



## Housing Stability and Homelessness Prevention Committee

February 25, 2026

1:00-2:30 PM

Meeting Minutes — DRAFT

[Link to Zoom Meeting](#)

Phone: [1 386-347-5053](tel:13863475053)

Meeting ID: 83085774509

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

### Helpful links:

- **Google drive folder** for the Housing Stability and Homelessness Prevention Committee: [https://drive.google.com/drive/folders/1zPoP9Q\\_HT-Q9rCaXvKazzlURH-vfndxt?usp=sharing](https://drive.google.com/drive/folders/1zPoP9Q_HT-Q9rCaXvKazzlURH-vfndxt?usp=sharing)
- **Website page** (on EveryOne Home website) for the Housing Stability and Homelessness Prevention Committee: <https://everyonehome.org/about/committees/housing-stability-and-homelessness-prevention-committee/>
- **Acronyms and Glossary:** <https://everyonehome.org/main/continuum-of-care/coc-member-resources/>

### Committee Purpose

The purpose of the Housing Stability and Homelessness Prevention Committee is to develop strategies and collaborations to prevent new homelessness, including for formerly homeless people who have moved into housing. Learn more about the Committee's purpose [here](#).

### Meeting Purpose / Overview

**The purpose of this meeting will be to: (1) vote on Committee ground rules, and (2) continue to workplan for 2026.**

### Minutes

1. Welcome and Introductions

- a) The January 28, 2026 meeting minutes were reviewed and approved without objection.

## 2. Public Comment

- a) No public comment was received.

## 3. Announcements

**a) Grievance Policy & Procedure (Kris Maun, Homebase):** A new Grievance Policy & Procedure resource is now available for CoC-funded organizations. Kris shared the document and encouraged members to review it.

**b) Monitoring Process Update (Kris Maun, Homebase):** A monitoring process is currently underway, including a survey and planned focus groups. More information will be shared as it becomes available.

**c) Housing Resource Center RFP (Jeannette Rodriguez, Alameda County H&H):** Alameda County Health, Housing and Homelessness Services (H&H) released a Request for Proposals (RFP) for Housing Resource Centers. The RFP is available at: <https://procurement.opengov.com/portal/acgov/projects/236575>

- i. Eleni Spiru asked whether the RFP was also open to Limited Access Points. Jeannette Rodriguez clarified that the RFP is specifically for Housing Resource Centers.

## 4. Evidence-Based Solutions Committee (ESC) Report Out

- a) Invitation to the next monthly Learning Community, happening March 24<sup>th</sup> at 12pm. Subscribe to the EveryOne Home listserv for more details.

## 5. Annual Review and Vote on Community Agreements

- a) Per the CoC Policies and Procedures, committees may establish their own norms and are expected to review and update them annually.
- b) At the January 28, 2026 meeting, the committee reviewed existing Community Agreements and discussed two proposed additions:
  - a. A ground rule defining what to do when an existing agreement is broken.
  - b. A timekeeping policy for committee meetings.
- c) The updated Community Agreements were finalized and shared with members via email prior to this meeting. They are available in the committee's Google Drive folder.

Action I.

- i. Kelsey Knutson moved to adopt the updated Community Agreements; seconded by Jeannette Rodriguez.

ii. Roll Call Vote:

YES: Dylane Sweeney, Jeannette Rodriguez, Kelsey Knutson, Luke Barnesmoore, Eleni Spiru, Ms. Shelley Gonzalez, Michael Esparza, Elsie Lee

iii. Motion passed with 8 Yes votes, 0 Noes, 0 Abstains. Quorum met (9 members present; Myette Anderson arrived late and did not vote)

*iv. Note for the record: Ms. Shelley voted yes and requested that clarity in how agreements are applied and enforced equitably in practice be noted.*

## 6. 2026 Work Planning (All)

*Note: The Alameda County Prevention Framework presentation was moved to the March 25, 2026 meeting.*

