



SYSTEM COORDINATION COMMITTEE AGENDA

Wednesday, April 13th, 2022

2:00 p.m. – 4:00 p.m.

Present: Kate Hart (Co-Chair), Fina Perez (Co-Chair), Kathy Treggiari (Calleene Egan’s proxy), Jessica Lobedan (City of Hayward), Alison DeJung (Eden I&R/211), Natasha Paddock (Alameda County Housing and Community Development), Vivian Wan (Abode Services), Jamie Almanza (Bay Area Community Services)

Members of the Public: Hannah Moore (All-In), Sahra Nawabi (Youth Action Board), Paul Berry (Youth Action Board), Andrea Zeppa (Alameda County Healthcare for the Homeless), Colleen Budenholzer (Alameda County Health Care Services Agency), Daniel Scott (Alameda County Housing and Community Development), Kerry Abbott (Alameda County Health Care Services Agency), Mark Walker (Swords to Plowshares), Nic Ming (Social Impact Wheel), Suzanne Warner (Alameda County Health Care Services Agency), Tammy Nguyen (Youth Action Board)

EveryOne Home Staff: Chelsea Andrews (Executive Director), Katie Barnett (Systems Planning Coordinator), Katie Haverly (Director of Research and Data Analytics), Dorcas Chang (Operations Manager), Quintin Mecke (Director of Policy and Homelessness Strategies)

Meetings are public. Alameda County residents with lived experiences of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. [Click here to learn more about the public participation policy.](#)

1. Welcome/ Introductions

2. Approval of Meeting Minutes, #02 – 02.09.22

- a. Natasha Paddock (Alameda County Housing and Community Development) motioned to approve the meeting minutes, pending noted revisions.
- b. Fina Perez (Co-Chair) seconded.
 - i. Kate Hart (Chair) - Yes
 - ii. Fina Perez (Chair) - Yes
 - iii. Kathy Treggiari - Yes
 - iv. Jessica Lobedan - Yes
 - v. Alison DeJung - Abstain
 - vi. Natasha Paddock - Yes
 - vii. Vivian Wan - Yes
 1. Motion passed.

3. Public Comment

- a. none

4. Staff Report

- a. Chelsea Andrews (Executive Director) provided updates from the Transition Working Group.
 - i. Since the last System Coordination Committee meeting, the community voted on the new governance structure and received unanimous approval. A Transition Working Group has been formed to oversee implementation.
 - ii. Policy decisions have been raised to the Leadership Board for approval, including requesting some current members of the Leadership Board to consider serving for an additional year as new members are brought in and on-boarded. The same request has been made of committee co-chairs.
 - 1. The purpose of this is to ensure there's a transfer of knowledge during this large-scale transition process.
 - 2. Those who were asked all agreed.
 - iii. The Transition Working Group is currently working on recommendations on how to facilitate engagement with organizations led by and serving Black, Indigenous, and Persons of Color (BIPOC).
 - iv. A HUD technical assistant consultant, Kristy Greenwalt, will provide recommendations to assist during the process of transitioning existing committees into the new committee structure.
 - v. Discussions are underway about engaging a Diversity, Equity, and Inclusion (DEI) consultant, creating orientation materials to onboard new committee members, and identifying funding resources to support the expansion of ongoing participation from individuals with lived experience of homelessness.

b. PIT Count Status

- i. Katie Haverly (Director of Research and Data Analytics) provided an update on the status of data from the 2022 Point in Time Count:
 - 1. The deadline to submit data to HUD is April 28th. It is on track for timely submission and will be approved by the HUD CoC Committee on April 25th.
 - 2. The initial round of data reflecting the number of people experiencing unsheltered and sheltered homelessness, and demographic information of those who are sheltered, will be released on May 16th. At that time, a coordinated press conference will be held with representatives from all jurisdictions.
 - 3. The survey process is complete and has involved approximately one hundred shelter providers throughout the county. The information collected from that process will be made available in late June.

c. HMIS Data Collection

- i. Katie Haverly (Director of Research and Data Analytics) raised an issue identified by the HMIS Oversight Committee regarding the lack of information being collected in HMIS about clients' primary language. Many agencies in Alameda County do collect this information, but it's unclear why it hasn't been integrated into HMIS.
 - 1. Natasha Paddock (Alameda County Housing and Community Development) noted that it has not been a HUD required field, which may explain why it was overlooked in the past. The HMIS Lead will be looking into what steps are

necessary to incorporate that field into HMIS, should the CoC make the determination that it was to collect it.

- ii. Clarification was requested about what the process is to address this issue.
 - 1. Chelsea Andrews (Executive Director) clarified that technical recommendations can come from the HMIS Oversight Committee, but this is a policy matter related to Coordinated Entry. Changes to existing policy require a recommendation from System Coordination Committee to the HUD CoC Committee.
- iii. This will be on the agenda for the next meeting of the System Coordination Committee on May 11th.

