Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC’s project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.
1A. Continuum of Care (CoC) Identification

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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1A-1. CoC Name and Number:  CA-502 - Oakland, Berkeley/Alameda County CoC

1A-2. Collaborative Applicant Name:  Alameda County

1A-3. CoC Designation:  CA

1A-4. HMIS Lead:  Alameda County
1B. Continuum of Care (CoC) Engagement

Instructions:

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Resources:

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC’s coordinated entry system.

<table>
<thead>
<tr>
<th>Organization/Person</th>
<th>Participates in CoC Meetings</th>
<th>Votes, Including Selecting CoC Board Members</th>
<th>Participates in Coordinated Entry System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Government Staff/Officials</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CDBG/HOME/ESG Entitlement Jurisdiction</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Jail(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Hospital(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>EMS/Crisis Response Team(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Mental Health Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Affordable Housing Developer(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Disability Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Disability Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Housing Authorities</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

Applicant: Oakland/Alameda County CoC
Project: CA-502 CoC Registration FY2019
COC_REG_2019_170705
<table>
<thead>
<tr>
<th>Service Provider Type</th>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Advocates</td>
<td>Yes</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>School Administrators/Homeless Liaisons</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>CoC Funded Victim Service Providers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-CoC Funded Victim Service Providers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Domestic Violence Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Street Outreach Team(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>LGBT Service Organizations</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Agencies that serve survivors of human trafficking</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other homeless subpopulation advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Homeless or Formerly Homeless Persons</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Mental Illness Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Substance Abuse Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other:(limit 50 characters)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Public Child Welfare Agency</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Healthcare Organizations</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Veterans Administration / SSVF</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)

The CoC solicits input from a broad array of stakeholders through meetings, focus groups, committees, online surveys, and participation in other planning bodies. The CoC membership is open to anyone, and invitations and agendas are issued to a 2000+ person list of consumers, providers, jurisdictional staff, and elected officials. The CoC is also committed to ensuring the inclusion of communities that reflect our homeless population, disproportionately represented by African Americans, to participate in the CoC’s planning process, the CoC board and seated committees. Two CoC wide community meetings were held in 2018, including the Annual Membership meeting in October of 2018, each attended by over 75 people. In addition, after the adoption of The EveryOne Home Plan to End Homelessness: 2018 Strategic Update in August of 2018 by the Leadership Board, the CoC lead has shared the Strategic Update broadly with elected officials and at community forums, city and county commissions and departments, via email and through EveryOne Home’s website, inviting...
stakeholders to adopt its set of strategies. 133 organizations and individuals have adopted the Strategic Update, including City of Berkeley, City of Alameda and City of Albany, with jurisdictional adoptions scheduled throughout the fall. Those that adopt are committing to align their resources, public policies and programs to the strategies of prevention, permanent housing, and ensuring the safety and dignity of those experiencing homelessness. The Executive Summary is a highly graphic and simplified expression of the full report, that can be downloaded from the website. Special outreach to present the Strategic Update to groups included people with lived experience of homelessness and disabilities such as the Alameda County Youth Action Board, First 5 Alameda County, the Alameda County Health Care for the Homeless Consumer Advisory Board, and local chapters of the National Alliance on Mental Illness.

1B-2. Open Invitation for New Members.

Applicants must describe:
1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
4. how often the CoC solicits new members; and
5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.

(limit 2,000 characters)

CoC membership is open to any individual interested in and committed to the collective impact initiative to end homelessness. Members can join anytime by completing a simple and brief application on-line or by attending a meeting and providing contact information and relationship to the CoC’s work. Members attend the annual meeting to elect representatives to the Leadership Board and CoC Board. The CoC lead works with partners to assure the inclusion of all stakeholders and addressing equity, including people with lived experience of homelessness. 9 out of 10 candidates, 5 of them African American, were first time candidates for seats on CoC Committees in 2018. Two of the African American candidates were elected to the Leadership Board, and another four, including two African American service providers, a person with lived experience of homelessness, and a VA regional representative, were seated as 2019 NOFA panelists. 5 people with lived experience serve on seated committees, including 2 on the CoC Board, 2 on the NOFA Panel and 1 in the System Coordination Committee. In addition, the CoC recruited local homeless and housing service providers, advocates, and people experiencing homelessness as partners in the planning and implementation of the 2019 PIT count. The Count included enumerators with a diverse range of knowledge, such as expertise on areas frequented by persons experiencing homelessness, persons living in vehicles, and persons residing in encampments. Community partners assisted in recruiting individuals with lived experience of homelessness to guide volunteers in the street count and survey efforts. The CoC was able to increase the number of Guides participating in the Homeless Count and survey by 60% over 2017. One hundred and sixty-four guides lent their expertise and were compensated $15 per hour for time spent in the field and in-person training. In May of 2019, the CoC Board approved the Youth Action Board as
an ad-hoc committee of the Board.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:
1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.

(limit 2,000 characters)

The CoC has created new projects through reallocation or bonus funds since 2013. The CoC announced the funding opportunity at a community NOFA input session on 7/12 and electronically to its own and HCDs listservs (2000+ names) on 7/22; published the renewal and new applications, instructions, FAQs, timeline and local process updates on its website; and held a bidders’ conference on 7/30 open to all interested applicants. The 2019 RFP New Projects Local Application Instructions explicitly states that eligible applicants include “Non-CoC funded Projects seeking to propose a new permanent housing project under available reallocation and bonus funds or provide DV Bonus types not to exceed the CoC DV Bonus amount.” At the Bidders’ Conference, CoC staff educated CoC and non-CoC funded projects on HUD criteria, policy priorities and eligible new projects types and trained all attendees on the New Projects Local Application’s requirements, instructions, rating factors for new project types, and email submission requirements. New and renewal applications must meet threshold criteria and are scored against each other using the same objective performance criteria and demonstrating they improve the CoC’s system performance. New applicants must demonstrate prior experience managing projects and performing activities proposed in the applications, prior performance on relevant grants, and experience using government funds. In addition, DV Bonus project applicants have to show experience and ability to house survivors and meet safety outcomes. All projects must earn a threshold score of 60 to be included. Applicants who have not previously received CoC or other federal funding were encouraged to consider partnering with existing grantees to strengthen their proposal. This submission includes 1 new grantee, Ruby’s Place, applying for a new rapid rehousing project for survivors of DV and sex trafficking under DV Bonus funding (Rapid Rehousing for Victims).
1C. Continuum of Care (CoC) Coordination

Instructions:
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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

<table>
<thead>
<tr>
<th>Entities or Organizations the CoC coordinates planning and operation of projects</th>
<th>Coordinates with Planning and Operation of Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Opportunities for Persons with AIDS (HOPWA)</td>
<td>Yes</td>
</tr>
<tr>
<td>Temporary Assistance for Needy Families (TANF)</td>
<td>Yes</td>
</tr>
<tr>
<td>Runaway and Homeless Youth (RHY)</td>
<td>Yes</td>
</tr>
<tr>
<td>Head Start Program</td>
<td>Yes</td>
</tr>
<tr>
<td>Funding Collaboratives</td>
<td>Yes</td>
</tr>
<tr>
<td>Private Foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through other Federal resources</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through State Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through Local Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through private entities, including foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>Other:(limit 50 characters)</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Housing Authorities</td>
<td>Yes</td>
</tr>
</tbody>
</table>
1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.

(limit 2,000 characters)

ESG recipients serve on the CoC Board, which meets monthly, and establishes funding priorities for use of ESG and CoC funds. All Con Plan jurisdictions and ESG recipients participate actively on Committees including the CoC Board, System Coordination, Results Based Accountability, and the Funders Collaborative. Recipients utilize HMIS performance data to evaluate ESG funded activities and the scoring of sub-recipient applications. The CoC provides HIC, PIT and performance data to all ten Con Plan jurisdictions: Alameda, Berkeley, Hayward, Fremont, Livermore, Oakland, Pleasanton, San Leandro, Union City and the Urban County. Starting in 2017, a new PIT Count methodology provided each jurisdiction unsheltered and sheltered PIT counts. Previously, jurisdiction level counts were extrapolated using the county-wide PIT and city level HMIS data. CoC and ESG recipient staff meet annually to review ESG allocations and local program policies to ensure they align with CoC priorities. Currently, ESG recipients align funding with the CoC’s plan and Coordinated Entry by supporting shelter and rapid rehousing slots for chronically homeless and high need individuals and families. CoC staff drafts and/or reviews Consolidated Plan updates and annual reports, ensuring use of data and alignment with CoC priorities. CoC Staff also serves on ESG allocation committees as needed.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area. Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates. Yes
1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)

All Housing Crisis Response System services, whether specifically targeted to survivors of domestic violence and human trafficking or not, operate with the fundamental principles of low-threshold, housing first, harm-reduction, and a commitment to participant confidentiality and safety. Every type of housing service within the system—shelters, navigation, TH, PSH, and RRH—has projects that target trauma and DV survivors. The CoC has voluntary transfer policies that are written to protect the safety of clients and prevent homelessness due to safety concerns. The CoC is also committed to client safety, confidentiality and trauma informed practices by offering secure and standard procedures that provide flexibility to choose services and housing that meet participant needs. Emergency shelters, DV services, and Veterans services are low-threshold and access information is available 24/7 without the need for CE screening. If a client accesses the system through CE, intake begins with an anonymous Safety Screening with built-in protocol to connect households to victim services agencies through regional hotlines. DV survivors are informed of the options to seek services through the DV system, CE or both. Next, through a Housing Crisis Screening, households may choose how to access the system: identifying the place in the region where they consider home and choosing the Housing Resource Center (HRC) or Outreach Teams where they would like to be served. Veterans can choose to be served at an HRC or at Veteran specific services. In accordance with HMIS standards, DV service providers are not required to use HMIS. All HMIS and other applicable privacy and security policies are extended to any data collection methods outside of the HMIS as well as case conferencing. For clients who are assessed using the CE Assessment tool, all assessors are trained and certified by EveryOne Home on standard assessment practices, using trauma informed interviewing methods.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence. (limit 2,000 characters)

It is standard practice that CoC providers and CE providers offer regular training to their staff on how to offer trauma informed and culturally competent services,
harm-reduction approaches and motivational interviewing, safety planning, and providing low-threshold, non-judgmental support. In addition, local DV providers offer state-mandated 48-hour DV counselor certification trainings, and make those trainings available to CoC providers, several times per year. Coordinated Entry Assessor Training is offered annually for any staff who have client contact as an access point to the system or who are responsible for collecting client level data are given specific training on screening, referral, and confidentiality practices for victims of domestic violence, sexual assault, or human trafficking. Last year, the CoC was awarded a DV bonus project, the Alameda County Domestic Violence SSO CES Project, that seeks to partner with DV providers to increase DV specific training for Coordinated Entry staff and to further refine or improve implementation of the screening and referral processes for households who have experienced severe trauma and/or include victims of domestic violence and assault. This project has just entered into contract and it is currently hiring staff, planning its implementation, and proposing an expansion of the initial grant, included with this application.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The CoC uses a number of data sources to assess community needs related to domestic violence, dating violence, sexual assault, and stalking, including the National Network to End Domestic Violence, the California Department of Justice, and the California Partnership to End Domestic Violence. Alameda County has seven providers that serve DV survivors and operate 24-hour hotlines, and five provide shelter and housing and are required to have comparable databases. Although each provider generates their own program reports, the CoC is unable to produce a deduplicated aggregate of persons served across those agencies. According to the NNEDV 2018 Domestic Violence Count annual report, there were 74,823 domestic violence hotline calls across the United States on one day. The day of the Count, 3,351 victims of domestic violence (48%) accessed emergency or transitional housing in California out of a total of 6,903 served statewide on that day. Additionally, in California there were 571 unmet housing requests from households fleeing domestic violence. According to the California Department of Justice, there were 6,137 domestic violence related “911” calls for assistance in Alameda County in 2018. It is unknown if the calls represent unique persons. Annualizing the state-wide number, accounting for duplicate requests, and applying it to the population of Alameda County, we estimate that each year there are roughly between 3,000 to 4,400 households fleeing domestic violence or human trafficking that need housing assistance to safely end their victimization.

*1C-4. PHAs within CoC. Attachments Required.

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.
1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

The CoC has working relationships with all five of the Public Housing Authorities within its geographic area, and works closely with the two largest PHAs, both of which have adopted a homeless admission preference. The Oakland Housing Authority (OHA) has adopted a homeless admission preference in both its Housing Choice Voucher and public housing programs, and 26% of new admissions were individuals experiencing homelessness. The Housing Authority of the County of Alameda (HACA) has adopted a homeless admission preference in its Housing Choice Voucher and designated Project-Based Voucher programs. HACA also has limited preferences for those who are homeless and at risk of homelessness in its mainstream voucher program, which serves non-elderly persons with disabilities. During the period of 10/1/17-9/30/18, HACA was in shortfall and had to cease issuing new vouchers to persons on the waiting list. HACA was able to continue to lease to new families under the HUD-VASH program and fill new vacancies for existing Project-Based Voucher projects, resulting in 5.3% of new admissions for households experiencing homelessness. HACA is not currently in shortfall, and as of 8/31/2019, 23% of their new admissions were experiencing homelessness. HACA’s Director participates in the CoC’s Leadership Board.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

Three of the five PHAs in the CoC have established Move On programs. HACA has established a preference for individuals and/or families with disabilities who...
have successfully participated in or are current participants in good standing in a supportive housing program for disabled homeless person(s). HACA has set aside five Housing Choice Vouchers (HCV) annually for this limited preference. OHA has developed two initiatives that align with the Move On strategy: 1) implementing a transition of participants from the sponsor-based Housing Assistance program to the HCV program, and 2) dedicating at least seventy five HCVs for current participants in its Shelter Plus Care (SPC) program who have demonstrated stability and do not require case management. Berkeley Housing Authority (BHA) operates the Project Move Up program which issues annually five HCVs for SPC clients in Berkeley who have demonstrated desire and readiness to move up from respective programs and properties.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

(limit 2,000 characters)

The CoC has focused on addressing protections against discrimination through the following set of strategies: 1) Policy Implementation: The implementation of a CoC wide Housing Access Anti-Discrimination Policy approved on 8/31/2017, based on HUD’s 2012 Final Rule and 2016 Rule Equal Access in Accordance with Gender Identity, to ensure that any CoC and ESG funded projects allow equal access and prohibits discrimination in rental assistance, street outreach, transitional, and permanent housing programs based upon actual or perceived sexual orientation, actual or perceived gender identity, or marital status. CoC lead staff provides consultation to jurisdictions and projects that seek assistance to comply with the policy; 2) Training: The CoC lead provided a CoC wide workshop in October of 2018, in collaboration with the Family Violence Law Center, to assist all programs to understand the CoC Housing Access Anti-Discrimination Policy and Equal Access Rules, amend policies, procedures and practices for Equal Access compliance, and support staff with training to provide better access to all people seeking housing in our communities; 3) Technical Assistance: as a component of the 2018 NOFA Housing First documentation review, CoC lead staff provided Housing First technical assistance to CoC-funded permanent housing projects in the application of Fair Housing Act Standards and the potential discriminatory effects in the use of criminal histories to provide or deny housing opportunities, and 4) New Project Application Threshold Criteria: the 2019 New Projects NOFA Application included Equal Access and Non-Discrimination threshold criteria to assure new projects comply with all federal and state civil rights and fair housing laws, including the Fair Housing Act, Title IV of the Civil Rights Act, and the Equal Access Rule.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:
1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source? Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act? Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing? Yes

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers: X
2. Engaged/educated law enforcement: X
3. Engaged/educated local business leaders: X
4. Implemented communitywide plans: X
5. No strategies have been implemented: 
6. Other:(limit 50 characters)
   PSH subsidies for CH identified by law enforcement: X
   Develop humane, consistent encampment response: X
   Repeal/stop enforcement of criminalization laws: X

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

Coordinated Entry covers the entire CoC. People who are homeless/at risk can access CE 24/7 virtually or in person through a network of access points (211, Housing Resource Centers, Outreach Teams) which screen, assess, prioritize, refer or match eligible people, to all CoC funded and many non-CoC funded housing programs. The EveryOne Home’s website includes a flyer that can be downloaded/printed specifying population served, outreach location, hours of
operation, and a phone number/message line. CE uses a housing first approach and targets support for households with the greatest needs. Countywide outreach teams offer services to homeless households that are not willing or able to be served through any other access point. All CE providers use the CoC approved, Housing Crisis Response System Manual. Components include policies and procedures for safety and housing crisis screening, housing problem solving, assessment, prioritization, and matching. The standardized Access Packet includes the CE Assessment, a comprehensive tool to determine need, priority, and eligibility for housing or services. The tool generates a priority score based on household characteristics, vulnerabilities, longer histories of homelessness, and housing barriers. All assessed households are included on the By-Name List and ranked in order of priority. The System Coordination and Results Based Accountability (RBA) committees use performance data and stakeholder feedback to evaluate and improve CE. Measures designed to assess the quality of system coordination include length of time from assessment to match, referral to enrollment, and from assessment to permanent housing. The CoC and HMIS Lead are modifying HMIS to meet Coordinated Entry Data Elements requirements. RBA also monitors the performance of the assessment tool and distribution of vulnerability scores across all households and within specific groups, including chronically homeless, veterans, TAY, families, and seniors.
1D. Continuum of Care (CoC) Discharge Planning

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
The FY 2019 CoC Program Competition Notice of Funding Availability at:

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

| Foster Care:               |   x   |
| Health Care:              |   x   |
| Mental Health Care:       |   x   |
| Correctional Facilities:  |   x   |
| None:                     |   x   |

Applicant: Oakland/Alameda County CoC
Project: CA-502 CoC Registration FY2019

COC_REG_2019_170705
1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

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*1E-1. Local CoC Competition—Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

<table>
<thead>
<tr>
<th>Number</th>
<th>Requirement</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;</td>
<td>Yes</td>
</tr>
<tr>
<td>2.</td>
<td>established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;</td>
<td>Yes</td>
</tr>
<tr>
<td>3.</td>
<td>notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and</td>
<td>Yes</td>
</tr>
<tr>
<td>4.</td>
<td>notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.</td>
<td>Yes</td>
</tr>
</tbody>
</table>


Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

<table>
<thead>
<tr>
<th>Number</th>
<th>Requirement</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);</td>
<td>Yes</td>
</tr>
<tr>
<td>2.</td>
<td>Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and</td>
<td>Yes</td>
</tr>
<tr>
<td>3.</td>
<td>Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

Renewing projects were scored on a 100-point scale, 92 of which were objective criteria such as performance outcomes, spending, and data quality. Severity of need and vulnerability were accounted for by the requirement that all CoC funded projects fill openings with referrals from the Coordinated Entry By-Name-List, which prioritizes literally homeless persons based on severity of need and vulnerability for all project types. Renewing and new projects had to certify how they participate or will participate in CE. Up to 8 points were awarded for renewals’ description on how they have operationalized CE participation and taken affirmative steps to resolve enrollment barriers, including showing how they have shortened the time from referral to enrollment/move in. Projects also needed to certify that they are Low Barrier/Housing First, assuring that participants are not screened out based on income, criminal records, or substance use and their policies remain in Housing First alignment. This certification was a new threshold requirement for renewing projects. The CoC has project eligibility and program participation agreements/leases/house rules on file for all existing projects and has provided technical assistance to help projects improve Housing First practices. New projects were awarded 8 points for Housing First adherence and 3 points for serving participants’ employment and job training needs. They were rated and ranked based on outcomes in comparable projects, with a possible total of 34 points, which included 9 points for best practices, training, or process developments that demonstrate they will meet/exceed current benchmarks. 9 points were awarded to all applicants that demonstrated experience with project’s target population, including documentation of trauma-informed services for DV Bonus funds. The NOFA Panel ranked the only rapid rehousing project for youth second on Tier 2, in spite of its scores, to preserve resources for this under-served population.


Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.
1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 22%


Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.
(limit 2,000 characters)

The CoC has prioritized reallocation of low performing projects and invited voluntary reallocation since 2013. The CoC Board recommended the 2018 NOFA Committee pursue “strategic and purposeful reallocation to better meet the needs of the CoC," including addressing unspent funds and conversions to other project types that would strengthen the Housing Crisis Response System. That strategic direction resulted in the NOFA Committee reducing five projects’ application amounts due to under-spending. Grantees raised the critique that the strategic direction did not explicitly indicate it could result in involuntary reductions of projects. In 2019 the CoC Board developed and adopted a Reallocation Policy that included the basis for involuntary reallocation: any grant with a “history of significant under-spending” would be a candidate for involuntary reallocation of the underspent portion of their grant, defined as three
years of 10% or more under-spending of grant funds without clear explanation of why and the corrective actions currently in place. Per the policy, projects subject to reallocation of funds are to be invited for an interview with the NOFA Panel. Involuntary reallocation was added to the Appeals Policy as a basis for an appeal. The Reallocation Policy was included in the 2019 Review and Ranking Process and shared with all applicants via email and website as part of the local competition announcement and at the Bidders’ Conference. The NOFA panel used spending data reported in the application, along with the corresponding narrative explanation to determine projects subject to reallocation and interviewed three projects during the rating and ranking session. Given the grantee’s current effort/progress to reduce under-spending, the projects received low scores on the spending criteria, but none was involuntarily reallocated. One of the projects, Linkages, voluntarily reduced its amount and it is included with this application.
DV Bonus

Instructions
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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The FY 2019 CoC Program Competition Notice of Funding Availability at:

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1F-1  DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:

Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

| 1. PH-RRH    |   X   |
| 2. Joint TH/RRH |   |  |
| 3. SSO Coordinated Entry |   X   |

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

| Need Housing or Services | 3,700.00 |
| the CoC is Currently Serving | 2,713.00 |
1F-2a. Local Need for DV Projects.

Applicants must describe:
1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
(limit 500 characters)

Annualizing the state-wide NNEDV 2018 Domestic Violence count, accounting for duplicate requests, and applying it to the population of Alameda County, we estimate there are 3,000 to 4,400 households annually fleeing domestic violence that need housing assistance to safely end their victimization. HMIS gave us the number of DV survivors currently using CoC services. We added the number of DV survivors using victim services with data from the HIC and comparable databases to arrive at 2,713.

1F-3. SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

<table>
<thead>
<tr>
<th>DUNS Number</th>
<th>788170355</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Name</td>
<td>Cornerstone Community Development</td>
</tr>
</tbody>
</table>

1F-3a. Addressing Coordinated Entry Inadequacy.

Applicants must describe how:
1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and
2. the proposed project addresses inadequacies identified in 1. above.
(limit 2,000 characters)

Alameda County’s Coordinated Entry (CE) does not currently have the capacity to meet the needs of domestic violence (DV), sexual assault, stalking and trafficking survivors. The DV services system is not fully integrated with CE, and, consequently, policy and resources gaps have created additional barriers to survivors seeking housing and services. The CoC does not have enough shelter or housing units to meet the unique needs of unhoused survivors, whom struggle to access existing shelter and housing, and CE’s current policies are insufficient to ensure survivors have immediate, safe and confidential access to existing housing, DV, and emergency services. Although CE providers offer trauma informed and safety planning training to their staff, they are not tailored to implement and improve the screening and referral processes required for households who have experienced severe trauma and/or domestic violence, sexual assault or trafficking. Awareness of survivor centered services’ best practices or DV providers’ services, capacity or shelter availability is uneven among CoC and CE project staff. The proposed Alameda County Domestic Violence SSO CES project expansion seeks to further address CE’s lack of capacity to address survivors’ needs by 1) conducting listening sessions with all relevant stakeholders, including survivors, so policies are informed by those directly impacted by service gaps; 2) establishing policies and protocols that ensure survivors have immediate safe and confidential access to CE, DV
service providers and emergency services; 3) reviewing the system’s screening and assessment protocols to ensure survivors are given the opportunity to be assessed; 4) reviewing prioritization and matching policies to ensure survivors have access to CE resources; and 5) providing DV, sexual assault and trauma informed care training to CE service providers, including “211” hotline operators, who are the primary, first point of contact for CE.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>DUNS Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ruby’s Place</td>
<td>114432776</td>
</tr>
</tbody>
</table>
1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

| DUNS Number: | 114432776 |
| Applicant Name: | Ruby’s Place |
| Rate of Housing Placement of DV Survivors–Percentage: | 100.00% |
| Rate of Housing Retention of DV Survivors–Percentage: | 92.00% |

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:
1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)

Ruby’s Place had intakes of 13 households into the rapid re-housing for victims of domestic violence program during FY 18/19. All intakes resulted in placement in permanent housing. One placement left the program, abandoned her housing, and moved out-of-state. Twelve households retained housing. 12/13 = 92%. Ruby’s Place uses a secure comparable database to track all services and housing outcomes.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

Ruby’s Place rapid-rehousing program moves crime victims from homelessness into privately owned units. The program was originally based upon the successful Alameda County’s Linkages collaboration project, which has effectively re-housed hundreds of families in need over a decade, and the equally successful Washington State Coalition Against Domestic Violence’s (WSCADV) pilot program for rapid rehousing of domestic violence victims. The Ruby’s Place program shaped up by working with crime victims transitioning into private housing units through the CoC-funded Linkages project, and by combining it with the survivor-driven and trauma-informed program design of the WSCADV pilot, a mix that resulted in a program that successfully housed victims with a 93% retention rate. Ruby’s Place works with each program participant individually to determine the appropriate housing strategy, and the average time from rapid re-housing program enrollment to move-in is two months. Participants requiring immediate stabilization reside in Ruby’s Place emergency shelter for an average of four months before moving into permanent housing. One of the goals of the rapid re-housing program is to stabilize victims enough to allow them to focus on employment, education, healthcare, or legal issues which may be their next step to independence. Ruby’s Place provides
wrap-around case management and counseling to victims in a mobile program. Our program provides trauma-informed professionals to work with victims to identify housing goals and meet those goals with tailored case plans and housing options. As part of their commitment to survivor-driven advocacy, clients are not required to participate in any one service to receive another. Nevertheless, most clients choose to engage across the spectrum of supports provided. Year after year, clients give Ruby's Place an over 90% approval rating.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:
1. ensured the safety of DV survivors experiencing homelessness by:
   (a) training staff on safety planning;
   (b) adjusting intake space to better ensure a private conversation;
   (c) conducting separate interviews/intake with each member of a couple;
   (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
   (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
   (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
2. measured its ability to ensure the safety of DV survivors the project served.
(limit 2,000 characters)

All Ruby's Place staff receive 40 hours of training on working with victims of domestic violence which includes rigorous instruction on safety planning. Staff safety plans with program participants and with community members who call Ruby's Place 24-hour crisis hotline. The intake space is entirely private. As a trauma-informed agency, the organization does not require that participants immediately reveal the nature of their trauma or exploitation and allows that information to be shared over several intake sessions, if needed. Ruby's Place staff conducts separate, private intake interviews with each member of a couple. Case Managers work with every participant to help them safety plan and identify what will constitute safe housing for them. This decision is arrived at in collaboration with the participant. The Ruby's Place emergency shelter and site-based transitional housing programs are fenced and gated with a security camera entrance system and 24-hour on-site staff. The locations of our facilities and scattered site housing are kept confidential and the utmost care is taken in using electronic note taking systems to ensure that the information cannot be hacked. The location of this emergency shelter and transitional housing facility has successfully been maintained as confidential for over 20 years.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:
1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and
2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:
(a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
(b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
(c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;
(d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
(e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
(f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
(g) offering support for parenting, e.g., parenting classes, childcare.

