

SYSTEM COORDINATION COMMITTEE AGENDA

Wednesday, June 09, 2021

2:00 p.m. – 4:00 p.m.

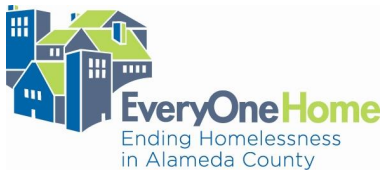
System Coordination Committee: Fina Perez (Alameda County Probation), Lara Tannenbaum (City of Oakland), Vivian Wan (Abode Services), Kathy Treggiari (Calleene Egan’s representative, Berkeley Food and Housing Project), Kate Hart (SAVE), Jessica Lobedan (City of Hayward), Kerry Abbott (Alameda County Health Care Services Agency), Gloria Wroten (Consumer Member), Jamie Almanza (BACS), Daniel Scott (Alameda County Housing and Community Development)

EveryOne Home Staff: Ja’Nai Aubry (Director of CoC Strategies), Chelsea Andrews (Executive Director), Alexis Lozano (Data Analyst), Dorcas Chang (Operations Coordinator)

Members of the Public: Phil Clark (Health Care for the Homeless), Trevor Magno (Alameda County Probation), Nashi Gunasekara (Family Violence Law Center), Andrea Zeppa (Health Care for the Homeless), Lynette Ward (Health Care for the Homeless), Josh Jacobs (City of Berkeley), Marta Lutsky (Alameda County Health Care Services Agency), Suzanne Warner (Alameda County Health Care Services Agency), Michelle Starratt (Alameda County Housing and Community Development), Nic Ming, Dr. Christine Ma (UCSF), Tunisia Owens (Family Violence Law Center)

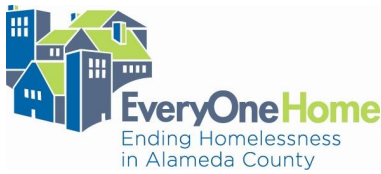
Absent: Helen Ayala (Ruby’s Place), C’Mone Falls (City of Oakland), Alison Dejung (Eden I&R/211)

1. **Welcome/ Introductions** (Kate & Fina) **2:00 – 2:10pm**
2. **Public Comment** (Ja’Nai) **2:10 – 2:20pm**
 - a. Public comment –
 - i. Nashi Gunasekara (Family Violence Law Center) shared the work that the Alameda County Gender-based Violence Coalition is doing to ensure that domestic violence survivors are adequately served by the homeless response system. Currently, they are advocating for 10 percent of the Emergency Housing Vouchers (EHV) to be set-aside for survivors.
 - ii. No written comments were submitted.
3. **Staff Report** (Ja’Nai/ Chelsea) **2:20 – 2:40pm**
 - a. Staffing Updates
 - i. EveryOne Home (EOH) is recruiting for a Systems Planning Coordinator and asking the committee to help promote the position.
 - ii. EOH currently has strong candidates for the Director of Performance Improvement and Data Analytics position.
 - iii. Alexis Lozano (Data Analyst) will be departing EOH at the end of the month, and we will be recruiting for her position soon.
 - b. Governance Drafting Updates/ Discussion
 - i. Subcommittee Size and Composition



