



Housing Stability and Homelessness Prevention Committee

January 28, 2025

Agenda

- Welcome/Introductions
- Public Comment
- Announcements
- Evidence-Based Solutions Committee Report
- Annual Review of Committee Agreements (ground rules)
- Review Leadership Board Proposal
- 2026 Work Planning
- Closing and Upcoming Agenda Items

Committee Ground Rules for Participation – will review later!

- 1. When you first speak, state your name, your pronouns if you have a preference, where you live or work, and your agency or organization.** Members are also asked to introduce themselves in the chat.
- 2. One person speaks at a time.** Raised hands are not required unless the moderator decides they are necessary in the situation.
- 3. This is a public discussion, not a debate.** The purpose is not to win an argument, but to hear many points of view and explore many options and solutions.
- 4. Everyone is encouraged to participate.** You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment. People can participate via chat and are not obligated to come off mute or turn their camera on.
- 5. No one or two individuals should dominate a discussion.** If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point.
- 6. Commit to racial justice and equity in decision making.**
- 7. Do your best to understand the pros and cons of every option, not just those you prefer.** Be as objective and fair-minded as you can be.
- 8. Seek first to understand, not to be understood.** Ask questions to seek clarification when you don't understand the meaning of someone's comments.
- 9. Assume good intentions.** Handle one another with grace.

Approval of Minutes

No roll call vote is needed, corrections not already received by Homebase will be noted and minutes changed accordingly.



Public Comment

Please limit yourself to 2 minutes each.



Announcements

Learning Community 2026: The Evidence-Based Solutions Committee is looking for feedback on their Learning Community so they can plan for 2026! Feel free to give ideas for 2026 or feedback on 2025 if you participated:

<https://forms.gle/3dnvMfutbDwjyS779>. The Learning Communities will take place on the 4th Tuesday at noon, next one is February 24th

Announcements

New resource: Homebase staffing for 2026: As we look to the new year we wanted to give an updated staffing directory! We've had the request to make this kind of document as we know it can be hard to know who to contact for what purpose on the Homebase team. It's located two different places on the website ("CoC Member Resources" here and "Get Involved" here) and located in the "Resources and Information" folder of the CoC Google Drive (linked here).

Announcements

New resource: CoC Membership Roster: Another new resource is this [Google Spreadsheet of all of our committees, voting members, staff, and term dates](#)! If you want contact information of a voting member, please reach out to alameda@homebaseccc.org to request that. The rosters for each committee are already public on the website, but we have been asked to create this type of one-stop-shop document for our voting members.

- You can find it in the “Resources and Information” folder of the CoC Google Drive ([linked here](#)).

Announcements

- **Homelessness Prevention Program Dashboards:**

- The Housing Stability and Homelessness Prevention (HSHP) Committee has created dashboards of Homelessness Prevention Programs in Alameda County.
- There are two dashboards:
 - Homelessness Prevention Landscape Dashboard: A dashboard focused on the landscape of prevention programs in Alameda County, including how they are funded. System leaders and funders who will use this dashboard when making decisions about policy, funding, etc.
 - Homelessness Prevention Resource Guide Dashboard: A dashboard for community members and service providers who will use the program information to identify resources that will help households to prevent homelessness.
- The dashboards are available on the [HSHP Committee page](#) on the EveryOne Home website.

Evidence-Based Solutions Committee Report Out

5 minutes



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Review Community Agreements for HSHP

(also called "Ground
Rules")

Homebase, Elsie Lee, ESC Liaison
20 minutes



Background & Goals for Today

- **Background:** Per page 12 of the EveryOne Home Policies and Procedures, Committees may establish their own sets of norms and should review/update them annually. **This is an opportunity to reflect on how meetings have been going and if/how the current meeting norms are working for the group.**
- **Goal 1:** Add (or begin discussing) a ground rule that defines what to do when an existing ground rule is broken.
- **Goal 2:** Establish a timekeeping policy for Committee meetings. This can include things like a time limit for committee member comments, letting everyone speak once before you speak a second time, and naming who in the meeting is responsible for timekeeping.
- **Goal 3:** General review of other existing agreements

Committee Agreements for Participation

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Goal 1: New agreement for when an agreement is broken

There have been instances in the past year where ground rules were broken and harm was done during a Committee or Leadership Board meeting, and it sometimes has not been addressed in the most appropriate and equitable manner.

- **Additional agreement:** Acknowledge the biases you bring into the meeting, assume good intent, treat others the way they expect to be treated, respect is in the eye of the beholder. Honor your own trauma and don't hold others responsible for your triggers.
- **Proposed process from Elsie, ESC Liaison:** Address/name the harm/disrespect in the moment. You can drop an emoji like a skull or a stop sign in the chat to signify if you feel you've experience harm. If we don't have time to address it in that moment because of other time-sensitive items, then commit to it being the first thing that is addressed at the next meeting. If you don't feel comfortable naming the issue in the meeting space, you can share about the experience via email/phone call to Homepage staff and/or Committee co-chairs within 72 hours of the meeting and they will follow-up with you on how to address it.

Goal 2: New agreement: Timekeeping

Current agreement around respecting time: "No one or two individuals should dominate a discussion. If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point."

Q: How can we make this more specific? Who is empowered to remind people to be brief and to the point?

Proposal from Elsie, ESC liaison: 90 seconds for contributions, give everyone a chance to share before you shared a second time. The co-chairs are responsible for maintaining integrity of the meeting and keeping people on topic in a respectful way, reminding people of what's on the agenda and what the goal of the meeting is.

Goal 3: Discussion for Existing Agreements

- Are there any existing agreements that you think should be removed?
- Is there anything else we should add to this list?

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NEXT STEPS

- We will send out the agreements discussed today to give people time to suggest any edits.
- It will be an action item in February to adopt the updated HSHP Committee Agreements.

Review Leadership Board Proposal

Morgan Bernados
5 minutes



Background and Goals for Today

- At their January 15th meeting, the Leadership Board **approved** [this proposal](#) for forming a workgroup of the Board that will work on ideas for how to make the Leadership Board run more effectively.
- Before the February 19th Leadership Board meeting, please leave any questions or comments for the workgroup to consider.

2026 Work Plan

Co-chairs
35 minutes



2025 Accomplishments and Projects

- Supported the Alameda County Homelessness Prevention Framework, including submitting a letter to the Board of Supervisors supporting Measure W funding for targeted homelessness prevention.
- Participated in the Alameda County Homelessness Prevention & Housing Stabilization Project Cohort with the Harvard Kennedy School Government Performance Lab (GPL) to develop system-wide Key Performance Indicators (KPIs) to regularly track, monitor, and evaluate homelessness prevention programs in Alameda County.
- Launched the Homelessness Prevention Landscape and Homelessness Prevention Resource Guide Dashboards.

What would you like to see this Committee work on in 2026?

Upcoming Agenda Items

Meeting Time: Fourth Wednesday of the Month, 1:00pm – 2:30pm

Next Meeting: Wednesday, February 25th, 1:00pm – 2:30pm

Next meeting: An update on the Alameda County Prevention Framework



Questions?