



Leadership Board Meeting

Friday, September 17th, 9:00am-11:00am

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

The regular meeting of the Leadership Board Committee was called to order at 9:00 a.m. on Friday, September 17th 2021 on Zoom by Moe Wright (Chair). Quorum was reached.

Present: Moe Wright (Chair, BBI Construction), Susan Shelton (At-large representative), Andrea Ford (Alameda County Social Service Agency, Lori Cox's alternate), Doug Biggs (Alameda Point Collaborative), Gloria Bruce (East Bay Housing Organization), Kerry Abbott (Health Care Services Agency, Colleen Chawla's alternate), Liz Varela (Building Futures), Michelle Starratt (Alameda County Housing and Community Development), Paulette Franklin (Alameda County Behavioral Health Care Services Agency), Peggy McQuaid (City of Albany), Peter Radu (City of Berkeley, Mayor Jesse Arreguin's alternative), Sara Bedford (City of Oakland), Vivian Wan (Abode Services), Darin Louds (Housing Consortium of the East Bay), and Dr. Christine Ma (UCSF's Benioff Children's Hospital Oakland).

EOH staff: Chelsea Andrews (Executive Director), Tirza White (Senior Director of Performance Improvement and Data Analytics), Dorcas Chang (Operations Coordinator), Katie Martin (Outreach Coordinator), Katie Haverly (Director of Research and Data Analytics)

Public: Laurie Flores (City of Fremont), Josh Jacobs (City of Berkeley)

Absent: Kelly Glossup (Alameda County Sheriff's Office), Wendy Jackson (East Oakland Community Project), Nella Goncalves (One Treasure Island), Suzanne Shenfil (City of Fremont), Ray Bonilla (Kaiser Permanente)

1. Welcome and Introductions

9:00am-9:05am

a. Leadership Board shared announcements:

- a. Peggy McQuaid (City of Albany) shared that she is hosting a Property Owner's forum in Albany with Berkeley Food and Housing Project and the Housing Authority of Alameda County on Oct 7th.
- b. Sara Bedford (City of Oakland) shared that Oakland received a new head start grant and will be adding mobile classroom to serve unhoused families.
- c. Doug Biggs (APC) shared that APC finished their 18th public hearing on the Alameda Wellness center, with one more public hearing to go.
- d. Kerry Abbott (HCSA) shared that 1,000 people have been housed out of the Roomkey program and they are proposing to Board of Supervisors (BOS) to extend all of the open hotels through the month of December.

- e. Michelle Starratt (HCD) shared an update on the Emergency Rental Assistance Programs. They have \$130 million dollars and \$124 million requested with over 6,000 applications.

2. Public Comment

9:05am-9:15am

a. No public comment

3. Review and Approval of Minutes

9:15am-9:20am

- a. Leadership Board Meeting 7.01.21
 - 1. Vivian Wan (Abode Services) made motion to approved minutes as submitted. Darin Lounds (HCEB) seconded.
 - 2. **12 board members approved. 3 board members abstained. Motion passed.**
- b. Leadership Board Meeting 7.22.21
 - 1. Peggy McQuaid (City of Albany) made motion to approved minutes as submitted. Darin Lounds (HCEB) seconded
 - 2. **10 board members approved. 5 board members abstained Motions passed.**

4. Executive Director Update

9:20am-9:30am

- a. The Continuum of Care (CoC) received over \$6.5 million from the HUD Youth Homeless Demonstration Program (YHDP).
- b. Chelsea Andrews (Executive Director) shared that the Notice Of Funding Opportunity (NOFO) launched successfully and that this NOFO will focus on racial equity and lived expertise. An anonymous survey will be sent out to the providers in regards to racial equity to help inform Leadership Board.
- c. Upcoming events include:
 - 1. Beginner's NOFO session – Sept 20th,
 - 2. NOFO technical Assistance – Sep 23rd,
 - 3. Community meeting – Sept 30th,
 - 4. Point –In-time Count Date – January 25, 2022
- b. EOH's Fall Fundraising rally is starting on Sept 30th and Chelsea Andrews (Executive Director) asked for the Board's full support.

6. Homeless Housing Assistance and Prevention (HHAP 2) Spending Update

9:30am- 9:50am

- a. *This agenda item was moved to after the governance update; however, there was not enough time for this update. Materials were sent out after the meeting.*
- b. Alameda County Update (Kerry Abbott, Director, Alamedas County Office of Homeless Care and Coordination)
- c. Oakland Update (Sara Bedford, Director, City of Oakland Human Services)

7. Home Together 2026 Strategic Plan and County Initiates Update (Kerry Abbott, Alamedas County Office of Homeless Care and Coordination)

9:50am –10:00am

- a. *This agenda item was moved to after the governance update; however,, there was not enough time for this update.*

**8. Results Based Accountability Q3 Practitioner Scorecard (Katie Haverly,
Director of Research and Data Analytics**

10:00am- 10:15am

- a. *This agenda item was moved to after the governance; however, there was not enough time for this update. Materials were sent out following the meeting.*

11 . Proposed Governance Revisions

10:15am-11:00am

- a. Chelsea Andrews (Executive Director) gave a recap of the governance decision making process and shared that there will be a poll to see how many members support the decision. If there is not enough support, then further discussion will take place to have alignment.

1. Committees Composition

Approve

- i. Governance workgroup and the members from 7/22/21 board meeting (that did not reach quorum) recommended the committee structure have:

1. 11-13 seats (People with lived experience 3-4)
2. Mix 2-3 appointed seats and suggestions for remainder
3. Nomination Committee would do the nomination and selection process. Each Committee should elect their chairs

4. Discussions:

- a. For designated seats, the recommendation is that committee members have to be there for continuity of committee member and that certain Leadership Board positions can have a designee.
- b. Leadership Board will decide who will be on the nomination committee.
- c. There will always be a chair of a committee on the Leadership board.

5. Over 85% agree and support the recommendations from the poll.

- ii. Outreach, Access and Coordination Committee Feedback

1. Recommended Partners:

- a. Committee members recommended taking out regional leads and adding diverse geographic representation in the county. Susan Shelton (At-large representative) wanted to give consideration that homelessness exist heavily in the north county.
- b. Instead of listing organizations, EOH staff will categorized them based on what categories or subpopulations they represent.
- c. Committee recommended adding diverse selection of CE and Outreach/Street organizations.
- d. This list is not meant to duplicate at the Leadership Board level.
- e. Committee members supported that HCSA would not be voting as co-staff.

2. Designated seats:

- a. Doug Biggs (APC) stated that he doesn't think there should be designated seats. Committee members agreed with him.

3. 93% agree and support the changes in the poll.

- iii. CoC Standards, Compliance, and Funding Committee Feedback

1. Recommended Partners:

- a. Board members think it would be challenging to recruit for non-conflicted members given the complexity of HUD regulations.
 - b. Doug Biggs (APC) suggested adding “goal to have a majority of people who are non-conflicted.”
 - i. Doug Biggs (APC) asked how would we apply this to people with lived experience?
 - ii. Chelsea Andrews (Executive Director) stated that unless they are receiving awards from the county or NOFO, they are non-conflicted. Anyone who can potentially be impacted by decision made by this committee related to monitoring or oversight of our compliance.
 - c. Chelsea Andrews (Executive Director) clarified that this committee is not monitoring but creating a plan. They are responsible for ensuring our CoC is abiding by compliance requirements.
 - d. Michelle Starratt (HCD) recommended modifying HCD’s role to collaborative applicant.
 - 2. Designated Seats:
 - a. Non-conflicted members is removed.
 - 3. **Over 81 percent, majority agree and support changes in poll.**
- iv. System Impact Committee Feedback
 - 1. A role was modified to oversee homeless count, but keep approved methodology for homeless count
 - 2. Recommended Partners:
 - a. Sara Bedford (City of Oakland) recommended adding members that are subject matter expert.
 - 3. Designated Seats: no changes
 - 4. **64 percent agreeing and supporting and 36 percent agreeing with most in poll.**
- v. Housing Stability and Homelessness Prevention Committee Feedback
 - 1. Recommended Partners:
 - a. Vivian Wan (Abode Service) suggested Include housing partners (developers/owners/property managers).
 - 2. Designated Seats:
 - 3. **Over 93 percent agree and support in poll.**
- vi. Housing Capacity Committee Feedback
 - 1. Recommended Partners:
 - a. ACHB or Home Stretch
 - b. Realtor associations
 - c. Innovative partnerships
 - i. YIMBY groups
 - ii. Corporate groups
 - 2. Designated Seats: no changes
 - 3. **93 percent agree and support changes in poll.**
- vii. **Vivian Wan (Abode Services) made motion to approve the five subcommittee with the recommended modifications. Sara Bedford (City of Oakland) seconded.**
 - 1. **14 members approved. 0 members abstained. Motion passed.**

- viii. Nomination Committee Composition Feedback
 - 1. Chelsea Andrews (Executive Director) clarified that the whole nomination committee would be seated from the Leadership Board membership to ensure that we have people who understand our governance.
 - 2. Sara Bedford (City of Oakland) asked if Oakland could designate someone?
 - a. Chelsea Andrews (Executive Director) confirmed that is possible.
 - 3. **100 percent agree and support the nomination committee composition in the poll.**
 - ix. Racial Equity Workgroup
 - 1. Recommended Partners:
 - a. Kerry Abbott (HCSA) asked if “cities’ that have DEI departments” can be change to “rep from city/county DEI or similar”
 - b. Susan Shelton (at large rep) commented that she wanted to see a change in language. The terminology of DEI is weak. Race and equity should be added instead of DEI.
 - 2. Designated seats: no change
 - 3. **100% agree and support on racial equity workgroup in poll.**
 - x. **Moe Wright (Chair) made motion to adopt nomination committee composition and the racial equity workgroup as amended. Susan Shelton (at large rep) seconded.**
 - xi. **12 Board members approved. 0 members abstained. Motion passed.**
2. Housing Keeping Items *Approve*
 - i. This will be discussed at the next meeting.
3. EOH Structure *Approve*
 - i. This will be discussed at the next meeting.
4. Next Steps

Next Meeting

- a. Next Leadership Board Meeting in October. Date TBD
- b. Community Meeting, September 30th from 2pm to 4pm

Adjournment Meeting was adjourned at 11:00 a.m. by Chelsea Andrews. Notes submitted by: Dorcas Chang Reviewed by: Chelsea Andrews