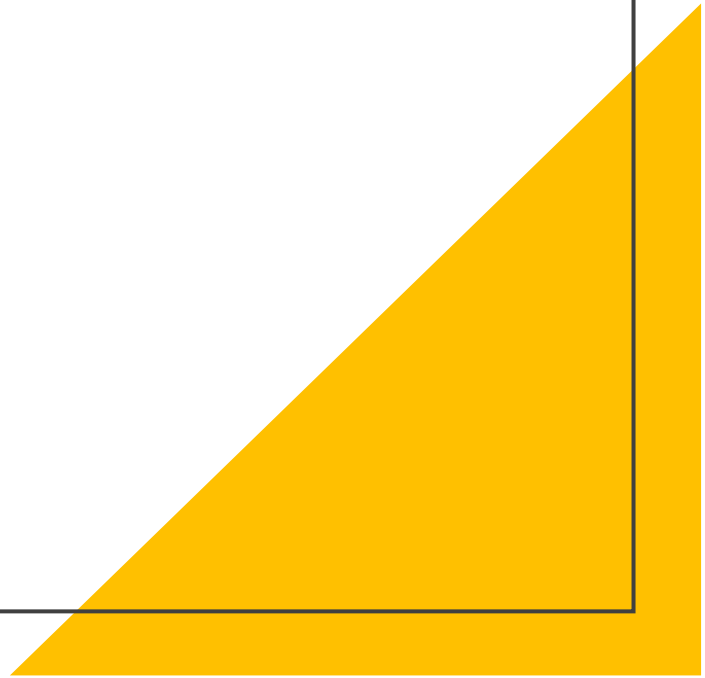




EveryOneHome

2024 CoC NOFO Bidders Conference

August 12, 2024
3:00 to 4:30 p.m.



Zoom Tips to Guide Discussion

We love to see your faces! If possible, please turn on your **video**.

As you have questions or comments, please add them to the **chat** box, or raise your hand.

You were automatically placed on mute when you entered the meeting. Please feel free to **unmute** yourself when you are ready to speak.

If you have any technology **challenges** during the meeting, please use the chat feature or email alameda@homebaseccc.org for assistance



Agenda



1. Welcome and Introductions
2. Highlights of the 2024 HUD CoC NOFO
3. Local CoC Funding Process Overview
4. Application for Renewals
5. Q&A for Renewals
6. Application for New Projects
7. Q&A for New Applications



Introductions



+

Kate Bristol (she, her)
Kate Bristol Consulting

Shelagh Little (she, her)
SHL Proposals

Esther Wilch (she, her)
Senior Staff Attorney, Homebase

Jose Lucio (he, him)
Senior Policy Analyst, Homebase

Welcome



In the chat tell us your:

- Name
- Pronouns
- Organization you represent or if you are a community member



HIGHLIGHTS OF THE 2024 HUD CoC NOFO



Continuum of Care Defined

A “Continuum of Care” (CoC) refers to three things:

1. The planning body in a community that addresses homelessness.
2. **The HUD funding program for homeless housing and services.**
3. The system of services and housing interventions both short-term and long-term for people experiencing homelessness.



NOFO Defined

NOFO – **N**otice **o**f **F**unding **O**ppportunity. Term used for many different funding programs, but today we mean specifically the notice for HUD Continuum of Care (CoC) funding.

Nationally, federal Department of Housing and Urban Development (HUD) funds over \$3 billion through the CoC NOFO each year



CoC Funding Process

HUD releases an annual Notice of Funding Opportunity (NOFO)

Each CoC develops and manages a local application process to invite, rate and rank projects to submit for funding

CoC submits a Consolidated Application to HUD, including all the local applications organized into a Project Priority List.

HUD awards grants directly to individual applicants (the CoC is not a pass-through)



2024 NOFO Highlights

- Two-Year NOFO!! (more on next slide)
- Tier 1 is smaller than in 2023 – 90% of ARD (last year was 93%)
- CoC Bonus amounts are higher (12% of ARD or about \$6 million)
- DV Bonus amounts are higher (15% of PPRN or about \$2 million)
- HUD is providing a cost of living increase for staffing (services, HMIS)
- Youth Homeless Demonstration Program (YHDP) grants will be renewed non-competitively (not scored or ranked)



