



Leadership Board Meeting
Thursday, July 22nd, 2:00pm-4:00pm

Meetings are public. Alameda County residents with lived experience of homelessness are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. Click [here](#) to learn more about the public participation policy.

The regular meeting of the Leadership Board Committee was called to order at 2:00 p.m. on Thursday, July 22nd, 2021 on Zoom by Moe Wright (Chair). With 9 Board members in attendance, quorum was not reached.

Present: Moe Wright (Chair, BBI Construction), Vivian Wan (Abode Services), Susan Shelton (At-large representative), Ray Bonilla (Kaiser Permanente), Darin Louds (Housing Consortium of the East Bay), Michelle Starratt (Alameda County Housing and Community Development), Sara Bedford (City of Oakland), Peggy McQuaid (City of Albany), Dr. Christine Ma (UCSF's Benioff Children's Hospital Oakland),

EOH staff: Chelsea Andrews (Executive Director), Tirza White (Senior Director of Performance Improvement and Data Analytics), Dorcas Chang (Operations Coordinator), Katie Martin (Outreach Coordinator)

Public: Jacquelyn McCormick (City of Berkeley), Josh Jacobs (City of Berkeley)

Absent: Kelly Glossup (Alameda County Sheriff's Office), Wendy Jackson (East Oakland Community Project), Nella Goncalves (One Treasure Island) Claudia Young (City of Livermore), Doug Biggs (Alameda Point Collaborative), Gloria Bruce (EBHO), Kerry Abbott (Alameda County Health Care Services Agency, Colleen Chawla's representative) Mayor Jesse Arreguin (City of Berkeley), Paulette Franklin (Alameda County Behavioral Health Care Services), Andrea Ford (Alameda County Social Services Agency, Lori Cox's representative), Liz Varela (Building Futures), Suzanne Shenfil (City of Fremont)

1. Welcome and Introductions **2:00pm-2:05pm**

- a. Board members introduced themselves and shared updates from their agencies.
- b. Chelsea Andrews (Executive Director) introduced Tirza White as the new Senior Director of Performance Improvement and Data Analytics and Katie Martin as the new Systems Planning Coordinator starting August 2nd.
- c. EveryOne Home (EOH) is still recruiting for Director of Continuum of Care (CoC) Strategies. The title has been updated to Director of Policy and Homelessness Strategy.

2. Public Comment **2:05pm-2:15pm**

- a. **No Public Comment – no public comment**

3. Review and Approval of Minutes **2:15pm-2:20pm**

- a. Leadership Board Meeting 7.01.21 *Approve*

- **Quorum was not reached. Minutes will be moved to next meeting.**

4. Executive Director Update

2:20pm-2:25pm

- EOH is working with our partners and a consultant on the Youth Homeless Demonstration Project application.
- EOH is working with the county to apply for San Francisco Foundation's Breakthrough Grant.
- The Home Together 2026 Strategic Planning Committee is launching on August 2nd. EOH will provide updates from the committee to the Leadership Board.
- EOH will have an in-person staff retreat on 8/2nd and visit programs and sites in the County the following two days.
- Moe Wright is hosting an EOH Summer Soiree on August 4th for Board to meet and greet the EOH team in person.

5. Emergency Housing Vouchers

2:25pm-2:30pm

- MOU has been full executed and there is now weekly planning for referral process and how we will ensure that there is set asides for Transitioned Aged Youth (TAY) and Domestic Violence (DV) groups.

6. NOFA Update

2:30pm-2:35pm

- EOH is working with Homebase to build out NOFA process.
- Homebase is using Presto system for NOFA applications to streamline process.
- EOH is surveying nonprofit providers on what APR time frame to use.
- Both HCSA and HCD are co-managing Homebase and having ongoing engagement with Homebase.
 - Susan Shelton (at-large rep) is concerned with this process and inquired more about why the county is engaging the consultant.
 - Michelle Starratt (HCD) answered that their engagement is due to their role in contracting with the consultant, but they are not involved in seating the NOFA committee.
 - Sara Bedford (City of Oakland) expressed it is not clear what the boundaries are for where the County is participating.
 - Chelsea Andrews (Executive Director) recommended that Homebase provide a memo outlining the firewalls that they will have in place to avoid conflicts of interest with the engagement with the County in the NOFA process since HCD is a grantee of the NOFA.
 - Vivian Wan (Abode Services) agreed with Susan Shelton's concerns and is excited to work with Homebase. She shared that Homebase is adept at resolving conflict issues.
- Ray Bonilla (Kaiser Permanente) volunteered to be the Board's representative for the NOFA appeals panel.

