

HUD CoC Committee Minutes
Tuesday, January 19, 2021
2:00 p.m. - 4:30 p.m.

HUD CoC Committee Members: Lara Tannenbaum (City of Oakland), C'Mone Falls (City of Oakland), Josh Jacobs (City of Berkeley), Tunisia Owens (FVLC), Wendy Jackson (EOCP), Marnelle Timson (Consumer Member), Daniel Cooperman (HCD—Alternate for Riley Wilkerson),

EveryOne Home Staff: Ja'Nai Aubry, Courtney Welch, Chelsea Andrews, Jessica Shimmin, Alexis Lozano

Members of the Public: Elizabeth Fuentes (Five Keys), Hannah Moore (All In), Cleo Allen (Five Keys), Kseniya Povroznik (Five Keys), Suzanne Warner (HCSA)

Absent: Paulette Franklin (ACBHCS), Riley Wilkerson (HCD)

Meetings are public. Homeless and formerly homeless Alameda County residents are especially encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. [Click here to learn more about the public participation policy.](#)

1. Welcome

- a. Committee members, staff, and attendees introduced themselves.

2. HUD CoC Public Comment

- a. No public comments submitted

3. Approval of Meeting Minutes, #11- 11.17.20

a. Amendments or changes

- i. None

b. Motion to approve minutes

- i. C'Mone motions to approve the minutes, Lara seconded.

c. Vote

- i. Lara=Yes
- ii. Wendy=Yes
- iii. Marnelle=Yes
- iv. Tunisia=Yes
- v. C'Mone=Yes

- 1. Motion passes

4. Homeless System Updates

- a. C'Mone expresses concern that the committee is not receiving regular updates in regards to the system and states that homeless system updates will now be a standing agenda item.
- b. C'Mone opens the floor and encourages other committee members to share any updates in the homeless system they feel is relevant for the committee.
 - i. Suzanne shares updates on Project Roomkey (PRK).

1. PRK has served 1425 individuals, measures out to 1125 households, and 316 people have exited into permanent housing.
 2. Many of the PRK tenants are on the permanent supportive housing target list, trying to determine when they will be matched to a Permanent Supportive Housing (PSH) opportunity.
 3. ESG-CV funding is supporting the exits into PSH.
 4. City of Livermore Housing Authority and County of Alameda have received new Non-elderly Disabled (NED) housing vouchers and they are partnering to provide access to subsidies to PRK participants exiting to PSH.
 - a. Marnelle inquires if they were mainstream vouchers.
 - i. Suzanne explains that NED is for Non-Elderly Disabled, however Jessie adds Livermore did receive the 40 mainstream vouchers they applied for.
 5. Due to the extension of the PRK program, the program is working with hotel owners to negotiate lease extensions. Looking to extend until June because of the ongoing COVID surges.
 - ii. Jessie shares a Point-in-Time count update from HUD
 1. HUD will be requiring communities that don't perform an unsheltered count this year to complete one next year.
5. **Youth Advisory Board** (Hannah)
- a. Hannah updates the committee on the recommended YAB seat candidate, Paul Berry.
 - b. The YAB currently has 8 members and they have been assigned to working groups focusing on communications, policy, and fundraising.
6. **Elections**
- a. **Josh Jacobs from the City of Berkeley and Paul Berry are presented to the committee for election.**
 - i. Josh Jacobs introduces himself to the board and shares his background
 - ii. Paul is absent from the meeting, Hannah shares her knowledge of Paul's background and skills with the committee.
 1. The committee will determine who will fill the YAB seat in February.
 - b. **Motion to elect Josh Jacobs.**
 - i. C'Mone motions to elect Josh as an interim committee member until the governance charter has been complete or the June elections. Wendy seconded the motion.
 - c. **Vote**
 - i. Tunisia=Yes
 - ii. Wendy=Yes
 - iii. Marnelle=Yes
 - iv. C'Mone=Yes
 - v. Lara=Yes

