

LEADERSHIP BOARD OAKLAND, BERKELEY/ALAMEDA COUNTY
COC

Leadership Board
Thursday, April 18, 2024
2:00-4:30pm
Minutes

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Attendance

Committee Members

Andrea Ford	Alameda County Social Services Agency	Present
Annie Bailey	City of Fremont, Co-Chair Youth Committee	Present
Brenda Wadsworth	Community Member	Present
C'Mone Falls	City of Oakland, Co-Chair LB	Present
Christine Ma	Advocacy and/or citizen	Present
Darin Lounds	Housing Consortium of the East Bay	Present
Doug Biggs	Alameda Point Collaborative	Present
Frank Rogers	Community Member	Present
Jen Lucky	Housing and Homelessness Services, Co-Chair SCF	Present
Jonathan Russell	Alameda County Housing and Homelessness Services	Present
Josh Thurman	City of Livermore	Present
Kate Hart	SAVE, Co-Chair OAC Committee	Present
Laurie Flores	City of Fremont	Present
Liz Varela	Building Futures	Present
Michelle Starratt	Alameda County HCD	Present
Moe Wright	Community Member, Co-Chair LB	Present
Ms. Shelley Gonzalez	Community Member	Present
Nic Ming	Community Member	Present
Paul Berry	Community Member, YAB member	Present
Peter Radu	City of Berkeley	Present
Ray Corona	Co-Chair SCF Committee	Present
Sharon Cornu	St. Mary's Center	Present

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Shatae Jones	Alameda Alliance for Health	Present
Tunisia Owens	Family Violence Law Center, Co-Chair Racial Equity Committee	Present
Vivian Wan	Abode	Present
Adrienne Chambers	Alameda County Probation	(absent)
Deidre Wan	Community Member	(absent)
Jason Earl	City of Dublin, Co-Chair HSHP	(absent)
Julian Leiserson	Abode	(absent)
Paulette Franklin	Alameda County Behavioral Health Care Services	(absent)

Public

Chloe Green	Chloe Green Consulting
Dani Staub	Alameda Alliance for Health
Dr. Kenisha Bryant	Abt Global
Emily Weinstein	City of Oakland
Jared DeFig	Community Member/ System Impact Committee - Lived Experience
Kate Bristol	Kate Bristol Consulting
Katie Barnett	All Home
Mike Keller	East Oakland Community Project
Oscar Macias	Alameda Alliance for Health
Patrick Anderson	Community Member/ Emerging Leader - Lived Experience
Raven Nash	City of Oakland
Sasha Hauswald	City of Oakland
Tony Daquipa	City of Oakland
Cameron Craig	Community Member
Darlene Flynn	City of Oakland
Maryann Leshin	City of Oakland
Tiara Jones	City of Oakland, Community Homelessness Services


Staff

Julie Silas	Homebase
Jose Lucio	Homebase
Karen Kowal	Homebase
Kim Natarajan	Homebase
Kris Maun	Homebase
Tania Morales	Homebase

