



**Leadership Board Meeting**

Thursday, May 26th, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

EveryOne Home is inviting you to a scheduled Zoom meeting.

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<b>1. Welcome and Introductions</b>	<b>2:00pm-2:05pm</b>
<b>2. Public Comment</b>	<b>2:05pm-2:15pm</b>
<b>3. Review and Approval of Minutes</b>	<b>2:15pm-2:25pm</b>
a. Leadership Board Meeting 4.28.22	<i>Approve</i>
<b>4. Executive Director Update</b>	<b>2:25pm-2:35pm</b>
<b>5. Affordable Housing Month Spotlight</b>	<b>2:35pm-2:55pm</b>
<b>6. Transition Committee Update</b>	<b>2:55pm-3:05pm</b>
<b>7. Leadership Board Nomination Slate</b>	<b>3:05pm-3:25pm</b>
Nonprofit Seats	<i>Approve</i>
Lived Expertise Seats	
<b>8. Executive Session</b>	<b>3:25pm -4:00pm</b>

**Next Meeting: June 23, 2022**



**Leadership Board Meeting**  
Thursday, April 28th, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

**Attendance:** Moe Wright (Chair), Vivian Wan (Abode Services), Susan Shelton (At-large representative), Darin Lounds (Housing Consortium of the East Bay), Andrea Ford (Social Services Agency), Paulette Franklin (Alameda County Behavioral Health Care Services), Peggy McQuaid (City of Albany), Liz Varela (Building Futures with Women and Children), Michelle Starratt (Alameda County Housing and Community Development), Kerry Abbott (Alameda County Health Care Services Agency), Peter Radu (City of Berkeley), Ray Bonilla (Meta), Gloria Bruce (East Bay Housing Organizations), Doug Biggs (Alameda Point Collaborative), Suzanne Shenfil (City of Fremont), Sara Bedford (City of Oakland)

**Public:** Suzanne Warner (Alameda County Health Care Services Agency), Natasha Paddock (Alameda County Housing and Community Development)

**EOH Staff:** Chelsea Andrews (Executive Director), Dorcas Chang (Operations Manager), Katie Haverly (Director of Research and Data Analytics), Quintin Mecke (Director of Policy and Homelessness Strategies), Katie Barnett (Systems Planning Coordinator)

**1. Welcome and Introductions** **2:00pm-2:05pm**

**2. Public Comment** **2:05pm-2:15pm**

- a. During public comment, Leadership Board congratulated Sara Bedford, City of Oakland, Director of Human Services on her retirement and shared appreciation for her partnership, hard work, and dedication to the mission to end and prevent homelessness while serving on the Board.

**3. Review and Approval of Minutes** **2:15pm-2:25pm**

- a. Leadership Board Meeting 3.24.22 *Approve*
  - 1. **Kerry Abbott (HCSA) made a motion to approve them as submitted. Susan Shelton (At large representative) seconded.**
  - a. **16 people Approved. 0 Abstained. 0 Opposed.**
  - b. **Motion passed.**

**4. Executive Director Update** **2:25pm-2:35pm**

- a. Chelsea Andrews (Executive Director) reminded the Board that EOH is actively recruiting two Black Indigenous People of Color (BIPOC) led organizations for the non-profit seats on the new Leadership Board. She provided an overview of the timeline and asked members to share the flyer.
- b. Chelsea Andrews (Executive Director) shared that EOH is looking for volunteers from the Board to serve on the Diversity Equity Inclusion (DEI) Panel, BIPOC Interview Panel,

Orientation/Training Workgroup, and asking for referrals for the Notice of Funding Opportunity (NOFO) Committee.

1. Darin Lounds (HCEB) volunteered to be on the BIPOC Interview Panel.
  2. Susan Shelton (At Large Rep) volunteered to be on the DEI panel, BIOPOC interview Panel, and the workshop/training committee.
  3. Liz Varela (BFWC) volunteered to be on one of the committees/workgroups.
  4. Vivian Wan (Adobe Services) volunteered to be on the training/orientation workgroup.
- c. Susan Shelton (At large rep) asked for clarity on what it means to be a BIPOC nonprofit.
1. Chelsea Andrews (Executive Director) answered that the goal is to diversify the Board by having someone of color from an organization led by a person of color and that is serving people of color; however, all applications are being accepted. The BIPOC Interview Panel will assess who is the best to serve.
- d. Vivian Wan (Abode Services) commented that she did not think we would get as specific when recruiting. She suggested being careful in having the requirements for certain subgroups and that it should be a goal across the board.
1. Moe Wright (Chair) commented that the Transition Committee thought that recruiting for these open seats would be a good opportunity to try and bring in people with different experiences.
  2. Chelsea Andrews (Executive Director) affirmed that Vivian raised a good point and to make sure to take into consideration diversity across all seats as positions become open and available.
- e. Susan Shelton (At large rep) added that we will need alignment that we are looking to increase diversity and agree on what we mean by diversity. The training/materials workgroup should explore what makes us a BIPOC agency.

