



**Leadership Board Meeting**  
Thursday, October 28th, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

The special meeting of the Leadership Board Committee was called to order at 2:00 p.m. on Thursday, October 28th, 2021 on Zoom by Moe Wright, Chair, when quorum was reached with 14 board members.

**Present:** Moe Wright (Chair, BBI Construction), Peggy McQuaid (City of Albany), Doug Biggs (Alameda Point Collaborative), Paulette Franklin (Alameda County Behavioral Health Care Services), Darin Lounds (Housing Consortium of the East Bay), Liz Varela (Building Futures with Women and Children), Andrea Ford (Alameda County Social Services Agency), Kerry Abbott (Colleen Chawla representative, Alameda County Health Care Services Agency), Ray Bonilla (Kaiser Permanente), Dr. Christine Ma (UCSF Benioff Children’s Hospital Oakland), Sara Bedford (City of Oakland), Peter Radu (Mayor Jesse Arreguin’s representative, City of Berkeley), Michelle Starratt (Alameda County Housing and Community Development), and Gloria Bruce (East Bay Housing Organizations)

**EOH Staff:** Chelsea Andrews (Executive Director), Katie Barnett (Systems Planning Coordinator), Dorcas Chang (Operations Coordinator)

**Public:** Laurie Flores (City of Fremont), Jacquelyn McCormick (City of Berkeley), Kathryn Primas (Abt Associates), and Natasha Paddock (Alamedas County Housing and Community Development Department)

**Absent:** Suzanne Shenfil (City of Fremont), Vivian Wan (Abode Services), Kelly Glossup (Alameda County Sheriff’s Office), Susan Shelton (At large representative), and Wendy Jackson (East Oakland Community Project)

**1. Welcome and Introductions** **2:00pm-2:05pm**

**2. Public Comment** **2:05pm-2:15pm**

- a) Sara Bedford (City of Oakland) and Darin Lounds (HCEB) shared that East 12<sup>th</sup> parcel will open this month to serving up to 65 individuals. There may be an opportunity to tour the site.
- b) Sara Bedford (City of Oakland) shared that City of Oakland’s annual Thanksgiving dinner will be distributed through agencies throughout community and delivered to shelters.

**3. Review and Approval of Minutes** **2:15pm-2:20pm**

- a. Leadership Board Meeting 9.17.21 *Approve*
- b. **Ray Bonilla (Kaiser Permanente) made motion to approve the minutes as submitted. Darin Lounds (HCEB) seconded. 11 people approved. 0 opposed. 0 abstained. Motion passed.**

#### 4. Executive Director Update

2:20pm-2:30pm

- a. Chelsea Andrews (Executive Director) thanked the Leadership Board for their contribution to the Fall Fundraising Rally.
- b. Chelsea Andrews (Executive Director) provided an update on the HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO).
  - All renewing projects are on Tier 1 and will be fully funded.
  - There were some challenges with technologies this round and lessons learned regarding the Homebase Presto system.
  - The NOFO appeal committee did receive a request for reconsideration; however, the project was denied as not meeting the threshold of an appeal since it was ultimately a mathematical issue within Presto. The mathematical issue was addressed, and the impacted projects were re-ranked.
  - The final rating and ranking will be released on October 29<sup>th</sup> and the application will be submitted for the November 16<sup>th</sup> deadline.
  - For new projects, additional \$1.5m funding for HMIS was added to top of Tier 2.
  - A new Domestic Violence (DV) Coordinated Entry (CE) project, and another DV project are also in Tier 2. Both projects are strong and may be eligible for the DV bonus fund.
  - Sara Bedford (City of Oakland) asked how Covid-19 was accounted for the local competition.
    - Chelsea Andrews (Executive Director) responded that there were five questions where COVID-19 taken into consideration in which there were opportunities for narratives. The NOFO committee really contemplated the impact of COVID when accessing its scores for each project.

