



THE OAKLAND, BERKELEY/ ALAMEDA COUNTY CoC CoC Standards, Compliance and Funding Committee

June 6, 2024
1:00 pm- 2:30pm
Minutes

[Link to Zoom Meeting](#)
Phone: 1 669-900-6833
Meeting ID: 85079385090

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Helpful links:

- **Google drive folder** for the CoC Standards, Compliance and Funding Committee: <https://drive.google.com/drive/folders/1ZcUw-W73sqkW7AS8tHp3ed-NCaZHnEi2?usp=sharing>
- **Website page** (on EveryOne Home website) for the CoC Standards, Compliance and Funding Committee: <https://everyonehome.org/about/committees/coc-standards-compliance-and-funding-committee/>
- **Acronyms and Glossary:**
https://docs.google.com/spreadsheets/d/1I8hFMAU2IE-FqYmK8TZ9Hp40vmS1zRck9EBEbPIbwy8/edit?usp=drive_link

Committee Purpose

The purpose of the CoC Standards, Compliance, and Funding Committee will be to support preparation of applications for CoC funding and support the Leadership Board in fulfilling its obligations as outlined in the HUD's CoC Program Interim Rule at 24 CFR 578.8. Learn more about the Committee's purpose [here](#).

Meeting Purpose / Overview

- Review and approve the strategic direction for the 2024 HUD CoC NOFO competition so that it can be approved by Leadership Board.
- Discussion and planning re: reporting out to Leadership Board about the first half year of work by CoC SCF.
- Update on monitoring process and brainstorming re: next steps for greater committee and community involvement

Agenda Items

<p>1. <u>Welcome</u> (Ray Corona, Co-Chair)</p> <ul style="list-style-type: none"> a. Ground rules and norms b. Approval of Minute <p>May meeting minutes approved with no comments or revisions.</p>	<p>1:00-1:05</p>
<p>2. <u>Public Comment</u> (Ray Corona, Co-Chair)</p> <p>No public comment.</p>	<p>1:05-1:10</p>
<p>3. <u>Announcements</u> (Ray Corona, Co-Chair)</p> <p>Homebase: The CoC is recruiting for the NOFO Committee.</p> <p>We are working to make this year's competition easier for our volunteers, with fewer meetings, a streamlined scoring process, and a quicker review and rank period. While the timeline is contingent on HUD, we anticipate NOFO Committee member responsibilities will include:</p> <ul style="list-style-type: none"> • 3-4 Committee meetings to learn the process and tools for this year's competition (1-1.5 hours each): <ul style="list-style-type: none"> ○ Orientation ○ Introduction to this year's scoring tools ○ Review of scoring and ranking process ○ Debrief session • Reviewing and scoring project applications • Participating in the Review and Rank panel (this has traditionally been a day-long event, but we are working to reduce the length this year.) <p>If you are unable to commit to the NOFO Committee, but are interested in being involved in the process, we are also recruiting for the Appeals Panel. The Panel will only be</p>	<p>1:10-1:15</p>

<p>convened if a proper appeal is filed after all projects have been scored.</p> <p>If you are interested in joining either committee, please confirm your participation by Friday, June 21 by responding directly to this email or emailing Esther@homebaseccc.org.</p>	
<p>Action Items</p>	
<p>4. <u>Review NOFO Strategic Direction Memo and Approve Sending to Leadership Board</u> (Kate Bristol, NOFO Consultant)</p> <p>Kate presented the strategic direction memo and recommendations from the youth committee. The memo is now going to the Leadership Board for final approval at their 6/20 meeting.</p> <p>Memo summary:</p> <ul style="list-style-type: none"> • Performance Evaluation • Preserving Infrastructure Funding (CES, HMIS, etc.) • Preserving Housing • Voluntary Reallocation Policy • Soliciting New/Bonus Projects • Advancing Equity and Lived Expertise <p>Proposed additions:</p> <ul style="list-style-type: none"> • Projects serving special populations. <ul style="list-style-type: none"> ○ To ensure that critical system capacity is not lost, in 2024 the NOFO committee will have authority to adjust the Project Priority list to preserve capacity for serving special populations. ○ Many youth-serving projects ranked the lowest, worked with newly formed youth committee to try to figure out why that was and how to address it. ○ Considering the relatively low scores received by youth-serving projects in 2023, the Youth Committee has reviewed the NOFO process and 	<p>1:15-1:45</p>

