All HUD CoC Committee Meetings are public. Homeless and Formerly Homeless Alameda County residents are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Goals for The Meeting

- Public Comment, if any
- Approval of past Meeting Minutes (Meeting #9 – 9.24.2019)
- Review and approval of 2019 Governance Charter amendments
- November 4th EOH Annual Membership Meeting
- Coordinated Entry Management Entity Update and approval of extension of time for SCC recommendations
- 2020 HUD CoC Committee Retreat Planning update
- Other Updates/Announcements and Next Meeting/Agenda reminder

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<tr>
<th>#</th>
<th>Item</th>
<th>Purpose</th>
<th>Notes</th>
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<tr>
<td>1</td>
<td>Welcome and Introductions – Doug Biggs, HUD CoC Committee Chair</td>
<td>Welcome and introductions and roll call (if needed)</td>
<td>Attendance: Paulette Franklin, Marnelle Timson, Riley Wilkerson, C’Mone Falls, Andrew Wicker, and Ja’Nai Aubry. Phone: Doug Biggs, Lara Tannenbaum Excused Absence: Wendy Jackson Staff: Laura Guzman, Dorcas Chang, Jessie Shimmin, and Julie Leadbetter Public: Katie Martin and Tunisia Owens</td>
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<td>2</td>
<td><strong>Public Comment</strong></td>
<td>• Public addresses HUD CoC Committee</td>
<td>Marnelle T.: Grove Way Encampment of 50 to 70 people in unincorporated Alameda County has been cleared up, causing people to be displaced. Sheriff reported that notices were placed in the encampment to direct residents to First Presbyterian Church behind Trader Joe’s, although many residents appeared not to have received this information. Riley W. clarified that Cal Trans was in charge of moving the encampment and there has been lots of outreach by Alameda County to residents. First Presbyterian’s winter shelter is opening a month early specifically to accommodate residents from this encampment.</td>
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| 3 | **Approval of Meeting Minutes** - **ACTION ITEM** | • Review and approve past minutes  
   ○ Meeting #9 (9.24.19) | First Page: Correct spelling for J. Aubry and C’Mone Falls. Second page, #2, change to “as opposed to people who worked at executive levels.” #5, clarify sentence: looking at areas where CoC – keep review of system performance. Clarify last bullet: Work group will have a proposed draft agenda that will assist the Committee to determine how long the retreat will take and who will be included. Motion to approve minutes with edits by C’Mone Falls and second by Marnelle. Everyone says Aye, no abstentions. |
| 4 | Review and Approval of 2019 Governance Charter Update – EveryOne Home staff, **ACTION ITEM** | • HUD CoC Committee reviews and approves proposed amendments to Governance Charter | Proposed edits/changes:  
   • 3rd line for CoC programs – change to those familiar (v. familiarity) with CoC programs. Same for Appeal Panel’s description.  
   • YAB: Second line – typo, delete d in determine. Add a sentence that clarifies the YAB is an ad-hoc committee. What does ad-hoc mean? Not as formal as a |
subcommittee. Add “a HUD CoC Committee member is a designated liaison to the YAB.”
- Add a reference/link to seated committees’ current rosters on EOH website.
- Reference to Section IX should be IV. Review and update all references to prior sections.
- Chart has HMIS oversight as an open committee, although it is closed at this point. Chart also raises questions on the actual relationships and decision-making authority of committees, such as the CoC Board vis a vis the Leadership Board and System Coordination Committee.
- Bottom of page 31, edit to read “Project refers to the activities on the ground that provide services or housing for homeless people.”
- Andrew motions to approve additions with acknowledgement that the Charter will be review and updated further before June of 2020. Everyone in favor. No Abstentions.
- HMIS Oversight request that the HUD CoC Committee use the existing MOU to track outcomes and uphold HMIS Lead of their role and responsibilities, including development of the data quality, privacy and security plans, which CoC Board is required to do annually.
- CoC work plan includes for November’ review and approval of HMIS data quality plan. This item will be included in the Committee’s agenda.
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<th>November 4th Annual Membership Meeting – Laura Guzmán, EOH staff</th>
<th>DISCUSSION</th>
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<td>5</td>
<td>HUD CoC available seats and recruitment</td>
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<td>Member terms up: Paulette, Wendy, and Riley.</td>
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<td>Wendy is currently on medical leave, and Committee would like to extend her time as she brings a unique voice and expertise to the CoC. If Wendy chooses not to reapply, the CoC Committee will move to replace her seat with a CoC subgrantee/provider.</td>
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<td>Something to look at is whether it makes sense to have 3 open seats elected by board and a number of seats represented by certain agencies.</td>
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<th>Coordinated Entry Management Entity Update – EOH staff,</th>
<th>ACTION ITEM</th>
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<tbody>
<tr>
<td>6</td>
<td>Update on Coordinated Entry Management Entity SCC</td>
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<td></td>
<td>recommendations</td>
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<td>Request to approve extending time for CE ME approval</td>
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<td>SCC was canceled last week due to the power outage, and the SCC requested to the HUD CoC committee to postpone voting on the CE ME process recommendation until next month. Shifts in funding is also requiring slowing down the process a bit.</td>
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<td>Jessie is working on the Coordinated Entry evaluation to present what is working, not working and needs improvement.</td>
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<td>Funding shift for AC3 expected by Dec 2020, which will likely impact CE operations. Whole person care will be extended for 6 months. Housing Navigation structure will look very different if it doesn't go through the regional structure. Tenant services will be sustained. CoC CES grant will continue</td>
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but may need review of its funding allocations. Whether Boomerang funds will cover CE is not entirely clear.

