



Leadership Board Meeting Minutes
 Thursday, October 27, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

Present: Anissa B. Villarreal (Alameda County SSA) [subbed for Andrea Ford (Alameda County Social Services Agency) for the first half], Brenda Wadsworth (Roots), Christine Ma (UCSF Benioff Children’s Hospitals), Darin Lounds (Housing Consortium of the East Bay), Deidre Wan (Berkeley Food and Housing Project), Doug Biggs (Alameda Point Collaborative), Frank Rogers, Elena Lepe (El Puente Comunitario), Gloria Bruce (East Bay Housing Organizations), John Jones III, Julian Leiserson (Abode), Kate Hart (SAVE), Kerry Abbott (Office of Homeless Care and Coordination), Kimberly White, Liz Varela (Building Futures), Natasha Paddock [subbing for Michelle Starratt (Alameda County HCD)], Mike Keller (East Oakland Community Project), Moe Wright (BBI Construction), Ms. Shelley Gonzalez, Paul Berry, Ray Bonilla (Meta), Nic Ming (Social Impact Wheel), Paulette Franklin (Alameda County Behavioral Health Care Services), Shauna Conner (Alameda County Probation), Susan Shelton (City of Oakland), Vivian Wan (Abode)

EOH Staff: Katie Haverly (Acting Executive Director), Rachel Rios-Richardson (Interim Director of Research and Data Analytics), Dorcas Chang (Operations Manager), Katie Barnett (Outreach Coordinator)

Absent: C’Mone Falls (City of Oakland), Daniel Cooper (City of Oakland), Lisa Warhuus (City of Berkeley), Josh Thurman (City of Livermore), Laurie Flores (City of Fremont), Tracey Nails Bells (A Diamond in the Rough), Tunisia Owens (Family Violence Law Center)

Public: Kerry Landry (Alameda Alliance for Health), Estelle Clemons (City of Oakland)

1. Welcome and Introductions **2:00pm-2:10pm**

2. Public Comment **2:10pm-2:20pm**

- a. Gloria Bruce (East Bay Housing Organization) announced her transition out as Executive Director. She will serving on the Leadership Board until the end of December.
- b. Elena Lepe (El Puente Comunitario) put out a request for donations for El Puente Comunitario.
- c. No written comment

3. Review and Approval of Minutes (Moe Wright) **2:20pm-2:25pm**

- a. Leadership Board Meeting 9.14.22

Action Item

- a. **Ray Bonilla made a motion to approve the September 14th meeting minutes. John Jones III seconded.**

- b. Roll Call Vote:

Anissa B. Villarreal	Abstained	John Jones III	Yes	Ray Bonilla	Yes	Kate Hart	Yes
Brenda Wadsworth	Yes	Julian Leiserson	Abstained	Susan Shelton	Yes	Paul Berry	Yes
Darin Lounds	Yes	Moe Wright	Yes	Vivian Wan	Yes		
Deidre Wan	Yes	Nic Ming	Yes	Shauna Conner	Abstained		
Elena Lepe	Yes	Doug Biggs	Yes	Liz Varela	Yes		
Gloria Bruce	Yes	Paulette Franklin	Yes	Kerry Abbot	Yes		

- c. Motion passed.
- b. Leadership Board Meeting 10.17.22
Action Item
 - a. **Doug Biggs made a motion to approve the October 17th Special Meeting Minutes. John Jones III seconded.**
 - b. Roll Call Vote:

<i>Anissa B. Villarreal</i>	<i>Abstained</i>	<i>Gloria Bruce</i>	<i>Yes</i>	<i>Moe Wright</i>	<i>Yes</i>	<i>Sauna Conner</i>	<i>Abstained</i>
<i>Brenda Wadsworth</i>	<i>Yes</i>	<i>John Jones III</i>	<i>Yes</i>	<i>Ms. Shelley Gonzalez</i>	<i>Yes</i>	<i>Susan Shelton</i>	<i>Abstained</i>
<i>Darin Lounds</i>	<i>Yes</i>	<i>Julian Leiserson</i>	<i>Abstained</i>	<i>Nic Ming</i>	<i>Yes</i>	<i>Vivian Wan</i>	<i>Abstained</i>
<i>Deidre Wan</i>	<i>Yes</i>	<i>Kate Hart</i>	<i>Yes</i>	<i>Paul Berry</i>	<i>Yes</i>		
<i>Doug Biggs</i>	<i>Yes</i>	<i>Kerry Abbot</i>	<i>Yes</i>	<i>Paulette Franklin</i>	<i>Yes</i>		
<i>Elena Lepe</i>	<i>Yes</i>	<i>Liz Varela</i>	<i>Yes</i>	<i>Ray Bonilla</i>	<i>Yes</i>		

- c. Motion passed.

