



THE OAKLAND, BERKELEY/ ALAMEDA COUNTY CoC CoC Standards, Compliance and Funding Committee

September 5, 2024

1:00 pm- 2:30pm

Minutes

[Link to Zoom Meeting](#)

Phone: [1 669-900-6833](tel:16699006833)

Meeting ID: 85079385090

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the CoC Standards, Compliance and Funding Committee: <https://drive.google.com/drive/folders/1ZcUw-W73sqkW7AS8tHp3ed-NCaZHnEi2?usp=sharing>
- **Website page** (on EveryOne Home website) for the CoC Standards, Compliance and Funding Committee: <https://everyonehome.org/about/committees/coc-standards-compliance-and-funding-committee/>
- **Acronyms and Glossary:** https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPlbwy8/edit?usp=drive_link

Committee Purpose

The purpose of the Continuum of Care (CoC) Standards, Compliance, and Funding (SCF) Committee will be to support preparation of applications for CoC funding and Emergency Solutions Grant (ESG) funding and to support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8. Learn more about the Committee's purpose [here](#).

Meeting Purpose / Overview

The primary purpose of the September 2024 CoC SCF Committee meeting is for the committee to receive updates on the ESG grant performance, the CoC Builds NOFO, and the 2024-25 CoC NOFO. We will hear from the Committee’s Racial Equity Liaisons about using the CoC’s Racial Equity Framework to inform and drive forward the CoC SCF Committee’s work related to supporting the preparation of applications for funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD’s CoC Program Interim Rule. Finally, we will follow up on public comment from previous meetings about grievance policies and procedures.

Agenda Items

<p>1. <u>Welcome and Introductions</u> (Homebase)</p> <ul style="list-style-type: none"> Please put your name, pronouns, affiliation (organization, etc.) in the chat. 	<p>1:00-1:03</p>
<p>2. <u>Review of Ground Rules</u> (Homebase)</p>	<p>1:03-1:06</p>
<p>3. <u>Approval of Minutes</u> (Homebase)</p> <ul style="list-style-type: none"> Minutes approved with no edits 	<p>1:06-1:10</p>
<p>4. <u>Public Comment</u> (Homebase)</p> <ul style="list-style-type: none"> Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Homebase has created a public comment tracker where public comments across CoC meetings will be recorded. Comments will be directed to the appropriate CoC committee or County staff. New committee member joined the committee and would like to receive information to get up to speed Would love any info to get up to speed. <ul style="list-style-type: none"> Homebase shared committee google drive folder and will schedule an orientation call if requested (jose@homebaseccc.org; alameda@homebaseccc.org). to follow up to orient and provide materials mlloyd@svdp-alameda.org 	<p>1:10-1:15</p>
<p>5. <u>Announcements</u> (Homebase)</p>	<p>1:15-1:15</p>

- Alameda County HCD is accepting public comment on their [Draft 10-Year Housing Plan \(2025-2035\)](#).
 - [Feedback Form](#)
- The Home Together Year 2 Update has been released
 - https://homelessness.acgov.org/reports.page?#hometogether_2026
- Community Meeting Save the Date
 - Community Meeting will be Tuesday, October 29th and Wednesday, October 30th
 - The event will be held at the California Endowment, 2000 Franklin Street, Oakland, CA 94612. A virtual option will be available.
 - Programming will be from approximately 9am to 4pm with a full agenda to be announced at a later date.
 - If you have any questions, please email alameda@homebaseccc.org.
- Fair Housing Survey
 - Alameda County is currently conducting a county-wide regional fair housing survey as part of the Analysis of Impediments to Fair Housing Choice (AI) as part of the upcoming five-year Consolidated Plan (2025-2029).
 - Complete Survey: <https://bit.ly/acfairhousing24>
 - Available in Chinese, Spanish, Persian, Vietnamese, and Tagalog
 - Survey will close September 13, 2024

Informational Items

6. Emergency Solutions Grant (ESG) Update (Homebase/ESG Leads)

- The CoC is required to consult with ESG recipients within the CoC’s geographic area in the planning and allocation of ESG funds.
- The CoC’s ESG leads will provide an update on ESG performance.
- About ESG:
 - The ESG Program is designed to assist people with quickly regaining stability in permanent housing after experiencing a housing crisis and/or homelessness.
 - The ESG program provides funding to:
 - Engage homeless individuals and families living on the street;
 - Improve the number and quality of emergency shelters for homeless individuals and families;
 - Help operate these shelters;
 - Provide essential services to shelter residents;
 - Rapidly rehouse homeless individuals and families; and
 - Prevent families and individuals from becoming homeless.