#### 5. Homeless Housing Assistance and Prevention (HHAP 2) Spending Update

2:30pm- 2:50pm

- a. Kerry Abbott (Director, Alamedas County Office of Homeless Care and Coordination) provided Alameda County's Updates:
  - a. Gave a summary on the HHAP funding and the eligible uses for HHAP, shared key dates for round 1 to 3.
    - i. The county submitted an agreement to apply for HHAP Round 3 funds. The full application is not out yet.
  - b. Shared details about HHAP 3 (base allocations, additional bonus funds, how funds will be disbursed, priorities for initial funds, etc.)
  - c. Shared HHAP Rounds 1 and 2 County and CoC Allocation Plans
  - d. Gave an update on HHAP Round 1 Implementation that includes countywide strategic planning process, CES Access Points contracts, Street Health Outreach contracts, administrative work to setup grant tracking and reporting, operating subsidies for navigation centers.
  - e. Shared that HHAP Round 3 will be guided by the Centering Racial Equity findings.
  - f. Shared chart that shows how the HHAP eligible use corresponds to the Home Together planning work in the planning for HHAP Round 4.
- b. Sara Bedford (Director, City of Oakland Human Services) provided update for Oakland:
  - a. City of Oakland received 19m for HHAP Round 1 and used the funding for emergency beds, expanding street outreach, investing in employment programs and youth which includes the Covenant House bed expansion and tiny homes, and funding capacity initiative.

- b. A large portion of the investment for HHAP 1 include providing operating subsidies for the 42 units for homeless seniors and operating subsidies for the utility for the shelter at Clifton Hall.
  - c. Goal is to bring full amount of available funding for HHAP Round 2 and 3 to Oakland City Council in December with understanding that some critical infrastructure will need to be sustained by 2022/23 and provide them with a menu of services and programs the City Council is interested in.
  - d. HHAP Round 3 application will align with Home Together plan with goal to use similar analytics and performance measures.
- c. Discussion:
- a. Liz Varela (Building Futures) advocated for funding for existing programs, especially shelter programs. Existing program's building and staff quality is going to go down.
  - b. Liz Varela (Building Futures) asked if the Alameda County HHAP funding is going through the city or county.
    - i. Kerry Abbott (HCSA) responded that there is conversation at city and county level on how to have allocation through the county to support the work that cities are doing. CoC rep and County will meet with cities in regional groupings to talk about their priorities and what they are working on.
    - ii. Sara Bedford (City of Oakland) acknowledged that they have conversations regularly about the city and county allocations.
  - c. Liz Varela (Building Futures) also commented that she is not seeing a lot focus on survivors of DV, sexual assault, and trafficking as well as low focus on families.
- d. Moe Wright (Chair) asked if the HHAP funding has notably moved people from being unsheltered to sheltered. He also asked if the investment in prevention efforts, has slowed down the inflow rates..
- a. Kerry Abbott (HCSA) responded that there hasn't been an influx of new people seeking services different from other years. HHAP has been used for infrastructure, outreach teams, PPE, food, water, and more on the coordination side than the housing exit side. It is also used for housing navigation centers and access points.
  - b. Sara Bedford (City of Oakland) added that because there was a lot of federal funding for prevention, they shifted the HHAP to focus on things like hygiene station, interim housing, and more.
- e. Dr. Christine Ma (UCSF Benioff Children's Hospital Oakland) asked if there is information on the number of people served so far.
- a. Kerry Abbott (HCSA) responded that EveryOne Home did present system wide information. However, isolating HHAP is tricky since a person's road to housing involves funds from different sources.
    - i. To see EOH's systemwide performance measure tracking, click [here](#).
  - b. Peter Radu (City of Berkeley) shared that there is a rough estimate out there since the cities did put together an estimate of beds and housing exits that were supported by HEAP and HHAP allocations received for an Alameda County Mayor's meeting.
  - c. Chelsea Andrews (Executive Director) thanked Christine for raising this question because we are continuing to explore the ability to look at all the federal funding and see how people have been impacted.

## 6. Youth Homeless Demonstration Program (YHDP) Update

2:50pm-3:00pm

- Kathryn Primas (Abt Associates) described the technical assistance the CoC will receive and shared the YHDP process, timeline, and what is included in the Coordinated Community Plan (CCP).

- The CoC has until March 15<sup>th</sup> to submit CCP for ending youth homelessness.
- Kerry Abbott (HCSA) added that the youth have been contributing in a leadership role and excited how active the Youth Action Board (YAB) coordinated by Hannah More with All In.
- Chelsea Andrews (Executive Director) added that there will need to be a formalized interaction between YAB and CoC as it pertains to decisions that come from the YAB. There will be joint HUD CoC/Leadership Board meetings for any decisions that are made during the governance restricting and transition to handle decisions that would crossover to the new Leadership Board.

