HUD CoC Committee Minutes  
Tuesday, May 18, 2021  
2:00 p.m. - 4:30 p.m.

**HUD CoC Members:** C'Mone Falls (City of Oakland), Josh Jacobs (City of Berkeley), Riley Wilkerson (Alameda County Housing and Community Development), Marnelle Timson (Consumer Member), Tunisia Owens (Family Violence Law Center), Paulette Franklin (Alameda County Behavioral Health) and Lara Tannenbaum (City of Oakland).

**EveryOne Home Team:** Chelsea Andrews (Executive Director), Ja’Nai Aubry (Director of CoC Strategies), and Alexis Lozano (Data Analyst).

**Members of The Public:** Hannah Moore (All In Alameda County), Nic Ming (Social Impact Wheel), Ali Mashal (Alameda County Housing and Community Development), Peter Radu (City of Oakland), Sophora Acheson (Ruby’s Place), Kerry Abbott (Alameda County Health Care Services Agency, OHCC), Suzanne Warner (Alameda County Health Care Services Agency, OHCC), Beth Quirarte (Ruby’s Place), Jennifer Vasquez (City of Berkeley), and Jordane Tofigli (International Rescue Committee).

**Absent:** Wendy Jackson (East Oakland Community Project) and Paul Berry (Youth Action Board).

1. **Welcome (C’Mone Falls, HUD CoC Chair)**
   a. HUD CoC Chair C’Mone F. (City of Oakland) welcomed the committee and attendees to the May meeting.

2. **HUD CoC Public Comment**
   a. Peter R. (City of Oakland), on behalf of City of Oakland Mayor Schaaf, is in support of the System Coordination Committee's recommendation on the target population for the new emergency housing vouchers. Targeting the vouchers for Project Roomkey participants to support outflow from the hotels and will advance the efforts to end unsheltered homelessness.

3. **Approval of Meeting Minutes, #4-**
   a. Josh J. (City of Berkeley) made a motion to approve the minutes. Paulette F. seconded.
   i. C’Mone=Yes  
   ii. Josh=Yes 
   iii. Riley=Yes 
   iv. Marnelle=Yes 
   v. Tunisia=Yes 
   vi. Paulette=Abstain 
   vii. Lara=Abstain 
   1. Motion passed.

4. **Homeless System Updates (All)**
   a. C’Mone F. announced that the Lake Merritt Lodges are officially open. The lodges include 92 units for literally homeless, adult only households that are COVID sensitive; similar to the other Safer Ground sites. Housing Consortium of the East Bay is managing the site.

5. **Youth Action Board (Hannah)**
   a. The Youth Action Board met for the first time in May with ten new youth participating. At the meeting, they began discussing what their relationship with the HUD Continuum of Care (CoC) Committee will be.

a. Ali M. (Alameda County HCD), the lead for the Housing Inventory Count (HIC) and sheltered Point-in-Time (PIT) count data submission, provided an update on the project.
   i. The final reports were submitted to HUD on May 14th, after HUD extended the due date.
   ii. The committee reviewed the final summary sheet and discussed the lower utilization rates, particularly in permanent supportive housing and suggested the numbers be explored further at the HMIS Oversight Committee.
   iii. The HMIS team confirmed that it is possible to sort the data by geocode to show capacity and utilization by jurisdiction.

7. 2021 NOFA Committee (Ja'Nai)
   a. Ja'Nai A. (Director of CoC Strategies) reviewed the roles and responsibilities of the NOFA Committee and asked the committee for guidance for seating the 2021 NOFA Committee.
      i. HUD CoC Committee agreed to start by reaching out to people that agreed to serve in 2020. And stated that the composition should mirror the new governance diversity benchmarks to ensure people with lived experience and Black, Indigenous and People of Color (BIPOC) are represented.
      ii. As staff is recruiting members, gaps can be filled using those benchmarks. For future cycles, the committee recommends opening up the process to invite new participants.
      iii. In the current governance discussions, the Leadership Board has expressed interest in creating the strategic direction for the CoC Notice of Funding Availability (NOFA) once the new structure is in place. While there is a transition, the committee agreed that setting a joint meeting with the Leadership Board and HUD CoC would be a good next step. As a result, there can be alignment between the Leadership Board and HUD CoC Committee on the strategic direction for the FY 2021 CoC NOFA competition.

8. Emergency Housing Vouchers (Ja'Nai)
   a. Ja'Nai A. provided an overview of the newly allocated Emergency Housing Vouchers.
      i. Our community has been allocated 864 vouchers across four public housing authorities (City of Alameda, Oakland, Berkeley and HACA) in Alameda County. People experiencing homelessness, recently homeless, at-risk of homelessness, and persons fleeing domestic violence are eligible. Referrals for the vouchers must come through coordinated entry or a designated partner. The committee is being asked to provide guidance for priority populations for the use of the vouchers, as staff begins conversations with the four housing authorities.
      ii. The System Coordination Committee is recommending that Project Roomkey residents are prioritized and there are set asides for populations underrepresented in Project Roomkey.
      iii. Lara T. (City of Oakland) discussed how participants who exited from Project Roomkey went to housing but they do not always have a permanent subsidy since they were served with one-time funds.
      iv. Josh J. (City of Berkeley) agreed to prioritizing Project Roomkey participants, which for Berkeley includes respite programs and trailers.
      v. Beth Q. (Ruby's Place) and Tunisia O. (FVLC) advocated for a set-aside for populations not served well by Project Roomkey, particularly youth and domestic violence survivors, so that they also have access to vouchers. Jordane T. (IRC) supported these set-asides and advocated for a set-aside for houseless refugees.
      vi. The committee requested additional data for Project Roomkey, so that at the next meeting they can make a full recommendation for targeting eligible populations.
         1. This agenda item will also be included in the scheduled joint meeting with the Leadership Board.

9. HHAP Planning (Suzanne Warner)
   a. Suzanne W. (Alameda County HCSCA) provided updates on the Homeless Housing, Assistance and Prevention (HHAP) round 2 funding from the state of California.
      i. The state requested an updated MOU between the CoC and Health Care Services Agency to administer funds on behalf of the CoC. Some language
changes in the MOU included updating the reporting schedule on spending and allocation and removing the language for the requests for information (RFI) since most of the funding for round 2 is a continuation of round 1.

10. Contract (Chelsea)  
   a. The Alameda County Board of Supervisors approved the Continuum of Care planning grant. The contract is in regard to a one-year federal pass through to fund EveryOne Home's Continuum of Care work.

11. Governance Update (Chelsea)  
   a. The governance work group is continuing to discuss the Leadership Board composition and how elected officials and jurisdictions are represented. The group also needs to determine the composition of subcommittees.  
      i. HUD CoC committee will continue to receive updates.

12. Announcements and Next Meeting/Agenda  
   a. Next Meeting: June 15, 2021 from 2:00-4:30 p.m.

Notes submitted by: Alexis Lozano  
Reviewed by: Ja’Nai Aubry