Agenda and Minutes

<p>1. Welcome and Introductions (Moe Wright)</p>	<p>2:00 – 2:05pm</p>
<p>2. Leadership Board Public Comment (C’Mone Falls)</p> <ul style="list-style-type: none"> a. Katie Barnett recommended postponing the agenda item for the approval and vote of the Memorandum of Understanding (MOU) due to not enough time for voting members or members of the public to review it. Moe Wright noted this comment could be made when that part of the agenda is discussed. b. Jared DeFigth asked if the CoC has previously considered telling cities that spent money on encampment sweeps rather than actually finding places for people to stay how to redirect those funding in a way that alleviates the situation or ending the source of funding. Moe Wright answered that the CoC can’t provide a policy change or suggestion on model language as it does not provide funding to the cities. C’Mone Falls clarified that for the City of Oakland, funding for encampment management comes from specific local funds. The CoC will find a space for a future large forum discussion and this Board will evaluate specific situations that the community wants to bring. A board member recommended creating informational materials for the public to have as a reference for these or similar types of questions. Moe invited members of the public to send emails to Homebase’s general mailbox, alameda@homebaseccc.org, to submit questions. 	<p>2:05 – 2:10pm</p>
<p>3. Approval of minutes, March 21st, 2024 (Moe Wright)</p> <ul style="list-style-type: none"> a. One edit was received from Brenda Wadsworth to revise the agency she represents. No roll call vote was needed. The minutes stand as submitted with that revision. 	<p>2:10 – 2:15pm</p>
<p>4. Homeless System Updates (All)</p> <ul style="list-style-type: none"> a. C’Mone Falls announced that the City of Oakland was posted on the governor’s award list for the ERF grant. C’Mone highlighted that this success was in part of the great collaboration with Alameda County. b. Kim Natarajan shared that the Spring General Community meeting will be held on April 24th at the Cal Endowment. In-person registration is at full capacity and only people who want to attend virtually can register. c. Jonathan Russell announced that OHCC has rebranded its name at the county agency level, and it is getting a new logo. The new name is Alameda County Health – Housing and Homelessness Services (H&H). Different stakeholders participated and were part of this transition. A summary to reflect the reason behind the change will be shared by the County. 	<p>2:15 – 2:20pm</p>

