



CoC Standards, Compliance, and Funding Committee

Minutes

March 5th, 2026

1:00pm - 2:20 pm

[Join Zoom Meeting](#)

Phone: 1 646-876-9923

Meeting ID: 88041862364

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **CoC, Standards, Compliance, and Funding Committee Google Drive:** https://drive.google.com/drive/folders/1ZcUw-W73sqkW7AS8tHp3ed-NCaZHnEi2?usp=drive_link
- **CoC Standards, Compliance, and Funding Committee Webpage:** <https://everyonehome.org/about/committees/coc-standards-compliance-and-funding-committee/>
- **Acronyms and Glossary:** <https://everyonehome.org/main/continuum-of-care/coc-member-resources/>
- **Alameda County Data Dashboard:** https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of the CoC Standards, Compliance, and Funding (SCF) Committee will be to support preparation of applications for CoC funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8. You can learn more about the Committee Purpose [here](#).

Meeting Purpose / Overview

During the March meeting of the Standards, Compliance, and Funding (SCF) Committee, the Committee Members will vote to approve its updated committee agreements. The Committees ESC liaisons will also facilitate nonviolent communication exercises. The Committee will review all input received on the Evaluation Definitions from other Committees and those who conduct evaluations. Then, the Committee members will use that input to edit the evaluation definitions and identify questions for a survey to be sent out to other Committees and those who conduct evaluations.

Alameda@homebaseccc.org

Minutes

<p>1. Welcome and Introductions</p>
<p>2. Approval of Minutes</p> <ul style="list-style-type: none">a. February 5th Minutes Approved
<p>3. CoC SCF Committee Public Comment</p> <ul style="list-style-type: none">a. No public comment
<p>4. Evidence Based Solutions Committee (ESC) Update (Ms. Shelley Gonzalez and Sunita Garrett)</p> <ul style="list-style-type: none">a. Ms. Shelley and Sunita reminded attendees about ESC Meetings and resources, such as the ESC Framework. Meeting information and materials can be found on the ESC webpage and the ESC Google Drive.
<p>5. Approval of Committee/Community Agreements</p> <ul style="list-style-type: none">a. Per page 12 of the Policies and Procedures, Committees may establish their own sets of norms and should review/update them annually. This is an opportunity to reflect on how meetings have been going and if/how the current community agreements are working for the group.b. In the February meeting of the SCF Committee, Committee members discussed updates to the current Committee Agreements including:<ul style="list-style-type: none">i. Establishing a ground rule that defines what to do when an existing ground rule is broken,ii. Establishing a timekeeping policy for Committee meetingsc. The final updates to the Committee Agreements are available here. They are also now added to the bottom of this document. <p><i>Action I.</i></p> <ul style="list-style-type: none">i. Ray Corona motioned to approve the updated Community Agreements as discussed in the February Meeting. Lindal Sambrook seconded.ii. No discussion.iii. Roll Call Vote:<ul style="list-style-type: none">a. YES: Riley Wilkerson, Josh Jacobs, Stanley Wong, Tunisia Owens, Ivan Ortiz, Lindal Sambrook, Sunita Garrett, Ray Corona, Ms. Shelley Gonzalezb. NO: Nonec. Abstain: Noneiv. Motion passes with 9 Yes votes, 0 No votes, 0 Abstains.
<p>6. Evidence Based Solutions Committee (ESC) Non-violent Communication Exercises (Ms. Shelley Gonzalez and Sunita Garrett)</p> <ul style="list-style-type: none">a. The Committees ESC liaisons lead the Committee through exercises/scenarios on practicing non-violent communication. The practice of these scenarios will

fortified committee members to be able to know how to communicate when a Committee Agreement has been infringed upon.