Two Year Funding Process: 2024 & 2025

- 2024 – Typical process (CoC application, local competition, ranking)
- Most renewals awarded in 2024 competition will get a 2026 grant expiration date.
- 2025 – No CoC application or local competition for renewals
 - 2025 renewals be renewed noncompetitively in August 2025
 - Exceptions:
 - New projects awarded in 2024 renewing for first time
 - Other projects not eligible to renew in 2024
 - CoCs will have the opportunity for reallocation
 - There may be funding for new projects



Estimated Funding Available

- **Annual Renewal Demand (ARD):** \$46,698,892
- **Renewal Amount in Tier 1:** \$42,029,002
- **Renewal Amount in Tier 2:** \$4,669,889 (last year was \$3.1 million)
- **CoC Bonus:** \$6,000,000
- **Domestic Violence (DV) Bonus:** \$2,000,000
- **CoC Planning:** \$1,500,000
- **YHDP Renewal:** \$3,268,050 (non-competitive)

*Note these amounts are estimates and may change



LOCAL CoC FUNDING PROCESS OVERVIEW



Local Process - Roles

- **Standards, Compliance, and Funding Committee (SCF)** - designs and implements a collaborative process for preparing and submitting the CoC application to HUD, including establish a framework for rating and ranking projects.
- **CoC Leadership Board (LB)** – approves Strategic Direction for the local competition as recommended by SCF; approves final Project Priority List.
- **NOFO Committee** - integrates funding priorities and strategic direction from LB and SCF, develops scoring criteria, review scores and proposals.
- **Homebase and NOFO Consultant** – support all steps of the process; provide technical guidance.



2024 Review and Ranking Policy

- The 2024 Review and Ranking document sets out the policies governing the local application process, as approved by the NOFO Committee.
- The policies integrate Strategic Direction from the Leadership Board
- Minimal changes from 2023
- It can be reviewed or downloaded at www.everyonehome.org/nofo



Scoring and Ranking Policies

- Both new and renewal projects are invited to apply for funding
- Renewal applicants that are not fully spending their grants are encouraged to voluntarily reallocate funds
- All renewal and new applications will be scored using a transparent process that incorporates objective factors as much as possible.
- Applications are scored and ranked by the NOFO committee (some factors are scored mathematically by the NOFO consultant)
- Projects are placed in score order on the Project Priority list, with the lowest scoring projects falling into Tier 2



Considerations for Ranking

- Projects funding system infrastructure (HMIS, CE, DV/CE) are placed at the bottom of Tier 1
- “New” renewals that do not yet have a year of data are placed at the bottom of Tier 1
- There is a policy priority to preserve existing housing; ranking of new projects should not jeopardize funding of existing housing
- The NOFO Committee may recommend adjustments to ranking of projects (outside score order) in limited situations; must be approved by Leadership Board.



Appeals

- Applicants may submit appeals if:
 - Their project was placed into Tier 2 (or near the bottom of Tier 1) and
 - They believe an error was made in scoring or that the local competition policy was not followed.
- Appeals will be heard by a 3-person panel of non-conflicted individuals



Key Dates – New and Renewal Projects

Date	Milestone
July 2024	Strategic Direction approved by Leadership Board; Policies approved by NOFO Committee
July 31, 2024	HUD NOFO released
August 12, 2024	Bidder's Conference
September 6, 2024	Local competition deadline – all applications must be submitted online by 5:00 p.m.
September 16, 2024	E-snaps TA session (optional)
September 24, 2024	E-snaps applications due to Homebase/NOFO Consultant
September 26, 2024	Rating and ranking meeting to determine Project Priority List; appeals window opens
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October 30, 2024	HUD deadline for submission of the CoC Consolidated Application

Information Sources

- Link to online application forms, instructions, application templates and related materials for new and renewal projects: [EveryOne Home NOFO webpage](#)
- Frequently Asked Questions (FAQ): Applicants should email questions to kate@kbristol.com. Please cc: alameda@homebaseccc.org. Answers will be sent to project applicant and also posted in a public FAQ.
- Renewals and New Projects Local Application packages are due by **September 6, 2024 at 5:00 p.m.** Online application link posted on EveryOne Home website.
- E-Snaps applications due September 24. Export to pdf and email to kate@kbristol.com. Please cc: alameda@homebaseccc.org. Send questions concerning e-snaps to the same email and cc: Riley Wilkerson at riley.wilkerson@acgov.org.



