

**HMIS Oversight Committee
Agenda
January 17th, 2024
9:00am – 11:00am**

[Join Zoom Meeting](#)

Phone: 1 669 900 6833

Meeting ID: 878 7444 0338

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

Agenda

1. Welcome (Shatae)	9:00 – 9:05
2. Approval of minutes, 11/14/23 (Shelly) <i>Action Item -</i> <ul style="list-style-type: none">• Alex Baker -• Daniel Scott -• Deidre Wan -• Jared DeFig -• Josh Jacobs -• Katie Barnett -• Martha Elias -• Michelle Ogburn -• Mike Keller -• Patrick Anderson -• Renee Williams -• Shatae Jones -• Shelly Haynes -•	9:05 – 9:10
3. HMIS Oversight Public Comment (Shatae) <ul style="list-style-type: none">•	9:10 – 9:20
4. HMIS Lead Updates (Alex Baker) <u>Review of HMIS Lead's training calendar for 2024</u> <ul style="list-style-type: none">• Any feedback from the group?	

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<ul style="list-style-type: none">• <p><u>Follow-up Discussion on: New Policy on Deceased Client Data</u></p> <p>Discussion Notes from 11/15/23:</p> <ul style="list-style-type: none">• Note to update client's profile page - where is that?<ul style="list-style-type: none">• Hasn't been implemented yet, will be a toggle on the bottom.• Public banner of client being deceased - concerns about that.<ul style="list-style-type: none">• Let's other agencies know a client is deceased, but maybe it should be verified before the public alert is posted?• What steps should be taken to ensure accuracy? > "Contacting Sheriff's department to verify with coroner's office" was a step in that - should it be included? Steps on how to confirm someone is deceased?• Can the system notify users to complete the two-step process?• Decision points:<ul style="list-style-type: none">▪ Include in policy: concrete information that is required before the public banner is included.▪ Local level training on how to do this appropriately.▪ HMIS team will take the feedback and consider how to implement, will bring back to next meeting (Jan).▪ Any additional feedback, send to Homebase (alameda@homebaseccc.org, directed to Katricia and Jose) and we will compile for HMIS Lead team. <p><u>Reminders:</u></p> <ul style="list-style-type: none">• Are you getting the newsletter? Make sure you and your agency leads are getting the newsletter! https://alameda.bitfocus.com/newsletters	
<p>5. HMIS Workgroup Updates (Shelly)</p> <p><u>Agency Onboarding Criteria for HMIS</u></p> <ul style="list-style-type: none">• HMIS Lead team presented on this at Workgroup on 11/7. Homebase is gathering materials on what other CoCs use as criteria for HMIS participation, will bring this back to the HMIS Lead to develop a policy update recommendation to bring to the committee.• HB has given a document with resources and what criteria other CoCs use; they will come back with a plan to share with the group at the February meeting.	
<p>6. Work Plan and Goals for 2024 (Homebase)</p> <ul style="list-style-type: none">• Review work plan draft and finalize draft to be sent to REC	

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<ul style="list-style-type: none"> • Discussion: What HMIS data can help to examine bottlenecks in the system and inform solutions to those bottlenecks? 	
7. Upcoming HMIS OS Committee Reporting to Other Committees <ul style="list-style-type: none"> • 	10:50 – 10:55
8. Proposed Items for January 2024 Meeting <ul style="list-style-type: none"> • 	10:55 – 11:00

Calendar / Work Plan and 2024 goals

Committee Members

Alex Baker	HMIS Lead / OHCC	
Daniel Scott	Alameda County / OHCC	
Deidre Wan	Berkeley Youth Affiliates	
Jared DeFig	Wood Street	
Josh Jacobs	City of Berkeley	
Katie Barnett		
Martha Elias	CES Entity / HCSA	
Michelle Ogburn	Abode	
Mike Keller	EOCP	
Patrick Anderson	Emerging Leaders Program; Podcaster (The Intelligent Human Voice)	
Renee Williams		
Shatae Jones	Alameda Alliance	
Shelly Haynes	City of Livermore	

Resources:

- [Alameda County HMIS website](#)
- [Newsletter sign up](#)
- [Get Access to the HMIS System](#)
- [Get Trained on the HMIS System](#)
- [Find out about HMIS User Group Meetings](#)

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- [Get HMIS Materials and Support](#)
- [HUD Data Standards](#)
- [Data Quality Corrections Reference Guide](#)