

Descriptions of All CoC Committees

1. RACIAL EQUITY WORKGROUP

The purpose of the Racial Equity Workgroup is to ensure that racial equity is centered across the homelessness response system and that racially disparate outcomes around homelessness and housing are addressed and eliminated. The committee will advise and hold accountable all other boards, committees, and workgroups, including the Leadership Board on racial equity goals, metrics, and outcomes. The overarching goal is that the work of racial equity is woven throughout all boards, committees, workgroups, and system activities. This committee will exist for as long as needed to ensure that the homelessness response system in Alameda County is racially equitable. The Leadership Board and each of the standing committees will nominate one committee member to serve on the Racial Equity Workgroup annually. In addition to these representatives, the Racial Equity Workgroup may recruit other members as needed.

Roles and Responsibilities

- Apply a racial equity framework in order to advance fairness and justice in all we do, and support other committees to apply this framework
- Develop a racial equity action plan to guide the entire homeless system's work on racial inequity
- Lead implementation of the plan
- Facilitate an understanding of the connection between structural racism and racial disparities in homelessness
- Assist other committees in setting racial equity metrics and monitoring progress
- Annually set a racial diversity representation metric for all boards, committees, and workgroups, based on the annual Point-In-Time (PIT) count and approved by the Leadership Board; the metric will be, at minimum, reflective of the racial demographics documented in the PIT count, with specific metrics for the groups that are most over-represented in the homeless population compared to their proportion of the general population
- Monitor whether the Leadership Board and all other committees and workgroups are achieving and maintaining the racial diversity metric set each year; if one or more bodies are not achieving or maintaining the metrics, work with the group to develop a plan to achieve it within a specific timeframe and report to Leadership Board
- Regularly report progress towards achieving goals outlined in the racial equity action plan to the Leadership Board and the wider CoC membership

2. OUTREACH, ACCESS, AND COORDINATION

The purpose of the Outreach, Access, and Coordination Committee is to ensure that people experiencing homelessness receive available services tailored to their individual needs, and that the system offers welcoming and effective points of engagement. The committee will coordinate, monitor, and improve the quality and effectiveness of outreach, coordinated entry and other services that connect people to the homelessness response system and mainstream or other community services.

Roles and Responsibilities

- Apply a racial equity framework in order to advance fairness and justice in all we do
- Provide oversight and support for the CoC's Coordinated Entry implementation
- Feedback on/adoption of Coordinated entry standards and protocols

- Development of dashboards and/or other tools needed to monitor system access and system outcomes, particularly with regard to racial equity objectives/targets.
- Review of assessment tools/procedures and prioritization criteria on annual basis, recommending changes as needed
- Monitor and troubleshoot quality control and system fidelity across partnership, recommending changes as needed
- Identify barriers that prevent individuals and families from accessing shelter and other system entry points and formulate recommendations to increase access
- Develop evaluation tool/protocols and conduct annual evaluation of Coordinated Entry Management Entity in fulfillment of its duties as outlined in MOU with Leadership Board
- Track and monitor implementation of any racial equity objectives established by the committee

Recommended Membership (9-15 Member)

- (1) Representative of CE Management Entity (Alameda County OHCC)
- (1) Representative of County Social Services Agency
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Community members with lived experience (representing different subpopulations)
- (4) Service provider representatives operating programming in the CoC (representing different target populations and different types of programming, such as shelter and outreach) and/or representing other mainstream systems that have difficulty accessing CE (hospitals, domestic violence providers, probation, etc.).

3. HOUSING CAPACITY

The purpose of the Housing Capacity Committee is to support expansion of the supply of permanent supportive and dedicated affordable housing opportunities available to people experiencing homelessness in Alameda County. To achieve these ambitious goals the group will advocate that funding should be targeted to housing dedicated to households at 10% or less of Area Median Income (AMI), coordinate funding, track units apart from and in HMIS, coordinate with housing authority resources, and plan proactively for funding and expansion.