RENEWAL APPLICATIONS



Eligible Renewals

- Any project with a grant term expiring in 2025 may renew through the 2024 competition.
- Grant should be listed on the Grant Inventory Worksheet (GIW)
- Renewal applicants may elect voluntary re-allocation to reduce their project budget and make those funds available for new projects
- Applicants may consolidate two or more grants of the same project component
- Applicants may shift budget line items by less than 10%



Renewal Scoring

- Renewals will be scored using the Scoring Criteria adopted by the NOFO Committee.
- All projects will be scored by the NOFO Committee, except:
 - HMIS, CE, CE/DV renewals – placed at bottom of Tier 1
 - “New” renewals that do not have a year of data – placed at the bottom of Tier 1

Projects meeting any of these criteria still need complete Section A (Questions A1 through A10) of the Local Application and complete the e-snaps application.
- YHDP Projects are not placed in either Tier 1 or Tier 2 and do not have to complete the local application. They still need to complete the e-snaps application.



Renewal Scoring Criteria Overview

Criteria	Maximum Points
I. Project Performance	54
II. Program Access and Serving Highest Need Populations	8
III. Advancing Racial Equity and Meaningful Involvement of People with Lived Expertise	16
IV. Grants Management	10
V. Organizational Capacity	10
VI. Incentive Points – Voluntary Reallocation	2
TOTAL	100



Key Scoring Changes in 2024

- Threshold requirements simplified; participation in monitoring added.
- Performance measures have not changed; “add back” points increased from 5 to 6 based on Supplemental Narrative. Now there are separate narratives for each measure.
- Questions on Coordinated Entry and Serving High Needs Populations revised.
 - Focus on how programs ensure low barrier access and that services provided meet participant needs
 - New question (2 points) on serving children and youth up to age 24. Applicable to all projects.
 - New question on integrating participant input (2 points)
- Other questions revised for clarity
- Some questions now specifically ask for examples (e.g. how people with lived experience are involved in decision-making).



1. Performance Measurement (54 points)

Factor	Max Points	Changes
A. Housing Stability (retains or secures permanent housing)	14	Slight changes to partial points scale
B. Increase or Maintain Income	11	
C. Gain or Retain Benefits	11	
D. Exits to Homelessness	12	
E. Explanatory narrative (optional)	[Up to 6]	Increased from 5 in 2023; separate narratives for each factor. Up to 2 points for A, 1 for B, 1 for C, 2 for D.
F. Continuous Performance Improvement Narrative	6	Question revised to ask for more specific examples



2. Program Access and Serving High Need/Marginalized Populations (8 points)

Factor	Max Points	Changes
A. Low Barrier Access	2	Question reworded to focus on how program ensures low barrier, streamlined, and rapid access.
B. Serving High Needs/Vulnerable Populations	2	Question reworded to ask how program provides appropriate services, particularly to people with high needs and vulnerabilities, to ensure they are not unnecessarily discharged.
C. Services for Children and Youth	2	New question asking how programs ensure children and youth (up to age 24) receive appropriate services.
D. Participant Input	2	Revised question asking how programs gather input from participants to help understand and improve access policies and service delivery.



3. Advancing Racial Equity/Involving People with Lived Experience in Decision-Making (16 points)

Factor	Max Points	Changes
A. Checklist of Policies and Practices	8	Same list as in 2023; requests explanatory narrative; applicants can reference documents provided in monitoring.
B1. Involving People with Lived Experience (checklist)	1	One item: is there a participant or former participant on the Board or advisory body; must attach documentation.
B1. Narrative on Involving People with Lived Experience	7	Question re-worded to focus more on how PLEH are involved in organizational or program decision-making; question worth 2 more points than in 2023.



4. Grants Management (10 points)

Factor	Max Points	Changes
A. Timely APR Reporting and ELOCCS draws	2	Reduced by two points. Question now asks for specific dates for APR submission and ELOCCS draws
B. Unit Utilization	4	None
C. Grant Spending	4	None
D. Explanatory Narrative	[4]	Increased from 2 points in 2023; separate narratives for Unit Utilization and Grant Spending (up to 2 points each).



5. Organizational Capacity (10 points)

Factor	Max Points	Changes
A. HMIS Data Quality	6	None
B. Fiscal Management – Audit Findings	4	None
Incentive Points for Voluntary Reallocation	2	Increased from 1 in 2023, removed incentive point for grant consolidation.



