

Leadership Board Special Meeting Minutes

Wednesday, March 3rd, 2021

9:30 a.m. - 11:00 a.m.

EOH Staff: Chelsea Andrews, Ja’Nai Aubry, Dorcas Chang, Alexis Lozano, Jessica Shimmin, Courtney Welch
Leadership Board: Kerry Abbott (Alameda County), Sara Bedford (City of Oakland), Doug Biggs (Alameda Point Collective), Ray Bonilla (Kaiser), Gloria Bruce (EBHO), Josh Jacobs (City of Berkeley), Christine Ma (Children’s Hospital), Peggy McQuaid (City of Albany), Susan Shelton (At-Large), Susan Shenfil (City of Fremont), Liz Varela (BOSS), Claudia Young (City of Livermore), Vivian Wan (Abode Services), Moe Wright (BBI Construction)

1. **Welcome/Introductions** (Chelsea Andrews, EOH Executive Director)
 - a. Chelsea greeted the Leadership Board and provided them with a brief overview of the goals for the meeting.
2. **Public Comment**
 - a. No public comment
3. **Review Governance Timeline** (Ja’Nai Aubry, EOH Director of CoC Strategies)
 - a. Ja’Nai provided a review of the governance timeline and provided details on the progress.
 - i. Governance Drafting Committee is comprised of 17 members.
 1. Including but not limited to: 5 city representatives, 3 representatives living with disabilities
 - ii. Planned Listening Session for March 5th with city stakeholders, lived experience experts, and non-profit service providers.
4. **Workgroup Progress, Leadership Board (LB) Purpose and New Expanded Functions** (Action Item)
 - a. New expansion includes having LB setting the stage setting strategic direction for the entire homeless system for the County, including strategic direction for federal state and local funding allocated to the COC.
 - i. Centering racial equity in entire homeless system.
 - ii. Responsibilities would expand the current role of the leadership board.
 - b. Leadership Board Purpose
 - i. Purpose: Leadership Board provides overall leadership for our collective impact initiative and serves as the compass for the homelessness response system.
 1. LB would set the vision, strategic direction and collective goals for the entire homelessness response system.
 2. Ensures accountability from all subcommittees and workgroups, and racial equity is at the center of the CoC’s work.
 - c. Leadership Board Functions
 - i. A draft list of the new potential function includes:
 1. Set overall strategic direction and priorities for the homelessness response system.
 2. Set strategic priorities for specific funding streams targeting homelessness, then ensure accountability from subcommittees to ensure that strategic direction is implemented effectively. This includes:
 - a. HUD CoC NOFA and HUD Planning Grant*
 - b. HHAP*
 - c. Measure W
 - d. Other federal, state, and local funding allocated by CoC

3. Determine overarching strategies to promote racial equity in our homelessness response and communicate those strategies across the CoC.
4. Provide review of workplans, assessments, and evaluations from all subcommittees to ensure compliance with strategic direction.
5. Review HMIS data on homelessness and housing outcomes, disaggregated by race/ethnicity at minimum twice each year, offering guidance for programmatic changes to improve outcomes.*
 - a. Functions with asterisks are currently performed by HUD CoC Committee.

d. Composition Proposal/Briefing

- i. Size: 15-25 members
- ii. Metric for racial diversity: 50-66%
- iii. Metric for lived experience: 25%

1. Composition will be discussed at the March 11th Governance Drafting Meeting

e. Vote

- i. LB voted on and unanimously approved proposed LB purpose and the new expanded functions.
 - 1.

- f. EOH staff will return to present proposed revised Governance Charter on March 25th.
 - 2.

5. Next Steps

a. Upcoming Listening Session on Friday March 5th

- i. Groups participating: lived experience experts, city stakeholders, service providers.

b. Governance Drafting Meetings are every Thursday, ending on March 18th