#### 7. Point In Time Count Update

**3:00pm-3:05pm**

- Chelsea Andrews (Executive Director) shared that the Kick Off Meeting on the Oct 25<sup>th</sup> was successful with over 125 attendees. 225 people have signed up to volunteer and 9 cities have proposed staff to serve as City/regional coordinators. The schedule for the community meeting has been released.
  - Next meeting coming up is Monday, 11/1 to discuss survey topics.
- Peter Radu (City of Berkeley) encouraged the expedition of the public release of the data since there was a delay last time and there is strong urgency for the data.
  - Chelsea Andrews (Executive director) acknowledged the concern about the late turnaround and said that is something EOH, HCD, and Applied Survey Research (ASR) are aware of and working to have it out sooner this time.

#### 8. Proposed Governance Revisions

**3:05pm-4:00pm**

##### a. Housing Keeping Items

*Approve*

##### a. Leadership Board Chair

1. The Board took a poll on whether the Leadership Board should have 1 Chair or 2 Co-Chairs.

**2. In the poll, majority agree there should be 2 Co-Chairs.**

##### b. Committee Chairs

1. The Board took a poll on whether the Board should defer to the committee to decide whether they will be led by a single Chair or Co-Chairs or set the requirements.

**2. In the poll, majority agree they should defer to the committees.**

##### c. Meeting Frequency

1. The Board took a poll on whether the Board should meet no less than 10 times a year.

**2. In the poll, majority agree they should meet no less than 10 times a year.**

##### d. Role with EveryOne Home Oversight

1. The Board took a poll on the proposal for the Board to elect and vote for Organizational Health Committee members and/or EOH Board designees

**2. Christine Ma UCSF Benioff Children's Hospital Oakland) asked what is the difference between the proposed and previous role?**

1. Chelsea Andrews (Executive Director) explained that in the current structure, EOH reports to Organizational Health Committee which has up 5 to 6 community members, not necessarily inclusive of corporate philanthropy partners. The proposal would consider structure to allow addition additional partners.

**3. In the poll, majority agree with proposal to elect and vote for Organizational Health Committee members and/or EOH designees.**

- e. Chelsea shared the 4 Housekeeping Items, see f. 3 for listing, on the Board and Committees with the Board. **After some discussion, a majority of the board agreed with the items in the poll.** Roll Call votes

1. **Gloria Bruce (EBHO) made motion to approve the proposals below. Sara Bedford (City of Oakland) seconded. 14 people approved. 0 opposed. 0 abstained. Motion passed**
  1. **Leadership Board would have 2 Co-Chairs**
  2. **Committees will determine whether they will be led by a single Chair or Co-Chairs.**
  3. **Leadership Board will elect and vote for Organizational Health Committee members and/or EOH Board designees.**
2. **The Leadership board discussed making modifications to Housekeeping Items 1 to 4.**
3. **Doug Biggs (APC) made motion to approve the modifications below. Michelle Starratt (HCD) seconded. 12 people approved. 1 opposed. 0 abstained. Motion passed.**
  1. **Ensuring Broad Representation: No two members from one organization or department may serve on the same Board, Committee, Subcommittee or workgroup. \*Exception for LB Sub-committee appointed seats**
  2. **Participation: Members are expected to attend 75% percent of the meetings annually with the exception of good cause**
  3. **Alternates & Proxy Voting: Leadership Board members may appoint one alternate who is able to vote by proxy. Sub-committee members are required to attend meetings and cannot send an alternate to vote.**
  4. **Committee Vacancies: Must be filled promptly as possible (preference to three months) of any committee vacancy by the affirmative vote of the majority of that committee.**
4. **After some discussion, the board no longer had consensus for meeting frequency and did not get to discuss how they would make the modification. This item will be moved to the next board meeting.**

b. **EOH Structure**

- a. **There board did not get to this item and will discuss at next meeting** *Approve*

**Next Steps**

**Dorcas Chang (Operations Coordinator) will send doodle to schedule a board meeting in November.**

Notes submitted by: Dorcas Chang

Reviewed by: Chelsea Andrews