ONLINE APPLICATION FOR RENEWALS



Application Overview

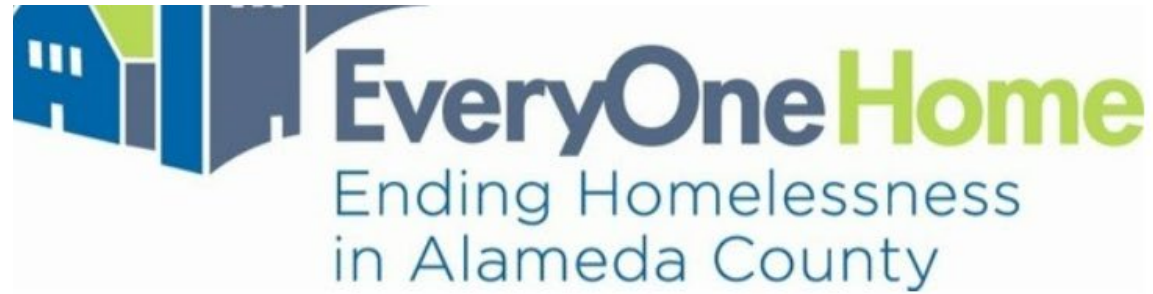
- The Excel Workbook application from 2022 and 2023 has been retired.
- Replaced by an online application form – (link is on Everyone Home webpage).
- Renewal applicants should complete and submit one application for each renewal.
- A complete template of the entire application has also been provided as an editable Word document.
- **Applicants are STRONGLY encouraged to draft application responses in the Word document and then paste them into the online application form.**
- The Word document is only a tool and will not be accepted in place of the online application.



Application Contents

- Application is organized by sections
 - A. Project Information – not scored; data should match GIW
 - B. Threshold Requirements – checklist
 - C. Scored Questions – narratives, checklists, information for each scoring factor
 - D. Attachments List – reminders to attach requested documents
 1. Audit (or provide a link)
 2. Evidence organization requires a participant or former participant on Board or Advisory Board (if applicable)
- Questions are similar to in 2023, with some changes
- You must complete required questions in order to advance to the next section
- There are fields marked “do not complete” in red text
- Please limit narratives to 2,500 characters





2024 Continuum of Care NOFO: Renewal Project Local Application

Welcome to the Oakland/Berkeley/Alameda County CoC's 2024 local competition for CoC funding.

You are completing the renewal project application. If you wish to apply for a new project, please use the new project application.

Please note that you will not be able to save and return to the application. Applicants are strongly encouraged to draft responses using the Word template provided and then cut and paste answers into this online form.

2024 Continuum of Care NOFO: Renewal Project Local Application

A. Project Information

Information requested in Section A is not scored and is used to provide background and context for the NOFO Committee to understand your project. It also helps the TA providers to verify that local applications match the HUD Grant Inventory Worksheet (GIW). To reference the GIW for the Alameda County CoC, use this [link](#).

* **Contact Information.** Please enter the name and email address of the person completing this application. This is the person who will receive an email confirmation once the application has been submitted.

* **A1. Project Name (GIW, Column A)**

A2. Alternative Project Name (optional). If your project has another commonly recognized name, please insert here.

* **A3. Applicant Name (GIW, Column B)**

2024 Continuum of Care NOFO: Renewal Project Local Application

Section 1: Performance Measurement

54 Points Total

Factors 1A, 1B, 1C, and 1D have already been scored using data from your project APR. You received a final version of these scores by email. If you did not receive maximum scores for any of the factors, you may provide an additional narrative in the boxes below to gain back points. Please do not input "Percentage" and "Applicable Benchmark" data - these fields are for reviewer use only.

1A. Housing Stability (PSH) or Exits to Permanent Housing (TH, RRH, TH/RRH) (14 Points)

Percentage *(Please do not enter anything in this box.)*

Applicable Benchmark *(Please do not enter anything in this box.)*

Optional Narrative

If you did not receive the maximum score for this factor, provide a written explanation and describe any best practices, training, or process developments you are implementing that will improve performance. Narratives will be reviewed by the NOFO Committee at the time of the rating and ranking of applications and reviewers may add back up to **2 points** for this factor.



Section 2: Program Access and Serving Highest Need, Vulnerable or Marginalized Populations

8 Points Total; each question below is worth 2 points.

* **2A. Program Access.** Describe policies, procedures or actions your program takes to provide low barrier access and ensure that enrollment is as simple and quick as possible, especially for highly vulnerable participants. Provide data on average length of time between enrollment and move-in and describe steps taken to ensure this length of time is brief. If the Coordinated Entry System creates barriers to program access, please describe and indicate how you are working to resolve these issues.

