

SYSTEM COORDINATION COMMITTEE AGENDA 3-11-2019

System Coordination Committee meetings are open to the public. Homeless and formerly homeless Alameda County residents are encouraged to attend. Public comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Persons who are unable to attend the meeting may submit written comments. Comments should address an item on the agenda and be submitted prior to the meeting. Comments which include "For Public Distribution" in either the title and/or body of the email or letter will be brought to the attention of the SCC Committee and included in the public meeting notes. Written comments should be submitted to:

jleadbetter@everyonehome.org

or

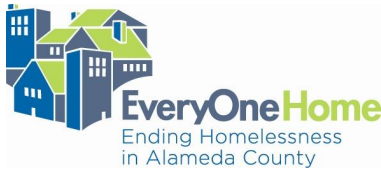
*Julie Leadbetter, Director of System Coordination
101 Callan Ave, Ste 230,
San Leandro, CA 94577*

1. Public Comment (Julie) **2:00-2:10pm**
 - a. Public comment
 - b. Reading of written comments submitted, if any

2. Director's Report (Julie) **2:10-2:15pm**
 - a. CoC/County HHAP applications were submitted
 - b. Included funding to support CE priorities outlined by SCC including flexible rental assistance, HPS, HMIS, CE infrastructure, and planning
 - c. CoC is expecting HUD to release two NOFAs soon: Youth Homelessness Demonstration Project and Unsheltered Homelessness
 - d. Katharine is starting on the implementation of the Action Plan with HPS Work Groups, first work group took place on March 9
 - e. Kathie Barkow is in contract with City of Oakland to develop and conduct HPS training
 - f. Kathie and Katharine are coordinating to ensure HPS alignment
 - g. Katharine is going into contract with HCSA who can fund the remainder of the CE 2.0 Action Plan
 - h. Phased Assessment & Tool Review Work Group will be scheduled soon

3. Urgent Items (Suzanne)
 - a. None

4. Discussion Items (Suzanne)
 - a. CE 2.0 Refresh **2:15-2:45pm**
 - i. SCC feedback integrated into the report
 - ii. Report and powerpoint are publicly available on the SCC page



iii. Questions/Discussion with Katharine

b. Update on Implementation of PSH Priority (Robert or Colleen) **2:45-3:00pm**

5. Action Items for Vote (Suzanne)

a. SCC Membership – Youth Candidate (C’Mone) **3:00-3:10pm**

i. Recommendation – Sean McCreary

ii. Call to Vote

iii. Vote

b. HMIS Restructure (Jessie) **3:10-3:35pm**

i. Update

1. Work to implement the 6 month inactive policy

ii. Recommendation

1. 90 day client status updates

2. Disability standard

3. Creating a resource zone for Vets

iii. Call to Vote

iv. Vote

c. CE Management Entity Request for Information (Julie) **3:35-4:00pm**

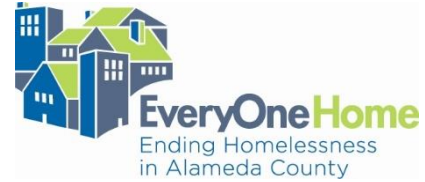
i. Recommendation

ii. Call to Vote

iii. Vote

6. Consent Items

a. SCC 2020 Workplan - Updated with CE Compliance Review



SUBJECT: ANNOUNCEMENT OF ALAMEDA COUNTY AND CONTINUUM OF CARE APPLICATIONS AND FUNDING PLANS FOR STATE OF CALIFORNIA HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) PROGRAM

On February 15, 2020, Alameda County Health Care Services Agency (HCSA) and the Oakland, Berkeley/Alameda County Continuum of Care (CoC), EveryOne Home, submitted applications and funding plans totaling \$18,265,896 for the one-time funds of the State of California's Homeless Housing, Assistance, and Prevention (HHAP) Program.

In preparation, Request For Information (RFI) No. HCSA-0120 gathered information from local jurisdictions, service providers, and other groups on potential projects that could be deployed quickly to serve people experiencing homelessness in Alameda County.

The County received 123 proposals from 46 vendors (some vendors submitted more than one proposal and some submitted proposals in partnership with other vendors), informing the development and scope of the applications for HHAP funds and demonstrating the expertise and commitment to respond urgently to the crisis of homelessness in Alameda County.

HHAP applications also considered the following county-wide planning efforts: Alameda County Homelessness Action Plan 2018-2021, the EveryOne Home 2018 Strategic Update, Youth Action Board Recommendations, and the Homeless Crisis Response System Modeling and Racial Equity Workgroup recommendations.