Ruby’s Place has been providing trauma-informed, victim-centered support for victims of domestic violence since 1972 and a continuum of housing choices for its participants, including emergency shelter, site-based transitional housing, and scattered-site rapid re-housing. Participants are encouraged to access whichever level of housing they feel is appropriate for themselves and their families, and staff work with them to access and maintain that housing. In addition, participant’s choice and rapid placement and stabilization in permanent housing, when chosen, are the cornerstones of the successful rapid re-housing program Ruby’s Place has been operating since 2017. Policies are designed to minimize power differentials, and therefore, the agency has consistent rules for staff and participants, such as the ability to go offsite and bring food back, and staff-only meetings and events are discouraged in the presence of clients. All services staff at Ruby’s Place receive at least 40 hours of training on working in a trauma-informed and victim-centered approach with victims of domestic violence and an additional 40 hours of training for working with victims of human trafficking. In addition, participants are provided psychoeducation on the effects of trauma and coping with trauma responses during their clinical sessions with a licensed Marriage and Family Therapist. Clinical services and case management work from a strength-based model of services and in close partnership with participants to identify each person’s individual strengths in order to assist them build goals and support their unique plans. This is a key element of victim-centered approaches. Ruby’s Place services a diverse clientele of human trafficking and domestic violence survivors and strives to ensure that its programs and services are effective, equitable, understandable, respectful, and responsive to diverse cultural beliefs, practices, preferred languages, and other communication needs. For example, staff speak eight different languages, an over 80% of the staff are bilingual, in particular in English and Spanish. All participants are clearly informed of the availability of language assistance. The agency’s governance and leadership promote culturally and linguistically appropriate, sensitive, and relevant services through policies, practices, and partnerships developed. Ruby’s Place recruits, promotes and supports a diverse governance board, staff leadership, and general workforce that represent the populations served and are educated on policies and best practices on an ongoing basis. 53% of its workforce is African
American, 33% Latinx, 11% White, 2% Asian, and 2% LGBTQ. Ruby’s Place offers weekly support groups and monthly social activities that include participants from all shelter and housing programs, although attendance at group activities is not required for any program participant. It also partners with Mujeres Unidas y Activas to provide peer-to-peer support for mono-lingual, Spanish speaking immigrants. Although residents of scattered-site permanent housing rarely travel to participate in group activities, they do form a strong connection with their respective case manager, who visits them regularly. The organization also offers weekly children’s programs with play- and art-therapy activities for children while parents participate in a support group for parents. Child development information and positive parenting techniques are discussed in the support group, which also offers opportunities for self-care.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

(limit 2,000 characters)

The clinical and case management staff at Ruby’s Place provide trauma-informed, wrap-around services to victims of domestic violence to prepare them to be successful in permanent housing and to help the process of healing from trauma. Individual case plans, arrived at in partnership between the case manager and the participant, can address any of the service needs described above. Child custody issues, criminal history expungement, and other legal services are provided by partner legal services providers funded under separate contracts. At Ruby’s Place, these include pro-bono attorneys from the Alameda County Family Justice Center, Asian Pacific Islander Legal Outreach (APILO), and Justice at Last. Job training and employment support services are provided by our partner Rubicon Services, at the America’s Job Center of California in Hayward. In addition to accepting referrals, Rubicon visits Ruby’s Place sites monthly to offer workshops and encourage participation in employment programs. Two licensed clinicians at Ruby’s Place provide mental health care services at no cost to program participants and their children. Case Managers at Ruby’s Place work directly with participants to access their credit scores and work to clean up their credit reports. They also work with participants to access mainstream benefits including income subsidy programs, food programs, utility discount programs, and medical insurance. Case Managers also provide warm referrals and follow-ups to low-or-no-cost community services, including
education programs, drug and alcohol treatment, childcare, and accessing medical care. Ruby’s Place has an exclusive relationship with a local dentist who provides pro-bono dental care to program participants.
2A. Homeless Management Information System (HMIS) Implementation

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2A-1. HMIS Vendor Identification.

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Number of Beds in 2019 HIC</th>
<th>Total Beds Dedicated for DV in 2019 HIC</th>
<th>Total Number of 2019 HIC Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter (ES) beds</td>
<td>1,160</td>
<td>186</td>
<td>845</td>
<td>86.76%</td>
</tr>
<tr>
<td>Safe Haven (SH) beds</td>
<td>32</td>
<td>0</td>
<td>32</td>
<td>100.00%</td>
</tr>
<tr>
<td>Transitional Housing (TH) beds</td>
<td>565</td>
<td>12</td>
<td>503</td>
<td>90.96%</td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) beds</td>
<td>606</td>
<td>0</td>
<td>606</td>
<td>100.00%</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH)</td>
<td>3,353</td>
<td>2</td>
<td>2,515</td>
<td>75.05%</td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:
1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)

PSH: VASH vouchers comprise a large percentage of our non-participating beds; 325 of the PSH beds included in the total bed count are VASH beds that do not report data into HMIS. We will continue efforts to encourage Housing Authorities and VA service providers to enter VASH data in HMIS. In addition, the CoC lead and HMIS lead are working with the Health Care Agency to add PSH units funded through the California Mental Health Services Act into HMIS.


Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.

Yes

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).

04/29/2019
2B. Continuum of Care (CoC) Point-in-Time Count

**Instructions:**
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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**Warning!** The CoC Application score could be affected if information is incomplete on this formlet.

- **2B-1. PIT Count Date.**
  Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).
  01/30/2019

- **2B-2. PIT Count Data–HDX Submission Date.**
  Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).
  04/29/2019

- **2B-3. Sheltered PIT Count–Change in Implementation.**
  Applicants must describe:
  1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
  2. how the changes affected the CoC's sheltered PIT count results; or
  3. state “Not Applicable” if there were no changes.
  (limit 2,000 characters)
  Not Applicable

- **2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**
  Applicants must select whether the CoC added or removed emergency shelter.
  No
transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s unsheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

Not Applicable

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.

Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

Planning for the 2019 Youth Count included homeless youth providers and youth with lived experience of homelessness, and participation increased significantly from 2017, including organizations representing the CoC’s geographic and population diversity of youth experiencing homelessness. A focus group of young people currently experiencing homelessness held in January 2019 at Covenant House Oakland identified “hot spot” locations to be covered on the day of the youth street count where youth were known to congregate. Youth determined that peers experiencing homelessness would be more prominent on the street during the late afternoon and early evening hours rather than in the early morning when the general street count was conducted. Providers recruited youth with lived experience of homelessness and knowledge of where to locate other young people to serve as youth guides for the youth count. Covenant House California, Youth UpRising, UC Berkeley Suitcase Clinic, YEAH!, REACH Ashland Youth Center, Beyond Emancipation, VOICES Youth Center, and the Youth Action Board led the recruitment of youth
guides and their staff to accompany and transport youth guides during the count. Youth guides were compensated $15 per hour for their time, including time spent in training prior to deployment. Youth guides and service provider staff were trained to administer the Youth Screening Tool, a brief questionnaire, to any young person under the age of 25 who they believed to be unsheltered and provide a $5 BART ticket as a thank you gift. Youth street count teams also utilized tally sheets to count any young person who was believed to be unsheltered but who was unable to complete the Youth Count Screening Tool due to refusal, safety concerns, or other circumstances. Four of the youth organizations administered the questionnaire to young people at their service locations during work hours to ensure youth less likely to be encountered via street outreach were included in the Count.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

The 2019 street count methodology followed the established, HUD-approved methodology implemented in the 2017 count, with some key improvements. To better count unsheltered chronic homeless individuals and families, families with children, and veterans, the CoC did extensive recruitment of outreach teams and community groups who work closely with these sub-populations to engage in guide recruitment and special outreach for the Count, such as Parent Voices, Bananas Inc, Building Futures, Alameda County Health Care for the Homeless program, Abode Services, and Veteran Affairs’ Outreach team. To improve the local accuracy of the multiplier used to estimate the number of persons residing in tents and vehicles, a pre-count survey (Multiplier for Persons in Vehicles and Tents) was implemented countywide in December 2018. While general street count teams are typically able to observe a vehicle or structure that is being inhabited, they are not always able to accurately determine the number of persons residing in these locations through pure observation. Prior to the count, local outreach teams conducted a tally of persons residing in three different vehicle types (cars, vans, and RVs) as well as tents and improvised structures. The average household sizes of people identified residing in each of these location types during the pre-count survey were subsequently applied to tallies where the number of persons was unknown. In 2017, this multiplier was determined by survey responses only, which often resulted in a small sample of respondents, particularly among those residing in vehicles. Additionally, gender for the unsheltered population was estimated using self-reported information from the survey in order to increase accuracy compared to 2017, where gender totals for the unsheltered population were determined using observation data collected from the count tally. In 2019, observational gender data from the tally sheet were used for de-duplication purposes only.
3A. Continuum of Care (CoC) System Performance

Instructions
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX. 2,245


Applicants must:
1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

The CoC had 530 (Metric 5.1) and 734 (Metric 5.2) fewer first-time homeless than last year. In 2018, the CoC saw increased investment in prevention services including legal services, benefits advocacy, and one-time financial assistance. 211 and Coordinated Entry assessors are trained to engage in housing problem solving conversations that explore every personal and mainstream resource available to help avoid homelessness and guide the use of increased prevention resources. The CoC adopted a policy in which providers use a prevention assessment tool to identify and target prevention dollars to those most at risk of homelessness. Using HUD’s annual system performance measures, the RBA Committee tracks the number of people
entering and exiting homelessness on a quarterly basis to evaluate the capacity of the current system to serve people experiencing homelessness. Roughly 2,200 unduplicated people became homeless for the first time in 2018, while 1,300 people exited homelessness to permanent housing. Although the number of first time homeless decreased, homelessness has actually increased in our community. The CoC Board and Leadership Board review these metrics quarterly, and they are publicly available on the CoC’s website. Systems level changes are needed to prevent people from becoming homeless by working in closer collaboration with the health care, criminal justice, workforce development, and education systems. The 2018 Strategic Plan Update recognizes that prevention resources are inadequate. It includes the target of reducing first time homelessness by 500 persons year over year by implementing renter protections, increasing temporary financial assistance, creating a flexible subsidy pool for fixed income households, and increasing connection to cash income and mainstream benefits. EveryOne Home’s Systems Analyst oversees this metric and will continue to use data to guide strategic conversations to reduce first time homelessness through the RBA Committee.

*3A-2. Length of Time Homeless as Reported in HDX.

Applicants must:

---

**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.

*limit 2,000 characters*

On average, individuals and families remained homeless for 208 nights in 2018, an increase of 38 nights from 2017. The median length of time homeless increased to 127 nights in 2018, growing by 34 nights from 2017. The CoC aims to reduce average length of time homeless through coordinated entry by prioritizing all types of housing and support resources to households with the longest duration of homelessness and the highest barriers to housing. This prioritization strategy has increased the resources that are accessible to households experiencing long durations of homelessness in order to end their homelessness. The CoC provides technical assistance and training to build a housing-first culture that effectively engages vulnerable persons who historically have been the most difficult to house. And, the CoC continues to increase RRH units to assist individuals and families to obtain stable housing faster. The CoC is looking closely at the record level data that comprises this metric. We continue to see average and median lengths of time homeless that are skewed.
because of a small but significant group of persons with extended lengths of
time homeless. Last year we discovered that 24% of this group was parenting TAY households. The CoC explored these cases and learned that some TAY-TH inventory had no homeless eligibility criteria but was in fact dedicated to youth aging out of foster care. As a result, these projects have been reclassified to match their purpose. Seniors comprise a significant proportion of those with extended lengths of time homeless. While working to engage these specific persons with coordinated entry, the CoC is also expanding collaboration with health care services to better coordinate care and information about housing status. EveryOne Home’s System Analyst oversees this metric and will continue to use data to guide strategic conversations to reduce length of time through the RBA Committee.

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

Applicants must:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.</td>
</tr>
<tr>
<td>2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.</td>
</tr>
</tbody>
</table>

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:
1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

The CoC continues to maintain a high rate of permanent housing retention, which increased by 1% from 2017, and saw a 6% increase in successful permanent housing exits. To increase the proportion of people exiting homelessness to permanent housing, the CoC has expanded housing navigation resources through a partnership with the county Health Care
Services Agency. Housing navigation is prioritized and matched to the most vulnerable households through coordinated entry. The CoC also continues to expand RRH and Landlord Liaison services with an eye toward quick and flexible housing options in the private market. To increase the number of permanent housing units for people experiencing homelessness, EveryOne Home’s Strategic Plan Update asks jurisdictional partners to adopt the CoC target of housing 500 more individuals year over year by creating a flexible subsidy pool; linking project based subsidies to affordable housing developments to ensure access by homeless people; expanding and strengthening the team of landlord partners who accept scattered site vouchers; growing the stock of permanent supportive housing; and increasing the stock of alternative housing opportunities such as shared housing, ADUs, and microunits. Once in housing, our system has expanded tenancy sustaining services to ensure adequate support for households that struggle to retain housing. As mentioned above, the CoC is also growing the spectrum of prevention resources and working to prioritize households at highest risk of homelessness. The CoC continues to advocate for investments in permanent housing solutions. As local, state, and philanthropic resources expand, EveryOne Home’s System Analyst and RBA Committee will track progress toward permanent housing exits and retention targets on a quarterly basis. The data will guide strategic conversations about increasing exits to permanent housing.

*3A-4. Returns to Homelessness as Reported in HDX.*

Applicants must:

1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.  
   
<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>7%</td>
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</tbody>
</table>

2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX. 

<table>
<thead>
<tr>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>4%</td>
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</tbody>
</table>

3A-4a. Returns to Homelessness—CoC Strategy to Reduce Rate.

Applicants must:
1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness; 
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate of individuals and persons in families return to homelessness. (limit 2,000 characters)

In 2018, the CoC saw a 4% decline in returns to homelessness over two years. This gain came from decreased returns to homelessness during the 6-12 month and 13-24-month periods. Returns to homelessness during months 1-6 remained relatively flat, declining less than half a percentage point. Looking more closely at the data shows that chronically homeless persons tend to return to homelessness at a higher rate than those who are not. Historically, RRH
projects have been a common factor, prompting changes to program models and system policies. Using Stella P, however, shows that permanent housing exits from emergency shelter and transitional housing combined have a higher rate of returns to homelessness than RRH. Permanent housing exit destinations from emergency shelter and transitional housing show high rates of exits to unsubsidized rentals, permanent housing with family, and permanent housing with friends. Once again, the CoC will reassess program models and system policies to provide more support to individuals who exit to unassisted permanent housing placements. Currently, the CoC has increased landlord liaison and tenancy sustaining services to mediate landlord relationships and provide support to tenants. The CoC has also developed the 211 operators’ capacity to provide housing problem-solving conversations and referrals to prevent homelessness. Developing the housing crisis response system in these ways has helped sustain permanent housing for formerly homeless people. However, these resources are not available at the scale they are needed. In the coming year, the CoC will engage in system modeling to better understand the programs, pathways, and level of resources required to retain permanent housing. We anticipate being able to identify best practices and areas for resource development using this data. Everyone Home’s System Analyst will be overseeing the strategy to reduce returns to homelessness.

*3A-5. Cash Income Changes as Reported in HDX.*

Applicants must:

1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.  

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>17%</td>
</tr>
</tbody>
</table>

2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.  

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>19%</td>
</tr>
</tbody>
</table>


Applicants must:

1. describe the CoC's strategy to increase employment income;
2. describe the CoC's strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment. (limit 2,000 characters)

The CoC utilizes a range of diverse strategies in supporting clients’ needs to increase access to employment income. Rapid rehousing programs, such as Linkages, focuses on connecting participants to income that will allow them long-term housing stability by partnering with local resource centers (such as the Fremont Resource Center and Livermore Multi-Services Center), employment programs, one-stops, and appropriate educational and licensure
programs. For those seeking employment, service coordinators connect participants to available opportunities according to their abilities and needs and provide direct support in resume development and interviewing skills through trainings, workshops and job counseling. Projects’ staff also assist participants to apply to job openings they receive through list serves and word of mouth and share information about upcoming job fairs. The Alameda Point Collaborative (APC), a permanent supportive housing project, has a strong focus on employment services. APC also has a long-standing workforce development program and created multiple social enterprises, including a retail and wholesale plant nursery, an urban farm, a commercial kitchen, and bike shop that provide work readiness, training and employment opportunities for residents. Over the last 2 years, an average of 30 residents a year have obtained and maintained employment at APC. The City of Berkeley has an executed contract with Downtown Streets (DTS), an agency that supports volunteers who are homeless or at risk with employment services to find jobs. DTS attends the By Name List meetings and partners with the Shelter Plus Care program to connect participants interested in increasing job and leadership skills to volunteer and non-cash stipend opportunities to help cover costs of basic needs.


**Applicants must:**
1. describe the CoC’s strategy to increase non-employment cash income;
2. describe the CoC’s strategy to increase access to non-employment cash sources;
3. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase non-employment cash income.

The proportion of adults in the system who grew non-employment cash income fell for both stayers and leavers in FY2018. The CoC directs programs to assess income and non-cash benefits of all participants at intake and upon annual assessment to ensure they are informed of and supported to access all resources for which they are eligible. Participants are connected to non-CoC funded, homeless-specific and general employment services. Mainstream partners fund legal assistance that sends staff to housing programs to assist with benefits applications and hearings. Health Care for the Homeless funds a contract with LifeLong Medical Care for integrated primary and behavioral health care for people with serious health issues on GA while applying for SSI. The County Social Services Agency oversees the strategy to increase client incomes. The 2018 Strategic Update calls for increased capacity for participants’ connection to income and benefits. For those who are employable, the Strategic Update recommends the expansion of job training, apprenticeship and educational opportunities for people with lived experience, including creating positions within the County Housing Crisis Response System workforce to improve service delivery and pilot a peer-to-peer training program. For the CoC-funded projects, the RBA Committee and System Analyst will continue to oversee this strategy and analyze HMIS data quarterly to evaluate progress and make further recommendations to increase jobs and income growth of participants.

Applicants must describe how the CoC:
1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.
(limit 2,000 characters)

The CoC strategy starts with modeling a commitment to employment opportunities for people with lived experience by hiring and paying homeless people to work during the Homeless Count at a rate of $15/hour during the street blitz and conducting surveys. One hundred sixty-four persons with lived experience were hired for that project. In addition homeless and formerly homeless persons who serve on the CoC board and committees are paid for their time and expertise. Provider partners also work with private employers and employment organizations to gain commitments to hire their project participants and PSH residents. For example, When Alameda Point Collaborative was created, it established an agreement with City of Alameda with the goal that 15% of all newly created jobs at the former Naval Air Station, where its housing was developed would be dedicated to APC residents. Ruby’s Place has an arrangement with Rubicon Services, a job training and development agency to not only accept referrals at its own sites but also comes to their emergency shelter and transitional housing program on a monthly basis to assisted residents with their housing searches. Rubicon Services is also funded by the city of Berkeley to prioritize homeless persons in its Berkeley, based program. This year Alameda County is working with the CoC to recruit and train homeless persons to work on the 2020 census.


Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.
5. The CoC works with organizations to create volunteer opportunities for program participants.
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).
7. Provider organizations within the CoC have incentives for employment.
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.
3A-6. System Performance Measures 05/30/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)
3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

<table>
<thead>
<tr>
<th>Factor</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)</td>
<td></td>
</tr>
<tr>
<td>2. Number of previous homeless episodes</td>
<td>X</td>
</tr>
<tr>
<td>3. Unsheltered homelessness</td>
<td>X</td>
</tr>
<tr>
<td>4. Criminal History</td>
<td>X</td>
</tr>
<tr>
<td>5. Bad credit or rental history</td>
<td></td>
</tr>
<tr>
<td>6. Head of Household with Mental/Physical Disability</td>
<td>X</td>
</tr>
</tbody>
</table>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:
1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.

(limit 2,000 characters)

CoC partners work to rehouse all homeless households within 30 days. However, Stella P shows that in 2018 only 19% of homeless families with children were housed in 90 days. The average days families with children were served in the homeless system was 271 days. The 2018 HIC shows that the CoC added 49 units of RRH and 19 units of PSH for families with children. During FY 2018, the CoC implemented an assessment tool that prioritizes families with children under 5 and larger households to ensure that families with children are quickly connected to permanent housing. The CoC believes this strategy combined with increases in the availability of rapid rehousing will reduce both the length of time homeless for families. All CoC funded family programs are low barrier, with no income, sobriety, or treatment requirements for entry. Housing navigators work with families immediately on income and benefits and getting “document ready” for housing. RRH options connect to every family shelter in the CoC including ESG, CoC, TANF, SSVF, and general funds, making it possible to match the best subsidy for the family through one intake process. All family RRH programs include both housing navigation to assist in locating housing, and stabilization supports after moving and up to six months post exit from subsidy. Stabilization supports focus on increasing income, non-cash benefits, and connecting families to supports in their new communities including school-based services, recreation and childcare, health care, food banks and other resources to ensure families successfully maintain their housing. The City of Oakland Human Services Department and Alameda County HCD are the lead agencies on rehousing homeless families.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.  
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.  
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.  
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.
3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness
2. Human trafficking and other forms of exploitation
3. LGBT youth homelessness
4. Exits from foster care into homelessness
5. Family reunification and community engagement
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse) [X]
2. Number of Previous Homeless Episodes [X]
3. Unsheltered Homelessness [X]
4. Criminal History [X]
5. Bad Credit or Rental History [X]

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:
1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.

(limit 3,000 characters)

The CoC’s Youth Action Board Collaborative, a partnership between EveryOne Home, Alameda County’s ALL IN, the Youth Action Board, City of Oakland staff, UC Berkeley researchers, Covenant House California, and a number of youth-
services organizations, have been continuously meeting since early 2018 to strengthen the CoC’s youth voice, collaborate in the implementation of the Youth Count, and offer funding prioritization for the County’s application to the California’s Homeless Emergency Aid Program (HEAP), which in its first round provided a 5% youth set aside to establish or expand services to at risk and homeless youth. On November of 2018, the Youth Collaborative underwent a community prioritization process that recommended stipends for youth on the Youth Action Board, flexible funds for prevention, transportation and childcare, a peer to peer model pilot, and increasing the number of youth-shelter beds, as immediate and direct ways the County could address youth homelessness through HEAP funding. The County adopted the recommendation to increase the number of youth-shelter beds through the Social Services Agency. The CoC continues to emphasize youth voice and enhance resources to support youth-authentic leadership. In May of 2019, the Youth Collaborative launched a Youth Systems Planning process to leverage data across systems, map current systems resources, identify key gaps, and position the CoC to take advantage of additional future funding for youth prevention, interim and permanent housing and development of supportive services. In August, the Collaborative met to review the new Homeless Housing, Assistance, and Prevention Program (HHAPP), a new, one-time state funding that will allocate $650 million to large cities, CoCs, and counties based on PIT numbers, with an established 8% set aside for homeless youth. The Collaborative is planning again a youth-led community priority process and preparing to strongly advocate for its use with the City of Oakland, the CoC and County partners. The City of Oakland’s Youth RRH project, included in this package, showed poor scoring for capacity and utilization and grant spending this year, but the NOFA panel decided to rank it second on Tier 2 given that the project has shown recent progress in its performance. This project was reduced voluntarily by its grantee last year by $400,000, and its new contract will have a total of 40 (versus 60) youth rapid rehousing slots. The Panel used the following factors to make this decision: 1) a recent APR that showed 37 slots out of a total of 40 slots have been filled since April of 2019; 2) collaborators have finally secured staffing and increased salaries to recruit and retain staff; and 3) this is the only CoC-funded, youth-dedicated permanent housing program, and youth are one of the most under-resourced subpopulations in the CoC.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:
1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)

The CoC has improved its ability to measure the needs and outcomes of youth experiencing homelessness in the CoC. It now conducts biannually a Youth specific count that includes homeless and formally homeless youth as expert guides in identifying and surveying youth in the count. Following the
recommendation to create a prioritized pathway for youth within the system, the
Coordinated Entry standard assessment tool prioritizes households based on
vulnerability, taking into consideration length of homelessness, household
configuration, housing barriers, safety and risk, health conditions, and
disabilities. In this framework, transition-age youth (TAY) headed households
receive additional weight in the prioritization, and pregnant and parenting TAY
are further elevated in the prioritization. The tool also prioritizes households in
which members have engaged in risky survival strategies as well as those with
histories of running away from a family, group, or foster home. In these areas,
the tool seeks to recognize and respond to the unique challenges faced by
homeless TAY. Although the CoC designed a single tool for all populations, it
was specifically tested with youth-serving organizations. The resulting set of
questions and prompts are designed to elicit the information necessary to
properly prioritize TAY-headed households. In addition, staff from youth-
focused agencies, such as Covenant House California and First Place for
Youth, have been trained as certified assessors to administer the assessment
tool in a way that is relevant and youth-friendly. As a Continuum, we are closely
watching the TAY population. Each quarter, the System Analyst provides a
detailed analysis of TAY households distribution of prioritization scores and a
comparison to the population at large. We are seeing a normal distribution of
scores among TAY households, and that the average and median are
consistent with the general population. Given this data, the CoC must
strengthen resources for age-specific housing and service needs dedicated to
serving homeless TAY. California is a state that provides housing benefits to
youth in foster care up to age 21 in a program known as THP plus. The
combination of housing plus services has resulted in very few formerly foster
youths exiting the system to homelessness. The CoC is working with the City of
Oakland to strengthen its Youth RRH project and continues to fund Turning
Point, a more traditional TH program with strong housing outcomes for high-risk
TAY. The CoC’s housing inventory includes 64 units of PSH for TAY as well as
the 40 RRH slots. The performance of TAY strategies is measured using HUD’s
system performance measures—obtaining or retaining housing, increasing
income, and not returning to homelessness. With the exception of Oakland’s
Youth RRH project, other youth targeted interventions have achieved the
county-wide benchmarks for performance, and that project’s performance is
now improving with CoC support.

