



HMIS Oversight Committee Meeting

Agenda

September 14, 2022

9:00 a.m. – 11:00 a.m.

[Join Zoom Meeting](#)

Phone: 1 669 900 6833

Meeting ID: 870 8077 3484

Passcode: 002650

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

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| 1. Welcome (Mike Keller) | 9:00 – 9:05 |
| 2. Approval of Meeting Minutes, 8/10/22 (Mike Keller)
<i>Action Item</i> | 9:05 – 9:10 |
| 3. HMIS Oversight Public Comment (Mike Keller) | 9:10 – 9:20 |
| 4. Discussion on Governance Transition (Katie Haverly)
<i>Update</i> | 9:20 – 9:30 |
| 5. HMIS Lead Updates (Alex Baker)
<i>Privacy and Security Policies and Training</i>
<i>Public/Client record request for HMIS data policy and procedure</i>
<i>Data privacy issues when clients are also staff members within CoC</i>
<i>Policy for closing out HMIS tickets for latent response</i>
<i>Agency Onboarding Questionnaire/Policy</i> | 9:30 – 10:00 |
| 6. Work Group/ICF TA Update (Nic Ming/Mike Keller):
<i>Reminder of date/time for participation (Thursdays at 1 PM)</i>
<i>Pilot of Funder Liaison Role – Timeline and next steps</i>
<i>Data Quality Plan Implementation</i> | 10:00 – 10:30 |
| 7. HMIS Lead Monitoring – Annual Requirement (Nic Ming/Mike Keller):
<i>Recommendation for tool selection and timeline for implementation</i>
<i>Action Item</i> | 10:30 - 10:50 |
| 8. Upcoming HMIS OS Committee Reporting to Other Committees
<i>Leadership Board voting on HMIS Committee as standalone committee</i> | 10:50 - 10:55 |

Proposed items for October 12 meeting (Mike Keller)

10:55 – 11:00

- Review data quality and occupancy reports
 - Conversation with committee after conversation with Agency Liaisons about data issues
- Review/update/finalize training curriculum
- Feedback/input from users, funders, consumers
- Review/update Communications Plan
- Review HMIS Lead Work Plan Progress
- Development of HMIS Committee workplan for FY 2023