



### Leadership Board Meeting

Thursday, February 16, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

**Present:** Brenda Wadsworth (Community Member), C'Mone Falls (City of Oakland Community Homelessness Services Division), Christine Ma (UCSF Benioff Children's Hospitals), Dr. Lisa Warhuus (City of Berkeley), Frank Rogers (Community Member), John Jones III (Community Member), Josh Thurman (City of Livermore), Julian Leiserson (Abode), Kate Hart (SAVE), Liz Varela (Building Futures), Mike Keller (East Oakland Community Project), Moe Wright (EOH Leadership Board Chair), Ms. Shelley Gonzalez (Community Member), Nic Ming (HMIS Co-chair and Social Impact Wheel), Paul Berry (Community Member), Susan Shelton (Community Member), Tracey Nails Bells (A Diamond in the Rough), Tunisia Owens (Family Violence Law Center), Vivian Wan (Abode) Natasha Paddock subbing for Michelle Starratt (Alameda County HCD),

**Absent:** Andrea Ford (Alameda County Social Services Agency), Estelle Clemons (City of Oakland), Elena Lepe (El Puente Comunitario), Darin Lounds (Housing Consortium of the East Bay), Deidre Wan (Berkeley Youth Affiliates), Doug Biggs (Alameda Point Collaborative), Kerry Abbott (Office of Homeless Care and Coordination), Kimberly White (Community Member), Laurie Flores (City of Fremont), Michelle Starratt (Alameda County HCD), Paulette Franklin (Alameda County Behavioral Health Care Services), Ray Bonilla (Meta), Shauna Conner (Alameda County Probation),

**EOH Staff:** Katie Haverly (Executive Director), Rachel Rios-Richardson (Director of Training and Evaluation), Katie Barnett (Outreach Coordinator)

**Public:** Dani Staub (Alameda Alliance for Health), Martha Elias (Alameda County Office of Homeless Care and Coordination), Amanda Wehrman (Homebase), Kim Natarajan (Homebase), Alex Baker (HCD), Sharon Cornu (St. Mary's Center), Kate Bristol

*Leadership Board Shared Agreements that were prioritized and refined during the 11/17 meeting:*

- Have sensitivity and respect for each other's experiences.
- Agree to show up and engage. When meeting virtually, this includes having the camera on when possible and safe, while recognizing there are many valid reasons not to have cameras on.
- When making decisions, prioritize the best interests of the homelessness response system and people experiencing homelessness above the interests of the individual board member/organization.
- Commit to racial equity and justice in decision-making. Participate in training and create space and time for this practice.
- Function as peers instead of a hierarchy of persons with lived experience and others.
- Be constructive, not obstructive; try to offer solutions along with barriers.
- One voice at a time, no interruptions.
- Give people the chance to speak once before you speak twice.

- Share and review the materials in the packet in advance of meetings.
- Prioritize action items near top of agenda to help with time management in meetings.
- Give people the opportunity to process, ask questions, and understand before voting.
- If we stray from these agreements, we agree to pause, breathe, and reset.

## AGENDA

- 1. Welcome and Introductions** **2:00pm-2:10pm**
- 2. Public Comment** **2:10pm-2:20pm**
  - a. No public comment or written comment.
- 3. Special Comment from Board Chair (C'Mone Falls)** **2:20pm-2:30pm**
  - a. C'Mone raised the idea that at every Leadership Board meeting, there could be a brief educational review of a role or duty of the CoC to help deepen the Leadership Board's understanding of the CoC.
  - b. The broad purpose of the CoC was introduced as the first review.
  - c. Purpose and scope. *(a) The Continuum of Care program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11381-11389). (b) The program is designed to: (1) Promote communitywide commitment to the goal of ending homelessness; (2) Provide funding for efforts by nonprofit providers, States, and local governments to quickly rehouse homeless individuals (including unaccompanied youth) and families, while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; (3) Promote access to and effective utilization of mainstream programs by homeless individuals and families; and (4) Optimize self-sufficiency among individuals and families experiencing homelessness.*
  - d. The group was generally in favor of a review each meeting but suggested it take place later in the meeting to prioritize action items.
- 4. Review and Approval of Minutes** **2:30pm-2:35pm**
  - a. Leadership Board Meeting 1.19.23
    - i. No roll call vote is needed, corrections not already received by EOH will be noted and minutes changed accordingly.
    - ii. There were no suggested alterations or edits to the minutes. The minutes stand as submitted.
- 5. Leadership Board Updates** **2:35pm-3:05pm**
  - a. Homebase Introductions
    - i. Katie Haverly introduced Amanda Wehrman and Kim Natarajan of Homebase.
  - b. PIT Count Data Request
    - i. Natasha Paddock stated that a meeting took place earlier this year but was not able to provide an update on the status. Natasha was only able to confirm that they have received data that ASR was previously contractually obligated to provide.

