

Outreach, Access, and Coordination Committees

Agenda

December 11th, 2024

2:00pm – 4:00pm

Join Zoom Meeting

<https://homebaseccc.zoom.us/j/88408677321>

Meeting ID: 884 0867 7321

One tap mobile

+16699006833,,84272212052#,,,,,0#,,805908# US (San Jose)

+12532158782,,84272212052#,,,,,0#,,805908# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google Drive folder** for the Outreach, Access, and Coordination (OAC) Committee: https://drive.google.com/drive/folders/1XydfAT-_booxFXw5eg3fmv_ZeXWhlrB9?usp=drive_link
- **Website page** (on EveryOne Home website) for the OAC Committee: <https://everyonehome.org/about/committees/outreach-access-coordination/>
- **Acronyms and Glossary**: https://docs.google.com/spreadsheets/d/118hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPIbwy8/edit?usp=drive_link

Committee Purpose

The purpose of the Outreach, Access, and Coordination Committee is to ensure that people experiencing homelessness receive available services tailored to their individual needs, and that the system offers welcoming and effective points of engagement. The committee will coordinate, monitor, and improve the quality and effectiveness of outreach, coordinated entry and other services that connect people to the homelessness response system and mainstream or other community services. Learn more about the purpose of this committee [here](#).

Agenda

<p>1. Welcome / Introductions (Kate Hart)</p>	<p>2:00pm – 2:05pm</p>
<p>2. Approval of minutes, November 13th, 2024 (Kate Hart)</p> <p><i>No roll call vote is needed, corrections not already received by Homepage will be noted and minutes changed accordingly.</i></p>	<p>2:05pm – 2:10pm</p>
<p>3. Public Comment (Kate Hart)</p> <ul style="list-style-type: none"> • Public comments are welcome from anyone in attendance at the meeting, but are limited to 2 minutes per person. Comments are also accepted in advance of the meeting via email sent to: alameda@homebaseccc.org 	<p>2:10pm – 2:15pm</p>
<p>4. Homeless System Updates or Urgent Items (All)</p> <ul style="list-style-type: none"> • Community members are encouraged to share announcements or other brief informational items with the group. 	<p>2:15pm – 2:20pm</p>
<p>5. Action Item: Confirm County Self Evaluation - CES Management Entity Performance (Alameda County H+H)</p> <ul style="list-style-type: none"> • County staff have prepared an evaluation of their performance as CES Management Entity, using the approved template. The OAC members were asked for feedback in the November 13th meeting. The OAC members will review the updated self-evaluation to finalize this section of the evaluation. 	<p>2:20pm – 2:35pm</p>
<p>6. Coordinated Entry Budget Presentation (Alameda County H+H)</p> <ul style="list-style-type: none"> • County staff will explain how the CES System is funded, and what the money is used for to support effective CE implementation. 	<p>2:35pm – 2:50pm</p>
<p>7. Coordinated Entry Evaluation Process (Kim Natarajan)</p> <ul style="list-style-type: none"> • As the OAC plans part 2 of the approved CE Evaluation process, the committee must discuss the following topics: <ul style="list-style-type: none"> ○ Survey Design – Who do we want to survey? What questions do we want to ask? ○ Focus Groups – Where will we be holding the focus groups? Who do we want to invite to participate? What questions do we want to ask? ○ Timing – Do we want to complete the Surveys and Focus Groups before ‘Targeted Conversations’? Do we need to talk more outside of regular OAC meetings? ○ Leadership – Do we want to form a workgroup to lead the Survey and Focus Groups portions of the 	<p>2:50pm – 3:40pm</p>

<p>evaluation? Do we want to designate leads another way?</p>	
<p>8. First Draft – 2025 OAC Workplan (Kim Natarajan)</p> <ul style="list-style-type: none"> • We will preview the projects planned for the committee to be working on in 2025. The list of projects and rough timeline will be open for feedback from the group. 	<p>3:40pm – 3:55pm</p>
<p>9. Closing</p> <ul style="list-style-type: none"> • <u>Upcoming Agenda Items</u> <ul style="list-style-type: none"> ○ Discussion of upcoming agenda items for next meeting. Requests for agenda items are also welcome at this time or via email: alameda@homebaseccc.org • Next meeting December 11th, 2024 	<p>3:55pm – 4:00pm</p>

Meeting Norms

For all Committee Members:

1. Each meeting starts with space for introductions: committee purpose, purpose of meeting, who is in the room, and an icebreaker (optional in the chat).
 - a. When you first speak: state your name, preferred pronouns, where you live or work, and your organization, agency, or general affiliation.
2. Committees have agendas and goals based on the committee's work plan. We all agree to stick to the agenda as much as possible.
 - a. Agenda items will be explained in the context of the committee's workplan and/or the CoC's work at large.
 - b. If other items arise, they will be tabled for future agendas.
 - c. The committee can decide as a group whether a non-agendized item should be discussed at a future meeting or whether it's not a topic for that committee to tackle.
3. Explain acronyms the first time they are introduced, and maybe say the whole word within the acronym, and then the acronym as a reminder for the first few meetings.
4. Everyone is encouraged to participate.
 - a. One person speaks at a time.
 - b. No one or two individuals should dominate a discussion.
5. Seek first to understand.
 - a. Listen to and respect other points of view.
 - b. Do your best to understand the pros and cons of every option.
 - c. This is a public discussion, not a debate.

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6. If someone needs to be reminded of the ground rules and norms, remind them to assume good intentions and handle each other with grace.
7. Need to work from a trauma centered perspective.