

**HMIS Committee
Agenda
March 19, 2025
9:00am-11:00am**

[Join Zoom Meeting](#)
Phone: 1 669 900 6833
Meeting ID: 878 7444 0338

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the HMIS Committee:
<https://drive.google.com/drive/folders/1wQ38BndcxwyycXV49yH9yjr9bceWd5fW?usp=sharing>
- **Website page** (on EveryOne Home website) for the HMIS Committee:
<https://everyonehome.org/about/committees/hmis-committee/>
- **Acronym List**: https://docs.google.com/spreadsheets/d/118hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPlbwy8/edit?usp=drive_link
- **Alameda County HMIS website**: <https://alameda.bitfocus.com/>
- **Alameda County data dashboard**:
https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of HMIS Committee is to support the effective operation and oversight of the CoC's Homeless Management Information System (HMIS), as required by HUD's CoC Program Interim Rule at 24 CFR 578.7 and to meet data management infrastructure needs. Learn more about the Committee's purpose [here](#).

Are you getting the HMIS newsletter? Make sure you and your agency leads are getting the newsletter!
<https://alameda.bitfocus.com/newsletters>.

Meeting Purpose / Overview

The **March HMIS Committee meeting** is an opportunity to **move forward together** by ensuring that committee members have a **clear understanding of HMIS, its role, and how we work collaboratively to strengthen our system**. We will begin by **reaffirming our shared commitment to respectful and productive discussions**, reviewing meeting norms and presenter ground rules to create a space where all voices are heard and valued.

This meeting will also provide **critical clarity on the role of the HMIS Lead Entity**, ensuring that everyone has a strong foundation in **what HMIS is (and isn't)** and how data quality impacts our system. We will revisit key updates, including the **Quarterly Data Quality Report, provider engagement efforts, and the forthcoming participant-facing HMIS portal**, which will improve **data transparency and access** for those directly impacted. Additionally, we will review **updates to HMIS policies and procedures** to ensure they align with best practices and equity goals. Our focus is on **learning, transparency, and action**—ensuring that we take meaningful steps forward in a way that strengthens **our shared work, trust, and accountability** within the committee and the broader CoC.

You can submit written comments and feedback before or after our using this [survey](#).

Agenda

<p>1. Welcome and Setting the Stage (Shatae Jones and Shelly Haynes, Co-Chairs)</p> <ul style="list-style-type: none"> • Acknowledgment of February’s Meeting <ul style="list-style-type: none"> ○ Recognizing the strong reactions and concerns raised. ○ Setting a constructive and solutions-oriented tone. ○ Ensuring space for learning and moving forward without rehashing past conflicts. • Introduction of Today’s Agenda & Objectives 	<p>9:00 – 9:10</p>
<p>2 Meeting Norms & Presenter Ground Rules (Krsna Hare, Racial Equity Liaison and Shelly Haynes, Co-Chair)</p> <ul style="list-style-type: none"> • Refresher on Committee Meeting Norms <ul style="list-style-type: none"> ○ Why norms matter in ensuring a productive, inclusive space. • Introduction of Presenter Ground Rules <ul style="list-style-type: none"> ○ Explanation of why these were developed prior to February’s meeting. ○ Ensuring clarity, accessibility, and respectful engagement in presentations. • Discussion & Questions 	<p>9:10 – 9:30</p>
<p>3 Understanding the Role of the HMIS Lead (Shantae White, Abt Associates)</p> <ul style="list-style-type: none"> • What is an HMIS? HUD’s perspective. • What an HMIS is NOT: Clearing up misconceptions. • Role & Responsibilities of the HMIS Lead Entity. • Q&A 	<p>9:30 – 9:50</p>
<p>4 HMIS Lead Updates (HMIS Lead Team)</p> <ul style="list-style-type: none"> • Revisiting the Data Quality Report 	<p>9:50 – 10:50</p>

<ul style="list-style-type: none"> ○ Clarifying acronyms and terminology. ○ Where do the performance targets come from? ○ How is performance calculated? What does it mean if a target isn't met? ● Updates on HMIS Lead's Provider One-on-Ones ● Overview of the Client-Facing HMIS Portal <ul style="list-style-type: none"> ○ How this tool will help program participants access and correct their data. ● Review of Updates to the HMIS Policies & Procedures <ul style="list-style-type: none"> ○ Overview of key policy updates. ○ How the updates reflect best practices & equity considerations. <p style="margin-left: 40px;">▪ Gathering feedback from the committee.</p>	
<p>5 Meeting Administrative Items (Homebase)</p> <ul style="list-style-type: none"> ● Approval of Minutes ● Public Comment ● Announcements & Next Steps ● Next Meeting <ul style="list-style-type: none"> ○ Review Draft HMIS Access Policy ○ Update from Provider Data Quality Workgroup 	10:50 – 11:00

Committee Members

Alex Baker	HMIS Lead / OHCC	
Daniel Scott	Alameda County / OHCC	
Deidre Wan	Berkeley Youth Affiliates	
Greta Monares	City of Oakland	
Jared DeFigh	Wood Street	
Josh Jacobs	City of Berkeley	
Julia Judge	Bay Area Community Services	
Martha Elias	CES Entity / HCSA	
Michelle Ogburn	Abode	
Mike Keller	EOCP	
Patrick Anderson	Emerging Leaders Program; Podcaster (The Intelligent Human Voice)	
Shatae Jones	Alameda Alliance	
Shelly Haynes	City of Livermore	

Resources:

- [Alameda County HMIS website](#)

- [Newsletter sign up](#)
- [Get Access to the HMIS System](#)
- [Get Trained on the HMIS System](#)
- [Find out about HMIS User Group Meetings](#)
- [Get HMIS Materials and Support](#)
- [HUD Data Standards](#)
- [Data Quality Corrections Reference Guide](#)