1. The committee discussed the ideal size for the Outreach, Access and Coordination Committee as it will have a similar role to the System Coordination Committee (SCC).
2. Ja’Nai Aubry (Director of CoC Strategies) will take back SCC’s feedback to the next Governance Work group meeting. Ja’Nai Aubry (Director of CoC Strategies) asked for feedback on the suggested size of the committee, recommendations on designated seats and which stakeholders are most important to recruit.
 - a. Committee likes the range of 12 – 15 members with an emphasis on people with lived experience by recruiting more than the required 1/3rd representation benchmark.
 - b. Committee shared that they would like representation from people with Reentry, Transition Aged Youth (TAY), DV, and HOPWA background.
 - c. Lara Tannenbaum (City of Oakland) suggested having the same regional representation as the Leadership Board so that there is the same geographic representation across the committees.
 - d. The committee discussed whether designated seats should be added for regional representation.
 - e. Vivian Wan (Abode Services) is concerned with staff capacity since designated seats may mean that the same people may have to serve on multiple committees. She suggested that besides the designated seats for people with lived experience, the committee should recruit for people who are interested in serving rather than having designated seats.
 - f. Josh Jacobs (City of Berkeley) shared that Berkeley can commit to a designated seat.
 - g. Lara Tannenbaum (City of Oakland) shared that Oakland can most likely have someone serve on each committee.
 - h. Jessica Lobedan (City of Hayward) agreed with Vivian’s point about staff capacity but wanted to ensure that there is representation for cities/ regions outside of Berkeley and Oakland.
3. Fina Perez (Alameda County Probation) asked how the other committees will be staffed?
 - a. Chelsea Andrews (Executive Director) shared that we anticipate bringing in new stakeholders for the Prevention and Housing Capacity committees. For the Outreach, Access and Coordination Committee, the Coordinated Entry Management Entity will be key.
 - b. Chelsea Andrews (Executive Director) shared that the governance working group will continue to think through what the appointed seats and compositions should be for each committee based on feedback.
 - c. Chelsea Andrews (Executive Director) shared that she plans to present a staffing proposal for the new robust system in the future.
4. **Urgent Items (Ja’Nai) 2:40 - 2:45pm**
 - a. None
5. **Discussion Items (Fina) 2:45 - 3:15pm**
 - a. Homeless System Updates (All) – this item was skipped
 - b. Coordinated Entry 2.0 Updates

- i. Marta Lutsky (HCSA) provided updates on trainings for Coordinated Entry 2.0. Trainings include housing assessment, crisis assessment, and a matching overview for service providers on how the new Coordinated Entry System works from start to finish.
 - 1. The committee can reach out to Marta if they want to attend any of these trainings. There has been good attendance.
 - 2. Regional coordination meetings are happening and there is good attendance. These meetings have shifted to focus on system challenges, case conferencing as needed, and system learning.
 - 3. An initial meeting between DV providers and BitFocus took place. HCSA will schedule a follow up meeting to figure out the process that Bitfocus laid out and decide the roles.
- c. Emergency Housing Vouchers update (Ja’Nai)
 - i. Ja’Nai Aubry (Director of CoC Strategies) provided updates on the Emergency Housing Vouchers (EHV).
 - 1. The four local Public Housing Authorities (PHA) that received an allocation of EHV’s have all accepted the housing vouchers.
 - 2. EOH, HCSA, and the four PHAs are meeting weekly to prepare for allocating the vouchers once they are available.
 - 3. PHAs are required to enter an MOU with the CoC. A draft MOU is expected to be finished by June 11th and will be signed by Moe Wright, Leadership Board chair, and C’Mone Falls, HUD CoC Chair.
 - 4. HUD CoC will be voting on the prioritization for the vouchers at the next meeting on June 15th.
 - 5. SCC’s recommendation was to prioritize Project Roomkey residents and communities that were underrepresented in the Project Roomkey (like TAY and DV survivors).
 - ii. Discussion on subpopulations:
 - a. Committee members like the Domestic Violence (DV) survivor and Transition Aged Youth (TAY) target populations.
 - b. Committee members discussed adding the justice involved/reentry population as a third subpopulation group.
 - c. Kerry Abbott (HCSA) noted that the reentry population was well served in Safer Ground and that there was a lower percentage of DV and TAY in the hotels than in the PIT Count.
 - d. Vivian Wan (Abode Services) also added that the reentry population is often left out for long term housing resources because they don’t typically meet the homeless category.
 - iii. Fina Perez (Alameda County Probation) asked if there are any ideas on how to quickly allocate the EHV’s?
 - 1. Lara Tannenbaum (City of Oakland) shared that Oakland is thinking of how to be more place based in their strategy.
 - 2. Kerry Abbott (HCSA) added that the first phase is to figure out how to ensure that all the people placed in the scattered sites with temporary subsidies don’t



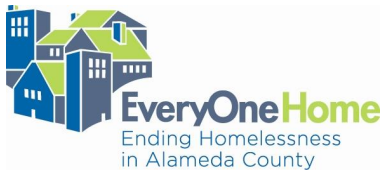
go back on the streets and then to continue to look back at who we are serving and how we are doing.