7. Proposed Governance Revisions

2:35pm-3:30pm

- Proposed Governance Revisions *Approve*
 - Quorum was not reached. However, feedback will be noted for next meeting's vote.
- Leadership Board's feedback and input:
 - Committee Compositions
 - Leadership Board members were fine with the Governance Drafting Committee's recommendations below.**

1. Number of seats - 11-13
 2. 2-3 appointed seats and suggestion for remainder seats
 3. Nomination Committee: each committee should elect their Chairs
- ii. Outreach, Access and Coordination Committee
1. Recommended Partners:
 - a. **Darin Lounds (HCEB) would like Housing Consortium of the East Bay to be included as a partner.**
 - b. **Vivian Wan (Abode Service) suggested adding probation.**
 2. Designated Seats
 - a. Chelsea Andrews (Executive Director) noted that there was a recommendation that HCSA would be co-staffing with EOH.
 - b. Members asked for clarity on regional leaders.
 - c. Chelsea Andrews (Executive Director) clarified that it is regional representatives throughout the county.
 - d. **Members suggested making regional lead to be specific to cities.**
- iii. CoC Standards, Compliance and Funding Committee
1. Recommended Partners
 - a. Should HCD have a seat on this committee or co-staff/providing reports?
 - i. **Members wanted to wait and hear HCD's input.**
 - b. Designated Seats – no comments
- iv. System Impact Committee
1. Recommended Partners – no comments
 2. Designated Seats
 - a. **Susan Shelton (At-large rep) noted to make sure public (housing navigators, case managers, outreach workers, etc) has a place.**
 - b. **Moe Wright (Chair) recommended having seats for some community member positions.**
- v. Housing Stability and Homelessness Prevention Committee
1. Recommended Partners
 - a. **Dr. Christine Ma (UCSF's Benioff Children's Hospital Oakland) suggested including immigration advocacy groups.**
 - b. **Sara Bedford (City of Oakland) suggested adding senior services partners.**
 - c. **Darin Lounds (HCEB) suggested including Regional Center of East Bay because there is a rising number of people with developmental disabilities in the homeless population and can help make the connection.**
 2. Designated Seats – no comments
- vi. Housing Capacity Committee
1. Recommended Partners
 - a. **Michelle Starratt (HCD) suggested adding or inviting policy organizations that is doing advocacy at the state and federal level. (Corporation of Supportive Housing, Non Profit Housing, etc)**
 2. Designated Seats

vii. Nomination Committee

1. Structure

- a. **Moe Wright (Chair) suggested having a race equity member on the committee.**
- b. **Members wanted to have a seat for both the City of Berkeley and Oakland. It does not necessarily have to be a city staff, but the city can ask a nonprofit or someone to represent them.**
- c. **Michelle Starratt (HCD) suggested taking out the unincorporated county and adding it in as a seat with the city seat excluding Berkeley and Oakland.**

viii. Organizational Structure

1. Chelsea Andrews (Executive Director) shared that restructuring to an alternative Board structure similar to the nonprofit model would help bring in additional stakeholders and resources to the backbone organization.
2. Sara Bedford (City of Oakland) asked what the feedback loop is between EOH and the Leadership Board in the alternate structure?
 - a. Chelsea Andrews (Executive Director) envisioned that it would be providing annual reports and additional reports as requested.
3. Moe Wright (Chair) recommended that the Leadership Board have some say in the leadership of the backbone organization.
 - a. Chelsea Andrews (Executive Director) suggested having members of the Leadership Board on the EOH Board to keep the LB board connected, and possibly structuring where the Leadership Board seats are the majority.
4. Sara Bedford (City of Oakland) stated that it is hard to vote without more clarity on the alternative structure.
 - a. Chelsea Andrews (Executive Director) will provide additional information at the next meeting.