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<p>d. Jonathan Russell announced that the initial high-level data for Point-In-Time count will be released in May.</p>																					
<p>5. Leadership Board Updates (Moe Wright)</p> <p>a. Moe Wright shared the names of the board members who have recently stepped down and are ending their terms: John Jones III, Ray Bonilla, Christine Ma, and Julian Leiserson. Moe thanked those members for their service. The new cochairs for the Housing Stability and Homelessness Prevention Committee are: Jason Earl and Logan McDonnell. The new cochairs for the System Impact committee are: Nic Ming and Josh Jacobs. Co-Chairs of Committees retain a shared seat on the Leadership board for each committee.</p>	<p>2:20 – 2:30pm</p>																				
<p>6. Nominations Committee (Moe Wright)</p> <p>a. Moe Wright informed the board that the Nominations Committee has had a change to it’s membership and needs reconfirmation. The list of members was shared and the makeup of the group demonstrates compliance with the charter.</p> <p>b. The nominations committee have been meeting for the last six weeks with the purpose of seating openings on Leadership Board and standing committees. There are a few Leadership Board members whose terms is up or who decided not to re-apply for the position. A list of openings was shown, which described how each seat is filled.</p> <p>c. The nominations committee shared a revised timeline which extends the time for considering applicants, to accommodate their request to interview new leadership board candidates.</p> <p>d. Kim Natarajan clarified that the call for applicants to seats was open for a month (March 8th through March 29th) and it was closed to meet the original timeline. A determination of need to reopen time for more applications was not yet made by the nominations committee.</p> <h3>Nominations Committee Members - Spring 2024</h3> <table border="1"> <thead> <tr> <th>Member Name</th> <th>Appointed Seat</th> </tr> </thead> <tbody> <tr> <td>(open)</td> <td>Cities (3)</td> </tr> <tr> <td>Moe Wright*</td> <td>Leadership Board Co-Chair</td> </tr> <tr> <td>Jonathan Russell*/Kerry Abbott*</td> <td>County OHCC Director</td> </tr> <tr> <td>Nic Ming* (or noted with a ~)</td> <td>Racial Equity Committee</td> </tr> <tr> <th>Member Name</th> <th>Elected Seat</th> </tr> <tr> <td>(noted with a *)</td> <td>Leadership Board Members (3)</td> </tr> <tr> <td>Darryl McDavid~</td> <td>Non Profit Providers</td> </tr> <tr> <td>Patrick Anderson~, Deidre Wan, Jared DeFig, Katie Barnett</td> <td>Lived Experience Members (3-4)</td> </tr> <tr> <td>(open)</td> <td>Others</td> </tr> </tbody> </table> <p> 75.00% of the 8 nominees have lived experience of homelessness, 62.50% identify as BIPOC</p>	Member Name	Appointed Seat	(open)	Cities (3)	Moe Wright*	Leadership Board Co-Chair	Jonathan Russell*/Kerry Abbott*	County OHCC Director	Nic Ming* (or noted with a ~)	Racial Equity Committee	Member Name	Elected Seat	(noted with a *)	Leadership Board Members (3)	Darryl McDavid~	Non Profit Providers	Patrick Anderson~, Deidre Wan, Jared DeFig, Katie Barnett	Lived Experience Members (3-4)	(open)	Others	<p>2:30 – 3:05pm</p>
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<p><i>Action Item I</i></p> <ul style="list-style-type: none"> i. Moe Wright made a motion to approve composition of Nominations Committee. Seconded by: Darin Lounds. <i>Discussion:</i> None. ii. <u>Roll Call Vote:</u> AYES: Andrea Ford, Annie Bailey, Brenda Wadsworth, Christine Ma, C’Mone Falls, Darin Lounds, Doug Biggs, Frank Rogers, Ray Corona, Josh Thurman, Kate Hart, Jonathan Russell, Laurie Flores, Liz Varela, Michelle Starratt, Moe Wright, Ms. Shelley Gonzalez, Nic Ming, Paul Berry, Sharon Cornu, Shatae Jones, Tunisia Owens, Vivian Wan. NOES: None. ABSTAINS: None. iii. Motion passes with 23 yes votes. 	
<p>7. Entity MOU Revisions (Moe Wright and Julie Silas)</p> <ul style="list-style-type: none"> a. Moe Wright explained that the Roles and Responsibility workgroup, responsible for creating the MOU (Memorandum of Understanding) in conjunction with other entities, completed their work and no longer meets. Since their submission of the final draft MOU’s the County Counsel made additional revisions to the documents before final signature. The revised documents were shared in this month’s board meeting materials packer. Julie Silas mentioned that before this final stage of County Counsel review, all parties to the MOU met, negotiated, and agreed upon the terms of the MOU. She also noted along with her memo summarizing the changes, the track changes were left in the new MOU drafts shared, and the changes reflect revisions for the legal terminology, not substantive revisions to the intention of the original documents approved by all parties including this Leadership Board. Finally, also noted by the group, the recent name change of OHCC to Alameda County Health – Housing and Homelessness Services still need to be reflected in the document. b. There were different opinions and key takeaways from this conversation: <ul style="list-style-type: none"> • Katie Barnett requested the Board allow more time for the community and members to provide feedback before a final vote is held. Moe mentioned that this was previously approved by the Board in January this year and that the Roles and Responsibility workgroup spent many months drafting and making changes with the version presented today containing only inconsequential technical/legal revisions between January up until today. It was added that the Roles and Responsibility workgroup started before Homebase 	<p>3:05pm – 3:15pm</p>