- iv. Marta Lutsky (HCSA) shared that they have input from the PHAs and cities on implementation but wanted to hear from providers on how to reach the underserved populations to ensure they have access to these vouchers.
 - 1. Jamie Almanza (BACS) shared that for the TAY population, it would be networking with stretch outreach, traditional and untraditional TAY providers, and having an intentional outreach process.
 - 2. Kerry Abbott (HCSA) added that the DV households in Project Roomkey programs would be included in the priority and percentage overall.
 - 3. Vivian Wan (Abode Services) shared that there is a youth collaborative that includes First Place, Fred Finch, and Abode Services. There is a lot of TAY providers that do this work like Covenant House.
 - 4. Kate Hart (SAVE) suggested the Gender Based Violence collaborative is a place for connecting with a majority of DV providers.
 - 5. Nashi Gunasekara (FVLC) asked what the referral processes is for the EHV.
 - a. Ja’Nai Aubry (Director of CoC) shared that based on weekly EHV meetings, at least two of the PHAs want to have a direct MOU with a DV provider but she is not sure how the process is going.
 - b. Kerry Abbott (HCSA) added that they are thinking of how they can centralize the process rather than have side MOUs/agreements, but it must be done in a way that protects the privacy and security of survivors. What PHAs end up doing will depend on conversations with the DV providers.

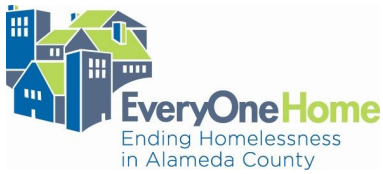
6. Action Items for Vote (Kate)

3:15 - 3:55pm

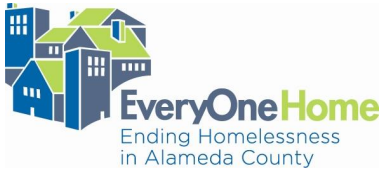
- a. Action Item: 2021 C.E. Evaluation
 - i. Presentation of Recommendation
 - 1. The Result Based Accountability (RBA) Committee’s feedback was that they think it is important to have more time to complete the evaluation, in a way that is the least burdensome, and suggested having the deadline be the end of the calendar year.
 - 2. Ja’Nai Aubry (Director of CoC Strategies) reviewed key aspects of the 2020 CE evaluation, discussed potential Areas of Focus, provided staff recommendations (adding evaluation of housing problem solving to the flow of C.E. and include qualitative evaluation), and asked for feedback on the timeline.
 - 3. Discussion on scope of C.E. evaluation:
 - a. Vivian Wan (Abode Services) and Marta Lutsky (HCSA) suggested doing a minimal process given that we are doing a whole Coordinated Entry redesign.
 - b. Alexis Lozano (Data Analyst) asked if there are questions about C.E. that people want to know? The evaluation could be used as a benchmark or opportunity to compare certain points when the fuller evaluation is conducted in 2022.



