released at the time of the meeting so there wasn't anything to share about the timeline or requirements.

8) Closing

- a) **There will no meeting in May or June. Meetings will resume July 2nd.**
- b) As the meeting was wrapping up, a community member asked about how to turn her private property units into housing for people in recovery or returning from incarceration. Jen Lucky directed this community member to the flexible subsidy pool program, Riley also provided his contact information so they could talk more about her options over email.
- c) Jen shared other resources here:
 - i) <https://health.alamedacountyca.gov/program/flexible-housing-subsidy-pool/>
 - ii) <https://health.alamedacountyca.gov/program/property-owner-engagement-program/>
 - iii) Abode: Phone: 1-800-811-0393, Email: landlords@abode.org, Website: <https://abode.org/landlords>

Committee Members

Ivan Ortiz	Operation Dignity	Present
Jennifer Lucky	Alameda County Health Housing and Homelessness (H&H), Committee Co-Chair	Present
Josh Jacobs	City of Berkeley	Present

Marcell Lloyd	St. Vincent De Paul	Absent
Ray Corona	Community Member, Committee Co-Chair	Present
Riley Wilkerson	Alameda County Health Housing and Homelessness (H&H)	Present
Ms. Shelley Gonzalez	Leadership Board, Evidence-Based Solutions Committee (ESC) Liaison	Absent
Stanley Wong	City of Oakland	Present
Sunita Garrett	Community Member, Evidence-Based Solutions Committee (ESC) Liaison	Absent
Tunisia Owens	Family Violence Law Center	Present
Varon Brown	Emerging Leaders	Absent
C'Mone Falls	City of Alameda	Present
Erik Martinez	Alameda County Office of Education	Absent
Lindal Sambrook	Satellite Affordable Housing Associates	Present

Committee Agreements

1. The first time you speak, state your name, preferred pronouns, and where you live/organization or agency affiliation.
2. Seek first to understand, not to be understood.
3. At the start of each agenda item, the facilitator will name the time allotted for discussion. Speakers will have 90 seconds, with a visible on-screen timer; a chime will sound with 10 seconds remaining. If you have additional thoughts, please share them in the chat. The facilitator may gently interrupt to maintain order and honor the speaking queue.
4. One person speaks at a time.
5. This is a public discussion, not a debate.
6. Everyone is encouraged to participate.
7. No one or two individuals should dominate a discussion.
8. Listen to and respect other points of view.
9. Do your best to understand the pros and cons of every option.

Meeting recording can be found [here](#)

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