

**HMIS Committee
Agenda
November 20th, 2024
9:00am-11:00am**

[Join Zoom Meeting](#)

Phone: 1 669 900 6833

Meeting ID: 878 7444 0338

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the HMIS Committee:
<https://drive.google.com/drive/folders/1wQ38BndcxwyycXV49yH9yjr9bceWd5fW?usp=sharing>
- **Website page** (on EveryOne Home website) for the HMIS Committee:
<https://everyonehome.org/about/committees/hmis-committee/>
- **Acronym List:** https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPIbwy8/edit?usp=drive_link
- **Alameda County HMIS website:** <https://alameda.bitfocus.com/>
- **Alameda County data dashboard:**
https://homelessness.acgov.org/data_homeless_response.page

Committee Purpose

The purpose of HMIS Committee is to support the effective operation and oversight of the CoC's Homeless Management Information System (HMIS), as required by HUD's CoC Program Interim Rule at 24 CFR 578.7 and to meet data management infrastructure needs. Learn more about the Committee's purpose [here](#).

Meeting Purpose / Overview

The HMIS Committee Co-Chairs have been in touch with the Racial Equity Committee (REC) about its work to infuse the CoC Racial Equity Framework into the HMIS Committee's ongoing work. The REC will provide the second part of the foundational training on racial equity work and using the Racial Equity Framework in the HMIS committee space. Additionally, the HMIS Lead Team will review the quarterly data

quality and occupancy reports with the committee. Finally, the committee will review the draft work plan for 2025.

Agenda

<p>1. Welcome and Introductions (Shelly)</p> <ul style="list-style-type: none"> • Please come off mute and/or put in the chat your: Name, pronouns, affiliation (organization, etc.). • Ground Rules 	9:00 – 9:10
<p>2 Approval of minutes, 10/16/24 (Shatae)</p> <ul style="list-style-type: none"> • Homebase distributed the meeting minutes (meeting minutes are the written record of our monthly meetings) from the August 21 CoC Standards, Compliance, and Funding Committee (SCF) meeting for committee members to review on August 22. • The draft minutes have also been posted in the SCF’s google drive folder. • This time is held for committee members to let us know if they believe the minutes to do not accurately capture the discussion items from the September meeting and need to be amended. • You may also email Homebase at jose@homebaseccc.org and matthieu@homebaseccc.org copying alameda@homebaseccc.org, if you see anything in the draft minutes that are distributed following today’s meeting that should be amended. 	9:10 – 9:15
<p>3 HMIS Committee Public Comment (Shelly)</p> <ul style="list-style-type: none"> • Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. • Homebase has created a public comment tracker where public comments across CoC meetings will be recorded. • Comments will be directed to the appropriate CoC committee or County staff. 	9:15 – 9:20
<ul style="list-style-type: none"> • Announcements (Homebase) <ul style="list-style-type: none"> ○ Community Meeting <ul style="list-style-type: none"> ▪ Feedback Form ▪ Thank you to everyone who attended. Please take time to fill out survey, it is invaluable to us improving our Community Meetings! ○ Reminder of Meeting Materials <ul style="list-style-type: none"> ▪ Google Drive Folder 	9:20 – 9:25

<ul style="list-style-type: none"> ▪ Acronym List 	
<p>4 HMIS Team Updates (HMIS Team)</p> <ul style="list-style-type: none"> • Data quality and occupancy quarterly report • Are you getting the newsletter? Make sure you and your agency leads are getting the newsletter! https://alameda.bitfocus.com/newsletters 	<p>9:25 – 9:40</p>
<p>5 Racial Equity Foundational Workshop Part 2 (Racial Equity Committee and Chloe Green, Sowing Love)</p> <ul style="list-style-type: none"> • Providing foundational racial equity training: The CoC Racial Equity Committee is offering essential training to the HMIS Committee to equip them with the knowledge and understanding necessary to effectively integrate the CoC Racial Equity Framework into their HMIS-related work. • Aligning HMIS with racial equity goals: By providing training, the Racial Equity Committee is helping the HMIS Committee understand how to ensure that the HMIS system is aligned with the CoC's broader racial equity objectives, contributing to a more equitable and just homelessness response system. • Building capacity for racial equity-centered HMIS: The training aims to enhance the HMIS Committee's capacity to utilize HMIS data to identify and address racial disparities in homelessness and housing, promoting a more equitable and effective system. <p>Bitfocus resources on creating client records: https://help.bitfocus.com/how-do-i-create-a-new-client-record</p> <p>Survey from Racial Equity Committee to complete prior to meeting:</p> <p>https://docs.google.com/forms/d/e/1FAIpQLSfdOef8g-aEJV0tzC5_1k0jd2fciHO_O38XJn0tEK1fHxZSVQ/viewform?usp=sf_link</p> <p>Tools to support RE Framework Dialog with CoC Committees</p> <ul style="list-style-type: none"> • Racial Equity Framework is the set of guiding racial equity principles and questions that help committees apply the racial equity principles to their relevant areas. • RE Framework Overview video outlines the purpose of the RE Framework, its nine guiding principles and questions that can help committees to apply the principles to their relevant areas. 	<p>9:40 –11:00</p>

<ul style="list-style-type: none"> • RE Framework survey to help the REC to understand how committees and members are engaging and understanding materials about RE and the RE Framework as a tool they will work with. • RE Framework Dialog Summary Talking Points summarizing most of the key points in the RE Framework. • RE Framework presentation deck in the overview video which is the set of presentation slides that are shared in the overview video. • HMIS Data Dictionary: https://files.hudexchange.info/resources/documents/HMIS-Data-Dictionary-2024.pdf • HMIS Data Standards Manual: https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual-2024.pdf 	
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Committee Members

Alex Baker	HMIS Lead / OHCC	
Daniel Scott	Alameda County / OHCC	
Deidre Wan	Berkeley Youth Affiliates	
Greta Monares	City of Oakland	
Jared DeFig	Wood Street	
Josh Jacobs	City of Berkeley	
Julia Judge	Bay Area Community Services	
Martha Elias	CES Entity / HCSA	
Michelle Ogburn	Abode	
Mike Keller	EOCP	
Patrick Anderson	Emerging Leaders Program; Podcaster (The Intelligent Human Voice)	
Shatae Jones	Alameda Alliance	

Shelly Haynes	City of Livermore	
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Resources:

- [Alameda County HMIS website](#)
- [Newsletter sign up](#)
- [Get Access to the HMIS System](#)
- [Get Trained on the HMIS System](#)
- [Find out about HMIS User Group Meetings](#)
- [Get HMIS Materials and Support](#)
- [HUD Data Standards](#)
- [Data Quality Corrections Reference Guide](#)