Based on the recommendations of unconflicted County staff with subject-matter expertise, Alameda County has proposed to the State that the \$8,815,938 in HHAP funds allocated to the County be used as follows:

1. Five percent for planning and system capacity, specifically in part to refine and strengthen the County's Coordinated Entry Management Entity, and to implement recommendations from a recent assessment of Coordinated Entry systems in place. Further, the County will support additional research on root causes of the disproportionate numbers of black and native people experiencing homelessness in our jurisdictions and collaborate on planning to address factors contributing to disparate outcomes.
2. Nearly nine percent of funds will support youth.
 - a. \$600,000 for a new navigation center for transition-aged youth in southern Alameda County. This center will provide at least 30 beds and offer services designed to encourage housing independence for young people.
 - b. \$179,188 for peer navigation and employment services as prioritized by Alameda County's Youth Action Board.
3. \$1,000,000 for operating subsidies and reserves. The County will support navigation centers funded with expiring Homeless Emergency Aid Program (HEAP) funds where necessary and will apply unused funds to support permanent housing, if

available. Navigation centers in Alameda County offer 24/7 access, accommodate people with their partners, and offer more intensive services to people experiencing homelessness. The County and CoC will work together to identify areas of support for ongoing and new navigation center operations.

4. \$5,925,000 will support continuing outreach and coordination.
 - a. Street medicine, outreach, and other direct services to unsheltered people throughout the County by region. Alameda County has a mix of urban, suburban, and rural zones, requiring specialized strategies and resources in each.
 - b. Refinement and implementation of coordinated entry access by region/jurisdiction for people experiencing homelessness.
 - c. Housing navigators by region/jurisdiction to assist people who are sheltered or unsheltered and are assessed as highly vulnerable to access appropriate housing.
 - d. Tenancy sustaining support services to people placed in permanent housing for existing and new supportive housing sites by region/jurisdiction.

EveryOne Home has proposed to the State that \$9,449,958 in HHAP funds allocated to the CoC be used as follows:

1. \$2,000,000 for rental assistance and rapid rehousing. County-wide permanent housing through flexible financial assistance including move-in costs and rental assistance.
2. \$2,500,000 for operating subsidies and reserves. Funds to support navigation center capacity outside of Oakland that was expanded through HEAP funds, including flexible financial assistance for exiting to permanent housing. Any unspent CoC funds in this category will be applied to permanent housing solutions.
3. \$3,000,000 for prevention and diversion. County-wide expansion of housing problem solving/diversion services by investing in staffing and flexible financial assistance for permanent housing. These resources will be targeted to those most likely to become homeless and create a consistent approach to housing problem solving/diversion across the County.
4. \$815,964 for youth services. Nine percent of CoC funds will address youth homelessness, including a new navigation center for transition-aged youth in Central or Southern Alameda County and peer navigation and employment services as prioritized by the Youth Action Board.
5. \$472,497 for strategic planning, system development, or Homeless Management Information System (HMIS). Support the continuation of system modeling and racial equity analyses to identify gaps in the crisis response system, design population-specific strategies, and update resource allocations over the next five years, and to specifically develop a plan to end youth homelessness.
6. \$661,497 for administration. Support administrative costs of HCSA to act on behalf of the CoC as the administrative entity for HHAP funds.

The County and CoC's combined HHAP plan will align priorities, reduce duplication, and advance shared strategic goals in the EveryOne Home Plan and the County's Homelessness Action Plan by:

1. Expanding capacity: Funding areas identified through the Strategic Plan Update that need the greatest investment and expansion: homelessness prevention, street outreach, and permanent homes for extremely low-income households.
2. Increasing investment: Creating opportunities not only for deeply affordable housing, but also for services co-located in that housing, and for shelters and navigation centers that lower barriers to exiting homelessness and pair beds with specific housing strategies.
3. Achieving Meaningful Outcomes:
 - a. Thirty new transitional age youth (TAY) shelter beds will serve over 100 youth ages 18-24 per year.
 - b. Youth employment services and peer navigation will serve up to 50 youth per month.
 - c. More than 125 youth will receive assistance with prevention, problem solving, and family reunification.
 - d. More than 300 households will receive rental assistance.
 - e. Operating subsidies will support at least 100 navigation center beds, serving up to 400 people per year with shelter and housing-focused services.
 - f. More than 4,000 people will receive outreach, street medicine, housing navigation, or housing retention services.

