

LEADERSHIP BOARD OAKLAND, BERKELEY/ALAMEDA COUNTY
COC

Leadership Board
Thursday, April 20, 2023
2:00-4:30pm
Minutes

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

Attendance

Committee Members

Brenda Wadsworth	Community Member	Present
Christine Ma	Advocacy and/or citizen	Present
C'Mone Falls	City of Oakland	Present
Darin Lounds	Housing Consortium of the East Bay	Present
Deidre Wan	Community Member	Present
Frank Rogers	Community Member	Present
John Jones III	Community Member	Present
Josh Thurman	City of Livermore	Present
Julian Leiserson	Abode	Present
Kate Hart	SAVE	Present
Kerry Abbott	Office of Homeless Care and Coordination Director	Present
Kimberly White	Community Member	Present
Laurie Flores	City of Fremont	Present
Liz Varela	Building Futures	Present
Michelle Starratt	Alameda County HCD	Present
Mike Keller	EOCP	Present
Moe Wright	Community Member	Present
Ms. Shelley Gonzalez	Community Member	Present
Nic Ming	Community Member	Present
Paul Berry	Community Member	Present
Adrienne Chambers	Alameda County Probation	Present
Tracey Nails Bells	A Diamond in the Rough	Present

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Tunisia Owens	Family Violence Law Center	Present
Vivian Wan	Abode	Present
Andrea Ford	Alameda County Social Services Agency	(absent)
Doug Biggs	Alameda Point Collaborative	(absent)
Dr. Lisa Warhuus	City of Berkeley	(absent)
Elena Lepe	El Puente Comunitario	(absent)
Estelle Clemons	City of Oakland	(absent)
Paulette Franklin	Alameda County Behavioral Health Care Services	(absent)
Ray Bonilla	META	(absent)
Susan Shelton	Community Member	(absent)

Public

Dani Staub	Alameda Alliance for Health
Joanne Karchmer	All Home
Patrick Anderson	Community Member
Suzanne Warner	Alameda County
Tami Lewis	Alameda Alliance for Health

Staff

Katie Barnett	EveryOne Home
Katie Haverly	EveryOne Home
Rachel Rios-Richardson	EveryOne Home
Amanda Wehrman	Homebase
Esther Wilch	Homebase
Kim Natarajan	Homebase

Action Items

Meeting	Responsible Party	Action Item	Status

Agenda and Minutes

<p>1. Welcome and Introductions (Moe Wright)</p>	<p>2:00 – 2:05pm</p>
<p>2. Leadership Board Public Comment (Moe Wright)</p> <p>a. No comments.</p>	<p>2:05 – 2:10pm</p>
<p>3. Approval of minutes, March 16th, 2023 (Moe Wright)</p> <p>a. No roll call vote was needed. No corrections or edits were received. The minutes stand as submitted.</p>	<p>2:10 – 2:15pm</p>
<p>4. Homeless System Updates (All)</p> <ul style="list-style-type: none"> • Emerging Leaders Program (Joanne Karchmer, All Home) <ul style="list-style-type: none"> a. Joanne Karchmer gave a recap of the history, mission and current goals of AllHome. Joanne explained the work that is being done around the Regional Action Plan and the Emerging Leaders Program. AllHome is eager to replicate the model of the Emerging Leaders Program in other counties to reduce the number of people that are experiencing homelessness. It was announced that Katie Barnet and Rachel Rios-Richardson will continue moving this program forward as part of the transition. b. Kim Natarajan announced that HUD released the 2022 NOFO results and provided information of the total number of awards as well as renewal and new project amounts, names of projects not funded, and unsheltered SNOFO amounts. Michelle Starratt shared information about how projects get funded by HUD grants and mentioned that despite the fact that the total of funds has increased compared to 15 years ago, the CoC still needs to focus on bringing in extra funds to cover additional costs for existing programs. c. Michelle Starratt mentioned that the PIT Count work has begun and reminded members that want to be included in the PIT Count Committee to contact Homebase. A Request-For-Proposal to seek a consultant will come out in the next couple of weeks. 	<p>2:15 – 2:25pm</p>
<p>5. Leadership Board Updates ((Moe Wright)</p> <p>a. Moe Wright thanked EveryOneHome staff for all the work they have done for the CoC throughout the years. Other committee members joined to say goodbye. Katie Haverly, EveryOneHome’s Executive Director, expressed gratitude and appreciation for the time they spent being part of this work. Each EveryOneHome staff took turns to say goodbye.</p>	<p>2:25 – 2:30pm</p>

