



## **HMIS Oversight Committee Meeting Notes Wednesday, August 12, 2020**

Meetings are public. Homeless and formerly homeless Alameda County residents are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person. [Click here to learn more about the public participation policy.](#)

The regular meeting of the HMIS Oversight Committee was called to order at 9:04 a.m. on August 12, 2020 on Zoom by Mike Keller.

### **Present:**

Andrew Wicker (CoC Board and City of Berkeley), Jessica Shimmin (EveryOne Home), Mike Keller (East Oakland Community Project), Riley Wilkerson for Suzanne Warner (Housing and Community Development Dept.), John Noe (HMIS Lead), Nic Ming (City of Oakland), Alexis Lozano (EveryOne Home), Jonathan Russell (BACS), Juliana Juarez (Abode Services), Robert Ratner (Health Care Services Agency), and Laurie Flores (City of Fremont).

### **Absent:**

None

### **Guests:**

Miguel Dwin, Mike Lindsay (ICF), Alissa Parrish (ICF), Ja’Nai Aubry (EveryOne Home), Andy Duong (HMIS Lead), Courtney Welch (EveryOne Home), and Nicole Inamine (HMIS Lead).

The committee reached a quorum so it can vote on items at this meeting.

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| <b>1. Welcome</b>  | <b>9:00-9:05AM</b>  |
| <ul style="list-style-type: none"><li>• Next meeting is Wednesday, September 9, 9am-11am.</li></ul>  |                     |
| <b>2. HMIS Oversight Public Comment</b>  | <b>9:05-9:15 AM</b> |
| <ul style="list-style-type: none"><li>• No public comment.</li></ul>   |                     |
| <b>3. HMIS Lead Monitoring Plan</b>  | <b>9:15-9:45 AM</b> |
| <ul style="list-style-type: none"><li>• ICF gave a presentation (<a href="#">link here</a>) on HMIS Lead Monitoring.</li><li>• ICF provided feedback on the tool including that they language in the MOU can be closer aligned to language in monitoring tool, and changing some language that is more relevant to monitoring the HMIS vendor. They will send a summary of written feedback to the committee but overall the tool is comprehensive.</li><li>• HCD provided feedback that they would like to focus on compliance domains and slim down the tool. ICF will go through the proposed tool and confirm what areas are compliance. Generally, they would recommend a monitoring process that goes much</li></ul> |                     |



deeper than compliance. The tool can with compliance and the committee can begin the discussion on future expectations that go beyond compliance.

- The committee will convene a working group to review document with the goal of voting on the tool at next meeting. Working group will include the HMIS team, Laurie F., Robert R., Juliana J. and ICF.
- The HMIS team will do a quick self-assessment and provide it to work group. Members of the work group can also complete a short assessment ahead of the meeting. Juliana J. will develop a form and send out to committee members.

#### **4. HMIS Restructure of Coordinated Entry**

**9:45-11:00 AM**

- Staff and committee members gave a presentation sharing the proposed changes to Coordinated Entry which includes a restructure of HMIS. ([link here](#))
- Highlights: No longer assessing everyone, new Housing Problem Solving (HPS) project, auto-removals from queues, crisis assessments after HPS for ES/TH, a housing assessment targeted to most eligible. So the By-Name-List becomes two lists.
- On Friday Clarity will have demo of the changes in HMIS, Nic will invite this group.
- The committee discussed that this transition will need strong training to make the it effective. Also shifts in programs and services and they are offered might need to be considered. The CE Management Entity will work with BitFocus to develop and implement training.
- *Robert made a motion to approve the changes in HMIS that are needed to support the refreshed CE design and to comply with HUD requirements for Coordinated Entry by October 1, 2020 and forward to System Coordination Committee. Andrew seconded. No abstentions. In favor: All. Opposed: None.*

#### **Adjournment**

Meeting was adjourned at 10:56 a.m. by Mike Keller. The next meeting will be on Wednesday, September 9 from 9 a.m.-11:00 a.m.

**Notes submitted by:** Alexis Lozano

**Reviewed by:** Mike Keller