Opportunities to Award HHAP Funding:

Upon successful award of HHAP funds to the County and CoC, which is anticipated on April 15, 2020, the HCSA will leverage RFQ. No. HCSA-900419, Housing Solutions for Health Vendor Pool as one of the avenues to fund Alameda County's network of organizations that provide culturally responsive services to implement HHAP projects.

Vendors interested in providing services under the Alameda County and CoC HHAP are encouraged to submit a bid response as soon as possible to Request for Qualification (RFQ) No. HCSA-900419, Housing Solutions for Health Vendor Pool.

Housing Solutions for Health Vendor Pool:

To increase Alameda County's ability to respond to the homelessness crisis, HCSA has released RFQ No. HCSA-900419 to establish a pool of vendors that have relevant experience and are interested in contracting with the County to serve people experiencing homelessness. The intent of the Vendor Pool is to expedite the delivery of innovative, healing-centered solutions to the region's housing crisis, and to help people experiencing homelessness improve their health and obtain permanent homes.

Vendors who qualify into the Vendor Pool and are available for immediate contracting. Interested County agencies may use the Vendor Pool to fund direct services, start-up, capacity-

building and technical assistance, and innovation for the following core service categories:

1. Outreach, Engagement, and Benefits Enrollment;
2. Health and Supportive Services; and/or
3. Housing and Property Related Services.

The core service categories listed above are broad to reflect the County's philosophy of providing an all-inclusive ("whatever it takes") approach to meeting the complex needs of the target population (i.e., people who are currently experiencing homelessness; living unstably; and/or were formerly homeless and have transitioned into short-term or long-term housing).

As programmatic opportunities arise, including HHAP funding, HCSA will develop and execute agreements with the appropriate vendor(s) in the Vendor Pool for needed service(s). The County will neither warrant nor guarantee any minimum or maximum compensation, or any awarded scopes of work to qualified vendors.

The RFQ is open on a continuous basis to allow vendors to become qualified as they become eligible. **Bid responses are due by 2pm on the second Wednesday of each month until such time as this RFQ is closed.** Upcoming deadlines include:

- By 2pm on Wednesday, March 11, 2020;
- By 2pm on Wednesday, April 8, 2020;
- By 2pm on Wednesday, May 13, 2020, etc.

Information Sessions:

Vendors who are interested in learning about the Housing Solutions for Health Vendor Pool are encouraged to attend one of the following information sessions:

- **Thursday, March 12, 2020 at 2:30 pm:** Castro Valley Library, 2600 Norbridge Avenue, Chabot/Canyon Room, Castro Valley, CA 94546
- **Tuesday, April 14, 2020 at 2:30 pm:** Health Care Services Agency, 1000 San Leandro Blvd, 2nd floor, Conference Room 200 A&B, San Leandro, CA 94577

Please refer to the attached flyer for additional information.

How to Apply:

Instructions for applying to RFQ No. HCSA-900419, including a Questions & Answers resource, are available at:

https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractingdetail.jsp?BID_ID=2093

For questions, please contact Maria Smith at VendorPoolAdmin@acgov.org.

Potential for Other Procurements:

Additionally, the County of Alameda may issue subsequent procurements or bid opportunities to award contracts to fund HHAP projects. All respondents to RFI No. HCSA-0120 will be included on the vendor list to receive any subsequent bid documents, if issued. The County will

use the contact information provided by potential partners in their response to the RFI.

For questions regarding the County and CoC's submitted HHAP applications to the State, please contact Erika.Adams@acgov.org.



REQUEST FOR INTEREST
Coordinated Entry Management Entity

RELEASED BY
HUD Continuum of Care Committee

DATE XXXX

PURPOSE

EveryOne Home, as the lead agency for the CA-502 Oakland, Berkeley/Alameda County Continuum of Care (CoC), is requesting expressions of interest from potential partners to serve as the Coordinated Entry Management Entity on behalf of the CoC and covering its entire geographic area. The intent of this Request for Interest (RFI) is to:

- Identify parties interested in being designated by the HUD CoC Committee to act as the Coordinated Entry Management Entity;
- Outline specific activities, implementation timelines, reporting and communication structures, and funding sources that may be used by interested parties to fulfill the responsibilities of a Coordinated Entry Management Entity;
- Inform the development of a Memorandum of Understanding between the HUD CoC Committee and any potential Coordinated Entry Management Entity.