- i. Daniel Scott (HCD) said that it would be helpful to see how we did in key areas.
 - c. Jamie Almanza (BACS) commented that when we do the evaluation, to not get caught in the bureaucracy part of C.E. but evaluating the impact of it.
 - d. Ja’Nai Aubry (Director of CoC Strategies) asked what kind of targeted questions should we be asking?
 - i. Jamie Almanza (BACS) suggested adding focused questions about who is not being served.
 - ii. Kerry Abbot (HCSA) emphasized that Coordinated Entry is how people get access to resources we have and that we don’t have enough resources or housing.
 - iii. Jamie Almanza (BACS) added that even though there is a lack of resources, we should still evaluate for the impact and have a narrative in to findings to emphasize that there is no resources.
 - iv. Vivian Wan (Abode Services) commented that she would like to see if it worked for those who got referred.
 - v. Daniel Scott (HCD) suggested reaching out to housing providers and asking what their experience was like.
 - vi. Vivian Wan (Abode Services) suggested looking at other communities for specific questions and measures.
 - vii. Tunisia Owens (FVLW) suggested asking about time efficiency, how long does it take for someone to go through the process and are there ways they could be served more efficiently and faster?
 - e. Ja’Nai Aubry (Director of CoC Strategies) asked what timeframe are we looking at? From July of 2019 to now?
 - i. Committee members said that from July 2019 to June would be very clean.
 - f. For support for this year’s evaluation, EOH will need cooperation for data. For the more robust outreach next year, we will need to figure out resources more holistically.
 - g. Vivian Wan (Abode Services) added that the surveys should be in multiple languages.
 - h. EOH will take feedback from today and research what other CoCs have done, and come back with this committee with something that works for this year’s evaluation.**
 - a. COVID-19 C.E. Prioritization Policy
 - ii. Presentation of Recommendation
 - 1. Ja’Nai Aubry (Director of CoC Strategies) showed the committee the changes made to the Coordinated Entry Prioritization Policy Amendment for COVID-19. Changes include:



- a. Including the Emergency Housing Vouchers
- b. Broader language to anticipate new housing resources to prevent continual modifications when new housing resources become available
- c. Reflecting changes to the Coordinated Entry redesign (i.e. getting rid of By Name List, and adding housing queue)
- d. Clarifying which resources are covered under this policy
- 2. Any question or comments on amendments?
 - a. Lara Tannenbaum (City of Oakland) asked for clarity on the background section.
 - i. Marta Lutsky (HCSA) answered that the section described how we are prioritizing people using our usual process CES, and the second paragraph explains that because of COVID, we have this new temporary policy.
 - b. Committee shared same assumption that if there are EHV's left over that haven't been allocated to Project Roomkey residents, TAY, and DV survivors, there would be Coordinated Entry to fall back on for next steps.
 - c. Kate Hart (SAVE) asked if there is room for moving someone to a different jurisdiction if that is what's safest for them, especially for survivors? Will that be accounted for in the assessment and safety planning for that person?
 - i. Ja'Nai Aubry (Director of CoC Strategies) answered that the vouchers are portable and the PHAs are aware of that concern and don't have issues with porting/housing a survivor in a different jurisdiction.
 - ii. Kerry Abbott (HCSA) also answered that as our Coordinated Entry (C.E.) policy is to be based on consumer choice and safety, then the PHA will apply the vouchers where it makes the most sense. What has not been addressed is if someone wants to move out of the County. PHAs need to be able to port the voucher out of the county as long as the receiving county will be able to take it.
 - iii. Ja'Nai Aubry (Director of CoC Strategies) added that PHAs are required to have emergency transfer plans under VAWA so they most likely have those policies in place.
 - iv. Kate Hart (SAVE) suggested that porting could be something to talk about as HCSA meets with the Gender-based Violence (GBV) providers.
- i. Amendment - No amendments.
- ii. Call to Vote
 - 1. **Vivian Wan (Abode Services) made motion to approve the changes in the prioritization policy. Kate Hart (SAVE) seconded.**



2. Kate Hart – yes, Gloria Wroten – yes, Daniel Scott – Yes, Vivian Wan – yes, Fina Perez – yes, Lara Tannenbaum – yes, Kathy Treggiari- Yes, Jessica Lobedan – yes, Kerry Abbott – yes. Jamie Almanza - yes

iii. Vote - Motion passed.

7. Conclusion (Ja’Nai)

3:55 - 4:00pm

- a. Upcoming Agenda Items
- b. Next meeting
 - i. August 4, 2021 2:00-4:00pm
 - ii. **No July meeting.** Enjoy your time off!