## 5. Home Together Plan

2:35pm-3:00pm

- a. Kerry Abbott (HCSA) gave a presentation on the Home Together 2026 Community Plan. She provided a preview of the designs in the document, went over the feedback and comments received about the Plan, and shared the next steps. *Approve*
- b. Feedback
1. Peter Radu (City of Berkeley) asked for clarification on the purpose of the city local action plan since cities don't administer and subcontract county funding.
    - Kerry Abbott (HCSA) responded that there is a mix of funding that goes out. Some of it goes directly to cities and nonprofits and the county is negotiating with the cities to see what makes the most sense.
    - Michelle Starratt (HCD) added that there are so many funding streams that come from different places and not all the funds flow through the County. Something for cities to consider is focusing funds that could go to homelessness to go towards homelessness.
  2. Peter Radu (City of Berkeley) asked for clarification on what a local city action plan accomplish that the City and County framework cannot
    - Kerry Abbott (HCSA) responded there is a requirement to create a funding landscape that includes jurisdictional funding and effort in each of the goals that including racial equity and the system performance measure.
  3. Doug Biggs (APC) added that there is a bill that is going to fund a large pool of flexible subsidies.
  4. Susan Shelton (At large representative) reminded the Board that when we started this venture, it was important to the community and the Board that no governmental

entities have any overriding power. She personally feels that the community input has been removed.

- Kerry Abbott (HCSA) shared that the rollout of the plan was a collaboration between all of the jurisdictions within the county and that both the county, Board of Supervisors, and the group of mayors wanted it to be created for and by people with lived experience.
  - Michelle Starratt (HCD) emphasized that funding and the sources keep changing. The purpose of the action plan is to help delineate and make clear what is available right now, what we have at this moment and what we want to do with it, and how do we want to focus it.
5. Doug Biggs (APC) shared that in principle he supports the Plan but thinks that the relationship around the ability to commit to the implementation needs to be solidified.
  6. Peter Radu (City of Berkeley) expressed that he does not see what outcomes this level of local planning will deliver aside from the work that the cities and county have already been working on closely together.
    - Kerry Abbot (HCSA) emphasized that the plan is a community plan. The Home Together Implementation Committee brought together people with lived experience, community providers, community partners, etc. The committee was co-chair by EOH and OHCC.
  7. Susan Shelton (At large rep) expressed that she is principally in favor of the plan. She added that what comes out in print should reflect the spirit to include the voices that are diverse, equitable, and are from people with lived experience on how money gets spent.
  8. Peter Radu (City of Berkeley) acknowledged the County's work on the Home Together Plan. He expressed that the partnership between the cities and county feels stronger than before. Overall Berkeley is pleased with the plan and the Berkeley City Council recently unanimously endorsed the Plan.
  9. Chelsea Andrews (Executive Director) commented that there seems to be a support of the fundamental principles in the Plan and that they represent what is in the Centering Racial Equity work. She suggested the Board can approve the processes and the principles and have an opportunity for additional feedback on the challenges in implementation after the endorsement.
  10. Resolution: Resolved that the Leadership Board of the CoC hereby endorses the Home Together Plan 2026 Community Plan that lays out the goals, strategies, and investments needed to dramatically reduce homelessness and reverse racial disparities through centering racial equity.
    - Kerry Abbott (HCSA) made a motion to approve the resolution. Michelle Starratt (HCD) seconded.
    - **15 people Approved. 1 Abstained. 0 Opposed.**
    - **Motion passed.**
  11. Michelle Starratt (HCD) asked for a presentation in the future about the details and breakdown of the framework between the cities and the county.