- ii. Moe noted that the Leadership Board is unaware of what is included in ASR’s contract. Natasha offered to send a copy of the contract and stated that the contract is public.
- iii. Katie confirmed that she had not been included in the meetings with ASR thus far but was part of the PIT Count planning team.
- iv. Katie provided the context that last meeting there was a Leadership Board vote requesting the raw data from ASR and requesting to be a part of the meetings with ASR. ASR had also previously stated during the PIT count planning meetings that they would provide the raw data though this was not included in the contract with the county which was written before the PIT count planning meetings began.
- v. Frank noted that though the contract was between the county and ASR, the service was paid for with HUD funds so the Leadership Board should have access to the data.
- vi. Katie confirmed that ASR agreed to provide the raw data in the work plan and that it is captured on record in meeting minutes.
- vii. It was also noted that Contra Costa County shared their experience with ASR and that there were many errors and inconsistencies found within their data. Katie also added that most counties that contract with ASR receive the raw data and that most received it in September.
- viii. Tunisia suggested County Council take it up as a legal issue.
- ix. The motion from the last meeting was shared for context. The motion was to request the raw data from the PIT Count from ASR and the county and to also request to have representatives either from the board or the staff at the meetings with ASR to discuss the data and ask questions.
- x. Susan noted that since HCD’s contract with ASR is complete that it might be better to have the board request that Katie reach out to ASR directly.
- xi. Moe made a motion to have Katie Haverly, as Executive Director of EveryOne Home, reach out to ASR directly on behalf of the board to request the raw data from the PIT Count from ASR. C’Mone seconded.

*1. Roll call vote*

<i>Brenda Wadsworth</i>	<i>Yes</i>	<i>Julian Leiserson</i>	<i>Yes</i>	<i>Tracy Nails Bells</i>	<i>Yes</i>
<i>Christine Ma</i>	<i>Yes</i>	<i>Kate Hart</i>	<i>Yes</i>	<i>Tunisia Owens</i>	<i>Yes</i>
<i>C’Mone Falls</i>	<i>Yes</i>	<i>Liz Varela</i>	<i>Yes</i>	<i>Natasha Paddock</i>	<i>Yes</i>
<i>Dr. Lisa Warhuus</i>	<i>Yes</i>	<i>Mike Keller</i>	<i>Yes</i>		
<i>Frank Rogers</i>	<i>Yes</i>	<i>Moe Wright</i>	<i>Yes</i>		
<i>John Jones III</i>	<i>-</i>	<i>Paul Berry</i>	<i>Yes</i>		
<i>Josh Thurman</i>	<i>Yes</i>	<i>Susan Shelton</i>	<i>Yes</i>		

*2. Motion passes with 16 yes votes*

- c. Nominating Committee Recruitment Needs
  - i. The group reviewed the current vacant seats for the Nominating Committee.
  - ii. Dr. Lisa Warhuus and Tracey Nails-Bell withdrew their names from the nominating committee.

- iii. Katie will reach out to all workgroups and committees in the CoC as a next step, then will work directly with city committee seats for next recruitment efforts.
- d. Homeless System Updates
  - i. C’Mone provided the update that the Wood Street navigation center is open and the 66<sup>th</sup> Ave RV safe parking site will be opening soon starting with 75 spaces, later expanding to 100.
- e. Collaborative Applicant Designation
  - i. Alameda County HCD is currently the Collaborative Applicant, but this was never formally named, also the CoC work that HCD is currently holding will ultimately be transferred to the Office of Homeless Care and Coordination.
  - ii. Moe summarized a memo sent by C’Mone and himself as Leadership Board cochairs recommending that the Board designate Alameda County OHCC or just Alameda County as the current Collaborative Applicant. This designation will be in place until the Board adopts new chart provisions that will guide the evaluation and selection of a Collaborative Applicant.
  - iii. Moe made a motion and Vivian seconded.
  - iv. Roll call vote

<i>Brenda Wadsworth</i>	<i>Yes</i>	<i>Julian Leiserson</i>	<i>Yes</i>	<i>Tracy Nails Bells</i>	<i>Yes</i>
<i>Christine Ma</i>	<i>Yes</i>	<i>Kate Hart</i>	<i>Yes</i>	<i>Ms. Shelley Gonzalez</i>	<i>Abstained</i>
<i>C’Mone Falls</i>	<i>Yes</i>	<i>Liz Varela</i>	<i>Abstained</i>	<i>Natasha Paddock</i>	<i>Abstained</i>
<i>Dr. Lisa Warhuus</i>	<i>Yes</i>	<i>Nic Ming</i>	<i>Yes</i>		
<i>Frank Rogers</i>	<i>Yes</i>	<i>Moe Wright</i>	<i>Yes</i>		
<i>John Jones III</i>	<i>Yes</i>	<i>Paul Berry</i>	<i>Yes</i>		
<i>Josh Thurman</i>	<i>Yes</i>	<i>Susan Shelton</i>	<i>Abstained</i>		

- v. Motion passes with 4 abstentions and 13 yeses.