1. Josh Jacobs is elected to the board.

7. HHAP Update

a. HHAP Round 1

- i. HHAP is another state grant following HEAP. \$25 Million was received by the county in 2018-2019 through HEAP.
- ii. The following year there was a significant funding increase, total is \$38 million that was allocated to cities like Oakland, the county, and the CoC
- iii. The funding for the county and the CoC is administered through the Office of Homeless Care and Coordination.
- iv. HHAP fund uses are flexible, eligible categories include outreach and housing subsidies.

b. Process for HHAP Round 1

- i. In January 2020 the Office of Homeless Care and Coordination issued a request for information (RFI) to vendors in the housing for health pool in Alameda County to submit potential projects that needed funding and that could be utilized for both the county and the CoC allocations.
- ii. Through the review process, HCSA decided to prioritize funding to housing problem solving activities, prevention, and housing solutions.
- iii. Suzanne reviews the Round 1 funding budget and the projects that were allocated funding.
 1. Youth access points, family reunification, prevention and diversion, bolstering educational support, administration and planning, coordinated entry, systems modeling, equity analysis, street health outreach. *(Specific percentages listed on HHAP materials)*

c. HHAP Round 2

- i. Funding allocation is smaller for the second round.
 1. Oakland is receiving 9.3 million, the county is receiving 4 million, the CoC will receive 4.4 million.
- ii. Ja'Nai presents the draft recommendation for the CoC allocation of funds.
 1. The budget will be combined for the county and CoC, 7.4 million in project funds after 8% allocated to youth access point peer navigation, financial assistance, and workforce development and administrative and planning funds.
 - a. Hannah inquires about the upcoming Hayward youth shelter.
 - i. There has been changes with the development of the actual units, but the shelter is slated to be complete by August/September .
 - ii. Daniel shares next steps is working with Covenant House and putting together a service model to move away from the site build out phase to getting the programming ready. There has been some delays with the city council.

2. Other draft budget items include rental assistance dollars for Project Roomkey residents transitioning out of the sites as a back up to ESG CV funded rental assistance for rapid rehousing. Funds can also be utilized if residents need rental assistance beyond the 12 months allowed from the ESG CV funds.
 - a. Additional budget items include: interim housing, subsidies for permanent housing projects, and outreach.
 3. Draft budget recommends continued housing problem solving funding, diversion efforts, and financial assistance.
 - a. Case management services, housing navigation, housing problem solving training, funding regional coordinators for healthcare for the homeless.
 4. County is getting \$50 million for rental assistance through COVID relief bill for rental assistance that must be spent by the end of 2021. Prevention money allocated in the HHAP could be used elsewhere since the county will have excess from the COVID relief bill.
 - a. Marnelle asks if any of the \$50 million will be available to the shelters.
 - i. Yes, through the coordinated entry system.
 - b. Tunisia asks about a plan to include assistance to DV survivors.
 - i. There is a plan in the works to better integrate the DV system.
 5. Oakland will continue to fund the previous projects that were funded by HHAP Round 1 funds.
 - a. Community cabins, RV sites, emergency shelters, and street outreach.
 6. Deadline for the application is January 23rd, 2021.
 7. Tunisia makes the suggestion that people with lived experience should be prioritized for the roles funded by HHAP staffing funding
- d. Motion to approve recommended uses and allocations for HHAP Round 2 CoC funding and designate HCSA as the administrative entity.**
- i. Lara makes a motion to approve recommendation, C'Mone seconded motion.
- e. Vote**
- i. Lara=Yes
 - ii. C'Mone=Yes
 - iii. Tunisia=Yes
 - iv. Josh=Yes
 - v. Wendy=Yes
 - vi. Marnelle=Yes
1. Motion passes

