

**HMIS Committee
Agenda
September 17th, 2025
9:00am-11:00am**

[Join Zoom Meeting](#)

Phone: 1 669 900 6833

Meeting ID: 878 7444 0338

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the HMIS Committee:
<https://drive.google.com/drive/folders/1wQ38BndcxwyycXV49yH9yjr9bceWd5fW?usp=sharing>
- **Website page** (on EveryOne Home website) for the HMIS Committee:
<https://everyonehome.org/about/committees/hmis-committee/>
- **Acronym List:** https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPIbwy8/edit?usp=drive_link
- **Alameda County HMIS website:** <https://alameda.bitfocus.com/>
- **Alameda County data dashboard:**
https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of HMIS Committee is to support the effective operation and oversight of the CoC's Homeless Management Information System (HMIS), as required by HUD's CoC Program Interim Rule at 24 CFR 578.7 and to meet data management infrastructure needs. Learn more about the Committee's purpose [here](#).

Are you getting the HMIS newsletter? Make sure you and your agency leads are getting the newsletter! <https://alameda.bitfocus.com/newsletters> .

Meeting Purpose / Overview

The purpose of the September HMIS meeting is to review the completed HMIS Lead Self-Evaluation Matrix, discuss themes from the Data Quality Improvement Workgroup, and begin planning for the November Community Meeting.

Agenda

<p>1. Welcome and Introductions (Co-Chairs)</p> <ul style="list-style-type: none"> • Please come put in the chat your: Name, pronouns, affiliation (organization, etc.). • Ground Rules 	<p>9:00 – 9:02</p>
<p>2. HMIS Committee Public Comment (Co-Chairs)</p> <ul style="list-style-type: none"> • Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. • Homepage has created a public comment tracker where public comments across CoC meetings will be recorded. <p>Comments will be directed to the appropriate CoC committee or County staff.</p>	<p>9:02 – 9:08</p>
<p>3. Approval of minutes, 07/16/2025 (Co-Chairs)</p> <ul style="list-style-type: none"> • Prior today's meeting, Homepage distributed the meeting minutes (meeting minutes are the written record of our monthly meetings) from the July HMIS Committee meeting for committee members to review. • The draft minutes have also been posted in the HMIS's google drive folder. • This time is held for committee members to let us know if they believe the minutes to do not accurately capture the discussion items from the September meeting and need to be amended. <p>You may also email Homepage at jose@homepageccc.org and matthieu@homepageccc.org copying alameda@homepageccc.org, if you see anything in the draft minutes that are distributed following today's meeting that should be amended.</p>	<p>9:08 – 9:10</p>
<p>4. Announcements (Homepage)</p> <ul style="list-style-type: none"> • Community Meeting save the date Tuesday, November 18th. Send ideas for the agenda and activities or any other feedback by Monday, September 15. Email your thoughts to alameda@homepageccc.org and look out for registration information in the next month. • Location: The California Endowment Center, 2000 Franklin St, Oakland, CA 94612 	<p>9:10 – 9:15</p>
<p>5. Ice Breaker (Homepage)</p>	<p>9:15 – 9:30</p>
<p>6. HMIS Lead Entity Self-Evaluation (Co-chair Shelly Hanes)</p> <p>As outlined in the Committee's chartered role to develop evaluation tools and conduct an annual review of the HMIS Lead in fulfillment of its duties under the MOU with the Leadership Board, the Committee will review the completed Self-Evaluation Matrix. This review provides an opportunity to assess the HMIS Lead's performance against agreed-upon responsibilities, identify strengths, and highlight areas for continued improvement. Committee feedback will inform next steps and ensure accountability to both the Leadership Board and the broader CoC</p>	<p>9:30 – 10:00</p>

7. HMIS Data Quality Workgroup Report Out The Committee will review themes from the Data Quality Improvement Workgroup, including opportunities to improve HMIS processes (intake, reassessment, exit), redesign trainings (e.g., short videos, cheat sheets, scenario-based demos), and strengthen system prompts and validation checks to enhance data accuracy.	10:00 – 10:30
8. Community Meeting Planning The Committee will discuss and develop key updates to share at the November 18th Community Meeting at the California Endowment. The group will also identify a committee member to present these updates at the meeting.	10:30 – 11:00

Committee Members

Alex Baker	HMIS Lead / OHCC	
Daniel Scott	Alameda County / OHCC	
Deidre Wan	Berkeley Youth Affiliates	
Greta Monares	City of Oakland	
Jared DeFigh	Wood Street	
Josh Jacobs	City of Berkeley	
Julia Judge	Bay Area Community Services	
Melissa Moore		
Michelle Ogburn	Abode	
Mike Keller	EOCP	
Patrick Anderson	Emerging Leaders Program; Podcaster (The Intelligent Human Voice)	
Shatae Jones	Alameda Alliance	
Shelly Haynes	City of Livermore	

Resources:

- [Alameda County HMIS website](#)
- [Newsletter sign up](#)
- [Get Access to the HMIS System](#)
- [Get Trained on the HMIS System](#)
- [Find out about HMIS User Group Meetings](#)
- [Get HMIS Materials and Support](#)
- [HUD Data Standards](#)
- [Data Quality Corrections Reference Guide](#)