HUD CoC Committee – Meeting #1
1/21/20– 2:00 – 4:30 pm
150 Frank Ogawa Plaza, 4th Floor, Conference Room #1
Oakland
Conference Call: Dial-in Number: (267) 930-4000
Participants: 016-849-107

AGENDA

All HUD CoC Committee Meetings are public. Homeless and Formerly Homeless Alameda County residents are encouraged to attend. **Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.**

Goals for The Meeting
- Public Comment, if any
- Approval of past Meeting Minutes (Meeting #11 – 11.19.2019)
- 2020 HHAP Funding, CoC funding recommendations, and Administrative Entity’s designation approval
- Review and approval of HMIS Data Quality Plan
- Review and approval of Coordinated Entry Management Entity process
- 2020 HUD CoC Committee Retreat Planning update
- Other Updates/Announcements and Next Meeting/Agenda reminder

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<th>#</th>
<th>Item</th>
<th>Purpose</th>
<th>Time</th>
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<tr>
<td>1</td>
<td>Welcome and Introductions  – Doug Biggs, HUD CoC Committee Chair</td>
<td>• Welcome and introductions and roll call</td>
<td>2:00 – 2:05 pm</td>
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<td></td>
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<td>• EOH Announcement</td>
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<td>Attendance: Doug Biggs, Lara Tannenbaum, Marnelle Timson, Paulette Franklin, Andrew Wicker, C'Mone Falls, Ja’Nai Aubry, Riley Wilkerson Guest: Kerry Abbot, Patrick Crosby Staff: Laura Guzman, Elaine de Coligny, Dorcas Chang, Jessie Shimmin, Julie Leadbetter</td>
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<td>Laura is moving on to another position at Harm Reduction Coalition. Congratulations!</td>
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<td>2</td>
<td>Public Comment</td>
<td>• Public addresses HUD CoC Committee</td>
<td>2:05 – 2:15 pm</td>
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<td>No public comment</td>
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|   | Approval of Meeting Minutes - **ACTION ITEM** | Review and approve past minutes  
- Meeting #11 (11.19.19) | 2:15 – 2:20 pm  
Andrew makes motion to approve the minutes. Ja’Nai seconds. All in favor. |
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<td>2020 HHAP funding. CoC funding recommendations for priority and Administrative Entity’s designation approval – Julie Leadbetter, EOH staff, Kerry Abbott, Director, Homeless Care and Coordination, and Lara Tannenbaum, City of Oakland - <strong>ACTION ITEM(s)</strong></td>
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- EOH Staff Analysis of 2020 HHAP  
  - Overview of HHAP  
  - CoC funding recommendations for priority - **VOTE**  
  - 8% Youth-Set Aside  
- Administrative Entity’s designation - **VOTE**  
- Endorsement City of Oakland’s proposed HAAP funding application  
- HCD’s HEAP and CESH Progress Report | 2:20 – 3:20 pm  
- For the HHAP, there was a very big turnaround and a lot of coordination between funds. The County is advertising through a general service list that includes lists from HCSA, EveryOne Home to get people’s basic funding strategy. The plan is to have a committee that will include representatives from the CoC, YAB, unconflicted provider, and someone from the vendor pool to look at all the proposals.  
- City of Oakland is trying to submit their application by tomorrow. Their application is look at flexible fund pools, safe parking, equity capacity building and data analysis, health and hygiene project, family shelter and employment funds. Most of the funds would be spent in Year 1.  
- The Youth Action Board received funds from All In and there will be a full-time coordinator.  
- Housing Problem Solving:  
  - Housing problem will build off of work Katharine Gale is doing with SCC. 60% will go to staff and 40% for flex funds  
  - The funds should be consistent with the Strategic Update. Prevention should be designed closer to the homeless front door.  
  - Projects were reduced:  
    - Consider using the 2 million for the 2 mill NOFA loss  
    - A lot of projects impacted by this  