Roles and Responsibilities

- Apply a racial equity framework in order to advance fairness and justice in all we do
- Work to expand the range, stock, and quality of affordable housing options and target to people with the lowest incomes
- Consult with local government recipients on allocations of housing funds
- Collaborate with East Bay Housing Organization (EBHO), local housing authorities, jurisdictions and housing developers
- Serve as forum for soliciting feedback and providing updates on landlord engagement strategies (e.g., landlord incentives)
- In coordination with county and city partners, monitor creation of permanent supportive housing (PSH) and dedicated affordable housing units against targets in the Home Together plan
- Develop coordinated strategies for stakeholders/partners to provide input on the development of new affordable and supportive housing projects in an effort to combat NIMBY (“not in my backyard”) opposition
- Track and monitor implementation of any racial equity objectives established by the committee

Recommended Membership (9-15 Members)

- (1) Representative of Alameda County Housing and Community Development
- (1) Representative of Alameda County Office of Homeless Care and Coordination
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Community members with lived experience (representing different subpopulations)
- (1-2) Permanent Supportive Housing Provider Representatives
- (1-2) Developer or Landlord Representatives
- (1-2) Public Housing Authority Representatives
- (1-2) Representatives of Housing Advocacy Organizations

3. HOUSING STABILITY AND HOMELESSNESS PREVENTION

The purpose of the Housing Stability and Homelessness Prevention Committee is to develop strategies and collaborations to prevent new homelessness, including for formerly homeless people who have moved into housing. The committee will be charged with identifying best practices, strategies to improve the effectiveness of existing homelessness prevention and housing stability initiatives, and opportunities for cross-sector collaboration to slow inflow into the homeless services system.

Roles and Responsibilities

- Apply a racial equity framework in order to advance fairness and justice in all we do
- Consult with local government recipients on allocations of prevention funding
- Determine how to integrate homelessness prevention assistance into the broader system (i.e., determine where prevention services should live)
- Analyze inflow data to determine populations at greatest risk of experiencing homelessness, along with key causes/drivers of homelessness
- Identify gaps in programming (populations, services, locations) and develop recommendation to better target prevention assistance and design more responsive, effective assistance models
- Work with mainstream system partners to identify strategies to prevent discharge into the homelessness services system
- Coordinate with the System Impact Committee to identify supportive housing providers with high rates of returns to homelessness; provide resources and support to improve performance
- Track and monitor implementation of any racial equity objectives

Recommended Membership (9-15 members)

- (1) Representative of County Agency overseeing eviction prevention (Housing and Community Development)
- (1) Representatives of other county or city agencies of offices responsible for serving populations with high rates of inflow into homelessness (e.g., probation, domestic violence) and/or providing needed services to help individuals stabilize in housing (e.g., health, behavioral health, eviction prevention, legal services)
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Community members with lived experience (representing different subpopulations)
- (4) Service provider representatives operating programming in the CoC (e.g., homelessness prevention) or related community supports (e.g., housing legal services, landlord/tenant mediation)

4. COC STANDARDS, COMPLIANCE, AND FUNDING

The purpose of the CoC Standards, Compliance, and Funding Committee will be to support preparation of applications for CoC funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8 and as detailed below.

Roles and Responsibilities

- Apply a racial equity framework in order to advance fairness and justice in all we do.
- Design, operate, and implement a collaborative process for submitting the CoC application to HUD
- Seat a non-conflicted Appeals Panel to review, decide, and act on rating and ranking appeals relative to the HUD CoC application.
- Coordinate with the System Impact Committee to identify projects not meeting community benchmarks for performance and determine how to use that information in rating and ranking decisions.
- Provide the Collaborative Applicant and ESG Recipients feedback on/adoption of written standards for CoC and ESG assistance.
- Develop evaluation tool/protocols and conduct annual review of the Collaborative Applicant in fulfillment of its duties as outlined in MOU with Leadership Board.
- Track and monitor implementation of racial equity objectives establishing by the Committee related to the work of this committee (e.g., conduct outreach and facilitate inclusion of BIPOC-led organizations in all funding opportunities)

Recommended Membership (9-15 Members) (majority should be non-conflicted)

- (1) Representative of Home Together Lead Agency (Alameda County OHCC)
- (1) Representative of the CoC's Collaborative Applicant (Alameda County HCD)
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Community members with lived experience (representing different subpopulations)
- (4) Service provider representatives operating programming in the CoC (representing different target populations and different types of programming)

5. SYSTEM IMPACT

The purpose of the System Impact Committee is to monitor progress against the community's strategic plan (Home Together), including regular review of system-level and provider performance to support more rapid identification of emerging trends and needed changes to policy and programming. The committee will also be responsible for monitoring actual system performance against assumptions used in the Home Together system modeling to support updates to the plan as needed.