3B-1e. Collaboration–Education Services.

Applicants must describe:

1. the formal partnerships with:
   a. youth education providers;
   b. McKinney-Vento LEA or SEA; and
   c. school districts; and

2. how the CoC collaborates with:
   a. youth education providers;
   b. McKinney-Vento Local LEA or SEA; and
   c. school districts.
(limit 2,000 characters)

The Alameda County Office of Education (ACOE) McKinney-Vento (MKV)
works with the CoC as well as with 18 school districts and charter schools. Each public school has an MKV liaison who provides limited support services to students experiencing homelessness. The MKV program was awarded a 3-year grant to add staff to provide training to school districts on the educational needs of homeless children, inform county-wide policies, and formally participate in CoC committees. In early 2018, ACOE completed a needs assessment of MKV that included CoC staff in strategic planning meetings to review the findings and develop a plan to address them. The MKV program is currently developing a capacity building initiative with the following key strategies: developing peer learning networks across districts and common practices; written protocols and guidance documents for MKV liaisons; training district and school staff; and increase knowledge and access to resources available to districts and homeless students. MKV program staff collaborated with CoC lead staff and youth providers to plan the 2019 Youth Count and attended Youth Collaborative meetings. In addition, several CoC funded projects operate educational centers that offer after school and summer activities on-site. Agencies also meet with school staff and teachers to develop and evaluate students’ IEPs. The Alameda Point Collaborative (APC), a supportive housing project, has a formal collaboration with the Partnership for Children and Youth (PCY) HouseED initiative to promote high quality education services in public and affordable housing sites. PCY supports APC’s successful implementation of the cycle of quality improvement and provides coaching and training to APC staff. APC has been recognized for increasing academic performance over the past 4 years: 80% of program participants who were once failing school are now earning a 2.5 GPA or higher. The MOU, TA Proposal and Profile are included with this application.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)**

It is CoC policy that school-aged children are enrolled within 5 days of program entry. Districts have procedures in place to facilitate rapid enrollment and stays to the end of a semester when a family relocates. Staff from CoC programs assess educational needs at intake, inform families of educational services for which they are eligible and provide advocacy with school districts to ensure desired services are accessed. Verification letters for school free lunch programs, school site resources (i.e. tutoring and counseling services) and any other services needed to protect educational rights of the child are provided as needed. Family and youth serving agencies in the CoC attend quarterly provider meetings for several districts to ensure children and youth access services and programs that best meet their needs, such as literacy skills, earning their GED, or complete certificates at vocational schools or community colleges. In September of 2019, the Alameda County Office of Education will approve an updated policy on the education of homeless children and youth in order to meet best practices and comply with state legislation requiring it to extend protections provided to foster care students to homeless youth. The County MKV program is also working to improve the accuracy of its count of homeless students enrolled, in collaboration and support of the CoC.
3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

<table>
<thead>
<tr>
<th>Early Childhood Providers</th>
<th>MOU/NOA</th>
<th>Other Formal Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Child Care and Development Fund</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Federal Home Visiting Program</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Healthy Start</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Public Pre-K</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Birth to 3 years</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Tribal Home Visiting Program</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.

3B-2a. VA Coordination—Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.


Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial
Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.  
2. People of different races or ethnicities are less likely to receive homeless assistance.  
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.  
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.  
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.  
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.  
7. The CoC did not conduct a racial disparity assessment.

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.  
2. The CoC has identified the cause(s) of racial disparities in their homeless system.  
3. The CoC has identified strategies to reduce disparities in their homeless system.  
4. The CoC has implemented strategies to reduce disparities in their homeless system.  
5. The CoC has identified resources available to reduce disparities in their homeless system.  
6. The CoC did not conduct a racial disparity assessment.
4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

<table>
<thead>
<tr>
<th>Type of Health Care</th>
<th>Assist with Enrollment</th>
<th>Assist with Utilization of Benefits?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Health Care Benefits</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>State or Federal benefits, Medicaid, Indian Health Services</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Private Insurers:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-Profit, Philanthropic:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in...
health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.

(limit 2,000 characters)

The CoC partners with Alameda County Health Care Services Agency (HCSA) in the Medicaid Waiver program focused on housing stability for the highest cost, sickest patients in their system, many of whom are homeless. Services funded include CE, Housing Navigation, Housing Case Management, Landlord Liaisons, a Landlord Risk Mitigation fund, and legal assistance. A primary job duty of housing navigators is to assist with mainstream benefits enrollment. The TRUST Clinic, another HCSA partnership, provides health care for homeless people and improves Social Security benefits access using approaches promoted by SOAR. The Health Care for the Homeless program also funds two Street Medicine programs that provide medical outreach to homeless people living in public places, with benefit enrollment specialists included in the outreach teams. In addition, Alameda County SSA is managing a $1,962,954 award from the California Department of Social Services’ Housing & Disability Advocacy Program (HDAP), in partnership with Alameda County Behavioral Health Care Services (BHCS). HDAP provides outreach, case management, disability advocacy, and housing navigation and assistance to General Assistance (GA) clients who are homeless and SSI eligible. HDAP seeks to ensure homeless GA clients with the highest needs are provided timely services including housing navigation, disability advocacy, and housing research and financial assistance to return to permanent housing as quickly as possible. Funds include provision of housing financial assistance, through an expansion of HCSA’s contract with Bay Area Community Services (BACS). SSA will work in partnership with the HCSA’s Alameda County Care Connect team to help clients navigate housing resources and place clients into permanent supportive housing. The CoC and HCSA distribute updates from mainstream partners via email, meetings and trainings. HCSA is the lead on these efforts.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

| 1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition. | 49 |
| 2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 49 |
| Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |


Applicants must:
1. describe the CoC’s street outreach efforts, including the methods it
uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
(limit 2,000 characters)

Street-level outreach is a critical tool for engaging vulnerable homeless people and is focused on unsheltered individuals. Workers seek to meet the immediate needs of individuals encountered and offer connections to available services. Teams are trained to “bring the front door” to those who need additional support in receiving care, and perform all key CE functions (Screening, Housing Problem Solving, Assessment, and Prioritization) in the field, rather than requiring clients to travel to a service site. Clients are supported with whatever it takes to access housing assistance, including regular follow-up, connections to emergency shelter, and making a warm hand-off to staff associated with housing opportunities. Outreach covers 100% of the CoC geographic area, and operates on varying schedules, including mornings, weekends, and evenings. Call center operators and outreach workers speak multiple languages, have translation services, and TTY machines available to assist with access. Street Outreach is apriority area of expansion under the Strategic Plan Update and the Alameda County Homelessness Action Plan. In addition, Coordinated Entry outreach locations cover the entire CoC area and are advertised and marketed to people at-risk of homelessness, currently homeless, with lived experience and accessible to people with disabilities. Information on how to access CE is available 24/7 on the EveryOne Home website, through the 211 Call Center, and there are marketing flyers available for print by anyone through the EveryOne Home website. Flyers specify population served, outreach location, and hours of operation, and a phone number/message line.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

<table>
<thead>
<tr>
<th>RRH beds available to serve all populations in the HIC</th>
<th>2018</th>
<th>2019</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH beds available to serve all populations in the HIC</td>
<td>602</td>
<td>606</td>
<td>4</td>
</tr>
</tbody>
</table>


Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting $200,000 or more in funding for housing rehabilitation or new construction.

No
4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.
4B. Attachments

Instructions:
Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Required?</th>
<th>Document Description</th>
<th>Date Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2019 CoC Competition Report (HDX Report)</td>
<td>Yes</td>
<td>FY 2019 CoC Compe...</td>
<td>09/24/2019</td>
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<tr>
<td>1C-4.PHA Administration Plan—Moving On Multifamily Assisted Housing Owners’ Preference.</td>
<td>No</td>
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<td>09/25/2019</td>
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<td>1C-4. PHA Administrative Plan Homeless Preference.</td>
<td>No</td>
<td>PHA Administrativ...</td>
<td>09/25/2019</td>
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<td>1C-7. Centralized or Coordinated Assessment System.</td>
<td>Yes</td>
<td>CE Assessment Tool</td>
<td>09/24/2019</td>
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<tr>
<td>1E-1. Public Posting—15-Day Notification Outside e-snaps—Projects Accepted.</td>
<td>Yes</td>
<td>Public Posting 15...</td>
<td>09/25/2019</td>
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<tr>
<td>1E-1. Public Posting—15-Day Notification Outside e-snaps—Projects Rejected or Reduced.</td>
<td>Yes</td>
<td>Public Posting 15...</td>
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<td>1E-1. Public Posting—30-Day Local Competition Deadline.</td>
<td>Yes</td>
<td>Public Posting 30...</td>
<td>09/25/2019</td>
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<tr>
<td>1E-1. Public Posting—Local Competition Announcement.</td>
<td>Yes</td>
<td>Public Posting Lo...</td>
<td>09/25/2019</td>
</tr>
<tr>
<td>1E-4. Public Posting—CoC-Approved Consolidated Application</td>
<td>Yes</td>
<td></td>
<td></td>
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<tr>
<td>3A. Written Agreement with Local Education or Training Organization.</td>
<td>No</td>
<td>Local Education a...</td>
<td>09/25/2019</td>
</tr>
<tr>
<td>3A. Written Agreement with State or Local Workforce Development Board.</td>
<td>No</td>
<td></td>
<td></td>
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<tr>
<td>3B-3. Summary of Racial Disparity Assessment.</td>
<td>Yes</td>
<td>Racial Disparity ...</td>
<td>09/25/2019</td>
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<tr>
<td>4A-7a. Project List-Homeless under Other Federal Statutes.</td>
<td>No</td>
<td></td>
<td></td>
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<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
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<tr>
<td>-------</td>
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</table>

**Applicant:** Oakland/Alameda County CoC  
**Project:** CA-502 CoC Registration FY2019
Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: PHA Administration Plan - Moving On

Attachment Details

Document Description: PHA Administrative Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Public Posting 15 Day Notification Projects Accepted
Document Description: Public Posting 15 Day Notification Project Reduced

Attachment Details

Document Description: Public Posting 30 Day Local Competition Deadline

Attachment Details

Document Description: Public Posting Local Competition Announcement

Attachment Details

Document Description: Local Education and Training Agreement

Attachment Details

Document Description:
Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:
Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

<table>
<thead>
<tr>
<th>Page</th>
<th>Last Updated</th>
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<tbody>
<tr>
<td>1A. Identification</td>
<td>09/13/2019</td>
</tr>
<tr>
<td>1B. Engagement</td>
<td>09/26/2019</td>
</tr>
<tr>
<td>1C. Coordination</td>
<td>09/20/2019</td>
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<td>1D. Discharge Planning</td>
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<tr>
<td>1E. Local CoC Competition</td>
<td>09/23/2019</td>
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<tr>
<td>1F. DV Bonus</td>
<td>09/25/2019</td>
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<tr>
<td>2A. HMIS Implementation</td>
<td>09/26/2019</td>
</tr>
<tr>
<td>2B. PIT Count</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>3A. System Performance</td>
<td>09/26/2019</td>
</tr>
<tr>
<td>3B. Performance and Strategic Planning</td>
<td>09/25/2019</td>
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<tr>
<td>4A. Mainstream Benefits and Additional Policies</td>
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<td>4B. Attachments</td>
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<td>Submission Summary</td>
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Applicant: Oakland/Alameda County CoC
Project: CA-502 CoC Registration FY2019

COC_REG_2019_170705
## Total Population PIT Count Data

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count</td>
<td>4145</td>
<td>5629</td>
<td>5496</td>
<td>8022</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>892</td>
<td>1,022</td>
<td>962</td>
<td>1163</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>11</td>
<td>28</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>856</td>
<td>744</td>
<td>660</td>
<td>519</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>1748</td>
<td>1766</td>
<td>1633</td>
<td>1710</td>
</tr>
<tr>
<td>Total Unsheltered Count</td>
<td>2397</td>
<td>3863</td>
<td>3863</td>
<td>6312</td>
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</table>

## Chronically Homeless PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of Chronically Homeless Persons</td>
<td>753</td>
<td>1707</td>
<td>1742</td>
<td>2236</td>
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<td>Sheltered Count of Chronically Homeless Persons</td>
<td>214</td>
<td>298</td>
<td>333</td>
<td>617</td>
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<tr>
<td>Unsheltered Count of Chronically Homeless Persons</td>
<td>539</td>
<td>1,409</td>
<td>1,409</td>
<td>1619</td>
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</table>
## Homeless Households with Children PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children</td>
<td>316</td>
<td>270</td>
<td>256</td>
<td>170</td>
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<tr>
<td>Sheltered Count of Homeless Households with Children</td>
<td>269</td>
<td>261</td>
<td>247</td>
<td>161</td>
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<tr>
<td>Unsheltered Count of Homeless Households with Children</td>
<td>47</td>
<td>9</td>
<td>9</td>
<td>9</td>
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## Homeless Veteran PIT Counts

<table>
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<tr>
<th></th>
<th>2011</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Veterans</td>
<td>488</td>
<td>401</td>
<td>531</td>
<td>526</td>
<td>692</td>
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<tr>
<td>Sheltered Count of Homeless Veterans</td>
<td>143</td>
<td>170</td>
<td>153</td>
<td>148</td>
<td>147</td>
</tr>
<tr>
<td>Unsheltered Count of Homeless Veterans</td>
<td>345</td>
<td>231</td>
<td>378</td>
<td>378</td>
<td>545</td>
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</tbody>
</table>
## HMIS Bed Coverage Rate

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Beds in 2019 HIC</th>
<th>Total Beds in 2019 HIC Dedicated for DV</th>
<th>Total Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
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</thead>
<tbody>
<tr>
<td>Emergency Shelter (ES) Beds</td>
<td>1160</td>
<td>186</td>
<td>845</td>
<td>86.76%</td>
</tr>
<tr>
<td>Safe Haven (SH) Beds</td>
<td>32</td>
<td>0</td>
<td>32</td>
<td>100.00%</td>
</tr>
<tr>
<td>Transitional Housing (TH) Beds</td>
<td>565</td>
<td>12</td>
<td>503</td>
<td>90.96%</td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) Beds</td>
<td>606</td>
<td>0</td>
<td>606</td>
<td>100.00%</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH) Beds</td>
<td>3353</td>
<td>2</td>
<td>2515</td>
<td>75.05%</td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) Beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
</tr>
<tr>
<td>Total Beds</td>
<td>5,716</td>
<td>200</td>
<td>4501</td>
<td>81.60%</td>
</tr>
</tbody>
</table>
### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

<table>
<thead>
<tr>
<th>Chronically Homeless Bed Counts</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC</td>
<td>676</td>
<td>715</td>
<td>720</td>
<td>645</td>
</tr>
</tbody>
</table>

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

<table>
<thead>
<tr>
<th>Households with Children</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH units available to serve families on the HIC</td>
<td>78</td>
<td>89</td>
<td>131</td>
<td>95</td>
</tr>
</tbody>
</table>

### Rapid Rehousing Beds Dedicated to All Persons

<table>
<thead>
<tr>
<th>All Household Types</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH beds available to serve all populations on the HIC</td>
<td>387</td>
<td>443</td>
<td>602</td>
<td>606</td>
</tr>
</tbody>
</table>
Measure 1: Length of Time Persons Remain Homeless

This measure the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

<table>
<thead>
<tr>
<th>Metric</th>
<th>Submission Period FY 2017</th>
<th>FY 2018</th>
<th>Average LOT Homeless (bed nights)</th>
<th>Median LOT Homeless (bed nights)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Submitted Persons</td>
<td>Submitted Bed Nights</td>
<td>FY</td>
<td>FY</td>
</tr>
<tr>
<td>1.1 Persons in ES and SH</td>
<td>2361</td>
<td>99</td>
<td>125</td>
<td>26</td>
</tr>
<tr>
<td>1.2 Persons in ES, SH, and TH</td>
<td>3258</td>
<td>170</td>
<td>208</td>
<td>38</td>
</tr>
</tbody>
</table>

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

The construction of this measure changed, per HUD’s specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.
### Universe (Persons) | Average LOT Homeless (bed nights) | Median LOT Homeless (bed nights)
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Submitted FY 2017</strong></td>
<td><strong>Submitted FY 2017</strong></td>
<td><strong>FY 2018</strong></td>
</tr>
<tr>
<td>1.1 Persons in ES, SH, and PH (prior to &quot;housing move in&quot;)</td>
<td>2354</td>
<td>2553</td>
</tr>
<tr>
<td>1.2 Persons in ES, SH, TH, and PH (prior to &quot;housing move in&quot;)</td>
<td>3466</td>
<td>3403</td>
</tr>
</tbody>
</table>
Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

<table>
<thead>
<tr>
<th>Exit was from</th>
<th>Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)</th>
<th>Returns to Homelessness in Less than 6 Months</th>
<th>Returns to Homelessness from 6 to 12 Months</th>
<th>Returns to Homelessness from 13 to 24 Months</th>
<th>Number of Returns in 2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 2018</td>
<td>% of Returns</td>
<td>FY 2018</td>
<td>% of Returns</td>
<td>FY 2018</td>
</tr>
<tr>
<td>Exit was from SO</td>
<td>89</td>
<td>12</td>
<td>13%</td>
<td>2</td>
<td>2%</td>
</tr>
<tr>
<td>Exit was from ES</td>
<td>530</td>
<td>86</td>
<td>16%</td>
<td>40</td>
<td>8%</td>
</tr>
<tr>
<td>Exit was from TH</td>
<td>625</td>
<td>34</td>
<td>5%</td>
<td>22</td>
<td>4%</td>
</tr>
<tr>
<td>Exit was from SH</td>
<td>1</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Exit was from PH</td>
<td>798</td>
<td>21</td>
<td>3%</td>
<td>20</td>
<td>3%</td>
</tr>
<tr>
<td>TOTAL Returns to Homelessness</td>
<td>2043</td>
<td>153</td>
<td>7%</td>
<td>84</td>
<td>4%</td>
</tr>
</tbody>
</table>

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts
This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

<table>
<thead>
<tr>
<th></th>
<th>January 2017 PIT Count</th>
<th>January 2018 PIT Count</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Total PIT Count of sheltered and unsheltered persons</td>
<td>5629</td>
<td>5496</td>
<td>-133</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>1022</td>
<td>962</td>
<td>-60</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>744</td>
<td>660</td>
<td>-84</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>1766</td>
<td>1633</td>
<td>-133</td>
</tr>
<tr>
<td>Unsheltered Count</td>
<td>3863</td>
<td>3863</td>
<td>0</td>
</tr>
</tbody>
</table>

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Unduplicated Total sheltered homeless persons</td>
<td>3481</td>
<td>2963</td>
<td>-518</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>2363</td>
<td>2021</td>
<td>-342</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>4</td>
<td>56</td>
<td>52</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>1370</td>
<td>1121</td>
<td>-249</td>
</tr>
</tbody>
</table>
Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>1233</td>
<td>1808</td>
<td>575</td>
</tr>
<tr>
<td>Number of adults with increased earned income</td>
<td>78</td>
<td>110</td>
<td>32</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>6%</td>
<td>6%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>1233</td>
<td>1808</td>
<td>575</td>
</tr>
<tr>
<td>Number of adults with increased non-employment cash income</td>
<td>278</td>
<td>370</td>
<td>92</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>23%</td>
<td>20%</td>
<td>-3%</td>
</tr>
</tbody>
</table>

Metric 4.3 – Change in total income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>1233</td>
<td>1808</td>
<td>575</td>
</tr>
<tr>
<td>Number of adults with increased total income</td>
<td>336</td>
<td>450</td>
<td>114</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>27%</td>
<td>25%</td>
<td>-2%</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

<table>
<thead>
<tr>
<th>Universe: Number of adults who exited (system leavers)</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>638</td>
<td>750</td>
<td>112</td>
</tr>
<tr>
<td>Number of adults who exited with increased earned income</td>
<td>102</td>
<td>124</td>
<td>22</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>16%</td>
<td>17%</td>
<td>1%</td>
</tr>
</tbody>
</table>

Metric 4.5 – Change in non-employment cash income for adult system leavers

<table>
<thead>
<tr>
<th>Universe: Number of adults who exited (system leavers)</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>638</td>
<td>750</td>
<td>112</td>
</tr>
<tr>
<td>Number of adults who exited with increased non-employment cash income</td>
<td>133</td>
<td>146</td>
<td>13</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>21%</td>
<td>19%</td>
<td>-2%</td>
</tr>
</tbody>
</table>

Metric 4.6 – Change in total income for adult system leavers

<table>
<thead>
<tr>
<th>Universe: Number of adults who exited (system leavers)</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>638</td>
<td>750</td>
<td>112</td>
</tr>
<tr>
<td>Number of adults who exited with increased total income</td>
<td>211</td>
<td>246</td>
<td>35</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>33%</td>
<td>33%</td>
<td>0%</td>
</tr>
</tbody>
</table>
Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Person with entries into ES, SH or TH during the reporting period.</td>
<td>2629</td>
<td>2147</td>
<td>-482</td>
</tr>
<tr>
<td>Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.</td>
<td>656</td>
<td>704</td>
<td>48</td>
</tr>
<tr>
<td>Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)</td>
<td>1973</td>
<td>1443</td>
<td>-530</td>
</tr>
</tbody>
</table>

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Person with entries into ES, SH, TH or PH during the reporting period.</td>
<td>4024</td>
<td>3387</td>
<td>-637</td>
</tr>
<tr>
<td>Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.</td>
<td>1045</td>
<td>1142</td>
<td>97</td>
</tr>
<tr>
<td>Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)</td>
<td>2979</td>
<td>2245</td>
<td>-734</td>
</tr>
</tbody>
</table>
Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons who exit Street Outreach</td>
<td>2122</td>
<td>844</td>
<td>-1278</td>
</tr>
<tr>
<td>Of persons above, those who exited to temporary &amp; some institutional destinations</td>
<td>756</td>
<td>236</td>
<td>-520</td>
</tr>
<tr>
<td>Of the persons above, those who exited to permanent housing destinations</td>
<td>70</td>
<td>83</td>
<td>13</td>
</tr>
<tr>
<td>% Successful exits</td>
<td>39%</td>
<td>38%</td>
<td>-1%</td>
</tr>
</tbody>
</table>

Metric 7b.1 – Change in exits to permanent housing destinations
### Metric 7b.2 – Change in exit to or retention of permanent housing

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing</td>
<td>3004</td>
<td>2454</td>
<td>-550</td>
</tr>
<tr>
<td>Of the persons above, those who exited to permanent housing destinations</td>
<td>1389</td>
<td>1279</td>
<td>-110</td>
</tr>
<tr>
<td>% Successful exits</td>
<td>46%</td>
<td>52%</td>
<td>6%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons in all PH projects except PH-RRH</td>
<td>2292</td>
<td>2735</td>
<td>443</td>
</tr>
<tr>
<td>Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations</td>
<td>2226</td>
<td>2681</td>
<td>455</td>
</tr>
<tr>
<td>% Successful exits/retention</td>
<td>97%</td>
<td>98%</td>
<td>1%</td>
</tr>
</tbody>
</table>
This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.
## 2019 HDX Competition Report

### FY2018 - SysPM Data Quality

<table>
<thead>
<tr>
<th></th>
<th>All ES, SH</th>
<th>All TH</th>
<th>All PSH, OPH</th>
<th>All RRH</th>
<th>All Street Outreach</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of non-DV Beds on HIC</td>
<td>656</td>
<td>678</td>
<td>692</td>
<td>704</td>
<td>875</td>
</tr>
<tr>
<td>2. Number of HMIS Beds</td>
<td>446</td>
<td>500</td>
<td>501</td>
<td>513</td>
<td>810</td>
</tr>
<tr>
<td>3. HMIS Participation Rate from HIC (%)</td>
<td>67.99</td>
<td>73.75</td>
<td>72.40</td>
<td>72.87</td>
<td>92.57</td>
</tr>
<tr>
<td>4. Unduplicated Persons Served (HMIS)</td>
<td>2375</td>
<td>2347</td>
<td>2218</td>
<td>2066</td>
<td>1735</td>
</tr>
<tr>
<td>5. Total Leavers (HMIS)</td>
<td>1890</td>
<td>1870</td>
<td>1750</td>
<td>1568</td>
<td>892</td>
</tr>
<tr>
<td>6. Destination of Don't Know, Refused, or Missing (HMIS)</td>
<td>105</td>
<td>112</td>
<td>235</td>
<td>96</td>
<td>36</td>
</tr>
<tr>
<td>7. Destination Error Rate (%)</td>
<td>5.56</td>
<td>5.99</td>
<td>13.43</td>
<td>6.12</td>
<td>4.04</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report
Submission and Count Dates for CA-502 - Oakland, Berkeley/Alameda County CoC

### Date of PIT Count

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
<th>Received HUD Waiver</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date CoC Conducted 2019 PIT Count</td>
<td>1/29/2019</td>
<td></td>
</tr>
</tbody>
</table>

### Report Submission Date in HDX

<table>
<thead>
<tr>
<th>Description</th>
<th>Submitted On</th>
<th>Met Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 PIT Count Submittal Date</td>
<td>4/29/2019</td>
<td>Yes</td>
</tr>
<tr>
<td>2019 HIC Count Submittal Date</td>
<td>4/29/2019</td>
<td>Yes</td>
</tr>
<tr>
<td>2018 System PM Submittal Date</td>
<td>5/30/2019</td>
<td>Yes</td>
</tr>
</tbody>
</table>
4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16; CA Health & Safety Code Section 34322.2(a) and (b)]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACA Policy

**Section 8 Housing Choice Voucher Program (HCV)**

HACA applies the following preferences and priority:

- **Shortfall Terminated (250 points):** Participants of HACA’s HCV program that were terminated due to insufficient funding.
- **Shortfall Recalled (130 points):** Applicants on HACA’s HCV waiting list who received a voucher but had not yet utilized the voucher when it was recalled and were returned to the waiting list due to insufficient funding.
- **CHOICES or FACT Graduates (40 points):** Participants of the CHOICES or FACT programs sponsored by the Alameda County Behavioral Health Care Services Agency (BHCS), who, as determined by BHCS, are in good standing; are nearing the end of their participation; will soon graduate from the program; and, have been referred to HACA by BHCS. Applicants may not receive both the CHOICES or FACT Graduates preference and the MHSA Graduates preference.
- **Displaced-HACA (50 points):** *Displaced family—HACA-owned or HACA-managed housing* as set forth in the Glossary.
- **Displaced-Other (10 points):** *Displaced family* as set forth in the Glossary.
- **MHSA Graduates (40 points):** Participants of the State of California Mental Health Services Act (MHSA) shelter and services program sponsored by the Alameda County Behavioral Health Care Services Agency (BHCS), who, as determined by BHCS, are in good standing; are nearing the end of their participation; will soon graduate from the program; and, have been referred to HACA by BHCS.
- **Homeless (20 points):** Individual applicants or applicant families that verifiably lack housing, including one whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations; an individual who is a resident in transitional housing; or an individual who has as a primary residence a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings as
Mainstream preferences for homeless and at risk of becoming homeless

confirmed by the applicant’s local homeless service organization or consortia of organizations.