## 6. Transition Committee Update

- a. Transition Committee's recommendation
- b. Soliciting DEI panel Members

**3:00pm-3:15pm**

*Approve*

- c. **This agenda item was postponed to the next Board meeting because there was not enough time.**

**7. Point in Time Count Communication Roll Out**

**3:15pm-3:25pm**

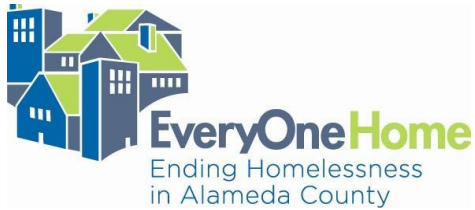
- a. Chelsea Andrews (Executive Director) asked the Board what they thought of a regional release concept for the communication rollout for the Point in Time Data. It would involve multiple counties across the Bay Area coming together to release their data the same day and time.
  - 1. There was no objection from the Board.
  - 2. Michelle Starrett (HCD) commented that it is a great idea to have a regional approach.

**8. EveryOne Home / HCD – HUD CoC Planning Grant (Closed Session)**

**3:25pm-4:00pm**

- a. EveryOne Home staff left the meeting so that the Leadership Board members could enter a closed session to discuss the HUD CoC Planning Grant.

DRAFT



## **BRIEFING MEMORANDUM**

**TO:** Oakland-Berkeley-Alameda County CoC Leadership Board Members

**FROM:** Transition Committee Members

**DATE:** May 11, 2022

**SUBJECT:** Governance Transition Process and Timeline

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### **Purpose**

The purpose of this memo is to provide members of the Leadership Board an update on the governance transition process and timeline. In addition, given that HUD will likely release its Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) in the middle of the transition, this memo attempts to clarify roles and responsibilities for this year's competition.

### **Background**

In 2021, the Leadership Board launched a year-long review of its governance structure to identify opportunities to improve operations, respond to changes in the landscape, amplify the voices of people with lived experience, and be more inclusive of stakeholders across the county. A new governance charter was approved by the Leadership Board in January 2021, and a Transition Committee was established in February. (See Attachment A for members of the Transition Committee.)

Among many other important changes, the charter provides a new committee structure anticipated to better support the work of the continuum. Table 1 provides an overview of the existing committees that will be sunsetted and the new committees that will be established. Roles and responsibilities of existing committees will be rolled into the new committees. As illustrated by the arrows, it is anticipated that duties of existing committees may be split among new committees, though final decisions won't be made until the new committees are seated and more detailed work plans fleshed out and presented to the Board for approval.

<b>Existing Standing Committees (to be sunsetted)</b>	<b>New Standing Committees</b>	<b>New Ad Hoc Committees and Work Groups</b>
1) HUD Continuum of Care Committees and subcommittees	1) CoC Standards, Compliance, and Funding	1) Racial Equity Work Group
2) System Coordination Committees	2) Outreach, Access, and Coordination	2) Nominations Committee
3) HMIS Committee	3) System Impact	3) NOFO Committee
4) Results Based Accountability Committee	4) Housing Capacity	4) Youth Action Board
5) Funders Collaborative Committee	5) Housing Stability and Homelessness Prevention	5) Champions Council
6) Advocacy Committee		6) Funders Council

**Process and Timeline for Transition**

At the April 27<sup>th</sup> Transition Committee meeting, members discussed different options for managing the transition. They discussed the pros and cons of a staggered process, whereby the Leadership Board is seated first, and then new committees are recruited for and seated one-by-one over a ten month period (allowing two months for recruitment and selection for each committee). They also considered a more streamlined process, with new committees recruited for and seated concurrently by the end of the calendar year. Members of the Transition Committee selected the first option, which is detailed below.<sup>1</sup>

<b>Action</b>	<b>Due Date</b>	<b>Notes Re: Process</b>
Leadership Board Seated	23-Jun	The following seats are still being recruited and will be filled by early to mid-June: <ul style="list-style-type: none"> <li>• <u>BIPOC Seats (2)</u></li> </ul>

<sup>1</sup> The Transition Committee polled members in attendance. Of the seven members voting, 57% voted for the staggered option, 28% voted for the streamlined option, and one person (14%) suggested the staggered option, but felt like additional time should be allotted for recruitment (i.e., one committee per quarter).