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<p>6. Roles and Responsibilities Workgroup Report Out (Moe Wright)</p> <ul style="list-style-type: none"> a. Moe Wright mentioned that the Governance Charter language was shared with the Council members and it is now ready for approval. b. Kim Natarajan explained the new process to make and approve a motion for items that are included or not included on the agenda and confirmed that agenda items are not subject to Brown Act. 	<p>2:30 – 2:35pm</p>
<p>7. Naming Convention Discussion (Moe Wright)</p> <ul style="list-style-type: none"> a. Moe Wright explained the history of the naming convention of these committees as a collective, noting in the Governance Charter it currently has the name of EveryOne Home. Moe opened the room for questions and discussions about whether the name should be changed. A few members suggested keeping the name as is since it is already recognized by many in the community, and they are familiar with the work that has been done throughout the years under this name. Consensus was to continue forward using the name EveryOne Home. Keeping the name did not require a vote, because it is not a change. 	<p>2:35 – 2:45pm</p>
<p>8. Action Items Discussion (Moe Wright)</p> <ul style="list-style-type: none"> a. Moe Wright gave an overview of the Governance Charter revision process with timeline and steps that have been taken up until this date. A list of members who have been part of this process, the structure of the revised Charter and other documents, and executing entities were also shared. <p>Action Item 1: Roll Call Vote to adopt the revised Governance Charter dated April 2023.</p> <p><i>Action Item</i></p> <ul style="list-style-type: none"> i. Moe Wright made a motion to approve the updated revised Governance Charter dated April 2023. ii. <u>Motion made by: Moe Wright</u> <u>Seconded by: Michele Starratt</u> <i>Discussion:</i> Frank Rogers asked a question if the monitoring refers to a contractor performance. Moe Wright answered that the monitoring refers not only for contractors but for program performance as well. The CoC will be looking at the total budget and sources of income to do a better monitoring of the overall system. Frank Rogers stated that he would like to see how agencies are performing and analyze how the Board can assist in any way. Michelle Starratt added that part of the understanding during this process is to ask questions related to the cost to run a program and 	<p>2:45 – 3:05pm</p>

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<p>to evaluate whether more funds are needed. <u>Roll Call Vote:</u> AYES: Brenda Wadsworth, C’Mone Falls, Darin Lounds, Deidre Wan, Frank Rogers, Josh Thurman, Kate Hart, Suzanne Warner, Kimberly White, Laurie Flores, Liz Varela, Michele Starratt, Mike Keller, Moe Wright, Shelley Gonzalez. Nic Ming, Paul Berry, Adrienne Chambers, Tracey Nails Bells, Tunisia Owens, Vivian Wan. NOES: None ABSTAINS: None iii. Motion passes with 20 yes votes.</p>	
<p>9. Draft Entity Responsibilities Overview (Moe Wright) a. Kim Natarajan shared the matrix draft of the entity responsibilities that includes the five entities: Backbone, Coordinated Entry, HMIS Lead, Collaborative Applicant, and Policy and Planning. The final MOUs documents will be ready in the next meeting. Kim stated that there will be a total of five Memorandum of Understanding (MOU) individually between each of the five distinct entities and the Leadership Board. Moe Wright added that the activities and roles for each entity will be clarified.</p>	<p>3:05 – 3:15pm</p>
<p>10. Leadership Board Work Plan (C’Mone Falls) a. C’Mone Falls discussed the work plan for the HUD CoC committee that was completed last year which will be adapted into the Leadership Board’s Work Plan. C’Mone explained that this work plan is intended to address critical items every year to make sure all activities are included, move things around, or add new items between the different quarters. The next step is to form a PIT Count committee to review the scope of work, methodology, and select a consultant for the NOFO PIT Count by May. This group will meet once a month and members who expressed interest in being part of this committee were Patrick Anderson, Frank Rogers, Laurie Flores, Tunisia Owens, and Deidre Wan. Homebase will coordinate a meeting soon to discuss next steps. The plan is to get the contract to the Board of Supervisors on July 11th and will include putting together a presentation to the Council. A NOFO committee will be set up next month and members need to be non-conflicted. Homebase will review the NOFO 2022 vs. 2023 items. C’Mone Falls will send out versions of last year and this year for everyone to review them on time and make a vote.</p>	<p>3:15 – 3:35pm</p>

