HUD CoC Committee
Special Work Plan Meeting Notes
Tuesday, December 7th, 2021
11:00am – 12:00pm

HUD CoC Members: C'Mone Falls (City of Oakland), Paulette Franklin (Alameda County Behavioral Health), Marnelle Timson (Consumer Member), Paul Berry (Youth Action Board), Tunisia Owens (Family Violence Law Center), Riley Wilkerson (Alameda County Housing and Community Development)

EveryOne Home Team: Chelsea Andrews (Executive Director), Katie Barnett (Systems Planning Coordinator)

Members of the Public: none

Absent: Wendy Jackson (East Oakland Community Project), Lara Tanenbaum (City of Oakland)

Meetings are public. Homeless and formerly homeless Alameda County residents are especially encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click here to learn more about the public participation policy.

1. Welcome (C'Mone Falls, HUD CoC Chair)

2. HUD CoC Public Comment
   a. None

3. 2022 HUD CoC Committee Workplan (C'Mone Falls)
   a. C'Mone Falls (City of Oakland) noted the HMIS Oversight Committee requested input from the HUD CoC Committee on their own Work Plan at the November meeting, and that will need to be discussed at the January meeting. Reviewing the HMIS Oversight Committee Work Plan must occur in February after they have a chance to incorporate that input.
      i. Chelsea Andrews (Executive Director) added that the HMIS Oversight Committee can use their draft work plan until the HUD CoC Committee has approved it.
   b. C'Mone Falls (City of Oakland) asked for clarification about whether designating an entity to conduct the planning and technical assistance for the 2022 Notice of Funding Opportunity (NOFO) could happen as early as January.
      i. Chelsea Andrews (Executive Director) responded that discussion should occur as soon as possible even if it isn't a January action item. The earlier the committee determines how it will retain consultants in 2022, the easier it is to
ensure the necessary funding is factored into budgets so there are no delays. The 2021 NOFO consultant entity, Homebase, mentioned repeatedly that starting earlier would have been helpful to the community.

c. It was noted by Chelsea Andrews (Executive Director) that the Coordinated Entry evaluation and assessment review slated for February is the source of some confusion. The System Coordination Committee has indicated a need for direction on who should be involved in the monitoring process. It was previously the Results Based Accountability Committee.
   i. While the results of this monitoring will come before the HUD CoC Committee to review, determining who creates the proposed monitoring plan and who does the work is designated to the System Coordination Committee.
   ii. The System Coordination Committee has proposed creating a working group for this purpose, but it’s unlikely there will be anything to present in February.
   iii. C’Mone Falls (City of Oakland) noted that this could be discussed at the System Coordination Committee’s upcoming work plan session.
   iv. Chelsea Andrews (Executive Director) agreed.

d. Approving the Point in Time (PIT) Count data before it is uploaded to HUD will remain an April action item, but may be moved up to March. A concerted effort is being made to expedite data processing and dissemination, so it will potentially be ready sooner this year.

e. Chelsea Andrews (Executive Director) suggested that defining and voting on methodology for the 2023 PIT Count should be moved to June, and hiring consultants for the 2023 PIT Count should be moved to May. This way, the consultants can provide input on the methodology.
   i. C’Mone Falls (City of Oakland) agreed.

f. Questions arose regarding System Modeling and the need for monitoring. C’Mone Falls (City of Oakland) asked if this had previously been the responsibility of the System Coordination Committee.
   i. The item was left on the Work Plan with an asterisk, pending input from Kerry Abbott (Alameda County Health Care Services Agency) and the System Coordination Committee.

g. C’Mone Falls (City of Oakland) suggested moving Project Monitoring revision and approval up by one month, from June to May, and moving up Project Management implementation from August to June. It will be necessary to begin as soon as possible because it was not done for a year.

4. Announcements and Next Meeting

   a. Next meeting – January 24th, 1pm – 3:30pm