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<p>was brought on and the previous administration was staffing it. Ms. Shelley Gonzalez asked to find the source of the factual accuracy of information.</p> <ul style="list-style-type: none">• Frank Rogers remembered a previous discussion of finding gaps and this process was needed in order to be more professional with the idea of having individual groups to create a charter since the previous version did not identify the roles and responsibilities on contractors and how they are performing.• Julie Silas mentioned that roles and responsibilities workgroup was a robust workgroup process solely responsible to go over the draft and submitted to the Leadership Board after negotiation with all parties, approved by the Board January 2024 with knowledge the County Council would be providing a final review.• Nic Ming said it would be helpful to share some of the materials alongside the MOU with the intent to present and provide access of these materials to the community since these materials were not posted on the website.• Vivian Wan reflected that there is no reason to revise every document every three or four months. The content was approved only three months ago, and she advised to approve it and proposed to revisit the content for administrative edits once a year as opposed to every four months.• Katie Barnett reiterated that workgroups evolve and the MOUs were not part of the posting materials on the website which makes it hard to provide feedback.• Josh Thurman suggested making a motion to approve the MOUs for signature as to not delay the process.• Moe Wright said that there is a term outlined in the bylaws to review entity performance and therefore MOU relationships every two years, but also the MOU can modified at any time by the two parties: H+H (old OHCC) and the CoC (Everyone Home). Next time when they are revised, there will be a review and approval comment period and materials will be shared more in advance for people to have lead time to review.• Jonathan Russell commented that it makes sense that the MOU goes to Leadership Board for confirmation before Counsel, because the content of the MOU should be decided by those parties who sign the MOU. The Leadership Board is the only body within our CoC structure to make these decisions and the Leadership Board acts as the representative of the community and broader group. It does not make sense for the Board vote from January to bounce back to another process now, because the original process was followed.	
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<ul style="list-style-type: none"> • Frank Rogers noted that the MOUs are too important right now to continue putting off the vote. We won't always be happy with decisions and processes but this was a necessary move for the board to be more accountable and transparent, and more specific and professional in our relationships with the outside entities. We should vote. • Tunisia Owens would like the CoC to remember that County Counsel represents the County but not the CoC so it is important to always take that into consideration when negotiation happens with entities as there is no lawyer to represent the CoC. • The Leadership Board members decided to move forward with the motion. <p><i>Action Item II</i></p> <ol style="list-style-type: none"> i. Josh Thurman made a motion to approve the five MOUs to move forward with signatures by Leadership Board co-chairs. Seconded by: Vivian Wan. <i>Discussion: See above.</i> ii. <u>Roll Call Vote:</u> AYES: Andrea Ford, Brenda Wadsworth, Christine Ma, C'Mone Falls, Darin Lounds, Peter Radu, Frank Rogers, Ray Corona, Josh Thurman, Kate Hart, Laurie Flores, Michelle Starratt, Moe Wright, Sharon Cornu, Vivian Wan. NOES: Ms. Shelley Gonzalez, Tunisia Owens. ABSTAINS: Annie Bailey, Jonathan Russell, Nic Ming, Paul Berry, Shatae Jones. iii. Motion passes with 15 yes votes. 	
<p>8. Letter to the Board – Kaiser Engagement with HMIS (Laurie Flores)</p> <ol style="list-style-type: none"> a. Laurie Flores, who said she is not expert on CalAIM healthcare, is looking at creating a stronger collaboration with Kaiser and their contractor, Independent Living System to resolve the services referral gap in the system. Kaiser is now a CalAIM provider but they are not required to participate in HMIS or the Coordinated Entry. Laurie drafted the letter attached in the meeting packet with support from Nic Ming, Board member, and Suzanne Warner with H&H to summarize a clear explanation of the issue as well as to provide some options and recommendations. The main reason is to have Kaiser, which is a statewide entity, to combine efforts and support H&H for housing and supportive opportunities to its members. Laurie explained the three action ideas outlined in the memo shared in the packet. b. Moe Wright recommended to form a workgroup on behalf of 	<p>3:15 – 3:30pm</p>

