

**HMIS Committee
Agenda
December 18, 2024
9:00am-11:00am**

[Join Zoom Meeting](#)

Phone: 1 669 900 6833

Meeting ID: 878 7444 0338

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the HMIS Committee:
<https://drive.google.com/drive/folders/1wQ38BndcxwyycXV49yH9yjr9bceWd5fW?usp=sharing>
- **Website page** (on EveryOne Home website) for the HMIS Committee:
<https://everyonehome.org/about/committees/hmis-committee/>
- **Acronym List:** https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPIbwy8/edit?usp=drive_link
- **Alameda County HMIS website:** <https://alameda.bitfocus.com/>
- **Alameda County data dashboard:**
https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of HMIS Committee is to support the effective operation and oversight of the CoC's Homeless Management Information System (HMIS), as required by HUD's CoC Program Interim Rule at 24 CFR 578.7 and to meet data management infrastructure needs. Learn more about the Committee's purpose [here](#).

Are you getting the HMIS newsletter? Make sure you and your agency leads are getting the newsletter! <https://alameda.bitfocus.com/newsletters> .

Meeting Purpose / Overview

The focus of this month's meeting will be to review the draft 2025 work plan the committee co-chairs, HMIS lead team, and Homebase facilitators have prepared. We are hoping to gather feedback from the committee to update and enhance the plan with the goal of having the committee vote to approve the final plan at the January meeting.

You can submit written comments and feedback before or after our December using [this survey](#).

Agenda

<p>1. Welcome and Introductions (Shelly)</p> <ul style="list-style-type: none"> • Please come off mute and/or put in the chat your: Name, pronouns, affiliation (organization, etc.). • Ground Rules 	<p>9:00 – 9:10</p>
<p>2 Approval of minutes, 11/20/2024 (Shatae)</p> <ul style="list-style-type: none"> • Homebase distributed the meeting minutes (meeting minutes are the written record of our monthly meetings) from the November 20th HMIS Committee meeting for committee members to review on November 22nd. • The draft minutes have also been posted in the HMIS’s google drive folder. • This time is held for committee members to let us know if they believe the minutes to do not accurately capture the discussion items from the September meeting and need to be amended. • You may also email Homebase at jose@homebaseccc.org and matthieu@homebaseccc.org copying alameda@homebaseccc.org, if you see anything in the draft minutes that are distributed following today’s meeting that should be amended. 	<p>9:10 – 9:15</p>
<p>3 HMIS Committee Public Comment (Co-Chairs)</p> <ul style="list-style-type: none"> • Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. • Homebase has created a public comment tracker where public comments across CoC meetings will be recorded. • Comments will be directed to the appropriate CoC committee or County staff. 	<p>9:15 – 9:20</p>
<ul style="list-style-type: none"> • Announcements (Homebase) <ul style="list-style-type: none"> ○ Removing Jargon from Meeting Spaces <ul style="list-style-type: none"> ▪ Please use the whole word not just the acronyms. These spaces are intended to be open and welcoming for anyone unfamiliar with the housing world jargon. 	<p>9:20 – 9:25</p>

<ul style="list-style-type: none"> ▪ Please feel free to ask for clarification if a speaker uses language or terms that you don't understand. ▪ Homebase/chairs/others will step up in providing more guidance around supporting this meeting norm 	
<p>4 Ice Breaker (Homebase)</p> <ul style="list-style-type: none"> • In this activity, we'll break into small groups and come up with 10 things we all have in common that aren't related to work. It could be anything from hobbies to everyday experiences. Once we have our list, each group will share theirs with everyone else and have us connect as a committee. As we move forward, committee meetings will regularly have ice breaker activities that relate to racial equity. Hopefully this can serve as a teaser for the next year! These activities will be designed by our Racial Equity Committee and facilitated by our Racial Equity Liaisons. 	9:25 – 9:45
<p>5 Fall Community Meeting Feedback (Homebase)</p> <ul style="list-style-type: none"> • Thank you to everyone who attended the Fall Community Meeting. • We are in the process of consolidating all the feedback that we've received. • In an effort to make sure we are getting a much feedback from as possible, we are holding 5 minutes on today's agenda to allow committee members to respond to the Community Meeting Feedback survey. 	9:45 –9:50
6 Draft 2025 Committee Work Plan Review	9:50 – 11:00

Committee Members

Alex Baker	HMIS Lead / OHCC	
Daniel Scott	Alameda County / OHCC	
Deidre Wan	Berkeley Youth Affiliates	
Greta Monares	City of Oakland	
Jared DeFig	Wood Street	

Josh Jacobs	City of Berkeley	
Julia Judge	Bay Area Community Services	
Martha Elias	CES Entity / HCSA	
Michelle Ogburn	Abode	
Mike Keller	EOCP	
Patrick Anderson	Emerging Leaders Program; Podcaster (The Intelligent Human Voice)	
Shatae Jones	Alameda Alliance	
Shelly Haynes	City of Livermore	

Resources:

- [Alameda County HMIS website](#)
- [Newsletter sign up](#)
- [Get Access to the HMIS System](#)
- [Get Trained on the HMIS System](#)
- [Find out about HMIS User Group Meetings](#)
- [Get HMIS Materials and Support](#)
- [HUD Data Standards](#)
- [Data Quality Corrections Reference Guide](#)