- **Limited Preference for Non-Elderly Disabled Homeless Individuals and/or Families (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that meet the Mainstream definition of Homeless as defined in the glossary under *Homeless-Mainstream* as confirmed by the applicant’s local homeless service organization or consortia of organizations or HACA’s Mainstream program partners. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Non-Elderly Disabled Homeless Individuals and/or Families Referred by Homeless Service Organization (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the applicant’s local homeless service organization or consortia of organizations that meet the mainstream definition of Homeless as defined in the glossary under *Homeless-Mainstream*. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Non-Elderly Disabled Individuals and/or Families At Risk of Becoming Homeless (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that meet the Mainstream definition of At Risk of Becoming Homeless as defined in the glossary under *At Risk of Becoming Homeless-Mainstream* as confirmed by the applicant’s local homeless service organization or consortia of organizations or HACA’s Mainstream program partners. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.
• **Limited Preference for Non-Elderly Disabled Individuals and/or Families At Risk of Becoming Homeless Referred by Homeless Service Organization (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the applicant’s local homeless service organization or consortia of organizations that meet the mainstream definition of At Risk of Becoming Homeless as defined in the glossary under *At Risk of Becoming Homeless-Mainstream.* In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

• **Limited Preference for Non-Elderly Disabled Individuals and/or Families who are CCT Participants (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that include at least one household member who is a person with a disability and a MediCal recipient who has resided in an institution for at least 90 days and is transitioning into the community as confirmed by the Non-Elderly Disabled (NED) program Lead Organization. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

• **Limited Preference for Non-Elderly Disabled Individuals and/or Families who are at Serious Risk of Institutionalization (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that include an individual with a disability who as a result of a public entity’s failure to provide community services or its cut to such services will likely cause a decline in health, safety, or welfare that would lead to the individual’s eventual placement in an institution as confirmed by the NED program Lead Organization. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community based services, individuals currently living under poor housing conditions (including a rent burden of 60% or more) or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not
non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Non-Elderly Disabled Individuals and/or Families who are at Serious Risk of Institutionalization Referred by the NED program Lead Organization or Alameda County Care Connect or its equivalent in other jurisdictions (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the NED program Lead Organization that include an individual with a disability who as a result of a public entity’s failure to provide community services or its cut to such services will likely cause a decline in health, safety, or welfare that would lead to the individual’s eventual placement in an institution. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community based services, individuals currently living under poor housing conditions (including a rent burden of 60% or more) or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Individuals and/or Families Who Have Successfully Participated in or are a Current Participant in a Supportive Housing Program for Disabled Homeless Persons (25 points):** HACA has set aside five Housing Choice Vouchers annually for this limited preference.

This preference is only available to individuals or families with disabilities who have successfully participated in or are a current participant in good standing in a supportive housing program for disabled homeless person(s). Persons receiving this preference who upon verification are found not to qualify for the preference as set forth below will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list. If the applicant was placed on the waiting list while applications for all preferences were being accepted the applicant’s points will be adjusted and the application will remain on the waiting list.

In order to qualify for this preference the applicant must be able to supply the
name and address of the supportive housing program. The applicant must attach
the following documents to the application in order to qualify for this preference:

- A verification of homeless status and supportive housing participation.

Once the applicant is pulled from the waiting list for processing of eligibility,
HACA will contact the supportive housing provider to verify that the program
provides the following type of housing services. If the supportive housing
program does not meet the criteria listed below the applicant is not eligible for the
preference and the application will be withdrawn from the waiting list.

The supportive housing program must be one that is safe and provide well-
designed housing that is:

- Affordable to people coming out of homelessness, and
- Independent, with each tenant in their own apartment, holding their own
  lease, and responsible for paying their own rent, and
- Permanent, a tenant can stay as long as they pay their rent and comply
  with the terms of their lease.

HACA will contact the supportive housing provider to verify that the program
provides the following supportive services. If the program does not meet the
criteria listed below the applicant is not eligible for the preference.

Supportive services are provided by staff trained in working with people who are
homeless and people with disabilities. The supportive services must be:

- Designed to maximize independence, and
- Flexible and responsive to tenant needs, and
- Available as and when needed, and
- Accessible where the tenant lives.

HACA will contact the supportive housing provider to verify that the applicant
was homeless prior to entering the supportive housing program and that the
person has a disability, as defined by HUD. If the program does not provide
verification of homeless status and disability prior to entering the supportive
housing program the applicant is not eligible for the preference and the
application will be withdrawn from the waiting list.

To be classified as homeless, the applicant must meet HUD’s definition of
homeless.

HACA will contact the supportive housing provider to verify that the applicant is
no longer in need of case management services in order to maintain an
independent housing situation. If the program does not provide this verification
the applicant is not eligible for the preference and the application will be
withdrawn from the waiting list.

- Veteran (1 point): Priority will be given to veterans or servicepersons as set forth
  in the Glossary within each preference category.
HACA will select applicants from its waiting list for HCV assistance in the following order:

Prior to assisting applicants on the waiting list, HACA will assist VAWA Emergency Transfers (see Exhibit 16-3), followed by Non-VAWA Emergency Transfers (as set forth in the Glossary).

1. Applicants for Targeted Funding as set forth in Section 4-III.B above
2. Shortfall Terminated families
3. Shortfall Recalled families
4. CHOICES, FACT or MHSA Program Graduates

Prior to assisting further applicants on the waiting list, HACA will assist the remaining Project-Based Voucher holders who have priority to receive the next available opportunity for continued tenant-based assistance as outlined in Section 17VII.C.

5. Applicants for the Limited Preference for Individuals and/or Families “Moving Up” from Permanent Supportive Housing
6. HACA will select remaining applicants on the waiting list.

Note #1: HACA will limit the number of applicants that may qualify for the Displaced-Other and Homeless preferences such that no more than five applicants from these preferences will be selected in any calendar month.

Note #2: For CHOICES, FACT, or MHSA Program Graduates:

a. HACA will conduct a lottery of MHSA, CHOICES and FACT Program graduates referred by BHCS and assist applicants in order of ascending lottery “tiebreaker” number (that is, applicants with a lower lottery “tiebreaker” number are selected before applicants with a higher one) except that veterans or servicepersons as set forth in the Glossary will be assisted before applicants who are not veterans or servicepersons.

b. HACA will limit the number of applicants that may qualify for this preference such that no more than 75 applicants of the combined MHSA, CHOICES and FACT graduates from this preference will be selected annually.

Preference points are aggregated to produce the total preference points for each applicant. Applicants with the same total preference points will then be sorted by the method in which they were selected to be placed on the waiting list (i.e., date and time of application or order of random selection).

**Section 8 Project-Based Voucher Program (PBV)**

HACA selectively applies the following preferences and priorities as set forth in the individual waiting lists listed below:

- **In-Place Family (400 points):** A PBV In-Place Family living in a PBV contract unit as set forth in Section 17-VI.B.
- **Displaced-Emeryville (2 points):** Qualified households who have been displaced as a result of the City of Emeryville’s or City of Emeryville Redevelopment Agency’s public projects or the City’s code enforcement activities.

- **Displaced-HACA (50 points):** Displaced family—HACA-owned or HACA-managed housing as set forth in the Glossary.

- **Displaced-Other (10 points):** Displaced family as set forth in the Glossary.

- **Homeless (20 points):** Individual applicants or applicant families that verifiably lack housing, including one whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations; an individual who is a resident in transitional housing; or an individual who has as a primary residence a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings as confirmed by the applicant’s local homeless service organization or consortia of organizations.

- **CCT Participant (20 points):** Families that include at least one household member who is a person with a disability and a MediCal recipient who has resided in an institution for at least 90 days and is transitioning into the community as confirmed by the Non-Elderly Disabled (NED) program Lead Organization.

- **Voluntary Supportive Services (8 points):** Voluntary Supportive Services families as set forth in the Glossary.

- **Extremely Low-Income (30 points):** Families whose annual income does not exceed the higher of, by family size, 1) the federal poverty level applicable to the family; or 2) 30% of area median income (AMI), as determined by HUD.

- **Veteran (1 point):** Priority will be given to veterans or servicepersons as set forth in the Glossary within each preference category.

Preference points are aggregated to produce the total preference points for each applicant. Applicants with the same total preference points will then be sorted by the method in which they were selected to be placed on the waiting list (i.e., date and time of application or order of random selection).

Except for applicants referred by an owner participating in HACA's PBV Program in instances when HACA failed to provide sufficient eligible families from the waiting list to fill a vacancy within 30 days of the owner's notification to HACA of the vacancy, HACA will select as follows:

**WAITING LISTS**

**Carlow Court**

At least one household member must be age 62 or older to qualify.

- 50% AMI Units
- Displaced-Other
- Veteran
DATE: January 26, 2016

TO: Michelle Hasan, Leased Housing Director, OHA

FROM: Daniel Scott, Program Specialist, S+C Program

SUBJECT: Executed MOU for OHA S+C Referral Program

Attached is the executed MOU for the OHA S+C Referral Program. S+C looks forward to working together with OHA to provide HCV opportunities for eligible S+C tenants.

If you have any questions or need further information, please call S+C at (510) 670-6366.

G:\HCD\HOMELESS\SCIS+C FORMS\dbase_S+C Response to Agency MEMO.doc
MEMORANDUM OF UNDERSTANDING
BETWEEN
COMMUNITY DEVELOPMENT AGENCY – HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT
AND
OAKLAND HOUSING AUTHORITY

WHEREAS, the Alameda County Community Development Agency, Housing and Community Development Department (HCD) and Oakland Housing Authority (OHA) have come together to coordinate the referring of current eligible tenants in the Alameda County Shelter Plus Care Program (S+C) to OHA for a Housing Choice Voucher (HCV); and

WHEREAS, OHA was established to receive federal funds to provide housing for low-income residents of the City of Oakland, California, receives funding directly from the United States Department of Housing and Urban Development (HUD) for various projects, and has direct responsibility for administering the HCV Program in Oakland; and

WHEREAS, the OHA HCV program provides rental housing assistance subsidies in support of housing units, the purpose of the program is to provide decent and affordable housing to low-income families and elderly and disabled persons, and the associated units are maintained and managed by private market property owners; and

WHEREAS, HCD is the department of Alameda County responsible for administering resources dedicated to the creation of affordable housing for low-income Alameda County residents, including the S+C Program; and

WHEREAS, the Alameda County S+C program has been providing rental assistance to low-income homeless people with disabilities since 1992 with HCD as the recipient and OHA the sub-recipient of HUD funding for portions of this program;

Now therefore OHA wishes to engage HCD to carry out the roles and responsibilities outlined herein and has committed to provide in FY16 up to 75 HCV for eligible S+C tenants.

1) S+C/HCV Referral Program

Due to available voucher capacity, OHA has made available to S+C in FY16 up to 75 HCV for current S+C TRA tenants who are residing in Oakland, CA. The S+C tenants must meet S+C Program and OHA eligibility requirements in order to receive a HCV with OHA.
HCD will:

1. Inform S+C Service Providers that they are supporting S+C tenants who may qualify for the S+C
   HCV Referral Program.
2. Require each S+C tenant to complete a Statement of Preparedness with the assistance of their
   Service Provider.
3. Submit completed HCD S+C program-approved Statement of Preparedness forms to OHA for
   processing.

OHA will:

1. Conduct an intake of eligible S+C referrals and determine if they meet the HCV requirements.
2. Inform the S+C Program, S+C Service Provider, and S+C tenant of their status with the S+C/HCV
   Referral Program.
3. Brief the current property owner of the housing in which the approved S+C tenant resides on
   HCV program requirements and provide a Request for Tenancy Approval, negotiate the contract
   rent and schedule Housing Quality inspection and execute a Housing Assistance Payment
   Contract.
4. Provide HCD with reports on the S+C tenants who received a HCV through the FY 2016
   S+C/HCV Referral Program.

Either party may terminate or amend this agreement by notifying the other party in writing.

We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed
project and approve it.

COUNTY OF ALAMEDA

BY: ____________________________  OHA
Linda M. Gardner, Director        BY: ____________________________
Housing and Community Development  Eric Johnson, Executive Director

Date: 1/24/16                     Date: 12/7/15

By signing above, signatory warrants and
represents that he/she executed this
Agreement in his/her authorized capacity and
that by his/her signature on this Agreement,
he/she or the entity upon behalf of which
he/she acted, executed this Agreement.

G:\HCD\HOME\EBSSS\CS+C FORMS\HCV Referral Program\dsa_2015 MOU S+C HCV Referral Program.doc
B. Scope of Services – OPRI Step Down

The OPRI Step Down process is designed to address the needs of individuals who have been participants in the OPRI program for a minimum of one year and who are assessed to no longer need a highly intensive level of case management services, yet still need financial support with their rent. The process is designed to transition clients in place from a Sponsor Based Housing Assistance Program subsidy to a Housing Choice Voucher (HCV).

In OPRI Step Down, clients receive lighter touch case management services than in the regular OPRI program. Light touch case management includes check ins by phone or face to face as needed, and includes but is not limited to providing assistance with: maintaining benefits and increasing income, accessing job training or educational programs, job search support, money management, and ongoing mental health support. The City will select and contract with agencies for the provision of the light touch supportive services. The City will oversee the allocation of funding to the agencies and will provide a copy of the executed contact(s) with service providers to OHA. In addition to the City funded services, OPRI Step Down clients will have access to the supportive services offered by OHA to all HCV households. Clients whose services needs increase after transitioning to the OPRI Step Down process are eligible to return to a higher level of case management support for the period of time needed to stabilize the household.

1) Step Down Eligibility: This process is restricted to individuals or households that meet the following eligibility criteria:

a) No member of the household has ever been convicted of drug-related criminal activity for the production or manufacture of methamphetamine on the premises of federally assisted housing.

b) No member of the household is subject to a lifetime registration requirement under a state sex offender registration program.

c) No member of the household currently owes rent or other amounts to the Oakland Housing Authority in connection with Section 8 or public housing assistance who has not also entered into a re-payment plan with the Authority.

d) The household must be comprised of U.S. citizens, U.S. nationals, or non-citizens with eligible immigration status per Section 7-11.A of the Authority's Administration Plan.

e) If any household members do not fall into one of these categories, subsidy must be pro-rated based on the percentage of household members who are eligible.

f) Household income must be below 50% of the Area Median Income.

g) Household must be referred by a service provider contracted by the City and receiving funding through Permanent Access to Housing Program (PATH), Oakland Unite, or Alameda County Behavioral Health Care Services Agency (BHCS) and either homeless, living in an encampment or shelter, or at risk of being perpetrators or victims of violence and homeless or at risk of homelessness. The Alameda County Coordinated Entry System will also serve as a referral source. OPRI will participate in the Coordinated Entry process as it continues to develop.

h) Household must be receiving social and supportive services through an agency funded by the City under OPRI.
i) Household is not residing in subsidized housing or receiving a duplicate housing subsidy.

j) Household must have participated in OPRI for a minimum of 1 year.

k) Household must meet all OHA eligibility requirements for the HCV program.

l) Household must meet all requirements outlined in OPRI-HCV Referral Statement of Preparedness (Attachment A).

m) Eligible clients will be referred to the program following the OPRI OHA Step Down Referral Procedures (Attachment B). The OPRI Step Down process will serve 50 clients per year.

n) Process Details - Services, Funders, Service Providers and Target Population Total number of clients to be served: Up to 50

<table>
<thead>
<tr>
<th>Services/ Funder</th>
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2) **Step Down Tenant Selection:** The City shall be responsible for the selection of eligible households for this program. Only service providers designated by the City under OPRI shall be eligible to make referrals for OPRI Step Down.

3) **Step Down Determining Eligibility:** The Authority shall have responsibility for determining the eligibility of applicants based on the eligibility criteria of the HCV Program. The City shall have responsibility for determining eligibility of applicants for additional eligibility criteria including:

a) Household income must be below 50% of the Area Median Income.

b) Household must be referred by a service provider contracted by the City and receiving funding through Permanent Access to Housing Program (PATH), Oakland Unite, or Alameda County Behavioral Health Care Services Agency (BHCS) and either homeless, living in an encampment or shelter, or at risk of being perpetrators or victims of violence and homeless or at risk of homelessness. The Alameda County Coordinated Entry System will also serve as a referral source. OPRI will participate in the Coordinated Entry process as it continues to develop.

c) Household must be receiving social and supportive services through an agency funded by the City under OPRI.

4) **Step Down Unit Selection:** In most cases the tenant will transition to a Housing Choice Voucher and remain in their existing unit. The City shall be responsible for working with the landlord to make this transition. In cases where the tenant needs to locate a new unit, the City shall be responsible for identifying the proposed housing placement site in the City of
Oakland. Total rent shall fall within the Fair Market Rent standards for Oakland and the unit shall comply with the Housing Quality Standards requirements set out in 24 Code of Federal Regulations 982.401 ("HQS"). No individual or household receiving subsidy under this program may rent a unit from a relative.

5) **Housing Quality Standards**: All housing units assisted under this agreement must comply with HQS as certified by the Authority or its designee.

6) **Case Management**: The City will maintain a ratio of 50 clients to one case manager under OPRI Step Down.

7) **Performance Measures**: The City shall be responsible for meeting the following:
   a) Outputs:
      a) Provide light touch case management assistance to a minimum of 50 clients (by the end of June, 2019) who have been a part of the OPRI program for at least one year and are assessed to no longer need intensive case management services.
   b) Outcomes:
      a) At least 95% of all persons who enter the OPRI Step Down process remain housed for greater than six months.
      b) At least 85% of those who enter the OPRI Step Down process will maintain it for more than one year.
      c) At least 95% of adults who enter the OPRI Step Down process will maintain their income for 6 months or, if they lose their source of income, will regain an income within 6 months.

8) **Step Down Record Keeping**: The City is required to maintain a complete file for each household that is in the OPRI Step Down process and to make this information available to the Agency for review upon request. The file for each household shall include, at a minimum, the following documentation:
   a) All documents required in the standard OPRI case file which includes:
      a) Referral form as provided by OPRI referral agency
      b) Proof of homelessness or re-entry status
      c) Proof of eligibility for participation in the program
      d) Documentation of household composition
      e) Results of HQS inspection
      f) Subsidy calculation form with FMR
      g) Copy of Lease, Master Lease, and/or Sub-Tenancy agreement
      h) Lead Paint Notice
      i) Subsidy Agreement
      j) Copy of current Authorization for Release of Information forms HUD-9886 and OHA 290103
   b) OPRI-HCV Referral Statement of Preparedness
   c) Revised lease/HCV agreement with landlord

9) **Step Down Reporting**:
   Monthly: The City shall submit monthly progress reports to the Authority for each report...
B. Scope of Services – OPRI Step Down

The OPRI Step Down process is designed to address the needs of individuals who have been participants in the OPRI program for a minimum of one year and who are assessed to no longer need a highly intensive level of case management services, yet still need financial support with their rent. The process is designed to transition clients in place from a Sponsor Based Housing Assistance Program subsidy to a Housing Choice Voucher (HCV).

In OPRI Step Down, clients receive lighter touch case management services than in the regular OPRI program. Light touch case management includes check ins by phone or face to face as needed, and includes but is not limited to providing assistance with: maintaining benefits and increasing income, accessing job training or educational programs, job search support, money management, and ongoing mental health support. The City will select and contract with agencies for the provision of the light touch supportive services. The City will oversee the allocation of funding to the agencies and will provide a copy of the executed contract(s) with service providers to OHA. In addition to the City funded services, OPRI Step Down clients will have access to the supportive services offered by OHA to all HCV households. Clients whose services needs increase after transitioning to the OPRI Step Down process are eligible to return to a higher level of case management support for the period of time needed to stabilize the household.

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c) No member of the household currently owes rent or other amounts to the Oakland Housing Authority in connection with Section 8 or public housing assistance who has not also entered into a re-payment plan with the Authority.

d) The household must be comprised of U.S. citizens, U.S. nationals, or non-citizens with eligible immigration status per Section 7-11.A of the Authority's Administration Plan.

e) If any household members do not fall into one of these categories, subsidy must be pro-rated based on the percentage of household members who are eligible.

f) Household income must be below 50% of the Area Median Income.

g) Household must be referred by a service provider contracted by the City and receiving funding through Permanent Access to Housing Program (PATH), Oakland Unite, or Alameda County Behavioral Health Care Services Agency (BHCS) and either homeless, living in an encampment or shelter, or at risk of being perpetrators or victims of violence and homeless or at risk of homelessness. The Alameda County Coordinated Entry System will also serve as a referral source. OPRI will participate in the Coordinated Entry process as it continues to develop.

h) Household must be receiving social and supportive services through an agency funded by the City under OPRI.
i) Household is not residing in subsidized housing or receiving a duplicate housing subsidy.

j) Household must have participated in OPRI for a minimum of 1 year.

k) Household must meet all OHA eligibility requirements for the HCV program.

l) Household must meet all requirements outlined in OPRI-HCV Referral Statement of Preparedness (Attachment A).

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</table>

2) **Step Down Tenant Selection:** The City shall be responsible for the selection of eligible households for this program. Only service providers designated by the City under OPRI shall be eligible to make referrals for OPRI Step Down.

3) **Step Down Determining Eligibility:** The Authority shall have responsibility for determining the eligibility of applicants based on the eligibility criteria of the HCV Program. The City shall have responsibility for determining eligibility of applicants for additional eligibility criteria including:

a) Household income must be below 50% of the Area Median Income.

b) Household must be referred by a service provider contracted by the City and receiving funding through Permanent Access to Housing Program (PATH), Oakland Unite, or Alameda County Behavioral Health Care Services Agency (BHCS) and either homeless, living in an encampment or shelter, or at risk of being perpetrators or victims of violence and homeless or at risk of homelessness. The Alameda County Coordinated Entry System will also serve as a referral source. OPRI will participate in the Coordinated Entry process as it continues to develop.

c) Household must be receiving social and supportive services through an agency funded by the City under OPRI.

4) **Step Down Unit Selection:** In most cases the tenant will transition to a Housing Choice Voucher and remain in their existing unit. The City shall be responsible for working with the landlord to make this transition. In cases where the tenant needs to locate a new unit, the City shall be responsible for identifying the proposed housing placement site in the City of
Oakland. Total rent shall fall within the Fair Market Rent standards for Oakland and the unit shall comply with the Housing Quality Standards requirements set out in 24 Code of Federal Regulations 982.401 ("HQS"). No individual or household receiving subsidy under this program may rent a unit from a relative.

5) **Housing Quality Standards**: All housing units assisted under this agreement must comply with HQS as certified by the Authority or its designee.

6) **Case Management**: The City will maintain a ratio of 50 clients to one case manager under OPRI Step Down.

7) **Performance Measures**: The City shall be responsible for meeting the following:
   a) **Outputs**:
      a) Provide light touch case management assistance to a minimum of 50 clients (by the end of June, 2019) who have been a part of the OPRI program for at least one year and are assessed to no longer need intensive case management services.
   b) **Outcomes**:
      a) At least 95% of all persons who enter the OPRI Step Down process remain housed for greater than six months.
      b) At least 85% of those who enter the OPRI Step Down process will maintain it for more than one year.
      c) At least 95% of adults who enter the OPRI Step Down process will maintain their income for 6 months or, if they lose their source of income, will regain an income within 6 months.