7. Evaluation Definition Project: Feedback on Definitions

- a. The SCF Committee has been working on the [Evaluation Definitions Project](#). Through this project, the Committee recommends that the Leadership Board adopt CoC-wide definitions for the following evaluation terms: Exceeds Expectations, Meets Expectations, and Needs Improvement. The purpose of this project is to create consistency, understanding, and transparency among evaluators, those being evaluated, and the community reviewing evaluation results.
- b. During the December 4th 2025 meeting, Committee members began discussing project planning for this project. Homebase drafted the [Evaluation Definitions Project Plan](#) based off feedback from committee members in the previous meeting and has shared it with the Committee members for feedback. Homebase also drafted focus group questions and shared them with the Committee members for feedback.
- c. Between December 2025 – February 2026, Homebase and the SCF Committee co-chairs have:
 - i. Reached out to Alameda County leads for Coordinated Entry, the Collaborative Applicant and HMIS for feedback on the evaluation definitions
 - ii. Met with the HMIS, and ESC Committees for feedback on the evaluation definitions
- d. [All feedback is documented here](#) as it was received.
- e. During the March SCF Committee meeting, Committee Members edited evaluation definitions informed by feedback received from Alameda County leads for Coordinated Entry, the Collaborative Applicant, HMIS and the HMIS and ESC committees. Members determined that no additional focus groups or other forms of engagement are necessary for the project.
- f. After a discussion of the definitions and edits, the Committee members came to these finalized versions:
 - i. Exceeds Deliverables: Achieves all required standards and responsibilities laid out in the project scope or contractual obligations and demonstrates clear added value, such as:
 1. Implementing improvements,
 2. Going beyond scope,
 3. Modeling best practices, including partnership and collaboration, that advance system goals,
 4. Engaging in collaborative efforts when possible, and
 5. Going beyond target numerical deliverables (when applicable).
 - ii. Meets Expectations/Deliverables: Achieves all required standards, fulfills responsibilities, and meets target numerical deliverables (if applicable) as defined by project scope or contractual obligations.

- iii. Needs Improvement: Does not consistently meet required standards or deliverables; improvement plans should be developed and monitored.

An official vote to approve this language will be taken at the next meeting:

8. Closing

- a. The next meeting of the Committee will be April 2nd or April 30th, Homebase staff will follow-up to confirm after discussing with co-chairs. There will no meeting in May. Meetings will resume June 4th.

Committee Members

Ivan Ortiz	Operation Dignity	Present
Jennifer Lucky	Alameda County Health Housing and Homelessness (H&H), Committee Co-Chair	Absent
Josh Jacobs	City of Berkeley	Present
Marcell Lloyd	St. Vincent De Paul	Absent
Ray Corona	Community Member, Committee Co-Chair	Present
Riley Wilkerson	Alameda County Health Housing and Homelessness (H&H)	Present
Ms. Shelley Gonzalez	Leadership Board, Evidence-Based Solutions Committee (ESC) Liaison	Present
Stanley Wong	City of Oakland	Present
Sunita Garrett	Community Member, Evidence-Based Solutions Committee (ESC) Liaison	Present
Tunisia Owens	Family Violence Law Center	Present
Varon Brown	Community Member	Absent
C'Mone Falls	City of Alameda	Present
Erik Martinez	Alameda County Office of Education	Absent
Lindal Sambrook	Satellite Affordable Housing Associates	Present

Committee Agreements

1. The first time you speak, state your name, preferred pronouns, and where you live/organization or agency affiliation. In a public meeting, it is helpful to know who is speaking as well as where they live in the community and/or what organization or agency they represent.
2. Seek first to understand, not to be understood. Ask questions to seek clarification when you don't understand the meaning of someone's comments.
3. At the start of each agenda item, the facilitator will name the time allotted for discussion. To ensure everyone has space to contribute, speakers will have 90 seconds, with a

visible on-screen timer; a chime will sound with 10 seconds remaining, and the facilitator may mute participants when time has ended. If you have additional thoughts, please share them in the chat, which will be saved in the meeting minutes. We ask that everyone raise their hand (or note it in the chat) before unmuting, and the facilitator may gently interrupt to maintain order and honor the speaking queue.

4. Each meeting will have a designated mediator. That facilitator may mute participants with a verbal explanation to help de-escalate and support the group's emotional safety. Participants are encouraged to use a respectful emoji (such as a stop sign) in the chat to signal that they have experienced harm. If harm occurs during a meeting, it will be acknowledged and addressed either in the moment or by the next meeting at the latest. Depending on the severity, a break may be called. If harm occurs publicly, the repair should also happen publicly. However, everyone responds to conflict differently, and space may be needed before mediation, so the individual harmed will help guide what repair looks like so it can happen calmly and appropriately. If you do not feel comfortable naming/addressing the conflict or issue in the meeting space, you may share your experience via email or phone with Homebase staff and/or Committee co-chairs within 72 hours of the meeting, and they will follow up with you about next steps.
5. One person speaks at a time. Refrain from side conversations. Pay attention to the person speaking. If you think you will forget an idea that comes to mind, write it down.
6. This is a public discussion, not a debate. The purpose is not to win an argument, but to hear many points of view and explore many options and solutions.
7. Everyone is encouraged to participate. You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment
8. No one or two individuals should dominate a discussion. If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point.
9. Listen to and respect other points of view.
10. Do your best to understand the pros and cons of every option, not just those you prefer. Be as objective and fair-minded as you can be.