



Joint Leadership Board - HUD CoC Committee Notes
Monday, May 23rd, 2022
1:00 p.m. – 3:30 p.m.

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. [Click here to learn more about the public participation policy.](#)

Present: Riley Wilkerson (Alameda County Housing and Community Development), Josh Jacobs (City of Berkeley), Marnelle Timson (Consumer), Paul Berry (Youth Action Board), C'Mone Falls (City of Oakland), Tunisias Owens (Family Violence Law Center)

Leadership Board: Moe Wright (Chair of Leadership Board), Susan Shelton (At large representative), Liz Varela (Building Futures with Women and Children), Darin Lounds (Housing Consortium of East Bay), Michelle Starratt (Alameda County Housing and Community Development), Christine Ma (UCSF's Benioff Children's Hospital Oakland)

Public: Colleen Budenholzer (Alameda County Health Care Services Agency), Suzanne Warner (Alameda County Health Care Services Agency)

EOH Staff: Chelsea Andrews (Executive Director), Quintin Mecke (Director of Policy and Homelessness Strategies), Katie Haverly (Director of Research and Data Analytics), Dorcas Chang (Operations Manager), Katie Barnett (Systems Planning Coordinator)

- 1. Welcome** (C'Mone Falls, HUD CoC Chair) **1:00-1:05pm**
 - a. Committee members and Leadership Board members introduced themselves.
- 2. HUD CoC Public Comment** **1:05-1:15pm**
 - a. No public comment
- 3. Approval of Meeting Minutes, #4 - 04.05.22 and #5 - 04.25.22** **1:15-1:20pm**

Action Item

 - a. Marnelle Timson (Consumer Member) made a motion to approve the minutes. Josh Jacobs (City of Berkeley) seconded.
 - b. Marnelle Timson - Yes
 - c. Josh Jacobs – yes
 - d. Riley Wilkerson – yes,
 - e. Paul Berry -yes,
 - f. C'mone Falls – yes.
 - g. Motion passed.
- 4. Homeless System Updates** (All) **1:20-1:25pm**

Update

 - a. Lara Tannenbaum is leaving the City of Oakland. Her seat on the committee will be vacant.
 - b. Sara Bedford from the City of Oakland is retiring.

- c. Katie Barnett from EveryOne Home is leaving.

5. Governance Update (Chelsea)

1:25-1:35pm

Update

- a. FY 2022 NOFO Procurement
 - i. Homebase will not be the consultant for the 2022 NOFO process.
 - ii. The Request For Proposals (RFP) is currently live for a consultant and the deadline is May 31st.
 - iii. Other consultants will be unable to provide a tool like Presto. Other solutions with the consultant will have to be explored to work around this.
- b. Point In Time (PIT) Count
 - i. EveryOne Home staff provided an update on preliminary results from the Point In Time Count, on City-specific data and unsheltered and sheltered homelessness and the PIT Press Release.
 - ii. The full data report will come out at end of June/early July. There will be a data dashboard coming out sooner.
- c. Leadership Board Recruitment
 - i. The co-chairs for the transition committee includes Moe Wright, chair of Leadership Board, Natasha Paddock from HCD, and Kate Hart from Safe Alternative to Violent Environments (SAVE). Current recruitment includes two nonprofit and six lived expertise seats. EOH expects that there will be a new board by the June Leadership Board meeting.

6. Coordinated Entry / Emergency Housing Voucher Update (Colleen)

1:45-1:55pm

- a. Colleen Budenholzer (HCSA) gave updates on Coordinated Entry data related to housing problem-solving enrollments and CE enrollments, households on crisis queue, households on housing queue, launching a cleanup for queues, and the Emerging Housing Vouchers (EHV).
 - i. Colleen Budenholzer (HCSA) clarified that leased up for EHV means that a voucher is used in a unit and stated that there are dates when people were issued vouchers and when they get leased up.
 - ii. Colleen Budenholzer (HCSA) shared that they are still working on landlord negotiations with people who are having challenges converting their vouchers. She also shared that the recommendation for the second priority group off the housing queue would be going through the CE dedicated affordable policy instead of the COVID prioritization policy.

7. HUD CoC Board Vacancy (Chelsea)

1:55-2:05pm

- a. Chelsea Andrews (Executive Director) opened the discussion for whether Lara Tannenbaum's seat should be backfilled since she is no longer with the City of Oakland. She shared that without Lara, the current members satisfy the composition of the committee.
- b. **Feedback:**
 - i. C'Mone Falls (Chair) shared that she is concerned that there may not be enough members of the committee to make decisions. She shared that Wendy Jackson is also leaving her role at East Oakland Community Project (EOCP).
 - ii. Chelsea Andrews (Executive Director) shared the nomination committee will begin to recruit and interview candidates for the CoC Compliance Committee in July. Since there are many critical things happening such as the NOFO, it is important to maintain the current committee for the next few months.

