



## HMIS Oversight Committee

### Notes

Wednesday, April 14, 2021

9:00 a.m.-11:00 a.m.

[Join Zoom Meeting](#)

Phone: 669 900 6833

Meeting ID: 896 4459 6358

Passcode: 562371

Meetings are public. Homeless and formerly homeless Alameda County residents are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. [Click here to learn more about the public participation policy.](#)

### 1. Welcome

9:00-9:05 AM

Josh Jacobs (City of Berkeley), Margaret Alfaro (Abode Services), Mike Keller (East Oakland Community Project), Martha Elias (Alameda County Health Care Services Agency), Tunisia Owens (Family Violence Law Center), Jonathan Russell (Bay Area Community Services), John Noe (HMIS Lead), Chelsea Andrews (EveryOne Home), Jessica Shimmin (EveryOne Home) and Riley Wilkerson (HMIS Lead Manager).

Guests: Marta Lutsky (Alameda County Health Care Services Agency) and Nic Ming (Social Impact Wheel).

### 2. HMIS Oversight Public Comment

9:05-9:10 AM

- No public comment.

### 3. Coordinated Entry 2.0 Update (Marta)

9:10-9:30 AM

- Reviewed timeline for Coordinated Entry Refresh
- Trainings will start next week, April 20- May 4 and will be provided by Kathie Barkow and Nic Ming
- The old coordinated entry assessment will be retired on May 4, and the new assessment process will begin on May 5<sup>th</sup>
- The by-name-list will be retired at the end of July and starting August 1 our community will begin using the queues in HMIS.
- The matching and vacancy alerts in HMIS will go into effect in late summer and early fall
- The Implementation and Learning Community will re-launch in May
- Next steps include creating an online version of the training and developing a train-the-trainer module.



- 4. Update on HIC/PIT Data Collection (Andy) 9:30-9:45 AM**
- 5. Update on Agency Liaison Tracking and Attendance (Jessie & Mike) 9:45-9:55 AM**
- The HMIS Oversight Committee sent out an email to agency liaisons to remind them of the mandatory monthly meeting and confirming contact information. Roughly half of organizations replied. City of Berkeley staff has a Coordinated Entry meeting that conflicts. In March, 20 agency liaisons participated in the mandatory monthly meeting.
- 6. Social Health Information Exchange/Community Health Record(CHR) 9:55-10:15 AM**
- Open discussion on presentation.
    - i. CHR provides a snapshot of a broader care team
    - ii. HMIS collects client reported information and client provided documents.
    - iii. The committee requested a copy of the plain language privacy summary
  - What benefits do we think would result from greater integration between HMIS and Health Data in the CHR?
    - i. Housing navigators have been using it a lot to coordinate with healthcare
    - ii. When people disappear, navigators have greater visibility into what's going on with the client, where they might have gone, such as hospital.
    - iii. Contact information has been helpful for housing navigators.
    - iv. Helpful for document readiness
  - What might be drawbacks/risks?
    - i. Challenging to articulate privacy and security limitations to participants
    - ii. Very specific information is accessible to housing providers, much more specific and detailed health information than is really needed such as how many pills a person received at what time. Must have tiered permissions to ensure that housing providers don't have access to medications, diagnoses, etc.
    - iii. "All or nothing" proposition with data
    - iv. Boundary setting would be important at this juncture.
- 7. Agency Onboarding Materials and Agency Queue 10:15-10:45 AM**
- **What is the onboarding process?**
    - i. Onboarding criteria: programs that have homelessness as an eligibility criteria, coordinated entry access points that have a contract or MOU with the CE Management Entity, programs that are contractually required to participate in the HMIS, organizations must be willing to input data/no reference only access.
  - **Routine check-in: how many agencies have been onboarded, how many are in the queue.**
    - i. Where does onboarding fall as a community priority?
  - **Materials update**
    - i. CHO MOU needs to be updated



ii. Forms are available on the HMIS webpage

**8. Open Discussion**

**10:45-11:00 AM**

- Housing problem solving training is happening next week at the same time as the HMIS User Group and Agency Liaison meeting