- Katharine Gale from Focus Strategies has been hired to do an assessment of our system and provide recommendations on what we need to improve from November through March. CoC will use her recommendations along with research on the CE Management Entity.
- SCC leaning towards a request for interest type of RFP, which will go to interested parties by January or February.
- Aligning with HMIS CE structure which will take restructuring and implementing by April 2020.
- Ja’Nai motions to extend review and approval of CE ME process recommendation to November’s meeting.

Marnelle seconds
  - Lara – Aye
  - Doug – Aye
  - Marnelle Aye
  - Paulette Aye
  - C’Mone Aye
  - Andrew Aye
  - Riley Aye

| 7 | 2020 HUD CoC Committee Retreat planning update – Doug Biggs and Planning Committee members, **FOR DISCUSSION** | Proposed Agenda and discussion of next steps to prepare for 2020 HUD CoC Committee Retreat | 3 goals: demonstrate that we are good stewards to the CoC, have a clear understanding of our role and authority, and inform our 2020 work plan. |
- Discuss all available funding, in particular state and local funds available to the CoC, in addition to CoC federal funds.
- Honor the voices of people with lived experience in the CoC board and support expanding their knowledge and participation.
- Challenges: increased funding which drives competition between cities, county and CoC – rather than collaboration, and need to enhance the input of individuals with lived experience of homelessness.
- Include a fun activity.
- Address equity within the CoC, including plans to move forward with addressing racial disparities.
- Begin discussion of governance, including whether we have the right people at the table, decision-making authority and relationship between committees, and provide different CoC and collective impact models for reference.
- Facilitators
  - HUD TA team for parts of agenda to guide us through specific recommendations
  - An outside facilitator that is experienced and can connect the dots
- Impressions:
  - Looks good, agree with the focus
  - Not sure if we need to talk more in depth about CE?
8

Announcements and Next Meeting/Agenda
Meeting will take place on November 19 from 2 to 4:30 pm at 150 Frank Ogawa Plaza, 4th Floor, Conference Room #1 in Oakland

- Will this be reoccurring? What about new members? Have an orientation? Planning to use retreat as a seed for beginning conversations (such as addressing equity and racial disparities) and include them to revisit them in next year’s plan.
- Talk to HUD TA for potential good dates for 1/15 – 2/15 and send doodle to Committee members for dates – Members ok with a day-long retreat (10 to 3 pm, for example)
- Committee will do another check to come up with a more organic agenda in November.

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- Other Updates/Announcements:
  - Agenda will include:
    - HMIS Oversight Committee: Data Quality Plan review and adoption
    - Coordinated Entry Management Entity Process Review and Approval
    - 2020 HUD CoC Committee Retreat planning update
    - Update on Vacant Seats at HUD CoC Committee