5. Urgent Items

- a. *none*

6. Discussion Items

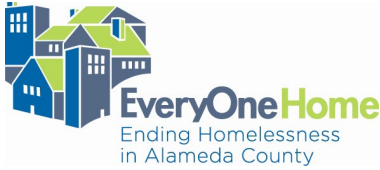
- a. Colleen Budenholzer (Alameda County Health Care Services Agency) provided updates on Coordinated Entry 2.0 and Emergency Housing Vouchers
 - i. There are currently 875 individuals on the CE Crisis Queue, and 1,502 on the CE Housing Queue.
 - ii. Kate Hart (Co-Chair) asked whether these numbers represent heads of households or individuals.
 - 1. Colleen Budenholzer (Alameda County Health Care Services Agency) responded that she will clarify and return with the definitive answer, but believes these numbers represent heads of household and exclude minors or other dependents.
 - iii. The total number of Emergency Housing Vouchers (EHV) is 875. There have now been 1,080 individuals matched to EHV through Coordinated Entry, 745 applications submitted to a Housing Authority, 568 vouchers issued, and 124 vouchers leased up. Current numbers
 - 1. Out of the 10% set aside for the gender-based violence community, 87 applications have been submitted and 25 vouchers have been leased up. That is the total number of vouchers in the gender-based violence set aside.
 - 2. Out of the 9% set aside for Transition Age Youth (TAY), 28 applications have been submitted and 8 vouchers have been leased up.
- b. Hannah Moore (All-In) and members of the Youth Action board presented the Youth Homelessness Demonstration Program (YHDP) Coordinated Community Plan (CCP)
 - 1. The CCP outlines the intended use of this \$6.5 million grant. Funding provided by this grant spans two years. Projects funded by it will be treated as renewals in subsequent rounds of the annual CoC NOFO competition.
 - 2. At the end of last year, the YHDP core team hosted six community brainstorming sessions, each dedicated to the needs and experiences of a special population designated by HUD. Some of the key needs identified during that process are greater resource accessibility in unincorporated areas of the

county, better coordination between service providers, and new flexible housing options for youth.

3. The projects and allocated funding identified in the Coordinated Community Plan are outlined below:
 - a. Approximately 30% of the grant will be used to hire and train youth with lived experience to serve as Peer Navigators who can guide other youth through the system and help them identify relevant resources.
 - b. Joint Component Housing, which combines Transitional Housing and Rapid Rehousing, will be funded with 50% of the grant.
 - i. In this model, youth reside in site-based housing with a roommate as they learn to live independently. After 1-2 years, they transition to permanent housing with their own lease, which they eventually take over after a set period of assistance.
 - c. About 17% of the grant will go to Transition Age Youth (TAY) related improvements to Coordinated Entry. This includes creating TAY access points, hiring Peer Navigators to work with Coordinated Entry specialists, and training Coordinated Entry specialists on topics like youth development.
 - d. HMIS will receive 3% of the grant to support the ongoing monitoring of these new projects.
- ii. Jamie Almanza (Bay Area Community Services) commended the Youth Action Board for their work on this project.
- iii. Daniel Scott (Alameda County Housing and Community Development) also commended the Youth Action Board members and acknowledged the significance of the exemption for the YHDP grant to use a broader definition of homelessness than the one HUD requires for projects within Coordinated Entry. Organizations and agencies are doing this work in the community beyond HUD's definitions, such as Love Never Fails.
- iv. Alison DeJung (Eden I&R/211) noted that 211 is always looking for partners to connect people with that can assist people outside the scope of that definition and encouraged following up with her to ensure the 211 database is capturing those providers.

c. Katie Haverly (Director of Research and Data Analytics) provided an update on the Results-Based Accountability (RBA) subcommittee on Coordinated Entry Evaluation

- i. The subcommittee has met twice and has two more meetings planned.
- ii. A draft data collection plan has been created and will be finalized on April 22nd.
- iii. The last Coordinated Entry evaluation process convened three focus groups to solicit input from individuals who had directly engaged with the Coordinated Entry System as clients. To convene focus groups for this evaluation, there's a need for funding to provide incentives for participants. An ask has been made for input from the committee on identifying an agency that can donate \$750-\$1120 to provide participants with \$25 gift cards.



1. Jamie Almanza (Bay Area Community Services) stated that Bay Area Community Services can provide this funding assistance.
- d. Colleen Budenholzer (Alameda County Health Care Services Agency) provided an update on the Coordinated Entry Evaluation conducted by Focus Strategies
 - i. **[See meeting materials for the presentation on these findings.]**
 - ii. Due to lack of time, discussion about this item has been postponed and will be on the agenda for the System Coordination Committee meeting on May 11th.

7. Action Items for Vote

- a. *none*

8. Conclusion

- a. Next meeting
 - i. Wednesday, **May 11th**, 2 pm to 4 pm PT

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