



HMIS Oversight Committee
Wednesday March 11, 2020
Conference Room Suite 108
224 W. Winton Ave.
Hayward, CA 94541

Present: Robert Ratner (HCSA), Andrew Wicker (City of Berkeley), Patrick Crosby (HMIS), Ja'nai Aubry (FVLC), Jessica Shimmin (EOH), Suzanne Warner (HCD), Nic Ming (City of Oakland), Daniel Cooperman (BACS), Joel Remigio (Bitfocus), Sarah Dougherty (Bitfocus), Sarah Hoffman (BitFocus)

- **Welcome** **9:00-9:05AM**
 - Next Meeting on Wednesday April 8th from 10-12
- **HMIS Oversight Public Comment** **9:05-9:15 AM**
- **Agency Onboarding** **9:15-9:45 AM**
 - Materials: agency onboarding forms, updated onboarding queue
 - Youth Spirit and Life steps are approved as of January, Health Advocates of Alameda Health System needs an MOU with a CE Lead Operator if they are to join as a CES provider.
 - HCD will integrate comments into Onboarding forms
 - HCD will update status column HMIS Onboarding Tracking Sheet so that we can filter on status to get a list of active requests.
 - HCD asked to be more proactive in communicating with agencies that have requested onboarding and provide individualized support in completing the program request form, for example
 - HCD will add the date of HMIS Onboarding request to the onboarding tracking sheet
 - Guiding principles for onboarding: to join the HMIS as a CES assessment agency, they will need an MOU with a CES Lead Provider; Organizations that are required by contract to participate in HMIS will be onboarded.
- **HMIS Restructure of Coordinated Entry** **9:45-10:55 AM**
 - Bitfocus joins to work on coordinated entry services
 - Jessie will look at services and categorize for CE events by Friday morning, committee will offer feedback by Monday.
 - Transition planning recommendation to System Coordination Committee Asking for approval:
 - i.* Two-week training period on new coordinated entry workflow in HMIS
 - ii.* 90 days to re-assess people into the new environment before we go to the new list.
 - iii.* Thinking that April will be used to test approach, scoring, and training module, May roll out training, use May-August to get ramped up, switch to community queue for matching in September.
 - Jessie will be presenting disability decisions to System Coordination Committee:
 - i.* Disabilities must be having the condition and that the condition is expected to be of long duration and significantly impact independent living (HUD standard)

- ii.* Alcohol use, other substance/drug use and both to be treated as 1 condition/1 point.

- **Closing**

10:55-11:00 AM

- **Future Topics:**

- Data sharing: updating draft policy with language from November meeting
- Review the current MOU and plan/strategize to revise that document
- Agencies (e.g. BACS) are requesting way to synchronize data across databases to reduce double data entry. This also promises to improve timeliness and consistency.
- HMIS Lead Monitoring
- HMIS Lead workplan
- Agency onboarding materials
- Policy issues related to bringing on more PSH providers