Roles and Responsibilities

- Point in Time Count
 - Provide input on Point in Time Count methodology
 - Serve as forum for reviewing PIT results, discussing implications, and recommending framing for reporting to Board and public
- System Performance
 - Provide input on Home Together Performance Management Framework (measures, timeline for review, etc.); update as needed
 - Review system performance at agreed upon intervals; monitor for any emerging trends and report issues/recommendations to Leadership Board as appropriate

- Track and monitor racial equity targets
- Track investments in the plan
- Support development of annual Home Together progress report
- Provider Performance:
 - Support development of provider scorecards
 - Review provider level performance at regular intervals (2-3x/year)
 - Share information on provider performance with CoC Standards, Compliance, and Funding Committee to inform funding decisions
 - Design Quality Improvement (QI) initiative
- Apply a racial equity framework in order to advance fairness and justice in all we do.
- Monitor/make recommendations regarding provider capacity-building needs to position community to be prepared to absorb/administer new resources
- Providing input to local government recipients of federal and state funding on priorities and allocations to support alignment with the community's strategic plan.*
- Track and monitor implementation of racial equity objectives established by the Committee

Recommended Membership (9-15 Members)

- (1) Representative of Home Together Lead Agency (Alameda County OHCC)
- (1) Representative of the CoC's HMIS Lead Entity (Alameda County HCD)
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Community members with lived experience (representing different subpopulations)
- (3) Service provider representatives operating programming in the CoC (representing different target populations and different types of programming)
- (1) Private sector representative (e.g., business, philanthropy, university, research/think tank)

6. HMIS COMMITTEE

The purpose of HMIS Committee is to support the effective operation and oversight of the CoC's Homeless Management Information System (HMIS), as required by HUD's CoC Program Interim Rule at 24 CFR 578.7 and to meet data management infrastructure needs.

Roles and Responsibilities

- Serve as a forum for identification of system-level trends/challenges, collaborative problem solving, and desired HMIS system enhancements. Uplift recommendations to the CoC Board based on forum discussions and decision making.
- Conduct on-going evaluation of HMIS system by supporting the gathering of user feedback to improve the HMIS experience.
- Provide feedback to the HMIS Lead and endorsement as appropriate on all policies the HMIS Lead is required to develop including Privacy, Security, and Data Quality Plans as required by federal regulation.
- Develop evaluation tool and conduct annual review of the HMIS Lead in fulfillment of its duties as outlined in MOU with Leadership Board.
- Apply a racial equity framework in order to advance fairness and justice in all we do.

Recommended Membership (9-15 Members)

It is recommended that persons with experience of the HMIS system (e.g. as a Provider utilizing HMIS or a client/consumer receiving services through a program utilizing HMIS) be the participants in this committee.

- (1) Representative of the CoC's HMIS Lead Entity
- (1) Representative of the Coordinated Entry Services Management Entity
- (3) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (3-4) Community members including persons lived experience (representing different subpopulations)
- (3-4) Service provider representatives operating programming in the CoC

7. YOUTH COMMITTEE

The Purpose of the Youth Action Committee will be to align goals and develop shared strategies and collaborative practices across systems, agencies, programming and funding streams that work to prevent and end youth homelessness. The committee will act as a collaborative table bringing together transitional age youth with lived experience of homelessness, youth service providers, county and city government representatives, and other stakeholders to build a coordinated response to youth homelessness.

Roles and Responsibilities

- Design, implement, and operate collaborative processes for parallel systems working with transitional age youth experiencing homelessness (Homeless response system, Child welfare system, Juvenile Justice System, Education System, etc.)
- In consultation with the Youth Advisory Board, develop recommendations for TAY specific funding
- Shape policy and provide oversight for TAY specific coordinated entry access points and protocols
- Monitor system and provider-level performance for the youth homeless response system; provide progress updates and recommendations to the Leadership Board
- Facilitate inclusion of TAY service providers into funding opportunities
- Apply a racial equity framework in order to advance fairness and justice in all we do.
- Design specific strategies and programming to respond to the unique needs of different TAY subpopulations:
 - Pregnant and parenting youth
 - Undocumented migrant youth
 - Juvenile Justice Impacted youth
 - Foster, child welfare impacted youth
 - BIPOC youth
 - LGBTQ+ identified youth
 - Minors (18 and under)

Suggested Membership (9-15 Members)

- (1) Representative of Alameda County Office of Homeless Care and Coordination
- (2) Representatives of other county youth-serving agencies (Office of Education, Child and Family Services, Social Services Agency, etc.)
- (2) Representatives of cities within Alameda County
- (1) Representative from the unincorporated areas within the county
- (5) Youth with lived experience (representing different subpopulations)

(4) Representatives of youth service provider organizations (sub populations should include undocumented youth, pregnant and parenting youth)