- a) At the January 28, 2026 meeting, the committee began workplanning and formed three ideas. At the February meeting, members got into breakout rooms to further explore these ideas:
- Tips and Tricks on Housing Stability
  - Research Project on Older Adults
  - Distributing and Promoting Prevention Resources
- b) **Tips and Tricks Workgroup (Elsie Lee, Michael Esparza, Charlie Rockman):** Elsie Lee presented an update on behalf of the Tips and Tricks workgroup. Key points:
- i. Target audience: unhoused community members and people at risk of losing housing — not providers or government agencies.
  - ii. Focus areas: practical financial literacy, including credit repair, removing uncollectible debt, opening checking and savings accounts, and appealing rental application denials.
  - iii. Resources for older adults and elders will be specifically included.
  - iv. Working slogan: "From homelessness to home ownership."
  - v. Distribution plan: a one-pager with hyperlinks and QR codes distributed through nonprofits and available on the EveryOne Home platform.
  - vi. Goal: consolidate and surface existing resources rather than create new ones.
  - vii. Charlie highlighted the value of focusing on basic financial literacy for people who are borderline housed and raised potential partnership opportunities with tools like Credit Karma.
  - viii. Michael Esparza emphasized the importance of making resources accessible through school districts, local government, and city council offices.
- c) **Prevention Resources Workgroup (Kelsey Knutson, Eleni Spiru, Ms. Shelley Gonzalez):** Kelsey Knutson reported that the workgroup had some difficulty determining a clear focus, partly because the committee has previously worked on similar efforts. Key points:
- i. Existing prevention resources (e.g., the EveryOne Home dashboard, the listserv) are not well known even among providers.

- ii. Kelsey proposed potentially merging this workgroup with the Tips and Tricks workgroup, as both groups share an interest in surfacing and distributing resources.
- iii. Eleni Spuru raised a core question: are we trying to promote existing tools, create new resources, or both? Clarity is needed before moving forward.
- d) **Full Committee Discussion.** The committee engaged in an extended discussion. Key themes:
  - i. Audience: The Tips and Tricks workgroup is targeting community members — people who are unhoused or at risk — not government agencies or providers.
  - ii. Dashboard limitations (Ms. Shelley Gonzalez): Tableau is an analyst's tool, not designed for people in crisis or case managers with large caseloads. The committee should work with simpler, more accessible platforms such as 211.
  - iii. Common ground: Elsie Lee clarified the workgroup envisioned a simple, clickable interface — not the Tableau dashboard. Ms. Shelley and Elsie agreed the resource must be simple, accessible, and meet people where they are.
  - iv. Prior work: Ms. Shelley encouraged the group to revisit prior meeting notes before finalizing a work plan. Kris Maun committed to sharing prior brainstorming notes with these minutes.
- e) Next Meeting: Hear a report out from the Older Adults Research group

## 7. Closing

- a) **Next Meeting:** Wednesday, March 25, 2026 — 1:00 PM to 2:30 PM via Zoom
- b) Anticipated agenda items for March:
  - i) Alameda County Prevention Framework — presentation and discussion (moved from February)
  - ii) Continued work planning — workgroup updates and next steps
- c) Members may submit agenda ideas to: [alameda@homebaseccc.org](mailto:alameda@homebaseccc.org)

## Attendance

**Voting Members Present:** Dylan Sweeney, Jeannette Rodriguez, Kelsey Knutson, Luke Barnesmoore, Eleni Spuru, Ms. Shelley Gonzalez, Michael Esparza, Elsie Lee, Myette Anderson (arrived late).

**Public / Non-Voting Attendees:** Charlie Rockman (Councilwoman Wang's Office), Karen Nemsick (United Way Bay Area), Franklin Arrevalo (BACS), Zae (Youth Spirit Artworks)

*DRAFT — Pending review and approval at the March 25, 2026 meeting*