* **2B. Serving High Needs Populations.** What affirmative steps do you take to ensure participants are not unnecessarily discharged from your program, particularly if they are highly vulnerable and/or belong to a marginalized population most impacted by homelessness. How do you ensure participants receive the support they need? How long does it take to respond to services requested by participants? If your project serves a specific subpopulation of people experiencing homelessness, describe how your services are tailored to meet the needs of this population.

*** 3B. Involving People with Lived Experience (8 points)**

3B1. Is there a former or current program participant on your organization's Board of Directors or Advisory Board? **(1 Point)**

Yes

No

3B1a. If yes, attach by-laws, governance charter, or other document showing a dedicated seat for a current or former program participant.

Choose File

No file chosen

Important Instructions

- You can navigate back and forth between sections and make edits as you go
- You cannot save your responses, close the application and return to editing
- **Please plan to fill out the application in one session and use the provided Word template to draft responses**
- When completed, you will receive an email confirmation and a copy of the application from kate@kbristol.com (this is not automated)
- **Please do not wait until the last minute to complete the online application.**
- For technical issues, email kate@kbristol.com and cc: alameda@homebaseccc.org



Tips for Writing Strong Narratives

- Consult the published Renewal Scoring Criteria to understand what each factor is evaluating
- Carefully read each question and ensure you are answering it fully; do not cut and paste last year's answers
- Be specific (examples are very helpful)
- For optional “add back” narratives, please focus on specific challenges your project encountered and not on challenges shared by all applicants (e.g. difficult rental market)
- Be concise. If you can answer a question in under 2,500 characters, please do!



Resources

- Email questions to kate@kbristol.com and cc: alameda@homebaseccc.org
- Attend drop-in office hours (dates and links on Everyone Home webpage)
- All questions will be responded to individually and answers will be publicly posted in Q&A documents
- Question period opens today and ends September 4, 2024 (48 hours before deadline)
- Questions relating to technical issues with the application will be answered up to the deadline on September 6, 2024 at 5:00 p.m.



Key Dates – Renewal Projects

Date	Milestone
July 31, 2024	HUD NOFO released
August 12, 2024	Bidder's Conference
By Aug. 16, 2024	Applicants will receive APR report with scores for performance measure criteria for review and to decide whether to submit Supplemental Narrative in the local application.
August 23, 2024	Final day for applicants to submit questions or requests for corrections to Homebase regarding performance measure scoring.
September 6, 2024	Local competition deadline – all applications must be submitted online by 5:00 p.m.
September 16, 2024	E-snaps TA session (optional)
September 24, 2024	E-snaps applications due to Homebase/NOFO Consultant
September 26, 2024	Rating and ranking meeting to determine Project Priority List; appeals window opens
October 7, 2024	Appeals Process completed
October 10, 2024	Final Project Priority list approved by Leadership Board
October 30, 2024	HUD deadline for submission of the CoC Consolidated Application

QUESTIONS ABOUT RENEWALS?



NEW PROJECT APPLICATION



Eligible Applicants

Current CoC Grantees:

- New project
- Expansion of existing project

Organizations Not Currently Receiving CoC Funds:

- Non-profit organizations
- Governmental entities
- Housing Authorities
- Tribes and tribal entities



Eligible New Projects

CoC Bonus:

- Permanent Supportive Housing (PSH)
- Rapid Rehousing (RRH)
- Joint Transitional Housing/Rapid Rehousing (TH/RRH)
- Coordinated Entry (SSO-CE)

DV Bonus:

- Rapid Rehousing (RRH)
- Joint Transitional Housing/Rapid Rehousing (TH/RRH)
- Coordinated Entry (SSO-CE)



HUD Requirements

HUD has extensive requirements regarding:

- Eligible types of projects
 - Eligible activities and costs (differs by project type)
 - Eligible participants (differs by project type)
 - Other project requirements (CE, HMIS, Housing First)
-
- Consult the NOFO and HUD Resources provided in application instructions
 - Send in questions or attend drop in office hours with questions about HUD requirements.