    - Make it among a number of choices?  
- Vote on Recommendation 1 to use HCSA as administration entity.  
  - Andrew motions to approve. Ja’Nai seconds. **Motion passes.**  
- Vote on recommendation 2 on the uses, allocations, and additional program guidance.  
  - Lara motions to approve. Marnelle seconds. Riley abstains. **Motion passes.** |
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| 5 | HMIS Updates – Patrick Crosby, HMIS Lead, Andrew Wicker, HMIS Oversight and Jessie Shimmin, EOH staff. **ACTION ITEM** | • Review and approval of proposed HMIS Data Quality Plan  
• HMIS Progress Report request to HMIS TA team  
• Other HMIS Oversight updates |
|   |   | 3:20 – 3:35pm |
|   |   | • A significant step forward for the CoC is the timeliness goal to not only move the bar but to put more incentive on making it more critical.  
• Ja’Nai makes motion to approve the plan, policy and procedure. Marnelle seconds. **Motion passes.**  
• Approve using Bitfocus to make corrections, changes, anything needed to comply with the CE process.  
  a. Marnelle motions to have contract with Bitfocus. Andrew seconds. **Motion passes.** |
| 6 | Review and Approval of Coordinated Entry Management Entity Process – C’Mone Falls and Lara Tannenbaum, SCC. **ACTION ITEM** | • Review and approval of Coordinated Entry Management Entity process  
• CE updates and next steps |
|   |   | 3:35 – 3:50 pm |
|   |   | • The System Coordination Committee recommends to put out an RFI for the CE entity.  
• Paulette motions to approve the recommendation. Andrew seconds. **Motion passes.** |
| 7 | 2019 CoC Competition Awards **UPDATE.** | • EOH brief analysis of 2019 CoC Competition Awards, Round 1 |
|   |   | 3:50 – 4:10 pm |
|   |   | • Ruby’s place received their DV bonus.  
• Oddity is the project that received $2 and is supposed to be in Tier 2. Not sure why the one project received $2.  
• The 2 million missing is from the reductions from the rental assistance projects. This puts the Tier 1 funding much lower.  
• Because we don’t have tier 2, we don’t know what the ARD will be  
• Shouldn’t projects have moved into Tier 1?  
• Laura will draft FAQ and send to Riley.  
• Lara suggest that we wait for two weeks to see if there is an announcement about Tier 2 and then we put out what we know. |
| 8  | 2020 HUD CoC Committee Retreat planning update – Laura Guzmán, EOH Team and Doug Biggs, Chair, **UPDATE.** | • Retreat to take place on 2/26 from 9:30 – 3:30 pm, at City of Alameda APC’s new Wellness Center at Crab’s Cove  
• Micah Snead (CSH), HMIS TA Team member, and Gillian Morgedi (HomeBase), will facilitate the HMIS/CE sessions | 4:10 – 4:20 pm  
• Jane will be facilitator for the whole day  
• Looking for someone to come and lead us in equity section  
• Will get a lot of information from System Modeling  
• Margot Kushel and Intern will be presenting at System Modeling, maybe ask one of them to do the equity section?  
• Hardest part is connecting the dots of the principles of equity with practices/procedures – something good to explore in CoC |
| 9  | 2019 Work Plan Progress Report and 2020 Work Plan Calendar Draft – Laura Guzmán, EOH Staff **UPDATE.** | • HUD CoC Committee’s 2019 Work Plan Progress Report and 2020 Work Plan Calendar Draft for Committee’s February review  
• Committee will review them to develop its 2020 Work Plan | 4:20 – 4:25pm  
• Add YAB even though it is not in work plan.  
• Add information on census.  
• Latoya Reed (county workforce) will do a presentation, interested in doing MOU. |
| 10 | Announcements and Next Meeting/Agenda  
Meeting will take place on **February 18th, 2020,** from 2 to 4:30 pm at EOH Office Conference Room – 101 Callan Ave., Suite 230 in San Leandro | • Other Updates/Announcements:  
  o System Modeling Update  
  o NAEH 2020 Solutions For Individual Homeless Adults National Conference will take place from 2/19 through 2/21 in Oakland.  
• **February Agenda will include**  
  o HMIS Team Progress Report  
  o CE Evaluation, Assessment and Recommendations Review  
  o System Modeling process update  
  o HHAP funding update | 4:25 – 4:30 pm  
• Potentially hold off meeting on 2/18? |