<p>scoring factors and made recommendations for improvement.</p> <ul style="list-style-type: none"> ○ The following language was added to the memo: “The NOFO Committee will provide a detailed explanation as to the reasoning for the adjustment to the scored order. The adjustment to the scored order must also align to the priority for preserving housing capacity.” <p>The committee unanimously voted to approve the amended memo.</p>	
Informational Items	
<p>5. <u>Monitoring Update</u> (Homebase)</p> <p>The goal of the monitoring project is to create a three-year monitoring process, starting with a year one risk assessment, where each year builds on findings from the previous year, and ensure CoC programs are compliant with HUD requirements and in alignment with community goals.</p> <ul style="list-style-type: none"> • Stage 1: Planning and communication (complete) <ul style="list-style-type: none"> ○ Homebase and County staff worked together to plan and execute the monitoring process and establish tentative timelines. ○ Phase 1 of monitoring will be a risk assessment focused on Housing First and Racial Equity. ○ Homebase will use the risk assessment tool customized for the Alameda County CoC to assess project compliance with applicable regulations, contracts, grants, local policies and best practices. • Stage 2: Risk Assessment and Scoring (in process) <ul style="list-style-type: none"> ○ All projects will receive a score of 0-2, with a total of 42 possible points. Based on their scores, projects will be flagged for additional review as follows: <ul style="list-style-type: none"> ▪ 29-42 points: No additional review required ▪ 15-28 points: Review is discretionary based on explanation by respondent, materials provided, and the number and nature of questions flagged ▪ 0-14 points: Automatic review • Stage 3: Reporting to projects, Count, and the CoC (upcoming) 	1:45-2:15

<ul style="list-style-type: none"> ○ Each agency will receive a report identifying key concerns, unmet requirements, and any recommended next steps. ○ Homebase will identify areas in which the project is not in compliance with HUD, CoC, and/or local regulations and will provide recommendations, share best practices, and offer technical assistance. ○ The risk assessment is intended to identify areas of concern and non-compliance and recommend the appropriate corrective actions. However, taking action to address any such areas remains the responsibility of the recipient and/or subrecipient. ○ At the conclusion of Phase 1 of monitoring process, Homebase will create reports for the County of its individual subrecipient risk assessment results and share with the CoC overall summary Phase 1 summary results. ○ These reports will include a Monitoring Plan and schedule for Phase 2 of the monitoring process. Homebase may be available for technical assistance meetings following completion of the monitoring process to support agencies with recommended next steps. 	
<p>6. <u>Planning Presentation to Leadership Board</u> (Homebase)</p> <p>The CoC SCF Committee is on the Leadership Board agenda for June 20 to provide updates on our work. Volunteers are needed to present:</p> <ul style="list-style-type: none"> • Laurie Flores • Tunisia Owens • Ms.Shelley Gonzalez 	<p>2:15-2:25</p>
<p>7. <u>Next Meeting is July 4, 2024 from 1-2:30pm</u> (Ray Corona, Co-Chair)</p> <ul style="list-style-type: none"> • Cancel July meeting or reschedule it? <p>July meeting will be canceled. The committee will reconvene in August.</p>	<p>2:25-2:30</p>

Committee Members

Annette Sanders	Glad Tidings Community Development
Jennifer Lucky	OHCC, Co-Chair
Josh Jacobs	City of Berkeley
Laurie Flores	City of Fremont
Ray Corona	Covenant House/YAB, Co-Chair
Riley Wilkerson	OHCC
Ms.Shelley Gonzalez	Leadership Board, Racial Equity Liaison
Stanley Wong	City of Oakland
Sunita Garrett	Community Member, Racial Equity Liaison
Tunisia Owens	Family Violence Law Center
Varon Brown	Emerging Leaders

Resources: