HUD CoC Committee Minutes  
Tuesday, June 15, 2021  
2:00 p.m. - 4:30 p.m.

**HUD CoC Members:** C’Mone Falls (City of Oakland), Josh Jacobs (City of Berkeley), Riley Wilkerson (Alameda County Housing and Community Development), Marnelle Timson (Consumer Member), Tunisia Owens (Family Violence Law Center), Paulette Franklin (Alameda County Behavioral Health), Paul Berry (Youth Action Board), Lara Tannenbaum (City of Oakland), and Wendy Jackson (East Oakland Community Project).

**Leadership Board Members:** Kerry Abbott (Alameda County Health Care Services Agency, OHCC), Suzanne Warner (Alameda County Health Care Services Agency, OHCC), Andrea Ford (Alameda County Social Services Agency), Claudia Young (City of Livermore), Doug Biggs (Alameda Point Collaborative), Liz Varela (Building Futures with Women and Children), Jacqueline McCormick on behalf of Mayor Jesse Arreguin (City of Berkeley), Michelle Starratt (Alameda County Housing and Community Development Department), Moe Wright (BBI Construction), Peggy McQuaid (City of Albany), Susan Shelton, Suzanne Shenfil (City of Fremont) and Vivian Wan (Abode Services).

**EveryOne Home Team:** Chelsea Andrews (Executive Director), Katie Martin (Outreach Coordinator), Ja’Nai Aubry (Director of CoC Strategies), Dorcas Chang (Operations Coordinator) and Alexis Lozano (Data Analyst).

**Members of The Public:** Hannah Moore (All In Alameda County), Nic Ming (Social Impact Wheel), Beth Quirarte (Ruby’s Place), Heather MacDonald-Fine (Alameda County Health Systems), Ellen Morris (Eden Housing), Jared Savas (Supervisor Wilma Chan’s Office), Julie Christiansen (Oakland Housing Authority), and Laurie Flores (City of Fremont).

**Absent:** None.

1. **Welcome (C’Mone Falls, HUD CoC Chair)**
   
   a. HUD CoC Chair C’Mone F. (City of Oakland) welcomed the committee and attendees to the June meeting.

2. **HUD CoC Public Comment**
   
   a. Beth Q. (Ruby’s Place) made the announcement that Ruby’s Place is expanding their program to support transition aged youth and young victims of sex trafficking. Beth also spoke in support of having the proposed set-aside of the emergency housing vouchers for survivors of gender-based violence.
   
   b. There were no written public comments.

3. **Approval of Meeting Minutes, #5 - 5.18.21**
   
   a. Paulette F. made a motion to approve the May meeting minutes. Josh J. seconded.
   
   i. C’Mone=Yes
   
   ii. Josh=Yes
   
   iii. Riley=Yes
   
   iv. Marnelle=Yes
   
   v. Tunisia=Abstain
   
   vi. Paulette=Yes
   
   1. Motion passed.

4. **Homeless System Updates (All)**
a. Lake Merritt Lodge is now open and will operate through September. The hotel is a similar model to other Project Roomkey/ Safer Ground hotels.

5. Youth Action Board Update (Hannah/Paul)
   a. The Youth Action Board is hosting two focus groups for the Youth Homelessness Demonstration Project (YHDP) to gather youth wisdom. The first is this Thursday at Covenant House from 1:00-2:30pm. The second is next Thursday, June 24th at REACH Ashland Youth Center from 3:00-4:30pm. Youth that participate will be compensated with a gift card, pizza and water. There are also plans to hold a virtual focus group. And later, All In will be hosting a writing workshop to pull together a support letter from young people as required in the YHDP application.

6. Youth Homelessness Demonstration Project (Ja’Nai)
   a. Staff provided an overview of the YHDP application. The application lead will be the Office of Homeless Care and Coordination with support from EveryOne Home, All In Alameda County, City of Oakland, the Collaborative Applicant (HCD) and a consultant funded by a new grant.