8) **Step Down Record Keeping**: The City is required to maintain a complete file for each household that is in the OPRI Step Down process and to make this information available to the Agency for review upon request. The file for each household shall include, at a minimum, the following documentation:
   a) All documents required in the standard OPRI case file which includes:
      a) Referral form as provided by OPRI referral agency
      b) Proof of homelessness or re-entry status
      c) Proof of eligibility for participation in the program
      d) Documentation of household composition
      e) Results of HQS inspection
      f) Subsidy calculation form with FMR
      g) Copy of Lease, Master Lease, and/or Sub-Tenancy agreement
      h) Lead Paint Notice
      i) Subsidy Agreement
      j) Copy of current Authorization for Release of Information forms HUD-9886 and OHA 290103
   b) OPRI-HCV Referral Statement of Preparedness
   c) Revised lease/HCV agreement with landlord

9) **Step Down Reporting**:
   Monthly: The City shall submit monthly progress reports to the Authority for each report
1) OHA forwards to S+C a list of tenants that meet the OHA determined housing duration requirement for the OSRP

2) S+C reviews tenant file to determine if there are any known tenancy concerns (timeline: 10 days)

3) If no concerns, S+C notifies the Service Coordinator (SC) that a person(s) may be eligible for the OSRP (timeline: 5 days)

4) S+C SC meets with the OHA S+C tenant to review and complete the Statement of Preparedness. SC returns completed form to S+C (timeline: 7 days)

5) S+C forwards via email the signed Statement of Preparedness to OHA (timeline: 2 days)

6) OHA sends Intake Packet to S+C tenant which includes background check requirements

7) OHA confirms eligibility by reviewing Intake Packet and determines if the household meets eligibility criteria. OHA notifies S+C within 15 days of receipt of the Statement and reviewed Intake Packet if the S+C tenant is eligible for the HCV program

8) After OHA confirms S+C tenant is eligible for the HCV program the S+C tenant must attend an OHA HCV briefing. HCV briefings are held every Friday at OHA (timeline: tenant attends briefing no later than 2 weeks of receiving HCV approval notice from OHA or the HCV maybe cancelled)

9) OHA completes an inspection of the S+C tenant’s unit for the HCV program (timeline: within 5 days of OHA approving S+C tenant for the HCV program)

10) OHA notifies in writing S+C, the tenant, the property owner, and the SC that the tenant will terminate S+C participation on “X” date and enter the HCV program on “X” date. The tenant may still receive services with the SC however their S+C subsidy has been terminated and they have graduated from the S+C program.

11) OHA cancels the S+C HAP and starts a new HCV HAP for the tenant

12) S+C tenant graduates from S+C and moves into the HCV program
4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16; CA Health & Safety Code Section 34322.2(a) and (b)]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACA Policy

Section 8 Housing Choice Voucher Program (HCV)

HACA applies the following preferences and priority:

- **Shortfall Terminated (250 points):** Participants of HACA’s HCV program that were terminated due to insufficient funding.

- **Shortfall Recalled (130 points):** Applicants on HACA’s HCV waiting list who received a voucher but had not yet utilized the voucher when it was recalled and were returned to the waiting list due to insufficient funding.

- **CHOICES or FACT Graduates (40 points):** Participants of the CHOICES or FACT programs sponsored by the Alameda County Behavioral Health Care Services Agency (BHCS), who, as determined by BHCS, are in good standing; are nearing the end of their participation; will soon graduate from the program; and, have been referred to HACA by BHCS. Applicants may not receive both the CHOICES or FACT Graduates preference and the MHSA Graduates preference.

- **Displaced-HACA (50 points):** Displaced family—HACA-owned or HACA-managed housing as set forth in the Glossary.

- **Displaced-Other (10 points):** Displaced family as set forth in the Glossary.

- **MHSA Graduates (40 points):** Participants of the State of California Mental Health Services Act (MHSA) shelter and services program sponsored by the Alameda County Behavioral Health Care Services Agency (BHCS), who, as determined by BHCS, are in good standing; are nearing the end of their participation; will soon graduate from the program; and, have been referred to HACA by BHCS.

- **Homeless (20 points):** Individual applicants or applicant families that verifiably lack housing, including one whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations; an individual who is a resident in transitional housing; or an individual who has as a primary residence a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings as...
confirmed by the applicant’s local homeless service organization or consortia of organizations.

- Limited Preference for Non-Elderly Disabled Homeless Individuals and/or Families (25 points): HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that meet the Mainstream definition of Homeless as defined in the glossary under Homeless-Mainstream as confirmed by the applicant’s local homeless service organization or consortia of organizations or HACA’s Mainstream program partners. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- Limited Preference for Non-Elderly Disabled Homeless Individuals and/or Families Referred by Homeless Service Organization (25 points): HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the applicant’s local homeless service organization or consortia of organizations that meet the mainstream definition of Homeless as defined in the glossary under Homeless-Mainstream. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- Limited Preference for Non-Elderly Disabled Individuals and/or Families At Risk of Becoming Homeless (25 points): HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that meet the Mainstream definition of At Risk of Becoming Homeless as defined in the glossary under At Risk of Becoming Homeless-Mainstream as confirmed by the applicant’s local homeless service organization or consortia of organizations or HACA’s Mainstream program partners. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.
• Limited Preference for Non-Elderly Disabled Individuals and/or Families At Risk of Becoming Homeless Referred by Homeless Service Organization (25 points):
HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the applicant’s local homeless service organization or consortia of organizations that meet the mainstream definition of At Risk of Becoming Homeless as defined in the glossary under At Risk of Becoming Homeless-Mainstream. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

• Limited Preference for Non-Elderly Disabled Individuals and/or Families who are CCT Participants (25 points): HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that include at least one household member who is a person with a disability and a MediCal recipient who has resided in an institution for at least 90 days and is transitioning into the community as confirmed by the Non-Elderly Disabled (NED) program Lead Organization. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

• Limited Preference for Non-Elderly Disabled Individuals and/or Families who are at Serious Risk of Institutionalization (25 points): HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families that include an individual with a disability who as a result of a public entity’s failure to provide community services or its cut to such services will likely cause a decline in health, safety, or welfare that would lead to the individual’s eventual placement in an institution as confirmed by the NED program Lead Organization. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community based services, individuals currently living under poor housing conditions (including a rent burden of 60% or more) or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not
non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Non-Elderly Disabled Individuals and/or Families who are at Serious Risk of Institutionalization Referred by the NED program Lead Organization or Alameda County Care Connect or its equivalent in other jurisdictions (25 points):** HACA has set aside Mainstream vouchers targeted for this population. Individuals and/or families referred by the NED program Lead Organization that include an individual with a disability who as a result of a public entity’s failure to provide community services or its cut to such services will likely cause a decline in health, safety, or welfare that would lead to the individual’s eventual placement in an institution. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community based services, individuals currently living under poor housing conditions (including a rent burden of 60% or more) or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. In addition, the household must be composed of one or more persons with disabilities who are between the ages of 18 and 61 (non-elderly). The household may include additional household members who are not non-elderly persons with disabilities. A household where the sole member is an emancipated minor is not an eligible household. Persons receiving this preference who upon verification are found not to qualify for the preference as set forth above will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list.

- **Limited Preference for Individuals and/or Families Who Have Successfully Participated in or are a Current Participant in a Supportive Housing Program for Disabled Homeless Persons (25 points):** HACA has set aside five Housing Choice Vouchers annually for this limited preference.

This preference is only available to individuals or families with disabilities who have successfully participated in or are a current participant in good standing in a supportive housing program for disabled homeless person(s). Persons receiving this preference who upon verification are found not to qualify for the preference as set forth below will lose the preference points and if they were admitted to the waiting list when only applications for this preference were being taken they will be removed from the waiting list. If the applicant was placed on the waiting list while applications for all preferences were being accepted the applicant’s points will be adjusted and the application will remain on the waiting list.

In order to qualify for this preference the applicant must be able to supply the
name and address of the supportive housing program. The applicant must attach
the following documents to the application in order to qualify for this preference:

- A verification of homeless status and supportive housing participation.

Once the applicant is pulled from the waiting list for processing of eligibility,
HACA will contact the supportive housing provider to verify that the program
provides the following type of housing services. If the supportive housing
program does not meet the criteria listed below the applicant is not eligible for the
preference and the application will be withdrawn from the waiting list.

The supportive housing program must be one that is safe and provide well-
designed housing that is:

- Affordable to people coming out of homelessness, and
- Independent, with each tenant in their own apartment, holding their own
  lease, and responsible for paying their own rent, and
- Permanent, a tenant can stay as long as they pay their rent and comply
  with the terms of their lease.

HACA will contact the supportive housing provider to verify that the program
provides the following supportive services. If the program does not meet the
criteria listed below the applicant is not eligible for the preference.

Supportive services are provided by staff trained in working with people who are
homeless and people with disabilities. The supportive services must be:

- Designed to maximize independence, and
- Flexible and responsive to tenant needs, and
- Available as and when needed, and
- Accessible where the tenant lives.

HACA will contact the supportive housing provider to verify that the applicant
was homeless prior to entering the supportive housing program and that the
person has a disability, as defined by HUD. If the program does not provide
verification of homeless status and disability prior to entering the supportive
housing program the applicant is not eligible for the preference and the
application will be withdrawn from the waiting list.

To be classified as homeless, the applicant must meet HUD’s definition of
homeless.

HACA will contact the supportive housing provider to verify that the applicant is
no longer in need of case management services in order to maintain an
independent housing situation. If the program does not provide this verification
the applicant is not eligible for the preference and the application will be
withdrawn from the waiting list.

- **Veteran (1 point):** Priority will be given to veterans or servicepersons as set forth
  in the Glossary within each preference category.
HACA will select applicants from its waiting list for HCV assistance in the following order:

Prior to assisting applicants on the waiting list, HACA will assist VAWA Emergency Transfers (see Exhibit 16-3), followed by Non-VAWA Emergency Transfers (as set forth in the Glossary).

1. Applicants for Targeted Funding as set forth in Section 4-III.B above
2. Shortfall Terminated families
3. Shortfall Recalled families
4. CHOICES, FACT or MHSA Program Graduates

Prior to assisting further applicants on the waiting list, HACA will assist the remaining Project-Based Voucher holders who have priority to receive the next available opportunity for continued tenant-based assistance as outlined in Section 17VII.C.

5. Applicants for the Limited Preference for Individuals and/or Families “Moving Up” from Permanent Supportive Housing
6. HACA will select remaining applicants on the waiting list.

Note #1: HACA will limit the number of applicants that may qualify for the Displaced-Other and Homeless preferences such that no more than five applicants from these preferences will be selected in any calendar month.

Note #2: For CHOICES, FACT, or MHSA Program Graduates:

a. HACA will conduct a lottery of MHSA, CHOICES and FACT Program graduates referred by BHCS and assist applicants in order of ascending lottery “tiebreaker” number (that is, applicants with a lower lottery “tiebreaker” number are selected before applicants with a higher one) except that veterans or servicepersons as set forth in the Glossary will be assisted before applicants who are not veterans or servicepersons.

b. HACA will limit the number of applicants that may qualify for this preference such that no more than 75 applicants of the combined MHSA, CHOICES and FACT graduates from this preference will be selected annually.

Preference points are aggregated to produce the total preference points for each applicant. Applicants with the same total preference points will then be sorted by the method in which they were selected to be placed on the waiting list (i.e., date and time of application or order of random selection).

Section 8 Project-Based Voucher Program (PBV)

HACA selectively applies the following preferences and priorities as set forth in the individual waiting lists listed below:

- In-Place Family (400 points): A PBV In-Place Family living in a PBV contract unit as set forth in Section 17-VI.B.
• **Displaced-Emeryville (2 points):** Qualified households who have been displaced as a result of the City of Emeryville’s or City of Emeryville Redevelopment Agency’s public projects or the City’s code enforcement activities.

• **Displaced-HACA (50 points):** *Displaced family—HACA-owned or HACA-managed housing* as set forth in the *Glossary*.

• **Displaced-Other (10 points):** *Displaced family* as set forth in the *Glossary*.

• **Homeless (20 points):** Individual applicants or applicant families that verifiably lack housing, including one whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations; an individual who is a resident in transitional housing; or an individual who has as a primary residence a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings as confirmed by the applicant’s local homeless service organization or consortia of organizations.

• **CCT Participant (20 points):** Families that include at least one household member who is a person with a disability and a MediCal recipient who has resided in an institution for at least 90 days and is transitioning into the community as confirmed by the Non-Elderly Disabled (NED) program Lead Organization.

• **Voluntary Supportive Services (8 points):** *Voluntary Supportive Services* families as set forth in the *Glossary*.

• **Extremely Low-Income (30 points):** Families whose annual income does not exceed the higher of, by family size, 1) the federal poverty level applicable to the family; or 2) 30% of area median income (AMI), as determined by HUD.

• **Veteran (1 point):** Priority will be given to veterans or servicepersons as set forth in the *Glossary* within each preference category.

Preference points are aggregated to produce the total preference points for each applicant. Applicants with the same total preference points will then be sorted by the method in which they were selected to be placed on the waiting list (i.e., date and time of application or order of random selection).

Except for applicants referred by an owner participating in HACA's PBV Program in instances when HACA failed to provide sufficient eligible families from the waiting list to fill a vacancy within 30 days of the owner's notification to HACA of the vacancy, HACA will select as follows:

**WAITING LISTS**

**Carlow Court**

At least one household member must be age 62 or older to qualify.

- 50% AMI Units
- Displaced-Other
- Veteran

Project-Based Voucher Homeless Preference
OAKALND HOUSING AUTHORITY

Administrative Plan language (from page 4-12):

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)]

Under MTW authority, OHA is authorized to determine waiting list procedures, tenant selection procedures and criteria and preferences, including authorizing vouchers for relocation of witnesses and victims of crime that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. *This authorization waives certain provisions of Sections 8(o)(6), 8(o)(13)(J) and 8(o)(16) of the 1937 Act and 24 CFR 982 Subpart E, 982.305 and 983 Subpart F as necessary to implement the Agency’s Annual MTW Plan.*

Local Preferences [24 CFR 982.207; HCV p. 4-16]

The PHA is permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA’s plan, the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

OHA Policy

OHA will use the following preferences to select families from the MTW Section 8 tenant-based voucher program waiting list:

- **A Residency preference** (Applicants who live or work in the City of Oakland at the time of the application interview and/or applicants that lived or worked in the City of Oakland at the time of submitting their initial application and can verify their previous residency/employment at the applicant interview, qualify for this preference).

- **A Family preference** (Applicant families with two or more persons, or a single person applicant that is 62 years of age or older, or a single person applicant with a disability, qualify for this preference).

- **A Veteran** and active members of the military preference.

- **A DVP/DHAP** assistance preference (Applicant families currently receiving Disaster Voucher Program (DVP) or Disaster Housing Assistance Program (DHAP) assistance from OHA and where DVP/DHAP program funding has
expired, qualify for this preference (New admission for DVP/DHAP conversions is to limited 50 new admission families per calendar year).

- **A Family Unification Program (FUP) conversion preference.** OHA may expand the Family Unification Program (FUP) by converting certain families who were assisted by a targeted FUP voucher, to the Housing Choice Voucher (HCV) program. The families selected for this conversion must have successfully reunified, maintained housing independent of services and demonstrated stability in their assisted tenancy for a consecutive 3-year period. Emancipated foster youths admitted to the FUP program will also be evaluated at the end of their 36-month term and upon demonstrated stability in their FUP tenancy, may also be offered the opportunity for continued assistance under the Housing Choice Voucher program. The conversion of FUP assisted families to the Housing Choice Voucher program is limited to 15 or an amount to be determined at the discretion of the Executive Director or his designee families per calendar year.

FUP program participants who agree to sign an FSS Contract of Participation (Form HUD-52650) will maintain their housing assistance for a period not exceeding the length of the FSS Contract of Participation, including extensions.

Per All provisions of HUD regulations and PIH notices will be implemented and be in effect until amended, superseded or rescinded.

- **A Shelter-Plus Care conversion preference.** OHA may expand its Shelter-Plus Care program by converting certain families who are assisted by the Shelter-Plus Care program, operated in partnership with the County of Alameda. An OHA administered Shelter-Plus Care family who has maintained housing independent of services and who has demonstrated stability in their assisted tenancy for a consecutive 3-year period may be converted to the Housing Choice Voucher (HCV) program. The conversion of Shelter-Plus Care assisted families to the Housing Choice Voucher program is limited to 20 families per calendar year.

- **A Local Housing Assistance Program (LHAP) conversion preference.** A family assisted by the OHA administered Local Housing Assistance Program (LHAP is authorized under MTW and adopted by the OHA Board of Commissioners, December 7, 2009), may be converted to the Housing Choice Voucher (HCV) program subject to funding availability and applicant eligibility for admission the HCV program.

- **A Section 8 Homeownership Program preference.** Applicant families who meets all Family Eligibility criteria for participation in the Section 8 Homeownership program (Section 15-VII.B.), and who are a participant in good standing in any OHA administered program, qualify for this preference. (New admission to the Section 8 Homeownership program for families who are participants from other OHA programs (see Section 15-VII.C.) is limited
15 new admission families per calendar year). The families will be selected based on the order (date and time) in which their completed application is received by OHA under all available positions are filled.

- **A Homeless preference.** Applicant families who meet the McKinney-Vento Act definition of homelessness qualify for this preference.

- **A Non-Elderly persons with Disabilities** transitioning out of institutional and other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless. (2017 Mainstream Voucher Program –FR-6100-N-43 – Grant award)

**ACOP language (from page 4-13):**

4-III.B. SELECTION METHOD

OHA must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that OHA will use.

Under MTW authority, OHA is authorized to determine waiting list procedures, tenant selection procedures and criteria and preferences, including authorizing vouchers for relocation of witnesses and victims of crime that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. This authorization waives certain provisions of Sections 8(o)(6), 8(o)(13)(J) and 8(o)(16) of the 1937 Act and 24 CFR 982 Subpart E, 982.305 and 983 Subpart F as necessary to implement the Agency’s Annual MTW Plan.

Local Preferences [24 CFR 960.206]

OHA is permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits OHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with OHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

OHA will use the following preferences to select families from the waiting list:

- **A Veterans Preference** (as required by state law);

- **A Residency Preference** (for persons living or working in Oakland)

- **A Family Preference** for applicant families with two or more persons, a single person applicant that is 62 years of age or older, or a single person applicant with a disability.
• A family preference for applicant families that are homeless at admission based on the McKinney Vento Act definition.

Applicants to the public housing conventional program, within the above preferences, will be selected from the waiting list in the order of their assigned lottery number and according to OHA preference(s) for which they qualify. Among applicants with the same preference, families will be selected according to a random selection process.
Coordinated Entry Access Packet

Instructions: Fill out this access packet for ONE ADULT IN EACH HOUSEHOLD seeking services. If there are multiple adults in a household, choose one adult to complete the access packet as the head of household. The head of household should be the adult with the most barriers to obtaining and maintaining housing, such as the longest history of homelessness or greatest medical need. Or, each adult can access the housing crisis response system independently as separate households. It is up to the clients.

Ask each question as written, in order, and mark the response. Some questions include prompts or additional clarifications you can say if a question is unclear.


Notes and directions for data entry staff appear in shaded text boxes

The workflow through the access packet will depend on whether the household is literally homeless or not literally homeless. The workflows are as follows:

Not Literally Homeless Households
1. Safety Screening
2. Housing Crisis Screening
3. Housing Problem Solving
4. Referrals

Literally Homeless Households
1. Safety Screening
2. Housing Crisis Screening
3. Housing Problem Solving
4. Referrals
5. Option to complete the Assessment immediately or schedule an appointment with an HRC
6. Release of Information
7. Client Profile
8. Assessment

When complete, return the entire packet to the appropriate person at your agency for data entry and secure storage.

Introduction to Client Household: Hi! My name is FIRST NAME. Can you share your first name with me?

The Alameda County housing crisis response system is shifting to a new way of connecting people to available housing and support. Everything I’m going to ask will help with knowing what supports we may be able to offer. Some of the questions are personal. You don’t have to answer anything that makes you uncomfortable, but you should know that not answering questions may make it harder to connect you and your household with support.

For most people it takes 30 minutes to go through these questions. It’s best if we can get through them today, but we can come back to them later if needed. Answering the questions will also help us figure out some referrals to immediate support.

If it’s okay with you, let’s get started.
SAFETY SCREENING

1. Are you in immediate danger now or do you need immediate medical attention? ___No   ___Yes (call 911)

2. Are you currently fleeing or attempting to flee domestic violence, dating violence, sexual assault, or human trafficking? ___No   ___Yes

2a. If No to 2, continue to the housing crisis screening.

2b. If Yes to 2 ask, Are you interested in services specifically for victims of domestic violence?
   
   • A domestic violence or sexual assault service provider can help you arrange a safe shelter and other specialized things you might need, like a safety plan.
   
   • The housing crisis response system can connect you with non-domestic violence related housing support.

Household choice:

☐ Victim of domestic violence interested in accessing services via a Domestic Violence Hotline. Connect the household to a DV hotline. Stop.
   
   o 2-1-1
   
   o A Safe Place crisis line 510-536-7233
   
   o Building Futures with Women and Children 1-866-292-9688
   
   o SAVE 510-794-6055
   
   o Ruby’s Place 888-339-7233
   
   o Tri-Valley Haven 1-800-884-8119
   
   o Next Door Solutions 408-279-2962
   
   o Family Violence Law Center Mobile Response Team 1-800-947-8301
   
   o National Domestic Violence Hotline 1-800-799-7233

☐ Victim of domestic violence interested in accessing services via the Housing Crisis Response System. Households that are actively fleeing a domestic violence situation are considered literally homeless. Skip the housing crisis screening. Proceed to housing problem solving.
HOUSING CRISIS SCREENING

3. What kind of place did you sleep or stay last night?
   ☐ Homeless Situation, (LITERALLY HOMELESS) such as:
     • Place not meant for habitation like the street, outside, in a tent, in a car/van/RV, in an abandoned building, on a bus or BART, etc.
     • Emergency Shelter, including a hotel or motel paid for with an emergency shelter voucher
     • Interim Housing
     • Fleeing domestic violence
   ☐ Institutional Housing Situation, such as:
     • Psychiatric hospital or other psychiatric facility
     • Substance abuse treatment facility or detox center
     • Hospital or other residential non-psychiatric medical facility
     • Jail, prison, or juvenile detention facility
     • Foster care home or foster care group home
     • Long term care facility or nursing home
   ☐ AND Has the household been staying in this kind of place less than 90 days?
   ☐ AND Was the household staying on the streets or in a shelter prior to this stay? (LITERALLY HOMELESS)
   ☐ Temporary Housing Situation, such as:
     • Hotel or motel paid for without emergency shelter voucher
     • Staying or living temporarily in a FRIEND'S or FAMILY MEMBER's room, apartment, or house
   ☐ AND Has the household been staying in this kind of place less than 7 days?
   ☐ AND Was the household staying on the streets or in a shelter prior to this stay? (LITERALLY HOMELESS)
   ☐ Transitional and Permanent Housing Situations, such as:
     • Owned by client, no ongoing housing subsidy
     • Transitional housing for homeless (including homeless youth)
     • Residential project or halfway house with no homeless criteria.
     • Permanent housing (other than RRH) for formerly homeless persons*
     • Rental by client, with VASH subsidy*
     • Rental by client, with GPD TIP (transition-in-place) subsidy*
     • Rental by client with other housing subsidy (Including RRH) *
     • Owned by client, with ongoing housing subsidy
     • Rental by client, no ongoing subsidy
     • Living with friends or family on a permanent or long-term basis
   ☐ AND Has the household been staying in this kind of place less than 7 days?
   ☐ AND Was the household staying on the streets or in a shelter prior to this stay? (LITERALLY HOMELESS)

Staff Use Only:
Is the household literally homeless? ___No _____Yes

To be literally homeless the household must meet one of the below criteria:
• Did the household stay in a homeless situation last night (see answer to question 3)?
• Is the household exiting an institution where they have stayed for 90 days or less and did they reside in an emergency shelter or place not meant for human habitation immediately before entering that institution (all 3 Institutional Setting boxes)?

What is the final disposition of the housing crisis screening?
☐ Not literally homeless (continue to housing problem solving and referral)
☐ Literally homeless (continue to housing problem solving, referral, and assessment)
HOUSING PROBLEM SOLVING

What is happening with your housing situation?

Engage in active listening. Repeat and reflect back what is being said to clarify and ensure understanding.

Possible exploratory questions:
- What have you already tried to help with this situation?
- Who is in your support system? Could these people help you resolve your housing situation and what would it take?
- Do you have a social worker, advocate, case manager, or someone else who is working with you? Do they know about what’s happening?

What do you think would help to resolve your housing crisis?

Based on what you’ve said, would information about [affordable housing, eviction prevention, legal, financial assistance, relocation, etc.] resources would helpful? Check all referrals provided

Information About Affordable Housing
- Bay Area Community Services Housing Education and Counseling Workshops: M-F around Alameda County, call 510-613-0330 for more information or visit bayareacs.org
- Eden I&R’s affordable housing list: call 2-1-1
- AIDS Housing Information Project, M-F 9am-4pm through 510-537-2600 or 877-424-3746

Eviction Prevention
- Bay Area Legal Aid’s Tenant Rights Line: leave a message at 1-888-382-3405
- Catholic Charities Housing Clinics, call 510-768-3100 for more information
- Causa Justa/Just Cause: 510-TENANTS/ 510-836-2687 @ 3022 International Blvd Suite 205, Oakland
- Centro Legal de La Raza: 510-437-1554 or visit centrolegal.org
- East Bay Community Law Center: 510-548-4040 or visit info@ebclc.org
- ECHO Housing: 510-581-9380 or toll free 855-ASK-ECHO
- Eviction Defense Center: (510) 452-4541 or visit www.evictiondefensecenteroakland.org
- Keep Oakland Housed: www.keepoaklandhoused.org
- Tenants Together Tenant Rights Hotline: 1-888-495-8020

Emergency Financial Assistance
- Bay Area Community Services (BACS), call 510-238-5091
- ECHO Housing: 510-581-9380 or toll free 855-ASK-ECHO
- Eden I&R: call 2-1-1
- Neighborhood Law Corps: 510-238-6628 (utility shut-off help)
- Season of Sharing: 510-272-3700
- Utility Assistance, REACH: 1-800-933-9677 or HEAP: 510-881-0300

Legal (including, but not limited to, clean slate and credit repair services)
- Bay Area Legal Aid’s Legal Advice Line: 1-800-551-5554
- East Bay Community Law Center: 510-548-4040 or info@ebclc.org
- Housing and Economic Rights Advocates (HERA): 510-271-8443
- Neighborhood Law Corps: 510-238-6628

Information and Referral to Other Services:
- Eden I&R information and referral service: call 2-1-1

Veteran Specific Services
- VA Homeless Triage 510-453-8478; M-F 8am-4pm @ 525 21st St Oakland (shower, laundry, referrals, connections to VA housing)
- Swords to Plowshares 510-844-7500 @ 2719 Telegraph Ave, Oakland (legal, employment, housing, prevention assistance)
- VA Drop-In Housing Resource Group Wednesday 11:30am-12:30pm @ 39199 Liberty St. Fremont
- VA Drop-In Housing Resource Group Mon 10am-11am @ 4951 Arroyo Rd, Bldg. 62 Room 505, Livermore

Stop for Not Literally Homeless households.
**Literally Homeless Households:**

There may be additional housing and support resources (like shelter, transitional housing, or housing navigation) available to you. Alameda County is using an assessment to prioritize and match people to resources as they become available. Would you like to do the assessment now? Or, I can help you connect with a housing resource center, and they can do the assessment.