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<p>11. County and CoC Working Relationship (Kerry Abbott)</p> <p>a. Kerry Abott shared that there has been some discussion regarding the impact of the changes that have happened over the last three years when the OHCC was formed. With leadership and staff changes at EveryOne Home, there has been a disconnect between the Board of Supervisors and the CoC, which has caused some challenges for the last year and a half in terms of lack of clarity of roles and decision making. This led to the Board to conduct a procurement in compliance with County procurement standards and contracting rules but Leadership board members expressed the desire to keep supporting the existing organization even with the procurement in place. In order to avoid this from happening again, the County and the CoC will host a forum session in May to discuss collaboration and roles and to hear from members about ways the OHCC can facilitate this collaboration. The dates will be shared and announced soon.</p>	<p>3:35 – 3:50pm</p>
<p>12. Eviction Moratorium and Prevention Resources Update (Michelle Starratt)</p> <p>a. Michelle Starratt shared slides about the eviction moratorium and Emergency Rental Assistance, which ends on April 29th, 2023. The presentation included information about the total of Renter Households in Alameda County, tenants versus landlords violations, eviction procedures and time diagram, critical timeframe to respond to an eviction, 2021-2022 PIT percentages, consequences of an eviction, unlawful detainer, importance of tenant rights education, type of resources and content at the ac-housingsecure.org website, how to obtain legal services help, process of when tenants should respond, Google search, statistic percentage of Californians behind in rent, emergency rental assistance total funds received, ERAP program, small landlords, demographic data of the federal guidelines for prioritized ELI households, demographic data for race, COVID-19 vulnerability indicators, and information about statistics in surrounding counties. Michelle shared upcoming workshops with dates in the chat and encouraged members to contact her directly for questions. Michelle explained how people can learn more about the workshops/trainings from the ac-housingsecure.org website under the calendar section.</p>	<p>3:50 – 4:05pm</p>

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<p>13. Racial Equity Committee Report Out (Tunisia Owens)</p> <p>a. Tunisia Owens gave a report out about the latest work that the Racial Equity Workgroup is doing, which includes landlord engagement and racial equity training resources. Due to time constraints, the NAEH series and Centering Racial Equity topics will be shared in the next meeting.</p>	4:05 – 4:15pm
<p>14. Special Comment from the Board Chair (C'Mone Falls)</p> <p>a. C'Mone thanked the EveryOne Home team for all the work done throughout the years and welcomed Homebase as the new team.</p>	4:15 – 4:25pm
<p>15. Closing</p> <ul style="list-style-type: none">• Discussion on upcoming agenda items for next meeting<ul style="list-style-type: none">a. The next Leadership Board Meeting is May 18, 2023 from 2-4:30 PM.b. Leadership Board Workplanc. Entity MOU drafts	4:25 – 4:30pm