



Outreach, Access, and Coordination Committee
May 13, 2026
2:00PM – 3:40PM

Draft Minutes

Link to Zoom Meeting
Meeting ID: 86902912480

Join by Phone:
+16694449171,,86902912480# US
+16699006833,,86902912480# US (San Jose)

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google Drive folder** for the Outreach, Access, and Coordination (OAC) Committee: https://drive.google.com/drive/folders/1XydfAT-_booxFXw5eg3fmv_ZeXWhlrB9?usp=drive_link
- **Website page** (on EveryOne Home website) for the OAC Committee: <https://everyonehome.org/about/committees/outreach-access-coordination/>
- **Acronyms and Glossary:** <https://everyonehome.org/main/continuum-of-care/coc-member-resources/>

Committee Purpose

The purpose of the Outreach, Access, and Coordination (OAC) Committee is to ensure that people experiencing homelessness receive available services tailored to their individual needs, and that the system offers welcoming and effective points of engagement. The Committee will coordinate, monitor, and improve the quality and effectiveness of outreach, coordinated entry and other services that connect people to the homelessness response system and mainstream or other community services. Learn more about the purpose of this committee [here](#).

Meeting Purpose/Overview

The purpose of the May OAC Committee meeting was to: 1) Review and approve the 2026 workplan, 2) approve additions to Committee agreements, 3) approve Annual

review of Coordinated Entry policies, 4) Discuss what kinds of ongoing data reports the Committee would like to receive from coordinated entry and other sectors of Alameda County Health, Housing, and Homelessness related to the OAC.

Agenda Items

<p>1. Welcome, Introductions, and Icebreaker (Kate Hart, Co-Chair)</p>
<p>2. Approval of Minutes, April 8th, 2026 (Kate Hart, Co-Chair)</p> <p>a. Minutes approved.</p>
<p>3. Public Comment (Kate Hart, Co-Chair)</p> <p>a. No public comment.</p>
<p>4. Homeless Response System Updates or Urgent Items (All)</p> <p>a. Save the date for the Spring Community Meeting, virtual and in-person – May 27th</p> <p>b. Committee <u>applications</u> are now open – due April 13 for most seats, due May 14th for youth seats</p> <p>c. Amy announced a press conference scheduled for the following Tuesday at 11:30 AM to share initial results from the 2026 Point-in-Time count. A full report with detailed survey data is expected later in the summer.</p>
<p>5. Evidence-Based Solutions Committee Report Out (Marcela Munoz, ESC Liaison)</p> <p>a. No report out.</p>
<p>6. Approved: 2026 Workplan (Kate Hart, Amy Cole-Bloom, co-chair) Link to workplan here.</p> <p>a. Discussion:</p> <p>i. Courtney noted that the work plan lacked the same level of specificity found in the Coordinated Entry System (CES) policy update documents. She questioned when and how that detail would be incorporated into the broader work plan.</p> <p>ii. Amy proposed that the work plan be a standing "living document" reviewed at every meeting, which would the committee to update it via consensus for minor changes or formal motions for substantive shifts in scope or timelines.</p> <p>b. Approved: The motion passed with 8 yes votes, 0 no votes, and 0 abstentions.</p>
<p>7. Approved: Updated Committee Agreements (Amy Cole-Bloom, Kate Hart; co-chair)</p>

- a. At the February meeting, OAC Committee members discussed additions to their Committee Agreements as part of their annual review. The proposed additions included new standards for timekeeping, such as encouraging 90-second contributions and ensuring everyone has a chance to share once before anyone speaks a second time. The use of Zoom timers was also discussed as a tool to help maintain these standards.
- b. Discussion:
 - i. The discussion focused on making the agreements more explicit and ensuring they applied to everyone in attendance, not just voting members.
 - ii. To avoid ambiguity, the committee agreed to add an overarching statement at the top of the agreements explicitly stating they apply to everyone, regardless of their status as a voting member.
 - iii. There was a specific request from Ray, which the committee accepted, to add an example to one of the prior slides to better illustrate the agreements.
 - iv. Jenn requested clarification on whether asking a clarifying question would count toward the proposed 90-second time limit for contributions. There was consensus that supported the idea that clarifying questions are a distinct and should be accommodated to ensure everyone can participate fully.
- c. **Approved: The motion was passed with 8 yes votes, 0 no votes, and 0 abstentions.**