1. Governance Update (Chelsea)
   b. Staff requested the committee’s thoughts and suggestions on the size and composition of the new CoC Standards, Compliance and Funding Committee. The new committee will have many of the current responsibilities of the HUD CoC Committee. The committee expressed the desire to:
      i. Ensure the benchmarks for people with lived experience of homelessness are met
      ii. Ensure the benchmarks for Black, Indigenous, and People of Color are met
      iii. Have representation from the cities and the Alameda County Housing and Community Development Department (HCD)

7. 2021 CoC NOFA (Note that the Leadership Board is welcome to participate in this discussion item)
   a. General Update (Riley W.)
      i. Last year, Alameda County HCD identified Homebase as the consultant for the 2020 CoC NOFA. They were the only applicant to respond to a Request for Proposal. However, HUD allowed for waivers for all CoC-funded projects to allow for non-competitive renewal in 2020. As a result, there was not a competitive local process to manage in 2020. Therefore, HCD is moving ahead to contract with HomeBase for this year.
      ii. Staff anticipates that the NOFA will be released in the next few weeks given that the Grant Inventory Worksheet (GIW) was submitted last Friday. HUD uses the GIW to determine the projects that are eligible for renewal. They then do an assessment nationally to determine the amount of funding available for renewing and new projects.
   b. NOFA Committee (Ja’Nai)
      i. Staff provided an overview on the roles and responsibilities of the committee and the conflict-of-interest policy. The proposed roster includes people that have previously served along with three new members. The new members submitted applications in the fall of 2019, and they were screened by the Nominating Committee and interviewed by EveryOne Home staff.
      ii. C’Mone F. made a motion to approve the 2021 NOFA Committee roster. Tunisia O. seconded.
         1. C’Mone=Yes
         2. Josh=Yes
         3. Riley=Yes
         4. Marnelle=Yes
         5. Paul=Yes
         6. Lara=Yes
         7. Tunisia=Yes
         8. Paulette=Yes
      a. The motion passed.
   c. Strategic Direction (Ja’Nai)
      i. The committee reviewed the strategic direction from 2019. Members discussed:
1. How COVID-19 may have impacted the ability for projects to spend down and therefore the involuntary reallocation policy may not be appropriate. The language can be softened or eliminated in this round since spending was not a priority for projects.

2. Projects should include in their application how they incorporate consumer voices and integrate racial equity. Information can be gathered this round to determine where projects are at, and then it can be scored in the next round.

ii. C'Mone F. made a motion to have the following modifications to the strategic direction: 1) Prioritize projects that show a commitment to racial equity and lift up the voices of people with lived experience (new projects scored/ renewals are not scored this year but will be in the future), 2) Remove the involuntary reallocation policy and instead encourage voluntary reallocation and 3) Discourage the use of bonus points for any component when building the application. Lara T. seconded.

   1. C'Mone=Yes
   2. Josh=Yes
   3. Riley=Yes
   4. Marnelle=Yes
   5. Paul=Yes
   6. Lara=Yes
   7. Tunisia=Yes
   8. Paulette=Yes
   9. Wendy=Yes

   a. The motion passed.

8. Emergency Housing Vouchers (Ja'Nai)

   a. The committee is being asked to determine prioritization and targeting for the emergency housing vouchers and authorize the HUD COC and Leadership Board chairs to sign the EHV Memorandum of Understanding on behalf of the Continuum of Care. (MOU) between the CoC and four recipient PHA’s on the HUD CoC Committee’s behalf.

   b. The System Coordination Committee voted and recommended that Project Roomkey residents be prioritized for the vouchers and then to set aside vouchers for communities that are underrepresented in Project Roomkey, including fleeing Domestic Violence/GBV survivors and Transition Aged Youth.

   c. The committee discussed that there may be populations left out of this targeting, including those currently in Rapid Rehousing and unable to take on the rent after subsidies end, and those currently residing in the FEMA trailers.

   d. C'Mone F. made a motion to target the vouchers as recommended by the System Coordination Committee and authorization for the HUD CoC Committee and Leadership Board Chairs to review/sign final MOU on behalf of the CoC. Lara T. seconded.

      1. C'Mone=Yes
      2. Josh=Yes
      3. Riley=Yes
      4. Marnelle=Yes
      5. Paul=Yes
      6. Lara=Yes
      7. Tunisia=Yes
      8. Paulette=Yes
      9. Wendy=Yes

      a. The motion passed.

9. Announcements and Next Meeting/Agenda

   a. Next Meeting: August 17, 2021 from 2:00-4:30 p.m.

   b. An emergency meeting to take action on the CoC NOFA may be scheduled in July.

Notes submitted by: Alexis Lozano
Reviewed by: Ja'Nai Aubry