BACKGROUND

CoC's are required by the Department of Housing and Urban Development to establish and operate a "centralized or coordinated assessment system" (referred to as "coordinated entry" or "coordinated entry process") with the goal of increasing the efficiency of local crisis response systems and improving fairness and ease of access to resources. The documents below provide information about federal requirements and guidelines, as well as, system design, governance, policies and procedures, and evaluations of coordinated entry in Alameda County:

[CoC Program Interim Rule](#)

[Coordinated Entry Notice](#)

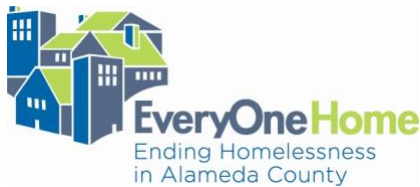
[Coordinated Entry Policy Brief](#)

[ESG Program interim rule](#)

[Coordinated Entry Core Elements](#)

[2014 Prioritization Notice](#)

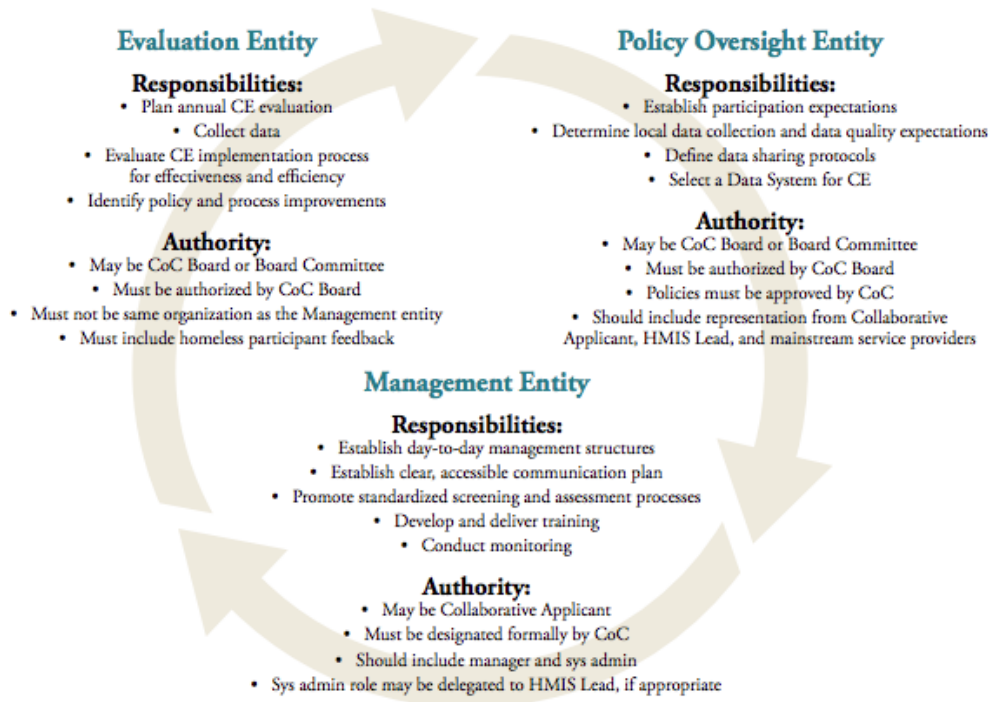
[2016 Prioritization Notice](#)



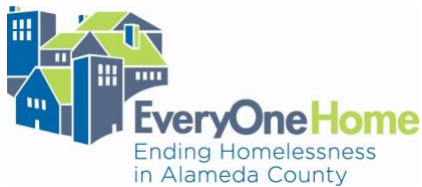
- [HUD CE Management and Data Guide](#)
- [EveryOne Home Governance Charter](#)
- [Alameda County Housing Crisis Response System Manual](#)
- [2020 Coordinated Entry Evaluation](#)
- [Coordinated Entry Assessment and CE 2.0 Action Plan](#)

The Alameda County coordinated entry process was launched in November 2017. EveryOne Home’s HUD CoC Committee is responsible for establishing and operating coordinated entry in Alameda County and for ensuring that the appropriate formal structures are in place to complete the work, including:

Coordinated Entry Implementation Entities and Responsibilities



- An **evaluation entity** to assess the performance of the system and create a feedback loop to the policy oversight entity. System Coordination Committee authorized EveryOne Home, to act as the evaluation entity inn 2019-2020. During that time period EveryOne Home conducted the Coordinated Entry Compliance Review, [2020 Coordinated Entry Evaluation](#), and the [Coordinated Entry Assessment and CE 2.0 Action Plan](#). All monitoring and evaluation reports are reviewed by the HUD CoC Committee.