**Assigning a Resource Zone:**

In what part of the Bay Area do you spend most of your time? Or, what city do you identify as “home?”

<table>
<thead>
<tr>
<th></th>
<th>Emeryville = North County Adults or North County Families</th>
<th>Piedmont = Oakland Adults or North County Families</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alameda = Mid County</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Albany = North County Adults or North County Families</td>
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<tr>
<td>Berkeley = North County Adults or North County Families</td>
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<tr>
<td>Castro Valley = Mid County</td>
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<td>Dublin = East County</td>
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<td>Livermore = East County</td>
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<tr>
<td>Newark = South County</td>
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<tr>
<td>Oakland = Oakland Adults or North County Families</td>
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<td>Pleasanton = East County</td>
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<td>Sunol = South County</td>
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<tr>
<td>Union City = South County</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

How are you/your household connected there?

- □ Family
- □ Job
- □ School
- □ Sleep/stay
- □ Support service programs
- □ Support system
- □ Other: __________________________

Based on where you usually stay, it sounds like you should be connected with and HRC in [insert appropriate resource zone]. Your HRC is [Use following list of HRCs by resource zone to assign an HRC. When there are multiple HRCs in a zone, the client can choose the HRC that they’d prefer to access.]

For households wishing to schedule an appointment with the HRC: Call the HRC with the household and schedule the appointment together, provide HRC contact information to the household so they can remain in touch (reverse of this page). If they lose the contact info or can't remember, the household can call 211. Stop.

For households wishing to do the assessment now, assign the HRC and provide contact information to the household so that they can remain in touch (reverse of this page). If they lose the contact info or can’t remember, the household can call 211. Proceed to the ROI.
What is HMIS and Why Should I Use It?

HMIS is a database system used to
- Coordinate efforts to help you obtain and maintain permanent housing
- Secure files electronically
- Ensure these projects continue receiving funding to keep them open
- Reduce the information you have to repeat and answer at multiple agencies

The HMIS system is used by many agencies throughout the county that provide services to homeless and low-income persons. A current list of participating health, housing, and human service agencies that provide housing-related supports is available at (acgov.org/cda/hcd/documents/roi_providers.pdf). HMIS data is used to assess your needs, track and improve services provided, and to match you to helpful resources based on priorities and standards established by the Alameda County HUD Continuum of Care (viewable at everyonehome.org).

When you request or receive services from a program participating in the Alameda County Continuum of Care, information collected about your household is entered into the HMIS system.

What information is shared about me?

My name, social security number, alias, date of birth, gender, race, ethnicity, veteran status, education, employment, if I have a disability, household relationships, living situation, income amount(s) and type, benefit(s) information, if I have health coverage and type, assessments, services needed and provided, and outcomes of services provided, including the name of the projects where I received services. Other information that might be collected (dependent on program) include income, non-cash benefits, health insurance, physical disability, developmental disability, chronic health condition, HIV/AIDS status, mental health, substance abuse, domestic violence, sexual orientation, etc. Additional information may include sharing of my photo and previously collected HMIS data.
Who can view and share information about me?

Information shared about me will ONLY be viewable by the participating agencies listed at (acgov.org/cda/hcd/documents/roi_providers.pdf). Each person or agency with access rights to the HMIS system must sign an agreement to maintain the security and confidentiality of client records.

Funders, cities, and other housing-related planning groups require HMIS to provide reports, which enable them to better understand the people-served, services provided and outcomes achieved. HMIS helps by pooling your data with others for these reports. This supports continued funding and improvement of services and housing projects for you and other homeless and low-income households. In addition, HMIS data is used for research purposes (including coordination with other systems of care), analysis about programs, specific service types, targeting of services, understanding best practices and improvements needed, or other uses to enhance the homeless and housing service delivery system. Keeping your information within the HMIS system helps us pool your data with others for these reports.

You have the right to receive a copy of all information collected about you and shared between the participating agencies. You may also amend and correct information collected about you that may be incorrect.
The organizations listed below utilize the Alameda County HMIS. All or some of the projects in these agencies participate in the Alameda County HMIS.

<table>
<thead>
<tr>
<th>Organization</th>
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<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abode Services</td>
<td>Community Health Center Network (CHCN) Federally Qualified Health Centers</td>
<td>Operation Dignity Housing Resource Centers and their partner agencies</td>
</tr>
<tr>
<td>Alameda County Housing and Community Development</td>
<td>Covenant House</td>
<td>LifeLong Medical Care</td>
</tr>
<tr>
<td>Alameda County Health Care Services Agency</td>
<td>Davis Street Family Resource Center</td>
<td>Operation Dignity</td>
</tr>
<tr>
<td>Health Care for the Homeless and Behavioral Health Housing Services Office</td>
<td>Eden Information and Referral (2-1-1)</td>
<td>Options Recovery Services</td>
</tr>
<tr>
<td>Alameda Family Services</td>
<td>East Bay Community Law Center Eviction Prevention Housing Clinic</td>
<td>Roots Community Health Center</td>
</tr>
<tr>
<td>Alameda Point Collaborative</td>
<td>East Bay Community Recovery Program</td>
<td>Rubicon Programs</td>
</tr>
<tr>
<td>Bay Area Community Services</td>
<td>East Oakland Community Project</td>
<td>Satellite Affordable Housing Associates</td>
</tr>
<tr>
<td>Bay Area Legal Aid</td>
<td>EveryOne Home</td>
<td>Second Chance</td>
</tr>
<tr>
<td>Berkeley Drop-in Center</td>
<td>Family Emergency Shelter Coalition (FESCO)</td>
<td>Shelter Inc.</td>
</tr>
<tr>
<td>Berkeley Food &amp; Housing Project</td>
<td>First Place for Youth</td>
<td>South Hayward Parish</td>
</tr>
<tr>
<td>Bonita House, Inc.</td>
<td>Fred Finch Youth Center</td>
<td>St. Mary’s Center</td>
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<tr>
<td>BOSS</td>
<td>Homeless Action Center</td>
<td>St. Vincent de Paul of Alameda County</td>
</tr>
<tr>
<td>Building Futures with Women and Children</td>
<td>Homeless Families Program</td>
<td>Sutter Health East Bay – Alta Bates, Summit, and Eden Medical Centers</td>
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<tr>
<td>HCEB</td>
<td>HOPE Project Mobile Clinic</td>
<td>Swords to Plowshares</td>
</tr>
<tr>
<td>City of Berkeley</td>
<td>Housing Resource Centers and their partner agencies</td>
<td>U.S. Department of Veteran Affairs</td>
</tr>
<tr>
<td>Housing and Community Services Department</td>
<td>City of Fremont Human Services Department</td>
<td>YEAH!</td>
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<tr>
<td>City of Oakland</td>
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<td>Yvette A Flunder Foundation</td>
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<tr>
<td>Department of Human Services</td>
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<td>Women’s Daytime Drop-in Center</td>
</tr>
</tbody>
</table>

Effective Date: 11/30/2018
Alameda County HMIS – Release of Information

Client Name (Print): ________________________________

Accompanying children: ________________________________
(under the age of 18)

I have received and reviewed the “What is HMIS and Why Should I Use It” information sheet.

(Initial Here)

Consent to share and view my data:

By signing below, I agree that program intake/exit and service information collected about me and my household can be shared among HMIS participating agencies for the purposes of helping me to obtain and maintain permanent housing.

- I understand that a regularly updated list of the agencies participating in HMIS is available at (acgov.org/cda/hcd/documents/roi_providers.pdf).
- I know that the agencies participating in the system (listed at acgov.org/cda/hcd/documents/roi_providers.pdf) must follow strict privacy laws regarding protection of electronic and paper records.
- I understand that this acknowledgement is valid for ten (10) years from the date that I sign this form.
- I understand that my name, date of birth, gender and Social Security Number are used to identify my record in the database.
- I understand that my photo may be shared in the system.
- I understand that my services and project data will be used in reporting and in research or analysis about programs, specific service types, targeting of services, or other uses to improve the homeless and housing service delivery system.

________________________  ______________________
Signature of Client        Date

________________________  ______________________
Agency Representative     Date

________________________
Agency Representative Printed Name
RELEASE OF INFORMATION (ROI)

☐ Client received data privacy and security notice.

Start Date: Reference the ROI form for start date
End Date: 10 years after start date
Documentation Type:
Location: With what agency is the signed document on file?

*Keep the signed or unsigned ROI with this form. Continue to the client profile.*

CLIENT PROFILE

What is your Social Security Number? __ __ __ - __ __ __ __

☐ Full SSN Reported ☐ Approximate or Partial SSN Reported ☐ Client Doesn’t Know ☐ Client Refused

What is your full name?
First: __________________________ Middle: __________________________ Last: __________________________

Suffix: __________ Alias: __________

☐ Full Name Reported ☐ Partial, Street, or Code Name ☐ Client Doesn’t Know ☐ Client Refused

What is your Date of Birth? __ __ / __ __ / __ __ __ __

☐ Full DOB Reported ☐ Approximate or Partial DOB Reported ☐ Client Doesn’t Know ☐ Client Refused

How do you describe or identify your gender?

☐ Female ☐ Trans Female (MTF or Male to Female)
☐ Gender Non-Conforming (doesn’t identify as female, male, or transgender)
☐ Male ☐ Trans Male (FTM or Female to Male)

☐ Client Doesn’t Know ☐ Client Refused

How do you describe or identify your sexual orientation?

☐ Heterosexual/Straight ☐ Lesbian ☐ Bisexual
☐ Gay ☐ Questioning/unsure ☐ Client Doesn’t Know ☐ Client Refused

What race do you identify with? You can identify more than one. Please select all that apply:

☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Client Doesn’t Know ☐ Client Refused

What is your ethnicity? Do you identify as Hispanic or Latino?

☐ Hispanic/Latino ☐ Non-Hispanic/Non-Latino ☐ Client Doesn’t Know ☐ Client Refused

Have you served on, or completed a call to, active duty in the Armed Forces of the United States?

☐ Yes ☐ No (skip additional veteran questions) ☐ Client Doesn’t Know (skip additional veteran questions) ☐ Client Refused (skip additional veteran questions)
If yes, a veteran: There are some resources that are only for veterans, so I have a few additional questions to help determine if you may be eligible for these veteran resources.

- What year did you enter military service? _____________________________
- What year did you leave military service? _____________________________
- In what theater of Operations did you serve?
  - World War II
  - Korean War
  - Vietnam War
  - Persian Gulf War
  - Afghanistan
  - Iraq (Iraqi Freedom)
  - Iraq (New Dawn)
  - Other Operations
  - Client Doesn't Know
  - Client Refused
- In what branch of the military did you serve?
  - Army
  - Air Force
  - Navy
  - Marines
  - Coast Guard
  - Client Doesn't Know
  - Client Refused
- What is your discharge status?
  - Honorable
  - General under honorable conditions
  - Other Than Honorable (OTH)
  - Dishonorable
  - Uncharacterized
  - Client Doesn't Know
  - Client Refused

Where was the last permanent housing where you lived for 90 days or more?

- Alameda
- Albany
- Berkeley
- Castro Valley
- Dublin
- Emeryville
- Fremont
- Hayward
- Livermore
- Newark
- Oakland
- Piedmont
- Pleasanton
- San Leandro
- San Lorenzo
- Sunol
- Union City
- Other Unincorporated Alameda County
- Contra Costa County
- Marin County
- San Francisco
- San Mateo County
- Santa Clara County
- Another California County
- Another State
- Other Country

Where did you go to high school (if applicable)?

- Alameda
- Albany
- Berkeley
- Castro Valley
- Dublin
- Emeryville
- Fremont
- Hayward
- Livermore
- Newark
- Oakland
- Piedmont
- Pleasanton
- San Leandro
- San Lorenzo
- Sunol
- Union City
- Other Unincorporated Alameda County
- Contra Costa County
- Marin County
- San Francisco
- San Mateo County
- Santa Clara County
- Another California County
- Another State
- Other Country

Where were you born?

- Alameda
- Albany
- Berkeley
- Castro Valley
- Dublin
- Emeryville
- Fremont
- Hayward
- Livermore
- Newark
- Oakland
- Piedmont
- Pleasanton
- San Leandro
- San Lorenzo
- Sunol
- Union City
- Other Unincorporated Alameda County
- Contra Costa County
- Marin County
- San Francisco
- San Mateo County
- Santa Clara County
- Another California County
- Another State
- Other Country
Coordinated Entry Access Packet: Release of Information and Client Profile

What is/are the best way(s) to contact you? Prompt: We want to be able to reach you when something useful becomes available for you.

Do you have a physical address? Prompt: Where do you sleep or spend your time?
☐ Yes. Provide physical address below  ☐ No. Move on to mailing address

Physical Address
Street/Apartment ________________________________
City ________________________________
State ________________________________
ZipCode ________________________________

Do you have a mailing address?
☐ Yes ☐ No. Move on to phone information

Mailing Address
If yes, is your mailing address the same as the physical address?
☐ Yes. Move on to phone information  ☐ No. Provide mailing address below

Street/Apartment ________________________________
City ________________________________
State ________________________________
ZipCode ________________________________

Phone, Primary: ________________________________

Phone, Alternate: ________________________________

Email, Primary: ________________________________

Email, Alternate: ________________________________

Notes:

(End of Client Profile)
**Coordinated Entry Access Packet: Assessment**

Date: ___ / ___ / ___  
Staff Name: ________________________________

Agency: ________________________________

Setting:  
- [ ] Housing Education Workshop  
- [ ] HRC Walk-in  
- [ ] Outreach  
- [ ] Other in Person Setting

Please assign the resource zone by referencing the household configuration (Adults only or Families with minor children) and where the household spends most of their time. Answer the below question by referencing the housing crisis screening on page 5 or verbally verifying with the head of household.

In what part of the Bay Area do you spend most of your time? Or, what city do you identify as “home?”

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Alameda = Mid County</td>
<td>[ ] Emeryville = North County Adults or North County Families</td>
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<td>[ ] Sunol = South County</td>
</tr>
</tbody>
</table>

**Zone Assignment:**  
- [ ] North County Adults (Adults and Young Adults from Albany, Berkeley, Emeryville)
  - [ ] Oakland Adults (Adults and Young Adults from Oakland, Piedmont)
  - [ ] North County Families (Families with minor children from Albany, Berkeley, Emeryville, Oakland, Piedmont)
  - [ ] Mid County Adults and Families (Adults, Young Adults, and Families with minor children from Alameda, Ashland, Castro Valley, Cherryland, Hayward, San Leandro, San Lorenzo)
  - [ ] East County Adults and Families (Adults, Young Adults, and Families with minor children from Dublin, Livermore, Pleasanton, and surrounding unincorporated areas)
  - [ ] South County Adults and Families (Adults, Young Adults, and Families with minor children from Fremont, Newark, Sunol, Union City, and surrounding unincorporated areas)
Living Situation

What kind of place did you sleep or stay last night?

☐ Homeless Situation, such as:
  - Place not meant for habitation like the street, outside, in a tent, in a car/van/RV, in an abandoned building, on a bus or BART, etc.
  - Emergency Shelter, including a hotel or motel paid for with an emergency shelter voucher
  - Interim Housing
  - Fleeing domestic violence

☐ Institutional Housing Situation, such as:
  - Psychiatric hospital or other psychiatric facility
  - Substance abuse treatment facility or detox center
  - Hospital or other residential non-psychiatric medical facility
  - Jail, prison, or juvenile detention facility
  - Foster care home or foster care group home
  - Long term care facility or nursing home

☐ And, has the household been staying in this kind of place less than 90 days?

☐ And, was the household staying on the streets or in a shelter prior to this stay?

☐ Temporary Housing Situation, such as:
  - Hotel or motel paid for without emergency shelter voucher
  - Staying or living temporarily in a FRIEND’S or FAMILY MEMBER’S room, apartment, or house

☐ And, has the household been living in this kind of place for less than 7 days?

☐ And, was the household staying on the streets or in a shelter prior to this stay?

☐ Permanent Housing Situation, such as:
  - Owned by client, no ongoing housing subsidy
  - Residential project or halfway house with no homeless criteria.
  - Transitional housing for homeless (including homeless youth)
  - Permanent housing (other than RRH) for formerly homeless persons*
  - Rental by client, with VASH subsidy*
  - Rental by client, with GPD TIP (transition-in-place) subsidy*
  - Rental by client with other housing subsidy (Including RRH) *
  - Owned by client, with ongoing housing subsidy
  - Rental by client, no ongoing subsidy
  - Living with friends or family

☐ And, has the household been living in this kind of place for less than 7 days?

☐ And, was the household staying on the streets or in a shelter prior to this stay?

How long have you been sleeping or staying in this kind of place (i.e. the emergency shelter or place not meant for human habitation listed directly above. For the purposes of this assessment, the length of time should match the approximate date homelessness started in the question below.)?

<table>
<thead>
<tr>
<th>☐ One night or less</th>
<th>☐ Two to six nights</th>
<th>☐ One week or more, but less than one month</th>
<th>☐ One month or more, but less than 90 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 90 days or more, but less than one year</td>
<td>☐ One year or more, but less than 2 years</td>
<td>☐ Two years or more, but less than 5 years</td>
<td>☐ Five years or more, but less than 10 years</td>
</tr>
<tr>
<td>☐ Ten years or more</td>
<td>☐ Client Doesn’t Know</td>
<td>☐ Client Refused</td>
<td></td>
</tr>
</tbody>
</table>

Approximate date homelessness started: When did you become homeless this time? When did you start staying in a shelter or a place not meant for people to sleep? If not previously homeless but will be tonight, use today’s date.

Approximate date is okay.

___/___/_____
Coordinated Entry Access Packet: Assessment

Times Homeless in the Past Three Years: Over the past three years, how many separate times have you been homeless in an Emergency Shelter or a place not meant for people to sleep, including today?

- [ ] One time
- [ ] Two times
- [ ] Three times
- [ ] Four or more times
- [ ] Client Doesn’t Know
- [ ] Client Refused

Total Months Homeless in the Past Three Years: Over the past three years, what is the total number of months you have been homeless in an Emergency Shelter, on the street, in a vehicle, or in another place not meant for people to sleep, including today?

- [ ] One month (this time is first month)
- [ ] 2 months
- [ ] 3 months
- [ ] 4 months
- [ ] 5 months
- [ ] 6 months
- [ ] 7 months
- [ ] 8 months
- [ ] 9 months
- [ ] 10 months
- [ ] 11 months
- [ ] 12 months
- [ ] More than 12 months
- [ ] Client Refused
- [ ] Client Doesn’t Know

Over your whole life, how long have you lived in an emergency shelter or place not meant for people to sleep?

- [ ] One night or less
- [ ] Two to six nights
- [ ] One week or more, but less than one month
- [ ] Between 30 and 90 days
- [ ] 90 days or more, but less than one year
- [ ] One year or more, but less than 2 years
- [ ] Two years or more, but less than 5 years
- [ ] Five years or more, but less than 10 years
- [ ] Ten years or more
- [ ] Client Doesn’t Know
- [ ] Client Refused

When was the last time you or any adult in your household had a lease on an apartment (or owned a property) that was in your name? Answer this question for the adult who had a lease the longest time ago.

- [ ] Now/Currently
- [ ] One year ago, or less
- [ ] 1 to 5 years ago
- [ ] More than 5 years ago
- [ ] Never

Have you or any adult in your household left housing due to a legal eviction or foreclosure notice in the last 5 years? I’m talking about a situation in which you/they were legally forced to leave by a court order. Answer this question for the adult with the most legal evictions/foreclosures in the past 5 years.

- [ ] 0 / Never
- [ ] 1 to 2 times
- [ ] 3 or more times

Continued on next page.
**Household Information**

Please indicate the total number of persons in your household for whom you are seeing assistance for right now. By household, I mean the people you are planning to live with and are seeking assistance for right now.

Please list the names and date of birth of all household members and their relationship to you.

<table>
<thead>
<tr>
<th>Name</th>
<th>Date of Birth/ Age</th>
<th>Relationship (Spouse, child, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

_true for any of the household members, including the head of household_
- □ Age 2 years or younger
- □ Age 3-5 years
- □ Age 62 or older
- □ Head of Household age 18-24 years

_Pregnancy Status: Are you or anyone in your household currently pregnant?_
- □ Yes
- □ No
- □ Client Doesn’t Know
- □ Client Refused

_Previ\textit{erly a Ward of Child Welfare or Foster Care Agency: } Have you or anyone in your household aged out of foster care?

- □ Yes
- □ No
- □ Client Doesn’t Know
- □ Client Refused

**Housing Barriers**

These next questions are things a property manager might ask about or find out about as they consider you for housing. Please answer these questions as honestly as you can. Having these kinds of things in your past will not prevent you from getting assistance from us and knowing about them will help us work with you to address these housing challenges.

In the past five years, have you or another adult in your household been arrested by the police?

- Answer this question for the adult with the most arrests in the past five years.
  - □ 0 / Never
  - □ 1 to 3 times
  - □ 4 or more times

Have you or another adult in your household ever been convicted of any of the following offenses? (*May select more than one*)

<table>
<thead>
<tr>
<th>Arson □ Yes □ No</th>
<th>Methamphetamine production □ Yes □ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>A sexual offense that requires you to register with law enforcement □ Yes □ No</td>
<td>A crime that led to an eviction or loss of your housing □ Yes □ No</td>
</tr>
<tr>
<td>□ No, none of these</td>
<td>□ Client Doesn’t Know □ Client Refused</td>
</tr>
</tbody>
</table>

□ Client Doesn’t Know □ Client Refused
Income and Benefits
What is your household’s monthly income?

Use the annualized household income to identify the corresponding Area Median Income (AMI)

Health Information
How many times have you or any other adult in your household been hospitalized or used health care crisis services (like an emergency room, ambulance, psychiatric emergency services, suicide prevention hotline, detox program) in the past 30 days? Answer this question for the adult with the most hospitalizations/highest use of health care crisis services.

- □ 0 / None
- □ 1 time
- □ 2 times
- □ 3-5 times
- □ 6 or more times
- □ Client Doesn’t Know
- □ Client Refused

Do any of the following specific conditions apply to you? Mark all that apply.

- □ Physical disability
- □ Chronic health condition(s) such as, but not limited to, heart disease, severe asthma, diabetes, traumatic brain injury, post-traumatic stress syndrome, dementia, severe headache/migraine, cancer, chronic bronchitis, etc.
- □ Psychiatric/Mental health conditions such as depression or schizophrenia
- □ Excessive use or dependency on alcohol
- □ Use of illegal drugs or prescriptions not written for them
- □ Both alcohol and drugs
- □ Developmental disability
- □ HIV/AIDS

Do any of the following specific conditions apply to any other household members? Mark all that apply.

<table>
<thead>
<tr>
<th>Household Member’s Name</th>
<th>Condition (check all that apply)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Physical Disability</td>
</tr>
<tr>
<td></td>
<td>□ Chronic health condition(s)</td>
</tr>
<tr>
<td></td>
<td>□ Psychiatric/Mental Health such as depression or schizophrenia</td>
</tr>
<tr>
<td></td>
<td>□ Excessive use or dependency on alcohol</td>
</tr>
<tr>
<td></td>
<td>□ Use of illegal drugs or prescriptions not written for them</td>
</tr>
<tr>
<td></td>
<td>□ Both alcohol and drugs</td>
</tr>
<tr>
<td></td>
<td>□ Developmental Disability</td>
</tr>
<tr>
<td></td>
<td>□ HIV/AIDS</td>
</tr>
<tr>
<td></td>
<td>□ Physical Disability</td>
</tr>
<tr>
<td></td>
<td>□ Chronic health condition(s)</td>
</tr>
<tr>
<td></td>
<td>□ Psychiatric/Mental Health such as depression or schizophrenia</td>
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<tr>
<td></td>
<td>□ Excessive use or dependency on alcohol</td>
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<td></td>
<td>□ Use of illegal drugs or prescriptions not written for them</td>
</tr>
<tr>
<td></td>
<td>□ Both alcohol and drugs</td>
</tr>
<tr>
<td></td>
<td>□ Developmental Disability</td>
</tr>
<tr>
<td></td>
<td>□ HIV/AIDS</td>
</tr>
</tbody>
</table>
Coordinated Entry Access Packet: Assessment

When you last had any type of housing, have you or another adult in your household experienced difficulties with things like shopping, preparing food, using public or other forms of transportation, taking medications, or handling your money and paying bills?

☐ Yes  ☐ No  ☐ Client Doesn’t Know  ☐ Client Refused

Have you or anyone in your household been told by a medical provider that you have a life-threatening illness that requires you to have stable shelter before you can obtain the treatment you need? For example, people that need oxygen, chemotherapy/radiation treatment, regular insulin injections, organ transplants, etc.