**6. Roles and Responsibilities Workgroup Report Out (Nic Ming/Moe Wright) 3:05pm-3:20pm**

- a. Nic gave a brief overview of the Roles and Responsibilities Workgroup’s formation and work so far.
- b. There was a motion made in October of 2022 to establish this workgroup to define the roles and responsibilities of all CoC designated entities, execute MOUs and evaluate the current Designated Entities and explore solutions to managing CoC duties where needed.
- c. So far, they have created a list of major “buckets” of responsibilities that need to be held by each entity for the CoC, identified which entity is lead and support for each bucket, relevant standing CoC Committees that are affiliated with each entity, and outlined all lead and support tasks, deliverables and responsibilities for the Backbone Entity and sharing with HCD for contract negotiations with Homebase.
- d. They are currently developing draft MOUs between the board and each entity for review by the board, as well as developing a process and protocol for evaluating each CoC entity.
- e. Definitions of all deliverables and responsibilities are slated to be completed in Early March. Draft MOU’s for each entity are scheduled to be completed in late March. In

April, they will present the draft MOU's and revised charter for board vote and approval. In April, they will work to develop evaluation protocol for each CoC entity. In Late April, they will hold a community meeting where the new governance charted could be adopted by the CoC.

**7. Governance Charter Revisions (Moe Wright/Nic Ming/Katie Haverly) 3:20pm-3:50pm**

- a. New Policy and Strategy Entity
  - i. Moe gave an overview of the recommendation of the addition of a new entity: the Policy and Planning Entity.
  - ii. OHCC has currently been holding the work of some of the gaps that this entity could fill.
- b. EveryOne Home designations in charter
  - i. The name is used in the Charter to identify current backbone staffing and to identify the Alameda County Collective Impact movement to end homelessness.
  - ii. The name could be removed from the charter, or could stay in the charter to represent the movement to end homelessness in Alameda County or replace the name with another name to represent the movement.
- c. Process and Procedure Manual
  - i. Ideally this manual will allow the Governance Charter to be more concise and need to be edited less often, help organize policies and procedures for ease of understanding.

**8. NOFO Debrief and Report out (Rachel Rios-Richardson/Kate Bristol) 3:50pm-4:10pm**

- a. Kate gave a recap of the supplemental NOFO, that HUD awarded \$15M to our CoC over 3 years out of \$310M awarded across the country. It was highly competitive, only two CoC's in California were awarded.
- b. Five projects were funded.
  - i. Housing Projects funded
    - 1. Enhanced Care Vouchers- 100 new permanent supporting housing units, providing enhanced care for people with chronic medical and mental health conditions.
    - 2. Navigate to Housing- rapid rehousing project focusing on people living in encampments
  - ii. Supportive Services Projects
    - 1. Housing Advocacy for Unsheltered Homeless Seniors-offers trauma-informed advocacy and legal services for unsheltered seniors
    - 2. Neighbor to Neighbor Street Outreach-trains specialized peer Outreach Ambassadors to serve seniors living in encampments
    - 3. Mobile Access Points- will create new mobile access points into the CE system
- c. "Regular" CoC NOFO- still awaiting results from HUD

- d. NOFO feedback was generally positive. Suggestions for improvement included preparing earlier, sending out general FAQ's and coordinating with domestic violence providers for their reports from comparable databases.
  - i. Feedback from Applicants noted challenges presented for smaller projects and desire for more opportunities to earn back points. Additional suggestions included running APR (Annual Performance Reports) reports from HMIS earlier, looking at calculations for housing retention/exits to permanent housing and length of time as a factor, and including direct subrecipients in communication.
  - ii. Rachel noted that this year's NOFO Committee included 5 people out of 11 with lived experience of homelessness. Feedback from the NOFO Committee included sharing more details with the committee on performance measures and offering more training for the appeal panel. There was also a request for site visits, review of feedback from participants and adding an application question about the oversight of subrecipients by direct recipient.
  - iii. Suggested improvements for advancing equity included providing technical assistance and capacity building for smaller organizations, using the process to help hold grantees accountable in terms of outcomes, gathering more info on what happens after clients exit and consider returns to homelessness and consider how to add an objective scoring criteria such as race equity.
    - 1. The group echoed the difficulty of managing HUD funds and the steep challenges smaller organizations face. Additional suggestions included larger organizations sponsoring smaller organizations as subcontractors.
  - iv. Feedback for Applicants included answering questions directly, including more info about direct recipients and subrecipients, and improve responses about engaging people with lived experience and advancing race equity, specifically including data and identifying specific action steps.
  - v. Key considerations for 2023 included preparing early, enhancing supports for new applicants, revisiting strategic direction about prioritizing new and renewal projects, bolster instructions and responses about race equity and engaging people with lived experience, engage the Racial Equity Committee and consider the possibility of site visits and reviewing feedback from participants.

**9. RBA Benchmark Measures (C'Mone Falls)**

**4:10pm-4:20pm**

- a. C'Mone noted that there used to be a regular Results Based Accountability meeting where benchmarks were set for expectations for different programs. C'Mone proposed reconvening that meeting.

**10. Discussion on topics for next Leadership Board meeting**

**4:20pm-4:30pm**

- a. **Next Regular Leadership Board Meeting March 16, 2023 from 2-4:30 PM**

**11. Parking Lot for Future Topics for Leadership Board Meetings:**

- a. RBA Benchmark Measures