HUD CoC Committee Minutes  
Tuesday, March 16th, 2021  
2:00 p.m. - 4:30 p.m.

HUD CoC Committee: C'Mone Falls, Chair (City of Oakland), Josh Jacobs (City of Berkeley), Wendy Jackson (East Oakland Community Project), Tunisia Owens (Family Violence Law Center), Marnelle Timson (Consumer Member), Riley Wilkerson (Alameda County HCD)

EveryOne Home Staff: Chelsea Andrews (Executive Director), Ja'Nai Aubry (Director of CoC Strategies), Dorcas Chang (Operations Associate), Alexis Lozano (Data Analyst), Jessica Shimmin (Director of Analytics), Courtney Welch (Continuum of Care Specialist)

Members of the Public: Hannah Moore (All In Alameda County), Paul Berry (Youth Action Board Member), Katie Martin (Leadership Board), Susan Shelton (Leadership Board), Kseniya Povroznik (Five Keys), Jackie Gordon (Five Keys), Cleo Allen (Five Keys), Michael T. (Five Keys), Andy Duong (Alameda County HCD), Patrick Crosby (Alameda County HCD)

Absent Committee Members: Lara Tannenbaum (City of Oakland), Paulette Franklin (Alameda County Behavioral Health Care Services)

1. Welcome (C'Mone Falls, HUD CoC Chair)
   - Committee members, EveryOne Home staff, and members of the public gave introductions.

2. HUD CoC Public Comment
   - No public comment.

3. Approval of Meeting Minutes, #2- 2.16.21
   - Josh Jacobs made a motion to approve the February meeting minutes, Tunisia Owens seconded the motion.
   - Vote
     - C'Mone Falls: Yes
     - Marnelle Timson: Yes
     - Tunisia Owens: Yes
     - Riley Wilkerson: Yes
     - Josh Jacobs: Yes
     - Wendy Jackson: Abstained due to absence from February Meeting

4. Committee Survey Review (Courtney)
   - Courtney reviewed the results of the HUD CoC Committee survey.
     - Six committee members responded. The results showed that most committee members understand the roles and responsibilities of the HUD CoC Committee, but two respondents stated they needed more clarity on the distinction between the HUD CoC and the Leadership Board’s roles/responsibilities.
     - One major takeaway was that one respondent requested additional context for agenda items.
5. **Homeless System Updates (All)**
   - Emergency Rental Assistance Program (ERAP)
     - EveryOne Home’s held an Emergency Rental Assistance Program Info Session on Tuesday, March 16th. There were over 100 individuals in attendance.
     - The info session reviewed the county, City of Fremont and City of Oakland’s rental assistance programs for both tenants and landlords that will be available in the coming weeks.
     - The Alameda County Board of Supervisors approved the request for Centro Legal de la Raza to administer the rental assistance program for Alameda County on March 16th.
     - Tunisia Owens stated the session was extremely helpful, but there was a substantial amount of information that she would need to review individually to fully understand how the separate programs operate, other attendees agreed with her statement.
     - EOH Staff reminded the attendees that the materials from the session will be sent out to everyone that registered for the event.

6. **Youth Action Board (Hannah)**
   - Hannah updated the board on an ongoing training for the Youth Action Board to gain skills in goal setting, both for the board and their own personal goals.
   - All In Steering Committee meets on March 17th and will feature a presentation on ending youth homelessness from Kerry Abbott of HCSA’s Office of Homeless Care and Coordination.
   - YAB Member Paul Berry, business student at Chabot College, introduced himself to the committee and stated his interest in joining the HUD CoC Committee. Paul has lived experience with homelessness and would like to fill the YAB seat on the HUD CoC committee to advocate on behalf of youth experiencing homelessness.
     - A vote will be scheduled for the April meeting.

7. **Project Roomkey/ Homekey Updates**
   - There were no updates to report to the committee.

8. **Unsheltered PIT Count**
   - Previously, the committee decided to request a waiver for the 2021 Point in Time Count (PIT) and to conduct the next PIT Count in January 2022 due to concerns around health and safety due to the COVID-19 Pandemic. However, the committee wanted to bring the agenda item back to determine the feasibility of an alternative homeless count in the summer/ fall of 2021.
   - Leadership Board Consumer Member Katie Martin expressed her concerns regarding postponing the count until 2022. Katie stated that she was concerned that the PIT is a crucial piece of data collection, and that the demographic of unsheltered individuals and families will shift dramatically in the months following the end of the COVID eviction moratoria and there will not be an accurate representation of who is being impacted nor would there be an accurate count for potential funding.
   - Volunteer recruitment was still a place of concern, it was suggested that seniors who have received their vaccination should be brought on to volunteer for the PIT count.
   - Chelsea reminded the committee that the count that would take place would not be referred to as a PIT Count officially because there is a protocol and direction from HUD that must be followed when performing a PIT Count. The count being discussed would
have a different name and methodology.

- Chelsea additionally mentioned the funding for the PIT count plays a major role in the planning and timing and it would likely take until December/January to raise the funds needed, however if the committee were open they can discuss an alternative count.
- Chelsea proposed the idea of forming an ad-hoc committee for planning a 2021 homeless count.
  - Interested parties should contact Katie Martin and C'Mone Falls.

9. Sheltered PIT/HIC Count (Patrick/Andy)

- Patrick and Andy presented the data for the 2021 sheltered Point-in-Time/ Housing Inventory Count submission to HUD.
- Jessica requested a breakdown of the shelter beds that were being utilized.
- Committee members offered support with contacting providers that have not yet provided the relevant data.
  - Andy will send a list of providers to the committee.

10. Governance Update (Chelsea)

- Chelsea provided a governance update.
- The Governance Drafting Workgroup has been meeting every Thursday for the past five weeks, with the final meeting on March 18th.
- On March 3rd, the Leadership Board held a special meeting to gather feedback and provide input on the direction of the governance changes.
- On March 5th, EveryOne Home hosted a Listening Session featuring focus groups for lived experience experts, service providers, and city stakeholders to collect their feedback on the workgroup’s recommendations.
- Chelsea reviewed the discussed governance functions and changes:
  - The new Leadership Board composition will set aside a third of the board’s seats for individuals with lived expertise.
  - The Leadership Board will have expanded functions and serve as the Continuum of Care Board.
  - Currently, the Governance drafting workgroup is discussing a potential new governance committee structure.
    - Including developing a Racial Equity committee to ensure racial equity is being implemented.
  - The next steps after the final workgroup meeting are the Leadership Board vote on March 25th and then a membership vote at the next Community Meeting (Date TBD).

11. Announcements and Next Meeting/Agenda

- Next Meeting: April 20, 2021, 2:00-4:30 p.m.

Notes drafted by: Courtney Welch
Notes reviewed by: Ja’Nai Aubry