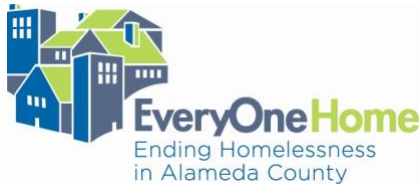


- A **policy oversight entity** to establish and review coordinated entry policies and procedures. The HUD CoC Committee authorized the System Coordination Committee to act as the policy oversight entity. Policies and procedures adopted by System Coordination Committee are documented in the [Alameda County Housing Crisis Response System Manual](#). The manual is reviewed and approved annually by HUD CoC Committee.
- A **management entity** to implement the day-to-day operations of the process. Through this RFI, the HUD CoC Committee is seeking information from potential partners interested in acting in this capacity.

REQUESTED INFORMATION

Any partner interested in acting as the Coordinated Entry Management Entity, should provide the following information to the HUD CoC Committee:

1. Official Name of Potential Partner
2. Street Address, City, State, Zip Code
3. Primary Contact Name
4. Primary Contact Email Address
5. Primary Contact Phone Number
6. Describe the partner's interest in serving as the Coordinated Entry Management Entity.
7. What specific activities is the partner interested in conducting as the Coordinated Entry Management Entity; and what capacity does the partner have to meet the expectations and requirements of the CoC? Please address the following in the response:
 - a. Ensure that the Coordinated Entry process is conducted in an accessible, standard, fair, and consistent manner and connects households to the appropriate service or resource in a timely manner according to requirements and recommendations outlined by HUD, and addresses the required [Core Operational Functions for CE Management Entities](#) identified by System Coordination Committee as necessary for a functioning system in Alameda County
 - b. Provide appropriate staffing levels to fulfill management entity tasks
 - c. Communicate clearly and accessibly to the public on how to access and use Coordinated Entry, as well as how to grieve any part of the process



- d. Authority to make operational decisions and to ensure participation in CE
 - e. Provide system wide training to CE staff/ host learning communities or other practices to ensure standard practices
 - f. Manage an updated inventory of CE resources and ensure fair and efficient matching to resources
 - g. Provide regular CE Management Reports to System Coordination Committee/ HUD CoC similar to [sample reports](#) developed by System Coordination Committee
 - h. Carry out the improvement recommendations as outlined in the [Coordinated Entry Assessment and CE 2.0 Action Plan](#)
8. If additional capacity is necessary to meet expectations and requirements, please provide information on how the partner would develop and sustain that capacity.
9. Provide a preliminary budget, potential staffing structure, and implementation timeline for Coordinated Entry Management Entity functions.
10. Identify existing funding sources or potential sources for covering the costs of the Coordinated Entry Management Entity.

RESPONSE FORMAT

All submissions will be received through the online form (link provided below) by 5pm on April 28, 2020.

Link to Online Form: [XXXXXXXXXXXXXXXXXX](#)

2020 System Coordination Committee Work Plan

	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
Activities	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
CE Management Entity		Complete RFI	Release RFI	RFI Due, SCC Subcommittee to Review RFI, Recommendation to HUD CoC for Designation	HUD CoC and CE Management Entity establish MOU	CE Mngt Entity Reports to SCC	CE Mngt Entity Progress Report	CE Mngt Entity Progress Report	CE Mngt Entity Progress Report	CE Mngt Entity Progress Report	CE Mngt Entity Progress Report	CE Mngt Entity Progress Report
Housing Problem Solving (Consultant support provided under current consultant contract)		Housing Problem Solving	Housing Problem Solving	Housing Problem Solving	Housing Problem Solving							
Phased Assessment (Consultant support provided under current consultant contract, additional resources needed for statistical analysis)			Phased Assessment & Tool Review	Phased Assessment & Tool Review	Phased Assessment & Tool Review	Phased Assessment & Tool Review						
Inventory & Matching (Resources needed for consultant support)			Inventory & Matching	Inventory & Matching	Inventory & Matching	Inventory & Matching						
CE Data & Reports			HMIS Restructure-CE Questions	HMIS Restructure-CE Questions	HMIS Restructure-CE Questions	CE Data & Reports	CE Data & Reports	CE Data & Reports				
Coordinated Entry for Families (Resources needed for consultant support)				Evaluation	Evaluation	Evaluation						
Other CE 2.0 (Resources needed for consultant support)						Prevention	Outreach	211	DV	CE 2.0 Manual	CE 2.0 Manual	CE 2.0 Manual
Compliance						Coordinated Entry Compliance Review						