4. Leadership Board Updates (Moe Wright & Katie Haverly) 2:25pm-2:40pm

- a. A moment was taken to appreciate and celebrate the work of Dorcas Chang, who is leaving at the end of the month after seven years with EveryOne Home.
- b. A moment was taken to acknowledge the work and celebrate the life of Wendy Jackson, Director of the East Oakland Community Project who recently passed.
- c. In person training events and Happy Hour Reception in person are happening 11/3 and 11/4.
- d. An update on RFQ for CoC Operations and Board of Supervisors outreach, a second appeal is pending; meanwhile EveryOne Home is moving forward with a request for 90-day extension to HCD.
- e. Katie provided an outline of the protocol for Leadership Board Co-Chair Nominations. All nominations must be received by November 18th.

5. Presentation from the CoC Racial Equity Workgroup 2:40 pm-3:30pm

(Darlene Flynn/Nic Ming/Susan Shelton/Tunisia Owens)

- a. Nic Ming and Darlene Flynn presented an overview of the Racial Equity Workgroup's work so far as well as potential pathways for the CoC to operate moving forward.
- b. Nic clarified that the second option for the CoC staffing budget is to look for an alternate funding source other than HUD funds.
- c. Kerry noted that she sat on the Roles and Responsibilities Committee at the start of 2022 and suggested that the items discussed in that committee be brought to the Racial Equity Working Group for review.

6. Board Charter Revision Approval (Moe Wright & Katie Haverly) 3:30pm-4:00pm

- a. Katie presented the memo for approval on recommended Governance Charter revisions from Transition Committee.
Action Item
- b. Kerry suggested adding language about a procurement process that meets HUD guidelines.
- c. Vivian added that HUD does look very closely at procurement processes, as was the case in her recent experience of Abode being audited by HUD.
- d. Katie added language about HUD procurement guidelines to the first item on the memo.
- e. **Doug Biggs made a motion to approve the Governance Charter revisions from Transition Committee. Kerry seconded.**
- f. Roll Call Vote:

<i>Andrea Ford</i>	<i>Yes</i>	<i>Gloria Bruce</i>	<i>Yes</i>	<i>Moe Wright</i>	<i>Yes</i>	<i>Natasha Paddock</i>	<i>Yes</i>
<i>Brenda Wadsworth</i>	<i>Yes</i>	<i>John Jones III</i>	<i>Yes</i>	<i>Ms. Shelley Gonzalez</i>	<i>Yes</i>	<i>Paulette Franklin</i>	<i>Yes</i>
<i>Darin Lounds</i>	<i>Yes</i>	<i>Julian Leiserson</i>	<i>Abstained</i>	<i>Nic Ming</i>	<i>Yes</i>	<i>Ray Bonilla</i>	<i>Yes</i>
<i>Deidre Wan</i>	<i>Yes</i>	<i>Kate Hart</i>	<i>Yes</i>	<i>Frank Rogers</i>	<i>Yes</i>	<i>Sauna Conner</i>	<i>Yes</i>
<i>Christine Ma</i>	<i>Yes</i>	<i>Kerry Abbot</i>	<i>Yes</i>	<i>Paul Berry</i>	<i>Yes</i>	<i>Susan Shelton</i>	<i>Yes</i>
<i>Doug Biggs</i>	<i>Yes</i>	<i>Liz Varela</i>	<i>Yes</i>	<i>Kimberly White</i>	<i>Yes</i>	<i>Vivian Wan</i>	<i>Yes</i>

g. Motion Passed.

h. **Nic Ming made a motion to establish a ‘Roles and Responsibilities’ workgroup as outlined in the presentation given by the Racial Equity Work Group.**

i. Moe suggested clarifying the language in part b.

j. **Darin Lounds seconded the motion.**

k. Roll Call Vote:

<i>Andrea Ford</i>	<i>Yes</i>	<i>Gloria Bruce</i>	<i>Abstained</i>	<i>Moe Wright</i>	<i>Yes</i>	<i>Natasha Paddock</i>	<i>Abstained</i>
<i>Brenda Wadsworth</i>	<i>Yes</i>	<i>John Jones III</i>	<i>Yes</i>	<i>Ms. Shelley Gonzalez</i>	<i>Yes</i>	<i>Paulette Franklin</i>	<i>Yes</i>
<i>Darin Lounds</i>	<i>Yes</i>	<i>Julian Leiserson</i>	<i>Yes</i>	<i>Nic Ming</i>	<i>Yes</i>	<i>Ray Bonilla</i>	<i>Yes</i>
<i>Deidre Wan</i>	<i>Yes</i>	<i>Kate Hart</i>	<i>Yes</i>	<i>Frank Rogers</i>	<i>Yes</i>	<i>Sauna Conner</i>	<i>Yes</i>
<i>Christine Ma</i>	<i>Abstained</i>	<i>Kerry Abbot</i>	<i>Yes</i>	<i>Paul Berry</i>	<i>Yes</i>	<i>Susan Shelton</i>	<i>Yes</i>
<i>Doug Biggs</i>	<i>Yes</i>	<i>Liz Varela</i>	<i>Yes</i>	<i>Kimberly White</i>	<i>Yes</i>		

l. Motion Passed.

Next Regular Leadership Board Meeting: December 8, 2022 from 2-4 PM