		<ul style="list-style-type: none"> <li>○ A volunteer selection panel will develop a process for narrowing the applicant pool, conducting interviews, and selecting individuals.</li> <li>○ Recommendations will be presented to the Board on 5/26.</li> <li>● <u>Persons with Lived Experience (6)</u> <ul style="list-style-type: none"> <li>○ A volunteer panel will develop a process for reviewing applicants, narrowing the pool, conducting interviews, and selecting individuals.</li> <li>○ Recommendation will be presented to the Board on 5/26.</li> </ul> </li> <li>● <u>Government appointments (9)</u> <ul style="list-style-type: none"> <li>○ EveryOne Home has requested that government partners identify designees by June 10<sup>th</sup>.</li> </ul> </li> </ul> <p>As outlined in the Charter, the Leadership Board will have two co-chairs to serve as its officers. The Transition Committee recommends that the Nominations Committee determine the process and timing for the election of the new chairs.</p> <p>Additionally, onboarding/training for <i>all</i> members is anticipated to occur in mid-June, prior to the seating of new members on 6/23.</p>
Nominations Committee Formed	28-Jul	The new Leadership Board will assume responsibility for seating new committees, with the support of EOH staff. It is envisioned that the current Transition Committee will be disbanded, and as outlined in the Charter, a nine-member Nominations Committee will be formed, comprised of members of the new Leadership Board.
Race Equity Work Group Formed	28-Jul	As outlined in the new charter, the purpose of the work group is to ensure that racial equity is woven throughout all Leadership Board, committee, work group, and system activities. It is anticipated that work group membership will evolve over time – starting with a smaller group to help support the work of the Nominating Committee, and then growing once Committees are seated (since each Committee will be asked to identify a representative to join the Racial Equity Work Group.
CoC Standards, Compliance, and Funding Committee Seated	25-Aug	The Transition Committee recommends that the Nominations Committee focus first on recruiting for and seating the CoC Standards, Compliance, and Funding Committee. The existing HMIS Committee will be sunsetted when this new committee is seated, and the Leadership Board will then formally be recognized as the CoC Board

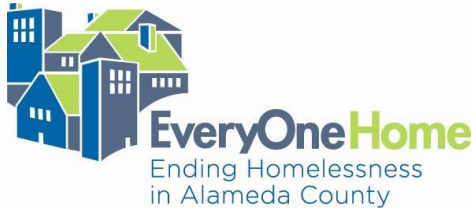


Leadership Board begins functioning as CoC Board	22-Sept	
Systems Impact-Committee Seated	24-Nov*	The Transition Committee recommends seating the remaining committees in a staggered fashion, allotting two months for recruitment and selection of members for each new committee. Note that the order of the committees listed in this memo is illustrative. EOH is currently undergoing a review of workplan responsibilities and assignments/deliverables and will provide a recommendation on the order of the transition to the Nominations Committee, once formed.
Outreach, Access and Coordination Committee Seated	26-Jan	
Housing Capacity Committee Seated	23-March	Per Everyone Home, launch of this committee is resource (staffing) dependent.
Housing Stabilization & Prevention Committee Seated	25-May	Per Everyone Home, launch of this committee is resource dependent.

\*As the November meeting falls on a holiday, it will need to be rescheduled.

### Next Steps

If you have questions with regard to the approach outlined in this memo, please send them to Dorcas Chang at [dchang@everyonehome.org](mailto:dchang@everyonehome.org) by Tuesday, May 17. If members have substantive questions or concerns, we will agendaize the memo at the May Leadership Board meeting for further discussion. We look forward to your questions and hope to gain consensus on the proposed approach and timeline so we may move ahead with implementation in an expeditious manner.



**Attachment A: Transition Committee Members**

<b>Name</b>	<b>Organizational</b>	<b>Committee</b>
Julian Leiserson	Abode Services	<b>Result Based Accountability Committee</b>
Mike Keller	East Oakland Community Project	<b>HMIS Oversight Committee</b>
Moe Wright	BBI Construction	<b>Leadership Board, Organizational Health Committee</b>
Paul Berry	Youth Action Board	<b>HUD CoC Committee</b>
Natasha Paddock	Alameda County Housing & Community Development	<b>System Coordination Committee</b>
Suzanne Shenfil	City of Fremont	<b>Leadership Board, Organizational Health Committee</b>
C'More Falls	City of Oakland	<b>HUD CoC Committee</b>
Nic Ming	Social Impact Wheel	<b>HMIS Oversight Committee</b>
Fina Perez	Alameda County Probation	<b>System Coordination Committee</b>
Michele Starratt	Alameda County Housing & Community Development	<b>Leadership Board</b>
Kate Hart	Safe Alternatives for Violent Environment	<b>System Coordination Committee</b>

