



**Housing Capacity Committee
November 22, 2023
12:00 – 1:30pm
Minutes**

**[Link to Zoom Meeting](#)
Phone: +1 386 347 5053
Meeting ID: 848 6368 1041**

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

Attendance

Committee Members

- John Lo
- Jonathan Russell
- Vivian Wan
- Sharon Cornu
- Jonathan Sullivan
- Moe Wright
- Stacey Burmaster
- Sepideh Kiumarsi
- Aziza Crowder
- Idrees Aalimi (proxy for Amy Faulstich)

Staff: Kris Maun and Jose Lucio

Public: None

Agenda and Minutes

1. <u>Welcome and Introductions</u>	Kris Maun, Homebase
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<p>2. <u>Connections to Centering Racial Equity</u></p>	<p>Jose Lucio, Homebase</p>
<p>3. <u>Establishing Ground Rules and Norms</u></p> <ul style="list-style-type: none"> a. The Committee reviewed the following ground rules and norms: <ul style="list-style-type: none"> i. When you first speak, state your name, preferred pronouns, where you live or work and your organization or agency. ii. One person speaks at a time. iii. This is a public discussion, not a debate. iv. Everyone is encouraged to participate. v. No one or two individuals should dominate a discussion. vi. Listen to and respect other points of view. vii. Do your best to understand the pros and cons of every option. viii. Seek first to understand, not to be understood. b. The Committee has requested two additional rules. One to address when a Committee member may not be following the ground rules and a way to pause and regroup the group. And another to require people to explain acronyms when they are introduced. c. The Committee also reviewed the current interim AI policy. 	<p>Jose Lucio, Homebase</p>
<p>4. <u>Role of the Housing Capacity Committee</u></p> <ul style="list-style-type: none"> a. The Committee members asked for clarification about what defines the roles and responsibilities of the Housing Capacity Committee. There are two documents which provide guidance: the Governance Charter and the Policy and Procedures Manual. Committee members have requested that Homebase provide additional copies of these documents to all Committee members. b. The intent of the documents is to give Committees a starting point to work from, but allow them to develop their own workplans and priorities. 	<p>Kris Maun, Homebase</p>
<p>5. <u>Creating a Workplan</u></p> <ul style="list-style-type: none"> a. Each Committee has been tasked with creating a workplan by identifying 3 goals to work toward in 2024. The goals must align with the Governance Charter and the Home Together 2026 strategic plan. b. Committee members have asked whether interim and temporary housing are part of this Committee’s scope. This Committee was established to address permanent housing solutions and Homebase will get more 	<p>Kris Maun, Homebase</p>

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<p>information about what other Committees are focused on housing solutions that are interim or temporary.</p> <ul style="list-style-type: none"> c. Committee members asked about how individuals with lived experience are incorporated. The Governance Charter provides that a minimum number of Committee members must be people with lived experience, to ensure that all Committees have lived experience representation as part of their planning and decision making. d. Committee members discussed landlord engagement, which could include anti-racism training that has been proposed by the Racial Equity Committee. If this was pursued, the Housing Capacity Committee could design the training with the support of the Racial Equity Committee. There has also been previous work with landlords on barriers to housing capacity that include pets, smoking, criminal convictions, housing standards, and discrimination. The goal of landlord engagement would be so there are enough units to meet the need and to be connected with the work of other stakeholders. e. Committee members discussed system-mapping, which would show the current work being done in housing capacity. While Committee members agreed a system map would be beneficial, it wasn't clear whether that work has already been done or whether there is an entity that is currently collecting all the housing capacity data. Homebase will follow-up with Committee members to identify any existing system maps or entities who are already performing this work. It was agreed that a system-map would be helpful, particularly for new members to the Housing Capacity Committee. But this will be done by building on any previous system-mapping work so it does not delay other work to increase housing capacity. 	
<p>6. <u>Nominations</u></p> <ul style="list-style-type: none"> a. Every Committee selects 2 co-chairs, one from the public sector and one from the private or community sector. Committee members have asked for clarification on whether it must be public and private and, if so, whether this is something that can be changed in the future. b. Jonathan Russell, Jon Lo, and Sharon Cornu volunteered or accepted nominations for co-chair. c. Every Committee also selects 1 to 3 candidates for Racial Equity Liaisons. Aziza Crowder has volunteered to be a Racial Equity Liaison. 	<p>Kris Maun, Homebase</p>