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<p>the Leadership Board and to vote for a member who will be responsible to follow through on next assignments: Laurie Flores takes the lead, Shatae Jones and Patrick Anderson volunteer. Shatae Jones also suggested including a leader of the Racial Equity Committee. C'Mone Falls stated she would nominate a City of Oakland representative for this workgroup.</p> <p><i>Action Item III</i></p> <ul style="list-style-type: none"> i. Moe Wright made a motion to form a workgroup led by Laurie Flores to support collaboration with Kaiser, as brought to board attention in the memo to the board by Laurie Flores at the April 2024 meeting, empowered to compose a letter to appropriate parties and to send it out signed by board chairs, and to report back on the progress. Seconded by: Vivian Wan. <i>Discussion: None.</i> ii. <u>Roll Call Vote:</u> AYES: Andrea Ford, Annie Bailey, Brenda Wadsworth, Christine Ma, C'Mone Falls, Darin Lounds, Peter Radu, Frank Rogers, Ray Corona, Josh Thurman, Kate Hart, Jonathan Russell, Laurie Flores, Liz Varela, Michelle Starratt, Moe Wright, Ms. Shelley Gonzalez, Nic Ming, Paul Berry, Sharon Cornu, Shatae Jones, Vivian Wan. NOES: None. ABSTAINS: Tunisia Owens. iii. Motion passes with 22 yes votes. 	
<p>9. Racial Equity Committee Report Out (Nic Ming and Tunisia Owens)</p> <ul style="list-style-type: none"> a. Nic Ming went over the REC updates that included the framework guiding principles, next steps, and April REC accomplishments including establishing the REC voting slate with voting members and alternates. Last Nic and Tunisia discussed the memo from REC to the Board on notification for funding applications. The memo proposes recommendations to the Leadership Board of the CoC and the County about how to share information and communicate about funding opportunities with appropriate amount of time for notice to the CoC. The official memo was shared with the group in the materials packet and in the chat. b. Tunisia emphasized that the reason for the memo was to ensure plenty of time for review of documents by the CoC, particularly with applications for funding. c. Moe Wright said that this request would need to be discussed with the County H&H to implement. The suggestion is to send the memo to H&H and add it to the agenda to the next meeting and be specific at that time on what it is being considered. d. Moe clarified that this recommended process may apply to 	<p>3:30 – 3:45pm</p>

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<p>funding that specifically requires CoC Collaboration such as HHAP. The process may fit certain types of funding sources such as HHAP, ESG, or certain City or County funds, but not all funding.</p> <p>e. Michele Starratt stated that there are many different jurisdictions and funding types where this request might apply and the request is not specific. She suggested a consistent posting location for awareness rather than a presentation at a committee meeting is more efficient. County HCD has limited capacity to come to the Leadership Board in advance of every potential grant application or RFP release and won't present applications at Leadership Board for CoC reviewal or engagement unless required by the funding source or otherwise determined by HCD as a need. HCD has to date acted based on the goals and intentions outlined in the overarching strategic plans which are approved by the CoC.</p> <p>f. Jonathan Russell stated that he appreciates the dialogue but pointed out that the HHAP process is unique and does not have a straightforward process. HHAP is not really an application where new language is added. Still a more formal process could be helpful.</p>	
<p>10. Coordinated Entry Policy Annual Recertification Process Update (Kate Hart)</p> <p>a. Due to time constraints, this agenda item was tabled for the next meeting.</p>	3:45 – 4:00pm
<p>11. CoC Program NOFO Process Update (Kate Bristol, Jose Lucio)</p> <p>a. Jose Lucio provided an overview of the newly formed year-round NOFO workgroup. This included the purpose of the workgroup, their planned review of the 2023 vs 2024 rating and ranking and evaluation of the scoring process to be used. Also this workgroup has launched a Letter of Interest (LOI) process for new projects applying for CoC funds. The purpose of the LOI is to flag and provide technical assistance support to new organizations that haven't received HUD funding in the past to help them understand what the CoC program funding entails, determine whether or not the project is eligible for CoC funding, and ultimately support the submission of more competitive proposals. All LOI receive will be reviewed by the workgroup on May 15th, 2024.</p> <ul style="list-style-type: none"> • Vivian Wan encouraged the CoC to assist new applicants and smaller organizations by providing TA support for two or three years after they receive CoC funding. • Liz Varela suggested creating a checklist of what kind of infrastructure or items organizations need before applying and also to alert them when there are new requirements released by HUD. 	4:00 – 4:25pm

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<ul style="list-style-type: none">Michelle Starratt said that a capacity building program for small agencies is critical as they have seen agencies go bankrupt because of lack of understanding in areas such as annual income verification for welfare tax exception, property taxes, problems with titles, environmental hazards, etc.	
<p>12. Closing (Kim Natarajan)</p> <ul style="list-style-type: none">Discussion on upcoming agenda items for next meeting:<ul style="list-style-type: none">a. The next Leadership Board Meeting is May 16th, 2024 from 2-4:30 PM.	4:25 – 4:30pm