☐ Yes  ☐ No  ☐ Client Doesn’t Know  ☐ Client Refused

Violence and Risk

We are almost done. These next questions are about things that have happened to you or members of your household.

In the past 30 days, have you or another member of your household had to do things that felt unsafe to survive?

☐ Yes  ☐ No  ☐ Client Doesn’t Know  ☐ Client Refused

If yes, how frequently did you or another member of your household do things that felt unsafe to survive?

☐ 0 / None  ☐ Daily  ☐ Once a week  ☐ Two or three times a month

☐ Once  ☐ Client Doesn’t Know  ☐ Client Refused

Have you or any other adult in your household ever become homeless because you ran away from your family home, a group home, or a foster home?

☐ Yes  ☐ No  ☐ Client Doesn’t Know  ☐ Client Refused

Current Resources Assessment

Currently, do you and/or members of your household receive any of the below? Check the resources the household currently receives. Would you be interested in seeing if you qualify for these types of income and support?

Income Sources:

☐ Earned income (i.e. employment, job
☐ Supplemental Security Income (SSI)
☐ Retirement Income from Social Security
☐ VA Non-Service Connected Disability Pension
☐ VA Service Connected Disability Pension
☐ Temporary Assistance for Needy Families (TANF)
☐ Private disability insurance
☐ Child Support
☐ Unemployment Insurance
☐ Social Security Disability Insurance (SSDI)
☐ Workers Compensation
☐ General Assistance
☐ Pension/Retirement income from a former job
☐ Alimony or other spousal support
☐ Other

(resource assessment continues, next page)
Coordinated Entry Access Packet: Assessment

Non-Cash Benefits:
- [ ] Supplemental Nutrition Assistance Program (SNAP), CalFresh, Food Stamps, EBT
- [ ] TANF Child Care Services
- [ ] TANF Transportation Services
- [ ] Special Supplemental Nutrition Assistance Program for Women, Infants, and Children (WIC)
- [ ] Other TANF Services
- [ ] Other

Health Insurance:
- [ ] MEDICAID/MediCal
- [ ] MEDICARE
- [ ] State Children’s Health Insurance (SCHIP)
- [ ] VA Medical Services
- [ ] Employer-Provided Health Insurance
- [ ] Health Insurance obtained through COBRA
- [ ] Private Pay Health Insurance
- [ ] State Health Insurance for Adults
- [ ] Indian Health Services Program
- [ ] Other:

Let’s think together about the personal strengths, connections, and positive supports that you have in your life, and how they could help you get back into permanent housing with support from our program or other programs.

We have completed the coordinated entry assessment. Let’s talk now about staying in touch and next steps.

As you know there are very few affordable housing resources available and many people in need. I do not know at this point if your household will be prioritized for housing support, or when support may become available. If you are matched to housing support, you will be contacted using the information you provided. Please stay in touch and let us know if anything changes in your life, either positive or negative, that may impact your housing situation. Here is a flyer with contact information for your HRC.

Before we go, are there any other resources or services I can connect you to?
Referrals Provided (Check ALL that APPLY)

- Community Mental Health
- Employment Assistance
- Health Insurance
- Identification Documents
- Income Assistance
- Non-Cash Benefits (Cal-Fresh, Cal-Works Childcare, Cal-Works Transportation, WIC, etc.)
- Primary Health/Dental Care
- Substance Use Treatment

- Applicant declined referral/acceptance.
- Applicant terminated assessment prior to completion.

- Other/Specify: ________________________________
If you’re HOMELESS or AT-RISK of being homeless in Alameda County, Coordinated Entry can help.

HOMELESS:

If you’re:

• Sleeping outdoors,
• Staying in your car,
• Living somewhere not meant for people to live,
• Leaving an institution (where you were for less than 90 days and you were homeless before),
• Fleeing domestic violence, sexual assault or human trafficking

Drop-in to a HOUSING RESOURCE CENTER. See map on reverse of this flyer for the HRC nearest you.

You can also CALL 211 to get referred to an HRC.

AT-RISK of being homeless:

If you’re:

• Couch-surfing,
• Staying with friends,
• Having a roommate dispute,
• Just received an eviction/foreclosure notice

CALL 211 and get referred to homelessness prevention services.

Prevention services may include housing problem-solving, legal services, eviction prevention, or financial assistance, if available.

If you’re:

A Veteran

CALL 855-862-1804 for Veteran’s services, shelter and housing information.

If you’re:

Fleeing domestic violence, sexual assault or human trafficking

Call 911 if you are in immediate danger. Call 211 or the hotline at 800-799-7233 or 800-787-3224 (TTY) for services, shelter, and housing information. For safe, confidential assistance from Coordinated Entry, go to a Housing Resource Center (HRC).

If you’re:

A young adult (18-24)

There may be shelter and housing options just for you. Go to a Housing Resource Center (HRC) or CALL 211.
If you're currently **HOMELESS** drop-in to a Housing Resource Center (HRC):

**What to expect when you contact a Housing Resource Center (HRC):**

- **Staff will problem-solve with you to identify any immediate solutions to your housing crisis and conduct a 30-minute assessment of your needs.** Your information is confidential and used only to connect you with housing or services.

- **Housing and shelter are very limited.** Staff will explain if there is anything available for you, and if not, how to stay in touch. Staff will contact you if something becomes available.

- **Keep your info updated.** Stay in touch and keep your info updated. Let your HRC know if anything changes like your location, contact information, housing, health, or family situation. You can go to your HRC’s drop-in hours or leave updates on your HRC’s message line.

**HOUSING RESOURCE CENTERS**

**North County Housing Resource Center**
Serving Adults & Young Adults
Operated by BFHP
Messages: 510-649-4965 (x620)

1. Berkeley Food & Housing Project
   1901 Fairview St, Berkeley
   Thu, 1PM–5PM

2. North County Family Front Door
   Serving Families with Children
   Operated by EOC/Building Futures
   Messages: 510-808-7410

3. St. Vincent de Paul
   2272 San Pablo Ave
   Tue, 10AM–12PM

4. Henry Robinson
   Multi Service Center
   559 16th St, Oakland
   Mon–Fri, 1–2PM

5. East Oakland Community Project
   7585 International Blvd, Oakland
   Thu/Fri, 1PM–3PM

**Downtown Oakland Housing Resource Center**
Serving Adults & Young Adults
Operated by BACS
Messages: 510-238-5091

6. Henry Robinson
   Multi Service Center
   559 16th St, Oakland
   Mon–Fri, 12–4PM

7. East Oakland Community Project
   7585 International Blvd, Oakland
   Thu/Fri, 12PM–3PM

8. Mid-County West Housing Resource Center
   Serving Families, Adults & Young Adults
   Operated by Building Futures
   Messages: 510-357-0205

9. Alameda HRC, Building Futures
   2500 Barber Point Rd, Alameda
   Mon, 10AM–12PM and Wed, 2PM–4PM

10. San Leandro HRC, Building Futures
    1300 Bancroft Ave, San Leandro
    Tue, 12PM–4PM

11. Livermore Multi-Service Center
    3311 Pacific Ave, Livermore
    Wed, 12PM–4PM

12. Tri-City Housing Resource Center
    Serving Families, Adults & Young Adults
    Operated by Abode Services
    Messages: 510-330-5822

13. BACS Hedco Wellness Center
    590 B Street, Hayward
    Wed, 11AM–1:30PM

14. Abode HOPE Mobile Health Clinic
    First Presbyterian Church of Hayward
    2490 Grove Way, Castro Valley
    Thu, 9AM–11AM

15. Fremont Family Resource Center
    3955 Liberty St, Fremont
    Fri, 2:30PM–5PM

16. BACS South County Wellness Center
    40965 Grimmer Blvd, Fremont
    Fri, 11AM–1:30PM

17. Abode HOPE Mobile Health Clinic
    Irvington Presbyterian Church
    481 Irving Ave, Fremont
    Wed, 7:30AM–9:30AM
Dear Applicants:

We want to thank you for your submission to the 2019 HUD Continuum of Care (CoC) Notice of Funding Availability (NOFA) Local competition, and for your active participation during this NOFA round. The 2019 preliminary Project Priority List and Rating and Ranking results forwarded to your attention on September 9th stand, as the non-conflicted members of the HUD CoC Committee ratified today the NOFA Committee's recommendations and approved the List as final.

The Project Priority Listing that includes all projects in the application package to HUD, their project rank, program type and corresponding application amount has been uploaded to the EveryOne Home website along with an updated Memo.

Click here to view the Final Project Rating and Ranking List. Click here to view the Memo.
The full Consolidated Application will be posted to the website at least two days prior to our final submission to HUD due on September 30th.

A debriefing session of the 2019 NOFA process will be held in the coming months, at which time the community will be invited to provide comments and feedback about the NOFA Process and results.

EveryOne Home wishes to thank all 2019 NOFA Applicants, NOFA Committee members, the HUD CoC Committee, and everyone else who provided invaluable input, support, and dedication during this NOFA season and assisted us to complete this huge undertaking.

Sincerely,
EveryOne Home Staff

Visit HUD CoC NOFA Page

101 Callan Ave., Suite 230,
San Leandro, CA 94577
Phone: (510) 473 8643
info@everyonehome.org

ABOUT US

EveryOne Home | 101 Callan Ave, Suite 230, San Leandro, CA 94577

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MEMORANDUM

To: Alameda County CoC NOFA Applicants
From: HUD NOFA Committee / EveryOne Home
Date: September 13, 2019
Re: 2019 Final Project Priority List for Submission to HUD

Thank you so much for your submission to the 2019 HUD Continuum of Care (CoC) Notice of Funding Availability (NOFA) local application process. On September 13th, non-conflicted members of the HUD CoC Committee approved the final Project Priority List, ratifying the preliminary rating and ranking NOFA Committee’s recommendations sent to applicants along with individual scores on September 9th. On the following page, you will find the list of all projects being included in the application package, indicating project rank, program type and corresponding application amounts, and where the HUD-mandated Tier 1 Line falls. Column 1 shows the rank order of projects as they will be submitted to HUD.

A total of forty-nine (49) renewal, new, and DV Bonus projects were ranked. Most projects scored above the 80th percentile, and all applications submitted met the minimum threshold score to be included in the CoC’s submission to HUD. In completing the review and ranking process, the NOFA Committee exercised its discretion to adjust rankings consistent with the 2019 CoC Strategic Direction’s recommendations stated at the 7/30/2019 Bidder’s Conference, local application instructions, and relevant community principles. Decisions were guided by ensuring maximizing resources available to the community, submitting a strong package that aligns with HUD Priorities to meet local needs, and protecting existing residential capacity and housing stability system-wide while emphasizing project performance and the submission of projects that will meet HUD’s thresholds. One project provided a voluntary reallocation that totaled $157,068, which enabled a high performing renewal to rank fully in Tier 1 rather than straddling across tiers. No other reallocations were made this year.

As in previous rounds, HUD requires that projects be ranked in two tiers, with funding guaranteed for those projects in Tier 1 that meet HUD’s threshold. Consistent with prior years, Tier 1 is the equivalent of 94% of the CoCs FY 2019 Annual Renewal Demand (ARD = $36,618,328), which means Tier 1 = $34,615,928 for the Alameda County CoC. The project list for Tier 1 includes thirty-seven (37) renewal projects as well as the CoC’s Coordinated Entry System and HMIS projects, which, per the 2019 Ranking Policy, were placed automatically at the bottom of Tier 1.

Tier 2 equals the balance of our annual renewal demand, $2,002,400, plus another $1,830,916 for possible bonus projects, for a subtotal of $3,833,316. The list also includes two new DV Bonus projects that total $902,856: a rapid rehousing project to house 19 survivors of domestic violence and/or human trafficking and a proposed expansion of the recently awarded Alameda
County DV SSO for Coordinated Entry project, that seeks to improve coordinated entry services to DV survivors. Since in the last several rounds our CoC’s award amount was at least equivalent to our annual renewal demand, it is very likely that some projects in Tier 2, will be funded. Of the ten (10) projects that ranked in Tier 2, two are renewing projects and eight are new or expansion projects. All projects on Tier 2 will be included in the submission.

The Project Priority List and a copy of this announcement will be posted to the website today, and the full CoC application will be posted to the website at least two days prior to the September 30th HUD NOFA deadline.

If you have questions or comments, please email info@everyonehome.org.

A debriefing session of the 2019 NOFA process will be held in the coming months, at which time the community will be invited to provide comments and feedback about the NOFA process and results. A notification will be sent out closer to that date, with all pertinent information.

Many thanks for all your work and dedication in completing these applications, but most importantly, to your continuous efforts in ensuring that everyone in Alameda County has a safe, permanent, supportive home.
### Alameda County 2019 Continuum of Care NOFA Process

#### Project Rating and Ranking List

<table>
<thead>
<tr>
<th>Rank</th>
<th>Project</th>
<th>Agency</th>
<th>Program Type</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Impact</td>
<td>Abode Services</td>
<td>PSH</td>
<td>$1,330,870</td>
</tr>
<tr>
<td>2</td>
<td>Concord House</td>
<td>Resources for Community Development</td>
<td>PSH</td>
<td>$96,362</td>
</tr>
<tr>
<td>3</td>
<td>Channing Way Apartments</td>
<td>Bonita House, Inc.</td>
<td>PSH</td>
<td>$40,897</td>
</tr>
<tr>
<td>4</td>
<td>Supportive Housing Network</td>
<td>City of Berkeley</td>
<td>PSH</td>
<td>$208,051</td>
</tr>
<tr>
<td>5</td>
<td>Pathways Project</td>
<td>City of Berkeley</td>
<td>PSH</td>
<td>$202,376</td>
</tr>
<tr>
<td>6</td>
<td>Tenant Based Rental Assistance</td>
<td>City of Berkeley</td>
<td>PSH</td>
<td>$3,594,226</td>
</tr>
<tr>
<td>7</td>
<td>Carmen Avenue Apartments</td>
<td>Alameda County Allied Housing Program</td>
<td>PSH</td>
<td>$36,166</td>
</tr>
<tr>
<td>8</td>
<td>Regent Street</td>
<td>Resources for Community Development</td>
<td>PSH</td>
<td>$70,516</td>
</tr>
<tr>
<td>9</td>
<td>Health, Housing and Integrated Services Network</td>
<td>LifeLong Medical Care</td>
<td>PSH</td>
<td>$549,672</td>
</tr>
<tr>
<td>10</td>
<td>COACH Project Expansion</td>
<td>City of Berkeley</td>
<td>PSH</td>
<td>$2,332,198</td>
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<tr>
<td>11</td>
<td>APC Consolidated PSH</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$388,651</td>
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<tr>
<td>12</td>
<td>Oakland PATH Re-Housing Initiative</td>
<td>Abode Services</td>
<td>PSH</td>
<td>$657,935</td>
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<tr>
<td>13</td>
<td>Laguna Commons Rental Assistance Program (RAP)</td>
<td>Alameda County Behavioral Health Care Services</td>
<td>PSH</td>
<td>$184,456</td>
</tr>
<tr>
<td>14</td>
<td>Peter Babcock House &amp; Redwood Hill</td>
<td>Satellite Affordable Housing Associates</td>
<td>PSH</td>
<td>$89,947</td>
</tr>
<tr>
<td>15</td>
<td>Lorenzo Creek Consolidated</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$315,501</td>
</tr>
<tr>
<td>16</td>
<td>Reciprocal Integrated Services for Empowerment (RISE) Project</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$160,183</td>
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<tr>
<td>17</td>
<td>STAY Well Housing</td>
<td>Abode Services</td>
<td>PSH</td>
<td>$829,063</td>
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<tr>
<td>18</td>
<td>Tri-City FESCO Bridgeway Apartments</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$42,973</td>
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<tr>
<td>19</td>
<td>Turning Point Transitional Housing for TAY</td>
<td>Fred Finch Youth Center</td>
<td>TH - TAY</td>
<td>$422,579</td>
</tr>
<tr>
<td>20</td>
<td>Alameda County Shelter Plus Care – TRA</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$7,253,459</td>
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<tr>
<td>Rank</td>
<td>Project</td>
<td>Agency</td>
<td>Program Type</td>
<td>Amount Requested</td>
</tr>
<tr>
<td>------</td>
<td>----------------------------------------------</td>
<td>--------------------------</td>
<td>--------------</td>
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<tr>
<td>21</td>
<td>Alameda County Shelter Plus Care - SRO</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$670,716</td>
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<tr>
<td>22</td>
<td>Southern Alameda County Housing/Jobs Linkages Program</td>
<td>Alameda County HCD</td>
<td>RRH</td>
<td>$1,423,062</td>
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<tr>
<td>23</td>
<td>Oakland Homeless Youth Housing Collaborative</td>
<td>City of Oakland</td>
<td>TH - TAY</td>
<td>$713,095</td>
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<tr>
<td>24</td>
<td>Banyan House Transitional Housing</td>
<td>Alameda County HCD</td>
<td>TH</td>
<td>$81,320</td>
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<tr>
<td>25</td>
<td>Alameda County Shelter Plus Care - SRA</td>
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<td>$1,403,732</td>
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<tr>
<td>26</td>
<td>Welcome Home Combined</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$2,707,400</td>
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<tr>
<td>27</td>
<td>Welcome Home San Leandro</td>
<td>Alameda County HCD</td>
<td>PSH</td>
<td>$723,228</td>
</tr>
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<td>28</td>
<td>Welcome Home Expansion</td>
<td>Alameda County HCD</td>
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<td>29</td>
<td>APC Multi-Service Center</td>
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<td>PSH</td>
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<td>30</td>
<td>Alameda County Shelter Plus Care - PRA</td>
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<td>31</td>
<td>Matilda Cleveland - TH/RRH</td>
<td>City of Oakland</td>
<td>Joint TH &amp; PH-RRH</td>
<td>$279,813</td>
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<tr>
<td>32</td>
<td>Bessie Coleman Court Permanent Supportive Housing</td>
<td>Cornerstone Community Development</td>
<td>PSH</td>
<td>$270,586</td>
</tr>
<tr>
<td>33</td>
<td>Homes for Wellness</td>
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<td>PSH</td>
<td>$978,092</td>
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<tr>
<td>34</td>
<td>Housing Fast Support Network TH/RRH</td>
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<td>35</td>
<td>Families in Transition - TH/RRH</td>
<td>City of Oakland</td>
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<tr>
<td>36</td>
<td>Alameda County Domestic Violence SSO CES Project</td>
<td>Cornerstone Community Development</td>
<td>SSO-CES</td>
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<tr>
<td>37</td>
<td>The Grand TH/RRH</td>
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<td>Joint TH/RRH</td>
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<td>38</td>
<td>Alameda County CES</td>
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<td>SSO-CES</td>
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<tr>
<td>39</td>
<td>InHOUSE</td>
<td>Alameda County HCD</td>
<td>HMIS</td>
<td>$391,907</td>
</tr>
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</table>

**Tier 1 Subtotal** $34,615,928

**Tier 2**

<table>
<thead>
<tr>
<th>Rank</th>
<th>Project</th>
<th>Agency</th>
<th>Program Type</th>
<th>Amount Requested</th>
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<tbody>
<tr>
<td>40</td>
<td>North County Family Rapid Rehousing Collaborative</td>
<td>City of Oakland</td>
<td>RRH</td>
<td>$861,551</td>
</tr>
<tr>
<td>41</td>
<td>North County Homeless Youth Rapid Rehousing</td>
<td>City of Oakland</td>
<td>RRH - TAY</td>
<td>$983,781</td>
</tr>
<tr>
<td>42</td>
<td>Welcome Home San Leandro Expansion</td>
<td>Alameda County HCD</td>
<td>New PSH Expansion</td>
<td>$365,560</td>
</tr>
</tbody>
</table>

---

Note: The table shows a list of projects with their ranks, descriptions, agencies, program types, and requested amounts. The table is divided into two tiers, with the Tier 1 subtotal shown at the bottom.
<table>
<thead>
<tr>
<th>Rank</th>
<th>Project</th>
<th>Agency</th>
<th>Program Type</th>
<th>Amount Requested</th>
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</thead>
<tbody>
<tr>
<td>43</td>
<td>S+C SRA Expansion</td>
<td>Alameda County HCD</td>
<td>New PSH Expansion</td>
<td>$447,536</td>
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<tr>
<td>44</td>
<td>Rapid Rehousing for Victims</td>
<td>Ruby's Place</td>
<td>New RRH - DV</td>
<td>$750,000</td>
</tr>
<tr>
<td>45</td>
<td>S+C TRA Expansion</td>
<td>Alameda County HCD</td>
<td>New PSH Expansion</td>
<td>$561,644</td>
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<tr>
<td>46</td>
<td>S+C SRO Expansion</td>
<td>Alameda County HCD</td>
<td>New PSH Expansion</td>
<td>$206,380</td>
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<tr>
<td>47</td>
<td>S+C PRA Expansion</td>
<td>Alameda County HCD</td>
<td>New PSH Expansion</td>
<td>$244,460</td>
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<tr>
<td>48</td>
<td>DV SSO - CE Project Expansion</td>
<td>Cornerstone Community</td>
<td>New DV SSO-CE Expansion</td>
<td>$152,856</td>
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<tr>
<td>49</td>
<td>Bessie Coleman Court Expansion</td>
<td>Cornerstone Community</td>
<td>New PSH Expansion</td>
<td>$143,850</td>
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</tbody>
</table>

**Tier 2 Subtotal**  
$4,717,618

**Total CoC NOFA Request**  
$39,333,546

<table>
<thead>
<tr>
<th>Project Reallocation</th>
<th>Reallocated Amount</th>
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</thead>
<tbody>
<tr>
<td>Southern Alameda County</td>
<td></td>
</tr>
<tr>
<td>Housing/Jobs Linkages Program</td>
<td>$157,068</td>
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</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Tier 1</td>
<td>$34,615,928</td>
</tr>
<tr>
<td>Total Renewal Projects in Tier 2</td>
<td>$1,845,332</td>
</tr>
<tr>
<td>Total new or expansion Projects in Tier 2</td>
<td>$1,969,430</td>
</tr>
<tr>
<td>Total new DV Bonus Projects</td>
<td>$902,856</td>
</tr>
<tr>
<td><strong>Total CoC HUD Request</strong></td>
<td>$39,333,546</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Annual Renewal Demand (ARD)</td>
<td>$36,618,328</td>
</tr>
<tr>
<td>Tier 1</td>
<td>$34,615,928</td>
</tr>
<tr>
<td>ARD in Tier 2</td>
<td>$2,002,400</td>
</tr>
<tr>
<td>CoC Bonus</td>
<td>$1,830,916</td>
</tr>
<tr>
<td>DV Bonus</td>
<td>$1,098,550</td>
</tr>
<tr>
<td><strong>Total Possible NOFA Request</strong></td>
<td>$39,547,794</td>
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</tbody>
</table>
Fwd: FY 2019 CoC NOFA Competition Results -- Alameda County Housing and Community Development

To: Laura Guzman <lguzman@everyonehome.org>

--------- Forwarded message ---------
From: EveryOne Home <info@everyonehome.org>
Date: Mon, Sep 9, 2019 at 5:02 PM
Subject: FY 2019 CoC NOFA Competition Results -- Alameda County Housing and Community Development

Dear Applicant,

Thank you for submitting your application to the 2019 NOFA CoC Local Program Competition. After a thorough review by our NOFA Committee, we are releasing the final results of this year competition. Please find attached the preliminary Rating and Ranking List along with additional scoring details for your individual renewal and proposed new project(s). If you are a lead-grantee, please forward this information to your sub-grantees.

With this email, please also see attached the 2019 CoC NOFA Local Competition Review and Ranking Process, with the Appeal Process’ description which begins on Page 6. Projects have until the close of business day on September 11th to submit an appeal and request a 30-minutes interview with the Appeals Panel - which will convene the morning of September 12th.

If you have any other questions please feel free to contact us at: info@everyonehome.org.

Best,
EOH Staff

5 attachments

- 2019 HCD Renewal Scores.pdf
- 2019 Review and Ranking Process Final.pdf
- Rating and Ranking List Final 190909.pdf
- 2019 HCD New Project Scores.pdf
Renewal Scores

Below please find the scoring for the project above the table. If the project's Total Points do not match the project's Score, one or more criteria did not apply and therefore the score was pro-rated out of total possible points less than 100.

Agency: Alameda County

Project: Southern Alameda County Housing/Jobs Linkages Program

<table>
<thead>
<tr>
<th>Outcome A</th>
<th>Outcome B</th>
<th>Outcome C</th>
<th>Outcome D</th>
<th>Coordinated Entry/Serving Highest Need Population</th>
<th>Reports and Invoicing</th>
<th>Capacity and Utilization</th>
<th>Grant Spending</th>
<th>HMIS Data Quality</th>
<th>Fiscal Management</th>
<th>Quality Assurance</th>
<th>Voluntary Reallocation</th>
<th>Consolidation</th>
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</thead>
<tbody>
<tr>
<td>14</td>
<td>11</td>
<td>11</td>
<td>12</td>
<td>8.00</td>
<td>10</td>
<td>6</td>
<td>0</td>
<td>5</td>
<td>3</td>
<td>5</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

Total Points: 87*

Percentage: 87%

*Please note that as a result of the Project's proposal to reduce its original funding amount up to $200,000 during the Rating and Ranking interview session, the NOFA Committee added 2 pts under voluntary reallocation. The original proposed amount for the Linkages program ($1,580,130) has been reduced by $157,068 by the NOFA Committee to reflect the project's voluntary reallocation. The revised amount for Linkages equals $1,423,062.
2019 CoC Local Competition Deadline is on 8/23

EveryOne Home <info@everyonehome.org>
Reply-To: info@everyonehome.org
To: lguzman@everyonehome.org

EveryOne Home is leading the effort to end homelessness in Alameda County.

Dear CoC Grantees and Applicants:

This Friday is the **August 23rd** deadline for submission of your Renewal and New Projects' Applications for the 2019 CoC Local Program Competition. Please make sure to submit your application package by 5 pm.