- iii. Members discussed that there needs to be a follow-up with Wendy to see if she will continue or if she is allowed to designate someone in her place.
- iv. Riley Wilkerson (HCD) shared that he is in favor of moving along the transition process and is not sure about filing a spot that may be gone in a few months. He emphasized the importance of the new Leadership board to have enough experience and understanding of the NOFO.
- v. C'Mone Falls (City of Oakland) made a motion to backfill the vacant seats. Paul Berry (YAB) seconded.
 - 1. Josh Jacobs – Yes
 - 2. Riley Wilkerson – Yes
 - 3. Paul Berry – yes
 - 4. C'Mone Falls – Yes
 - 5. Tunisia Owens - No

8. NOFO Review and Strategy (Chelsea / Quintin)

2:05-2:25pm

Action Item

- a. Quintin Mecke (Director of Policy and Homelessness Strategies) reviewed the 2021 NOFO strategic direction and asked whether these same policies should be kept for 2022.
- b. Chelsea Andrews (Executive Director) clarified that this discussion is to get an initial pulse check from the committee before we include more people to provide feedback.
- c. Members discussed the context of the reallocation policy. One issue with reallocation is how COVID impacted rental assistance projects.
- d. Susan Shelton (at large rep) shared that she wanted capacity for bonus points for the racial equity policy.
- e. Riley Wilkerson (HCD) suggests waiting until the NOFO drops to see how we can use bonus points for what HUD prioritizes or local priorities like diversity.
- f. Attendees were polled on whether they supported the strategic policies:
 - o 75% supported maintaining the voluntary reallocation policy.
 - o 100% supported maintaining racial equity and lived experience direction.
 - o 50% supported maintaining bonus points.
- g. Katie Haverly (Director of Research and Data Analytics) shared that HMIS workgroup has been focused on HMIS data quality action plan and meeting with ICF to discuss how we can help incentivize data quality across the CoC. One way is utilizing NOFO points to ensure that projects have high data quality, accuracy, timeliness, and completeness. This can be done in the scoring rubric for HMIS Data Component or as bonus points.
 - o Riley Wilkerson (HCD) shared that should be a clarification between what HUD is looking at and what we want to do locally. System performance measures have to do with the system as opposed to HMIS data quality. The two could be intertwined.
 - o Suzanne Warner (HCSA) shared that it is becoming a state a priority as well since there are going to be funds tied to the system performance measures.
 - o Once the HMIS workgroup has a specific recommendation for the HMIS Oversight Committee, Katie Haverly (Director of Research and Data Analytics) can bring the recommendation to the HUD CoC Committee.

9. FY 2022 NOFO Committee Recommendations (Quintin)

2:25-2:45pm

Action Item

- a. Quintin Mecke (Director of Policy and Homelessness Strategies) reviewed the roles and responsibilities of NOFO Committee and shared that there are currently 11 applicants. EOH will share the list and bios of each candidate for approval and be seated by June.
- b. This item is no longer an action item and is an update because EOH is currently still interviewing candidates.

10. FY 2023 Point in Time Count

2:45-2:55pm

Update

- a. Chelsea Andrews (Executive Director) shared that there is an outstanding question on whether there is a requirement to do another Point In Time Count in 2023 or if we want to pursue the count. HUD has not issued any specific guidance other than advising that a CoC conducts a PIT at minimum biannually which our CoC meets the requirement. The PIT working group recommended not proceeding with another PIT in 2023. The Leadership Board also agreed not to have one because of funding and resource challenges.
- b. Tunisia Owens (FVLC) asked how we are still in compliance if we skipped 2023 and do it in 2024.
 - i. Chelsea Andrews (Executive Director) answered that HUD allowed for the waiver to not conduct the count in 2021 so you can move that count forward every other year. HUD has not required or issued anything to suggest that whoever accepts the waiver has to do another count.
- c. The sheltered count will still be conducted every year.
- d. Members discussed how the count is a burden on providers and uses a lot of resources.
- e. Based on the feedback, EOH will not continue to raise this issue. If HUD does provide additional guidance or change of interpretation, then this will be brought back to the committee.

11. HHAP Funding (Suzanne Warner)

2:55-3:25pm

Action Item

- a. Suzanne Warner (HCSA) gave a presentation on the Homeless Housing, Assistance, and Prevention (HHAP) Program.
- b. Suzanne Warner (HCSA) reviewed HHAP Rounds 1 and 2, and provided an update on reviewing HHAP Rounds 3.
- c. Suzanne Warner (HCSA) presented on the HHAP Round 3 Budget Recommendations
 - i. Moe Wright (Chair) asked about coordination with the City of Oakland.
 1. Suzanne shared that there have been meetings with the City of Oakland. There is room to align more around the youth funds.
 2. The draft of the budget will be sent at the end of June. Comments and feedback can be sent to Suzanne Warner.
- d. HHAP3 will be publicly noticed in front of the Board of Supervisors on June 7th and HHAP3 applications for Alameda County and the City of Oakland is due on June 30th.
- e. This item was not voted on.

12. HUD CoC Committee Upcoming Events

3:25-3:30pm

- a. HUD CoC Committee meeting – **June 27th, 2022**
- b. Leadership Board meeting – **May 26th, 2022**