## 2022 Leadership Board Candidates

Nonprofit Seats			
Name	Title	Organization	Website
Elena Lepe	Executive Director	El Puente Comunitario	n/a
Tracy Nails Bell	Executive Director	Diamond in the Ruff	<a href="https://www.adiamondintheruff.org/">https://www.adiamondintheruff.org/</a>

Lived Expertise Seat			
Name	Age	City of Residence	Race/Ethnicity
Brenda Wadsworth	25-64	Oakland	Black African American or African
Deidre Wan	65+	Oakland	Black African American or African
John Jones	25-64	Oakland	Black African American or African
Frank Rogers	25-64	Oakland	Black African American or African
Kimberly White	65+	Livermore	White
Shelley Gonzalez	25-64	Oakland	Prefer not to respond



## **Lived Experience seats (6) for Leadership Board**

- 44 total applicants, 26 interviewed after initial pre-screening.
- Remaining applicants not selected for the Leadership Board will be recommended to serve on another committee or suggested to attend Emerging Leaders depending on where/how each applicant is likely to succeed.

## **EOH recommended candidates:**

- Brenda Wadsworth
- Deidre Wan
- John Jones
- Frank Rogers
- Kimberly White
- Shelley Gonzalez

## **Candidate Bios:**

### **Brenda Wadsworth**

- Oakland native
- African-American and Cherokee
- Current Emerging Leader participant
- Client Services Specialist, Roots Community Health Center
- "I worked at EOCP for almost 5 years. I have been with Roots for almost 2 years. I see a lot of the same people. I have seen this crisis explode. I want to see if we can do better than has been done in the past."

### **Deidre Wan**

- Oakland native
- African-American
- Current Emerging Leader participant
- "Having experienced houselessness and the immense insecurity that it implies, I have used my experience to help others to find the help they need. I have experienced this twice in my life and just when I thought I was safe, it happened

again unexpectedly. I have devoted my life to being of help to others. I began grant writing regarding food insecurity in West Oakland in 2001-2004; I wrote 10 grants for City Slicker Farms and all were granted. In 2010 I was awarded the Local Oakland Hero plaque for that work. I feel capable of guiding others in need through the labyrinth of services available to them.”

### **John Jones**

- Oakland native
- African-American
- “I am a formerly homeless single black father and want to help end this crisis. I am currently working to help folks access housing and also led a campaign to end the process of excluding folks with a criminal record from accessing housing in the cities of Oakland and Berkeley.”

### **Frank Rogers**

- Oakland native
- African-American
- “I believe my homelessness, education and work experience in the homeless and housing field has provided me with a great deal of knowledge and lived experience to make sound decisions relative to services provided to the homeless population in Alameda County. I also believe my unique perspective can be beneficial to the Leadership Board.”

### **Kimberly White**

- Livermore
- White
- Current Emerging Leader participant
- “I am currently a volunteer housing navigator for a non-profit in Livermore, and I am eager to give all of the unhoused people I work with a voice by representing them on the Leadership Board. I would also greatly appreciate the opportunity to learn even more so that I can help even more. I have been a division director and an executive director of two non-profits in the past, and I understand how grants, budgets, and public awareness campaigns work. I have been homeless in the Bay Area twice, so I understand what that's like, as well. I have volunteered extensively in the Bay Area, tutoring at underserved schools in San Francisco and Vallejo, and I am now a volunteer housing navigator.”

**Shelley Gonzalez**

- Oakland
- Prefer not to respond
- Emerging Leaders participant, cohort 1
- “Simply stated, I want to make a difference. Having experienced houselessness, I have a vested interest in helping to create and implement solutions that can realistically address the many issues and variables that impact our homeless/houseless population—with as much humanity and efficiency as possible! This is a great opportunity for a meeting of the minds to do great things—where lived experience meets solutions.

I have been on "both sides of the desk" as a Caseworker, teen parent, foster youth, and formerly houseless mom. I'm interested in this position because I have lived experience. I know firsthand the houseless experience and the devastating effects of being homeless. There are many facets of the unhoused and they require different approaches and solutions, I'm certain I can contribute mindfully and solution based, with a side of heart and soul! I currently serve on Foster Youth Advisory, OUSD PSAC, Edna Brewer Parent Liaison and as an OHA RAB member.”