



THE OAKLAND, BERKELEY/ ALAMEDA COUNTY CoC CoC Standards, Compliance and Funding Committee

October 3, 2024
1:00 pm- 2:30pm
Minutes

[Link to Zoom Meeting](#)
Phone: [1 669-900-6833](tel:16699006833)
Meeting ID: 85079385090

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the CoC Standards, Compliance and Funding Committee: <https://drive.google.com/drive/folders/1ZcUw-W73sqkW7AS8tHp3ed-NCaZHnEi2?usp=sharing>
- **Website page** (on EveryOne Home website) for the CoC Standards, Compliance and Funding Committee: <https://everyonehome.org/about/committees/coc-standards-compliance-and-funding-committee/>
- **Acronyms and Glossary:** https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPlbwy8/edit?usp=drive_link

Committee Purpose

The purpose of the Continuum of Care (CoC) Standards, Compliance, and Funding (SCF) Committee will be to support preparation of applications for CoC funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8. Learn more about the Committee's purpose [here](#).

Meeting Purpose / Overview

We will continue our review of CoC grievance policies. The Coordinated Entry System (CES) team will step us through the CES grievance process. We will hear from the Racial Equity Liaisons about considering grievance processes and policies through a racial equity lens.

Agenda Items

<p>1. <u>Welcome and Introductions</u> (Co-Chair)</p> <ul style="list-style-type: none">• Icebreaker (Led by Ray Corona)• Please come off mute and/or put in the chat your: Name, pronouns, affiliation (organization, etc.). <p>The Accountability Chain exercise led by Ray Corona emphasized the importance of humility, excellence, empathy, and transparency in the work. Participants recognized the newness of HUD funding and the need to approach people and providers with understanding. Centering clients and leading with curiosity and transparency were highlighted as key strategies to address HUD compliance concerns and learn from local experts.</p>	<p>1:00-1:10</p>
<p>2. <u>Approval of Minutes, 9/05/2024</u> (Homebase)</p> <ul style="list-style-type: none">• Homebase distributed the meeting minutes (meeting minutes are the written record of our monthly meetings) from the September 5 CoC Standards Compliance and Funding Committee (SCF) meeting for committee members to review on September 6.• The draft minutes have also been posted in the CoC SCF's google drive folder.• This time is held for committee members to let us know if they believe the minutes to do not accurately capture the discussion items from the September meeting and need to be amended.• You may also email Homebase at jose@homebaseccc.org, copying alameda@homebaseccc.org, if you see anything in the draft minutes that are distributed following today's meeting that should be amended.	<p>1:10-1:15</p>

The September meeting minutes were approved with no changes.	
<p>3. <u>Public Comment</u> (Co-Chair)</p> <ul style="list-style-type: none"> • Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. • Homebase has created a public comment tracker where public comments across CoC meetings will be recorded. • Comments will be directed to the appropriate CoC committee or County staff. <p>No public comment during meeting</p>	1:15-1:20
<p>4. <u>Announcements</u> (Co-Chair)</p> <ul style="list-style-type: none"> • Reminder of Meeting Norms <ul style="list-style-type: none"> ○ Removing jargon from meeting spaces, use the whole word not just the acronyms. These spaces are to be open and welcoming for anyone unfamiliar with the housing world jargon. <ul style="list-style-type: none"> ▪ Please feel free to ask for clarification if a speaker uses language or terms that you don't understand. ○ Homebase/chairs/others will step up in providing more guidance around supporting this meeting norm • Community Meeting Save the Date <ul style="list-style-type: none"> ○ Community Meeting will be Tuesday, October 29th and Wednesday, October 30th ○ The event will be held at the California Endowment, 2000 Franklin Street, Oakland, CA 94612. A virtual option will be available. ○ Programming will be from approximately 9am to 4pm with a full agenda to be announced as soon as possible. <ul style="list-style-type: none"> ▪ If you have any questions, please email alameda@homebaseccc.org. 	1:20-1:25
Informational Items	
<p>5. <u>Racial Equity Committee Update</u> (Ms. Shelley Gonzalez and Sunita Garrett, Racial Equity Liaisons)</p>	1:25-1:45

<ul style="list-style-type: none"> • Considering grievance policies through a racial equity lens. <p><u>Tools to support RE Framework Dialog with CoC Committees</u></p> <ul style="list-style-type: none"> • Racial Equity Framework (DRAFT) which is the set of guiding racial equity principles and questions that help committees apply the racial equity principles to their relevant areas. • RE Framework Overview video which outlines the purpose of the RE Framework, its nine guiding principles and questions that can help committees to apply the principles to their relevant areas. • RE Framework survey to help the REC to understand how committees and members are engaging and understanding materials about RE and the RE Framework as a tool they will work with. • RE Framework Dialog Summary Talking Points summarizing most of the key points in the RE Framework. • RE Framework presentation deck in the overview video which is the set of presentation slides that are shared in the overview video. <p>Questions:</p> <ul style="list-style-type: none"> • What do we do if someone lies and then they are no longer eligible, and the grievance policy isn't going to provide a remedy? • Our Racial Equity Liaison, Sunita Garrett: Discussed ways to support getting accurate information up front. 	
<p>6. <u>Grievance Policies and Procedures</u> (Coordinated <u>Entry System</u> - CES Team: Alan Gutierrez and Anna Fellers)</p> <ul style="list-style-type: none"> • In our past meetings, we have received public comments about the need for grievance policies and processes for program participants. • The CES team will step the committee through the CES grievance process. <p>Questions</p>	<p>1:45-2:05</p>

<ul style="list-style-type: none"> • Ms.Shelley: Where can we find the policy? <ul style="list-style-type: none"> ○ Anna: https://homelessness.acgov.org/coordinated-entry.page • But still need to get the user guide online <ul style="list-style-type: none"> ○ Alan: We should work to get the document more accessible on the website ○ Co-Chair, Jen Lucky: The County currently is rudimentary, but improvements are coming. She can work with Alan to improve access in the meantime and can get this posted within a day or two. • CES slides will be shared with the committee. • The CES Team invites the CoC SCF Committee to provide feedback on their grievance policy. Please email your feedback to Jose Lucio at jose@homebaseccc.org. Jose will compile all the feedback into a single email for Alan and Anna. 	
<p>7. <u>Next Meeting is October 3, 2024, from 1-2:30pm</u> (Homebase)</p> <ul style="list-style-type: none"> • Continue Review of Existing Grievance Policies <p>Other topics?</p>	2:05-2:10

Committee Members

Annette Sanders	Glad Tidings Community Development	present
Ivan Ortiz	Operation Dignity	present
Jennifer Lucky	OHCC, Co-Chair	present
Josh Jacobs	City of Berkeley	present
Laurie Flores	City of Fremont	present
Marcell Lloyd	St. Vincent De Paul	absent
Ray Corona	Covenant House/YAB, Co-Chair	present
Riley Wilkerson	OHCC	absent

Ms. Shelley Gonzalez	Leadership Board, Racial Equity Liaison	present
Stanley Wong	City of Oakland	present
Sunita Garrett	Community Member, Racial Equity Liaison	present
Tunisia Owens	Family Violence Law Center	present
Varon Brown	Emerging Leaders	absent

Others: Anna Fellers, Alan Gutierrez, Sasha Hauswald

DRAFT