8. HMIS Lead Monitoring Tool

- a. Jessie provides background on the HMIS Lead Monitoring Tool.
 - i. In 2019, HUD provided HMIS technical assistance to our community as part of the unsheltered homelessness initiative.
 - ii. The CoC was paired with ICF as a consultant to perform an assessment of the HMIS.
 - iii. ICF identified governance as an area where the HMIS could improve and named HMIS lead monitoring as a step that would have a lot of impact for the community.
 - iv. HMIS lead monitoring is an annual HUD requirement to review if HMIS is meeting community needs.
- b. HMIS Oversight Committee.
 - i. The committee began working last year prior to COVID on developing a tool using examples and models of what other communities are doing from ICF.
 - 1. Modeled the tool based on Tucson Pima County COC and worked with ICF to narrow the focus to compliance fundamentals.
 - ii. Began performing the modeling in November 2020.
 - iii. Tool includes 10 items.
 - iv. Currently have a training, but not a policy framework or procedures framework.
 - v. A working group is already reviewing it. In addition, the working group is working on a data security and data privacy plan.
 - 1. The tool's focus is compliance, also focused on governance, additional tools should be added to the monitoring tool. Committee's plan was to add to the monitoring tool over time to make it more comprehensive.
 - 2. Lara asks if Jessie wants the committee to examine future items to look for in a monitoring tool or to review the past and current items on the monitoring tool.
 - a. Jessie says both would be helpful for the HMIS Committee to hear the feedback from the HUD CoC Committee, wants specific feedback on if HMIS system is serving the community in addition to being in compliance with HUD expectations.
 - vi. Wendy asks how the parent HMIS system is working for the end-users.
 - 1. C'Mone states there's a group of people who may need training to learn how to operate HMIS, any feedback that is collected needs to be from diverse sources to confirm they are capturing the needs of all users of HMIS.

9. System Performance Measures

- a. The CoC has a set of performance measures that the CoC tracks that are submitted to HUD.
- b. Deadline is March 1st.
- c. Performance measures are used to evaluate as part of our funding competition

- d. System performance measures are 7 key performance measures that every CoC reports to HUD each year as part of the competition.
 - i. Report revealed individuals are staying homeless longer, increase in returns to homelessness.
 - 1. Increase could possibly be related to the transition into housing.
 - 2. People of color have higher rates of return to homelessness, and higher rates of transitional housing participation.
 - a. The higher rates of Black individuals in transitional housing may have to do with where transitional housing is located. The majority of transitional housing is in Oakland, which has an even higher percentage of Black individuals experiencing homelessness than the county. Working to disaggregate system performance by race and ethnicity to determine how/if system performance varies between racial and ethnic groups.
 - ii. Decrease in first time homelessness even during COVID.
 - iii. Review of income for people experiencing homelessness revealed an increase of income and employment for those who exited to permanent housing.
 - iv. Results indicate that there could be an issue with the beta report used to approximate the system performance.
 - v. Jessie mentions the importance of how resources for homeless people are distributed in our community and how race and ethnicity is a factor in how funds are distributed in our community.

10. NOFA Cancellation

- a. Former President Trump signed the HEROES act into law effectively cancelling the CoC NOFA for the 2020 fiscal year. Grant amounts will be reissued based on 2019 competition results. Amounts can be adjusted to account for fair market rents.
- b. HUD plans on releasing guidance in the next couple of weeks, and there may be additional opportunities for funding new projects.

11. Final Strategic Planning Updates/Governance Charter

- a. Last session was December 11th, consultants will be drafting recommendations for changes to the governance charter to center racial equity and resolve some governance issues.
- b. A workgroup will be formed to address governance charter amendments, amendments will be presented to the leadership board for approval, and then to the full CoC membership.
- c. Date for the meeting will be released when scheduled.
- d. Chelsea acknowledges the aggressive timeframe for the governance restructuring.
 - i. Additional steps are needed to clarify the roles of the HUD CoC Board and the leadership board, the role of EveryOne Home and the Office of Homeless Care and Coordination.

12. Announcements and Next Meeting/Agenda

- a. EveryOne Home will be releasing a Committee Engagement Survey for all committee members to give feedback on the staff/committee engagement.
- b. Next meeting is February 16th, 2021 2:00pm-4:30pm.

13. Meeting adjourned at 4:02 pm

Notes Submitted By: Courtney Welch

Reviewed By: Ja’Nai Aubry