Estimated Funding Available

- **CoC Bonus: \$6,000,000**
- **Domestic Violence (DV) Bonus: \$2,000,000**

***Note these amounts are estimates and may change**



New Projects: Local Scoring and Ranking

- New Projects will be scored using the Scoring Criteria adopted by the NOFO Committee. The Scoring Criteria for new projects are posted on the EveryOne Home webpage.
- Note that the Leadership Board's Strategic Direction affirms a priority to not rank new projects above renewals if it could lead to a loss of existing housing.
- The NOFO Committee may move new projects below renewals.
- Available funding for new projects is limited by HUD. If new project requests exceed the amounts available, lower scoring new projects will not be included on the Project Priority List.



New Project Scoring Overview

Criteria	Maximum Points
1. Addressing Local and HUD Priorities.	34
2. Project Performance	32
3. Budget, Cost Effectiveness, Leverage	16
4. Organizational Capacity	18
TOTAL	100



1. Addressing Local and HUD Priorities

Criteria	Maximum Points
1A. Improves Alameda County System Performance - Project vision, how project meets target population needs, improves system performance, uses evidence-based practices and connects participants to mainstream benefits.	14
1B. Ensure Racial Equity – Applicant/project implements policies and practices to advance racial equity. Attachment required.	8
1C. Housing First – Applicant/project complies with Housing First requirements. Attachment required.	6
1D. Incorporating Lived Experience – Project involves people with lived experience of homelessness in decision-making. Attachment as applicable.	6
TOTAL	34



2. Project Performance

Criteria	Maximum Points
2A. Proposed Project Performance – Proposed outcomes the project will achieve.	14
2B. Track Record of Performance – Required attachment (reports from comparable program).	12
2C. Track Record of Project Utilization – Required attachment (report from comparable program)	6
TOTAL	32



3. Budget, Cost Effectiveness, Leverage

Criteria	Maximum Points
3A. Project Budget – Cost effectiveness and appropriate costs. Required attachment (in Excel workbook provided)	6
3B. Leverage of Housing and/or Health Care Resources – Optional attachment.	6
3C. Track Record of Grant Spending – Required attachment (spending data from comparable grant).	4
TOTAL	16



4. Organizational Capacity

Criteria	Maximum Points
4A. Fiscal Management – Required attachment (audit or link to audit; written response to any findings)	4
4B. Experience Serving Target Population – Narrative documenting relevant experience.	5
4C. Experience Operating Comparable Project(s) – Narrative documenting relevant experience.	5
4D. Timely Reporting and Invoicing – Information documenting track record of timeline reports and invoicing for a comparable grant.	4
TOTAL	18



ONLINE
APPLICATION
FOR NEW
PROJECTS



Local Application Overview

- Use the online application form – (link is on EveryOne Home webpage)
- Applicants should complete and submit one application for each new project
- A complete template of the entire application has also been provided as an editable Word document.
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Please note that you will not be able to save and return to the application. Applicants are strongly encouraged to draft responses using the Word template provided and then cut and paste answers into this online form.

* 1a2. Target Population and Removing Barriers. Please describe the proposed target population for this project and how the project will ensure low barrier access and ongoing participation for highly vulnerable people and those who are in marginalized groups most impacted by homelessness. **(up to 3 points)**

* 1a3. System Performance. Please describe how the project will improve system performance in the following areas: 1) Reducing the time individuals and families are homeless; 2) Helping people to obtain and retain housing, and 3) Helping people to obtain and retain income. **(up to 3 points)**

* 1a4. Evidence Based Practices. Please describe how the project will utilize evidence based

* 1c2. Housing First Documentation (up to 3 Points)

For this section, scoring will be based on review of documents that demonstrate the specific project adheres to the Housing First principles checked above. Please upload relevant program policies (i.e. eligibility, screening, and program termination policies) that demonstrate alignment to Housing First requirements. Please merge all documents into a single pdf.

Choose File

No file chosen

Technical Review (for reviewer use only, please do not insert anything in this field)

Attachments

This is a checklist of attachments to include with the application. Please indicate which you have uploaded to the portal and provide any notes necessary to find the requested information.

Required: Two HUD Annual Performance Reports (APRs) or other funder reports demonstrating performance from a comparable project. (Scoring Factor 2b).

* Attached?

Yes

No

Notes (name of document, relevant page numbers, etc.)

WALKTHROUGH OF NEW PROJECT BUDGET FORMS



Key Dates – New Projects

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QUESTIONS ABOUT NEW PROJECTS?





EveryOneHome

Thank you for joining us!