1:15-
1:30

<ul style="list-style-type: none"> ▪ ESG funds may be used for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative. <p><u>ESG Resources and Information:</u></p> <ul style="list-style-type: none"> • ESG Program Webpage • ESG Program Requirements • ESG Factsheet • Presenter from Alameda County Health, Housing, and Homeless Services (slides will be distributed with meeting materials) <ul style="list-style-type: none"> ○ 1 ESG Grant, used to have more: Funds RRH, 2 Emergency Shelters, HMIS ○ Admin Building Futures for Women and Children is the Provider (Alameda and San Leandro) <ul style="list-style-type: none"> ▪ Shelters to serve 150 households ▪ RRH contract is to serve 20 households • Homebase will discuss setting a schedule for regular updates from ESG recipients. 	
<p><u>7. Grievance Policies and Procedures</u> (Homebase/HMIS Lead)</p> <ul style="list-style-type: none"> • In our past meetings, we have received public comments about the need for grievance policies and processes for program participants. • The HMIS Lead will step the committee through the HMIS grievance process. <p>Questions:</p> <ul style="list-style-type: none"> • How does information that was input incorrectly by a previous agency get corrected? <ul style="list-style-type: none"> • HMIS Lead: We will contact the agency’s Executive Director or HMIS Lead and share the grievance. They will request background information and provide guidance as needed to correct the issue. • If there’s an error found in HMIS, can it only be fixed by the agency who put it in or can someone else fix the issue? <ul style="list-style-type: none"> • HMIS Lead: This will depend on the issue. The new agency may be able to adjust some fields in profile. However, if there’s an inaccurate note, 	<p>1:30-2:00</p>

<p>rather than update that note, they should make a detailed new note that references the old note that so it's clear what information should be used.</p> <p>The HMIS grievance form can be found here: https://achmis.org/docs/Privacy%20and%20Security/HMIS%20Grievance%20Form%20-%20FINAL.pdf</p> <p>Homebase to connect with Coordinated Entry System team about presenting on the CES grievance policy at a future meeting.</p>	
<p>8. <u>Racial Equity Committee Update</u> (Ms.Shelley Gonzalez and Sunita Garrett, Racial Equity Liaisons)</p> <ul style="list-style-type: none"> • Infusing Equity in the CoC SCF Committee's work around HUD NOFOs and funding opportunities. <p><u>Tools to support RE Framework Dialog with CoC Committees</u></p> <ul style="list-style-type: none"> • <u>Racial Equity Framework (DRAFT)</u> which is the set of guiding racial equity principles and questions that help committees apply the racial equity principles to their relevant areas. • <u>RE Framework Overview video</u> which outlines the purpose of the RE Framework, its nine guiding principles and questions that can help committees to apply the principles to their relevant areas. • <u>RE Framework survey</u> to help the REC to understand how committees and members are engaging and understanding materials about RE and the RE Framework as a tool they will work with. • <u>RE Framework Dialog Summary Talking Points</u> summarizing most of the key points in the RE Framework. • <u>RE Framework presentation deck in the overview video</u> which is the set of presentation slides that are shared in the overview video. <p>Ms.Shelley's and Ms. Sunita's slides are included in the materials that will be shared following this month's meeting and are included in the materials posted to the CoC website and the CoC SCF Committee's Google Drive folder.</p>	<p>2:00-2:30</p>
<p>9. <u>CoC Builds NOFO and 2024-2025 CoC NOFO Update</u> (Kate Bristol)</p> <ul style="list-style-type: none"> • The Continuum of Care (CoC) Builds (CoCBuilds) Notice of Funding Oppportunity (NOFO) targets efforts within CoCs to address and reduce persons experiencing homelessness by adding new units of permanent supportive housing (PSH) through new construction, acquisition, or rehabilitation through one-time CoCBuilds awards under the CoC Program. <ul style="list-style-type: none"> ○ <u>HUD Notice</u> 	<p>2:30-2:55</p>

- The CoC Program NOFO is the funding competition where CoCs apply to renew existing CoC grants and have the opportunity to apply for new funding under the bonus opportunities.
 - [HUD Notice](#)
 - [Everyone Home Local Competition Web Posting](#)

Questions:

- Can you say more about how the YHDP projects are being funded?
 - Kate: YHDP projects will be renewed one year at a time (\$3.2M is the 1-year renewal amount)
 - The YAB can also reallocate YHDP funds. It was not considered this year because the grants are very new and just getting up and running but could be in the future if a project was not performing or if there was a different priority.
- : Is the CoCBuils funding available to a project that is already under construction?
 - Kate: Email me (kate@kbristol.com). The NOFO is a good resource.
- What projects are ideal for the CoCBuils funding?
 - Kate: It can be used it to fund PSH. You could have your funding package ready, and this is the last piece. You could acquire a building you haven't had the money for. The project with the most commitments for funding in hand with be the priority locally to ensure something gets built.

10. Next Meeting is October 3, 2024, from 1-2:30pm (Homebase)

- Continue Review of Existing Grievance Policies
- Other topics?

2:25-2:30

Committee Members

Annette Sanders	Glad Tidings Community Development	Absent
Jennifer Lucky	OHCC, Co-Chair	Present
Josh Jacobs	City of Berkeley	Present
Laurie Flores	City of Fremont	Present
Marcell Lloyd	St. Vincent De Paul	Present

Ray Corona	Covenant House/YAB, Co-Chair	Present
Riley Wilkerson	OHCC	Present
Ms. Shelley Gonzalez	Leadership Board, Racial Equity Liaison	Present
Stanley Wong	City of Oakland	Present
Sunita Garrett	Community Member, Racial Equity Liaison	Present
Tunisia Owens	Family Violence Law Center	Absent
Varon Brown	Emerging Leaders	Present

DRAFT