8. Approved: Annual updates to Coordinated Entry Policies, CE Grievance Policy, and Housing Problem Solving Policy (Anna Fellers, Alameda County Health, Housing and Homelessness)

- a. At the April meeting, Anna gave an in-depth review of the proposed changes to the Coordinated Entry Policies, the Coordinated Entry Grievance Policy, and the Housing Problem Solving Policy. Committee members were asked to review the policy updates between meetings.
- b. Discussion:
 - i. Discussion occurred regarding virtual and in-person coordination at sites to ensure services are accessible.
 - ii. Jenn raised concerns about the physical accessibility of Housing Resource Centers, citing instances where wheelchair lifts were broken. Anna acknowledged that while sites are checked initially, there is a need for better ongoing monitoring of these facilities.
 - iii. Nic inquired about how recommendations from the Focus Strategies equity analysis were being addressed. Anna noted that the committee is working to ensure that policy "tweaks" for one population do not have unintended negative consequences for another, aiming for a "holistically equitable" system.
- c. **Approved: The motion was passed with 8 yes votes, 0 no votes, and 0 abstentions.**

9. Discussion: Upcoming Data Reports (Amy Cole-Bloom, co-chair)

- a. Starting in a few months, Alameda County Health, Housing and Homelessness will begin giving the OAC Committee a quarterly update on different coordinated entry data points, outcomes, and trends. Amy shared what kinds of data has been shared with the Committee in the past, but attendees will then have the chance to share what types of data they are interested in hearing about.
- b. Discussion:
 - i. Amy proposed moving to quarterly data reviews rather than monthly ones. She explained that monthly data often contains too much "noise" and lacks the reliability needed to show meaningful trends. Quarterly reviews will allow for a more stable analysis of system performance and demographic factors
 - ii. Ms. Veronica emphasized the importance of tracking not just who gets housed, but who stays housed. She requested data on long-term outcomes to see who is surviving and thriving after receiving resources.
 - iii. Courtney suggested tracking the specific results of programs authorized by the committee, such as the open-house referral model for shelters, to evaluate their direct impact on housing numbers.
 - iv. There was a request for data broken down by districts or regions to understand how different areas of the county are being served.
 - v. Amy noted that that H&H is planning to increase staff capacity to conduct more frequent site visits and deeper trainings for Housing Resource Centers (HRCs) to improve data quality and accountability.

10. Closing & Agenda look ahead (Kate, Amy, co-chairs)

- a. There will be no OAC meeting in June. The next OAC Committee meeting will be Wednesday, July 8th.
- b. Committee members can send agenda requests to alameda@homebaseccc.org.
- c. Committee members are also encouraged to look over the [workplan](#) to preview upcoming agenda items.

Community Agreements for All Committee Members

1. Each meeting starts with space for introductions: committee purpose, purpose of meeting, who is in the room, and an icebreaker (optional in the chat).
 - a. When you first speak: state your name, preferred pronouns, where you live or work, and your organization, agency, or general affiliation.
2. Committees have agendas and goals based on the committee's work plan. We all agree to stick to the agenda as much as possible.
 - a. Agenda items will be explained in the context of the committee's workplan and/or the CoC's work at large.
 - b. If other items arise, they will be tabled for future agendas.
 - c. The committee can decide as a group whether a non-agendized item should be discussed at a future meeting or whether it's not a topic for that committee to tackle.

3. Explain acronyms the first time they are introduced, and maybe say the whole word within the acronym, and then the acronym as a reminder for the first few meetings.
4. Everyone is encouraged to participate.
 - a. One person speaks at a time.
 - b. No one or two individuals should dominate a discussion.
5. Seek first to understand.
 - a. Listen to and respect other points of view.
 - b. Do your best to understand the pros and cons of every option.
 - c. This is a public discussion, not a debate.
6. If someone needs to be reminded of the community agreements, remind them to assume good intentions and handle each other with grace.
7. Need to work from a trauma centered perspective.

Committee Members

Amy Cole-Bloom	Alameda County Health Housing and Homelessness Services (H&H)	Present
Tiara Jones	City of Oakland	Present
Daniel Scott	Alameda County Housing & Community Development (HCD)	Present
Kara Carnahan	Abode	Present
Courtney Pal	Resources for Community Development	Present
Stacey Burmaster	Insight Housing	Present
Kate Hart	SAVE	Present
Stephanie Semien	Community Member	Absent
Jenn Oakley	Rising Sun of Opportunity	Present
Veronica Alder	POCC	Present
Marcela Munoz	Community Member	Present