In addition, this is a reminder that the deadline to complete your respective e-snaps application(s) is **August 30th**. We have just received notice from HUD via HUD-Exchange of certain times e-snaps will be unavailable through the remainder of the FY 2019 CoC Program Competition, as follows:

- This coming Saturday, August 24th - it may or may not be available
- Daily from 12:00 am to 3:00 am PDT (Pacific Time)
- Every Sunday from 4:00 am to 10:00 am PDT (Pacific Time)

https://mail.google.com/mail/u/0?ik=2744eb4d34&view=pt&search=all&permmsgid=msg-f%3A1642507786642205625&simpl=msg-f%3A16425077866...
Should you have any questions or need any assistance, do not hesitate to contact us via info@everyonehome.org.

Sincerely,
EveryOne Home Staff

Visit HUD CoC NOFA
Page

ABOUT US

101 Callan Ave., Suite 230,
San Leandro, CA 94577
Phone: (510) 473 8643
info@everyonehome.org

EveryOne Home | 101 Callan Ave, Suite 230, San Leandro, CA 94577

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Update Profile | About Constant Contact

Sent by info@everyonehome.org in collaboration with

Constant Contact

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TIMELINE FOR 2019 LOCAL PROCESS:

- Community Input Session — July 12 (Materials)
- Local Application for Renewals released — July 24
- FAQ period begins — July 24
- Local Application for New Projects Released and Bidder’s Conference — July 30 (Materials and Notes)
- FAQ period ends for Renewals — August 13
- FAQ period ends for New Projects — August 16
- Local Application for Renewals due back to EveryOne Home — August 23
- Preliminary Rating & Ranking List scores released to Projects — September 9
- Appeals Period begins — September 11
- Appeals Period ends — September 12
- Final Rating & Ranking List released to Projects — September 15

Learn more about the 2019 Local Process here.

If you would like to receive updates on the HUD CoC NOFA, please join our email list here.
Hello,

The HUD CoC Notice of Funding Availability (NOFA) for the 2019 Continuum of Care (CoC) Program Competition was released today, July 3rd, by the US Department of Housing and Urban Development (HUD) and is now open. The competition will close Monday, September 30, 2019. Click here to review the Notice and find out more guidance from HUD. Please share the Notice with anyone who may be interested in applying this year!

Within the next few weeks, we will be sending an email to current and prospective grantees with specific information related to this NOFA, including timelines and next steps - as we move forward with this year's Competition. Make sure you are on our email list by registering here.

For those who are current HUD CoC grantees, please join us next Friday, July 12th, for an upcoming NOFA Debrief and Input Community Session at the California Endowment in Oakland from 1pm-3pm in preparation for the upcoming Projects' Performance Evaluation of renewals. You can RSVP here.
HUD COC

2019 NOFA NOTICE

The HUD CoC Notice of Funding Availability (NOFA) for the 2019 Continuum of Care (CoC) Program Competition was released on July 3rd by the US Department of Housing and Urban Development (HUD) and is now open. Click here to review the Notice and here to review a summary of what's new.

2019 Final Project Rating and Ranking List:
9-13-19 Memo to Applicants

Renewal Applicants:
- Instructions
- Application
- Supp. Calculator

New Applicants:
- Instructions
- Application
- Threshold Criteria

Additional Resources: E-snaps Instructions, Housing First Checklist, and 2019 Ranking List

Frequently Asked Questions:
Answers to Questions Received 7/24/18
Answers to Questions Received 8/3/18
TIMELINE FOR 2019 LOCAL PROCESS:

- Community Input Session – July 12 (Materials)
- Local Application for Renewals released – July 24
- FAQ period begins – July 24
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Learn more about the 2019 Local Process here.

If you would like to receive updates on the HUD CoC NOFA, please join our email list here.
2019 HUD CoC NOFA
Input Session
The California Endowment, Oakland
July 12, 2019
1pm-3:00pm
1. Introduction of Committees
2. Context
   a. 2018 HUD CoC Competition results
   b. Results of community feedback on 2018 process
3. 2019 Local Competition
   a. Highlights of Changes to local process
   b. Proposed changes in criteria and scoring for renewals
   c. Small group discussion and feedback
4. Strategic Direction
   a. Preliminary Summary of 2019 HUD CoC Competition
   b. Strategic Directions under consideration
   c. Small group discussion and feedback
5. Timeline and Next Steps
Committees Introduction: HUD CoC Committee

Doug Biggs (Chair), Alameda Point Collaborative
Ja’Nai Aubry, Family Violence Law Center
C’Mone Falls, Social Services Agency
Paulette Franklin, Alameda County Behavioral Health Services
Wendy Jackson, East Oakland Community Project
Lara Tannenbaum, City of Oakland
Marnelle Timson, Consumer Representative
Andrew Wicker, City of Berkeley
Riley Wilkerson, Alameda County HCD
Committees Introduction: NOFA Committee

Jill Albanese, Department of Veteran Affairs
Laura Escobar, Bay Area United Way
Timothy Evans, Hamilton Families, Oakland
Donna Griggs-Murphy, Human Good
Heather MacDonald-Fine, Alameda County Health Systems
Emily (Katie) Martin, Consumer Representative
Paulette Franklin, Alameda County Behavioral Health Services
2018 Community Guiding Principles

1. Maximize the resources available to community
2. Package submitted will align with HUD priorities in order to meet local needs
3. Prioritize ensuring existing residential capacity and housing stability is maintained system-wide
4. Keep the renewal process as simple as possible
5. Continue to emphasize project performance and the submission of projects that will meet HUD’s thresholds
6. Support individual projects seeking to reallocate or reclassify where relevant
7. Facilitate a clear, fair and transparent local process
8. Advocate locally and nationally to protect and fund projects that add value to our Continuum of Care and response to homelessness
2018 HUD CoC Program Competition Results
Local and National Results:
Results of the 2018 HUD CoC Program Competition

Our 2018 overall score was 163, or 82% of the maximum score of 200 (compared to 79% in 2017), slightly above the national median of 160.

- We increased the area of System Performance and Strategic Planning and did better on measures of obtaining and retaining permanent housing, increasing income and increasing PH capacity.
- We decreased slightly in Cross-Cutting Policies, received half the points for Length of Time Homeless and a reduction in scores for First Time Homeless.
- In Data Collection and Quality, there was a 9% increase in the score for this section when compared to 2017 (61% over 52% in 2017), but this an area in which we have consistently underperformed for the last two NOFA competitions and an area that needs significant improvement.
Local and National Results:  
Results of the 2018 HUD CoC Competition

Our 2018 CoC Summary Scores broken down in four categories were as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Possible Points</th>
<th>Our Points Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>CoC Structure, Governance &amp; Policies</td>
<td>52</td>
<td>48</td>
</tr>
<tr>
<td>Data Collection and Quality</td>
<td>49</td>
<td>30</td>
</tr>
<tr>
<td>System Performance and Strategic Planning</td>
<td>77</td>
<td>64</td>
</tr>
<tr>
<td>Cross-Cutting Policies</td>
<td>22</td>
<td>21</td>
</tr>
<tr>
<td>Totals</td>
<td>200</td>
<td>163</td>
</tr>
</tbody>
</table>
Local and National Results:
Results of the 2018 HUD CoC Competition

Our CoC received a total of $37,648,221, which represents a $3.3 million increase from our 2018 Annual Renewal Demand of $34,329,783.

- Nationally, a total of $85 million was awarded in new PH projects and our CoC was awarded four new PH projects totaling $2.87 million.

- Nationally, a little over half of all Tier 2 projects were awarded. Our CoC had 4 of 7 Tier 2 projects funded, 2 renewals and 2 new projects.

- CoCs reallocated an average of 3.2% of their Annual Renewal Demand, which was lower than previous years. Our CoC reallocated 10.7% of our Annual Renewal Demand.

- HUD affirmed that CoCs that receive increased funding used strong performance-based criteria, increased PH, and reallocated poor performance projects.
Results of Community Feedback on 2018 Process
Community Feedback on the 2018 Process

➢ October 2018: EveryOne Home released a survey for grantees to provide feedback on the FY 18 local process, with a total of 10 responses received, and an overall score of satisfaction of 1.8 in a scale from 1 to 5.

➢ January 2019: HUD CoC Committee proposed hiring an outside facilitator, knowledgeable in the field, to develop recommendations for the FY 19 process. Scope of work included interviewing key stakeholders, seeking broad input and comparing with other CoCs.

➢ May 2019: HomeBase facilitated a meeting to receive community input and presented their final report with a total of 42 recommendations to the HUD CoC Committee.

➢ June 2019: HUD CoC Committee reviewed and approved 30 of the 42 recommendations to enhance the FY 19 local process.

➢ July 2019: the 2019 NOFA Rating and Ranking local process was updated to incorporate these set of recommendations. It will be finally approved on Tuesday, July 16th at the HUD CoC and NOFA Committee upcoming joint session. The proposed renewals’ criteria and scoring also reflect some of these recommendations, in addition to current project evaluation practices in competitive CoCs (San Francisco and San Mateo).
2019 Local Competition Highlights and Changes
2019 Local Competition
Changes to Improve Transparency

- The HUD CoC Public Participation policy has extended to the NOFA Committee. Exceptions to this policy include sessions to review, rating and/or ranking of projects, discussions of projects’ performance, and the Rating and Ranking meeting. Those will be deemed closed sessions.
- The community will have an opportunity to provide input on community priorities for new funding if available.
- The NOFA Committee’s final Priority List of Projects recommendations must be approved by non-conflicted members of the HUD CoC Committee.
- Projects subject to potential reallocation of funds, if such Strategic Direction is adopted, will be informed before the Rating and Ranking session and invited for an interview with the NOFA panel.
- Adds a new ground for appeal for projects that may face a potential involuntary reduction of funds, and an interview with the Appeals panel.
2019 Local Competition Changes To Reduce Workload (Renewal projects)

- New Threshold Criteria will rely on documents submitted in prior rounds if they remain the same (Housing First and Client Eligibility)
- Housing First and Quality Assurance narratives were eliminated.
- Primary Activity Type, Target Population and Severity of Needs sections eliminated.
- Project Monitoring will be off-cycle from Local Competition.
2019 Local Competition
Changes to Improve Competitiveness

- Shift to more objective factors.
- Point values adjusted to account for elimination of some criteria and focused on performance/client outcomes and data quality.
- Additional points available for exceeding performance benchmarks.
- Cost effectiveness measured through high utilization of project and full expenditure of grant funds.
- Narrative on participation in Coordinated Entry added to replace Target Population/Severity of Needs.
Proposed changes to Criteria and Scoring for Renewals
Threshold Criteria

1. Coordinated Entry and Serving Highest Need Populations (to extent possible)
2. Low Barrier/Housing First (added)
3. Client Eligibility (added)
Proposed changes to Criteria and Scoring for Renewals

Performance Outcomes (48 points)

This section has increased by 16 points and there is an opportunity for an additional point for exceeding benchmarks. Supplemental narrative optional.

- **Performance Measure Outcome A:** Retains/Obtains Housing (14 points)
- **Performance Measure Outcome B:** Maintain/Increase Income (11 points)
- **Performance Measure Outcome C:** Obtains/Maintains Benefits (11 points)
- **Performance Measure Outcome D:** Exits to/Length of Time Homeless (12 points)
Proposed changes to Criteria and Scoring for Renewals

Coordinated Entry/Serving Highest Need (12 points)

New section that replaces Target Populations and Severity of Needs and totaled 12 points. Narrative response to describe participation in Coordinated Entry.
Proposed changes to Criteria and Scoring for Renewals
Grant Management and Cost Effectiveness (22 points)

1. Reports and Invoicing (10 points) timely submission of APRS and LOCCs draws.
2. Capacity and Utilization (6 points) percentage project was utilized. Increased by one point.
3. Grant Spending (6 points) percentage of funding project spent. Supplemental narrative optional. Increased by one point.
Proposed changes to Criteria and Scoring for Renewals
Organizational Capacity (14 points)

1. HMIS Data Quality (5 points) percentage of data quality score. Increased by 2 points.
2. Fiscal Management (4 points) provide most recent audit.
3. Quality Assurance (5 points) project has satisfaction survey, reviews feedback, has program participant on Board, and staff participated in trainings to ensure high quality of care. Decreased by 3 points and made objective criteria.
Incentive Points (4 points)

1. Voluntary Allocation (1 point) project voluntarily reallocates unspent funds.
2. Consolidation (3 points) project consolidates one or more CoC funded project.
Small Group Questions

Take 15 minutes to discuss as a group. We will ask groups to report out where there was group consensus.

1. The performance outcomes scoring gives an extra point to projects that exceed the performance benchmarks--like getting an A+. What do you think of this approach? Do you support it, why or why not? What modifications would you propose?

2. Do the narrative questions in the Coordinated entry section adequately capture your projects work Coordinated Entry?

3. Any other comments on the criteria you want the Committee to be aware of?
Preliminary Summary of the 2019 HUD CoC Program Competition
NOFA 2019 Available Funds

Total Annual Renewal Demand (ARD) = $36,618,328

- Tier 1 Amount (94% ARD) = $34,615,928
- ARD in Tier 2 = $2,002,400
- Bonus = $1,830,916
- Total Tier 2 (6% + Bonus) = $3,833,316
- DV Bonus = $1,061,972
- CoC Planning Grant = $1,098,550

2019 Total Submission allowed = $39,511,216

(does not include CoC Planning Grant)
## NOFA 2019: Key Changes

<table>
<thead>
<tr>
<th>Category</th>
<th>2018 Value</th>
<th>2019 Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>CoC Coordination and Engagement</td>
<td>48</td>
<td>56</td>
</tr>
<tr>
<td>Project Ranking, Review, &amp; Capacity</td>
<td>29</td>
<td>29</td>
</tr>
<tr>
<td>HMIS</td>
<td>13</td>
<td>9</td>
</tr>
<tr>
<td>PIT Count</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>System Performance</td>
<td>56</td>
<td>60</td>
</tr>
<tr>
<td>Performance and Strategic Planning</td>
<td>48</td>
<td>40</td>
</tr>
</tbody>
</table>
NOFA 2019: Some Key Highlights

- Performance Based emphasis continues - CoC must rank projects based on how they improve system performance
- Commitment to Low Entry/Housing First and provides flexibility for Service Participation requirements
- Higher emphasis on how CoCs are addressing racial disparities, with increased points under CoC Coordination
- Elimination of LGBT-related access but increased points for Protecting from discrimination and Fair Housing
- Increasing Employment (reflected in the increased points for CoC Coordination and Engagement and System Performance)
Strategic Direction
Identifying Community Priorities for 2019
1. The HUD CoC is considering having the NOFA Committee adhere to the following Ranking Policy:

- The HMIS and Coordinated Entry (CE) Projects will not receive scores. As critical infrastructure for the CoC, HMIS and CE projects will be placed automatically at the bottom of Tier 1.

- Renewal projects that do not have one year of operating data because they were recently awarded will be automatically ranked at the bottom of Tier 1, immediately above the HMIS and Coordinated Entry projects. The relative ranking of these projects will be alphabetical. Recently awarded projects that are not making sufficient progress toward becoming operational and/or no longer meet thresholds may be subject to ranking in Tier 2 or not being included in the package.
Reallocation Policy

2. The HUD CoC is considering having the NOFA Committee adhere to the following additions to the Reallocation Policy: Any grants that have significant underspending will be candidates to have their grant amount reduced involuntarily by the NOFA Committee.

Significant underspending will be defined as: a minimum of 3 years of underspending averaging 10% or greater, a narrative that fails to adequately describe current efforts and results toward resolving underspending.

The CoC Committee already strongly encourages voluntary reallocation of underspent funds.
Priorities for New Funding

3. We will be inviting proposals for new projects in this funding round and the CoC Committee is seeking guidance on how it should strategically use any reallocated, bonus, and DV Bonus funds.
Small Group Questions

Review the worksheet at your table summarizing the strategic directions under consideration.

Take five minutes to answer questions individually, then take 15 minutes to discuss as a group.

We will ask groups to report out.
### 2019 NOFA Timeline/Next Steps

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/3</td>
<td>Notice of Funding Availability released by HUD</td>
</tr>
<tr>
<td>7/12 - 7/18</td>
<td>Community Input Session and Input period</td>
</tr>
<tr>
<td>7/22</td>
<td>Release of Renewal Projects’ submission package via email</td>
</tr>
<tr>
<td>7/30</td>
<td>Bidder’s Conference - Release of Local Applications for New Projects</td>
</tr>
<tr>
<td>7/22 - 8/13</td>
<td>FAQ period</td>
</tr>
<tr>
<td>8/23</td>
<td>Local Competition due date for new and renewal projects</td>
</tr>
<tr>
<td>9/9</td>
<td>Scores to Project Applicants</td>
</tr>
<tr>
<td>9/11 - 9/12</td>
<td>Appeals Period</td>
</tr>
<tr>
<td>9/15</td>
<td>Final Rating and Ranking List posting</td>
</tr>
<tr>
<td>9/30</td>
<td>Consolidated Application due to HUD</td>
</tr>
</tbody>
</table>
Thank you for your participation and input!
This proposed scoring criteria measure the performance of project’s renewing their application for funding through the FY 2019 CoC Program Competition. The criteria measures projects’ contribution to strengthening the overall system of care and performance through data collection, coordination, prioritization, and improved client outcomes. The scoring is based primarily on objective criteria including performance outcomes, grant management and organizational capacity. Responses to Coordinated Entry and Serving Highest Need populations’ section and any supplemental narratives will be reviewed and scored by the NOFA Committee.

### Proposed Threshold Criteria for 2019

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Coordinated Entry Participation and Compliance</strong></td>
<td>Project certifies that it is participating in and compliant with Coordinated Entry, meaning that Projects must notify Coordinated Entry of all openings and fill those openings with participants referred from Coordinated Entry, to the extent possible for the project type.</td>
<td>Meets/Does not meet Threshold</td>
</tr>
<tr>
<td><strong>Low Barrier/Housing First</strong></td>
<td>Project certifies that it is low barrier and operates in adherence with Housing First requirements. Meaning participants: 1) are not screened out based on income, active/history of substance abuse, having a criminal record, or a history of domestic violence, and 2) are not terminated from the project for failure to participate in services, and 3) are prioritized for rapid placement and stabilization in permanent housing and offered needed supports so that returns to homelessness are avoided. Project also certifies that relevant Housing First policies and procedures examined during the 2018’s NOFA Local Competition have not changed and remain compliant or they have adopted new policies that are compliant. Projects must submit new policies.</td>
<td>Meets/Does not meet Threshold</td>
</tr>
<tr>
<td><strong>Client Eligibility</strong></td>
<td>Project certifies that its written client eligibility policies are consistent with information provided to Coordinated Entry/Home Stretch. Project also certifies that policies examined during the 2018’s NOFA Local Competition have not changed and remain compliant or they have adopted new policies that are compliant. Projects must submit new policies.</td>
<td>Meets/Does not meet Threshold</td>
</tr>
</tbody>
</table>
## SCORED CRITERIA FOR RENEWAL PROJECTS
Total points available = 100 points

### Section I: Performance Outcomes

1. Permanent Supportive Housing (48 points)

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Performance Outcome A</strong></td>
<td>Retains and/or exits to other Permanent Housing &gt; 12 months</td>
<td>Calculate the percentage of permanent housing stayers to score your project relative to the local benchmark of 95%.</td>
</tr>
<tr>
<td><strong>Performance Outcome B</strong></td>
<td>Adults who maintain or increase income</td>
<td>Calculate the percentage of adults who maintain or increase income to score your project relative to the local benchmark of 50%.</td>
</tr>
<tr>
<td><strong>Performance Outcome C</strong></td>
<td>Obtains/maintains non-cash mainstream benefits</td>
<td>Calculate the percentage of adults enrolled in non-cash mainstream benefits and health insurance to score your project relative to the local benchmark of 56%.</td>
</tr>
<tr>
<td><strong>Performance Outcome D</strong></td>
<td>Exits to Homelessness</td>
<td>Calculate the number of clients exiting to homelessness from your project relative to the local benchmark of approximately 10% of bed capacity.</td>
</tr>
</tbody>
</table>
2. Rapid Rehousing, Youth Serving Transitional Housing, and Joint TH and PH-RRH (48 points)

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Performance Outcome A</strong></td>
<td>Obtains Permanent Housing</td>
<td>Calculate the percentage of successful permanent housing exits to score your project relative to the local benchmark of 80%.</td>
</tr>
<tr>
<td><strong>Performance Outcome B</strong></td>
<td>Adults Who Increase Income</td>
<td>Calculate the percentage of adults who increased income in your project relative to the local benchmark of 30%.</td>
</tr>
<tr>
<td><strong>Performance Outcome C</strong></td>
<td>Obtains/ Maintains Non-cash Mainstream Benefits</td>
<td>Calculate the percentage of adults who obtained or maintained non-cash mainstream benefits to score your project relative to the local benchmark of 56%.</td>
</tr>
<tr>
<td><strong>Performance Outcome D</strong></td>
<td>Exits to Homelessness</td>
<td>Calculate the number of clients exiting to homelessness to score your project relative to the local benchmark of 10%.</td>
</tr>
</tbody>
</table>
3. General Transitional Housing (non-youth serving) (48 points)

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Performance Outcome A</strong>&lt;br&gt;Obtains Permanent Housing</td>
<td>Calculate the total number of successful permanent housing exits to score your project relative to the <strong>local benchmark of 80%</strong>.</td>
<td><strong>Up to 14 points</strong> (13 points for meeting benchmark and point for exceeding)</td>
</tr>
<tr>
<td><strong>Performance Outcome B</strong>&lt;br&gt;Adults Who Maintain or Increase Income</td>
<td>Calculate the percentage of adults who maintained or increased income to score your project relative to the <strong>local benchmark of 50%</strong>.</td>
<td><strong>Up to 11 points</strong> (10 points for meeting benchmark and point for exceeding)</td>
</tr>
<tr>
<td><strong>Performance Outcome C</strong>&lt;br&gt;Obtains/ Maintains Non-cash Mainstream Benefits</td>
<td>Calculate the percentage of adults who obtained or maintained non-cash mainstream benefits to score your project relative to the <strong>local benchmark of 56%</strong>.</td>
<td><strong>Up to 11 points</strong> (10 points for meeting benchmark and point for exceeding)</td>
</tr>
<tr>
<td><strong>Performance Outcome D</strong>&lt;br&gt;Length of Time Homeless</td>
<td>Calculate the median length of stay in the project to score your project relative to the median <strong>local benchmark of 180 days</strong>.</td>
<td><strong>Up to 12 points</strong> (11 points for meeting benchmark and point for exceeding)</td>
</tr>
</tbody>
</table>

**Performance Outcomes Supplemental Narrative**
Applicants will have the opportunity to describe any best practices, training, or process improvements implemented by the project either in the past 12 months or in 2019/2020, which will increase the project’s success (given the project type) for any of the scored performance outcomes. Narratives will be reviewed by the NOFA Committee and any additional points will be determined by the NOFA Committee at the time of the rating and ranking of applications.
Section II – NEW Section: Coordinated Entry and Serving Highest Need Populations for all project types (up to 12 pts) – *Replaces former Target Populations and Severity of Needs section*

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Description</th>
<th>Sources</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinated Entry and Serving Highest Need Populations</td>
<td>Given that all CoC funded projects are required to participate in Coordinated Entry (CE), and our system uses an assessment tool that scores and ranks homeless individuals in order of highest priority (according to household characteristics, homeless history, housing barriers, and vulnerability), it is presumed that all projects are able to serve households with the highest needs. To evaluate project’s compliance with Coordinated Entry and enrollment of highest need populations through referrals, please respond to the following questions below:</td>
<td>Narrative Response</td>
<td>Up to 12 points</td>
</tr>
</tbody>
</table>

- Describe how your project has operationalized its participation in Coordinated Entry and alignment with requirements, especially the filling of project vacancies. Optional: Please describe any successes or barriers working with CE or HomeStretch. **Up to 4 points**

- Describe any affirmative steps your project has taken to make enrollment as simple and quick as possible, especially for high need participants. Provide any data the project has on the time from referral to enrollment/move-in. **Up to 4 points.**

- Note how many openings the project had, how many referrals were provided by CE during the program year, and how many vacancies were filled by CE referred participants. Describe if any participants referred by Coordinated Entry denied admission for reasons other than the eligibility requirements provided. If so please explain. **Up to 4 points.**
Section III: Grant Management and Cost Effectiveness (Up to 22 points)

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reports and Invoicing</td>
<td>Project provided evidence of on-time submission of APRs and quarterly LOCCS draws for the last two grant cycles (or for as long as the project has operated if less than three years old)</td>
<td>Up to 10 points</td>
</tr>
<tr>
<td>Capacity and Utilization</td>
<td>Percentage the project was utilized during the program year.</td>
<td>Up to 6 points</td>
</tr>
<tr>
<td>Grant Spending</td>
<td>Percentage of funding the project spent in the last grant year.</td>
<td>Up to 6 points</td>
</tr>
</tbody>
</table>

**Grant Spending Supplemental Narrative**

Applicants will have the opportunity to describe spending trends/steps taken during the current grant year and provide an explanation for project’s underspending of funds and any impacts to the community if the project grant was partially reduced due to underspending. Supplemental Narratives will be reviewed by the NOFA Committee and any additional points will be determined by the NOFA Committee at the time of the rating and ranking of applications.

Section IV: Organizational Capacity (Up to 14 points)

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMIS Data Quality</td>
<td>Percentage of project’s data quality score from APR.</td>
<td>Up to 5 points</td>
</tr>
<tr>
<td>Fiscal Management</td>
<td>Project provided the most recent annual independent audit (or financial statement if audit not required) from no earlier than FY ending no earlier than June 30, 2018 for analysis of findings if any.</td>
<td>Up to 4 points</td>
</tr>
<tr>
<td>Quality Assurance</td>
<td>□ Project has an existing Consumer Satisfaction Survey □ Project annually reviews client feedback and uses it to</td>
<td>Up to 5 points</td>
</tr>
<tr>
<td>Name</td>
<td>Description</td>
<td>Score</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Voluntary Reallocation</td>
<td>☐ Project voluntarily reallocates unspent funds</td>
<td>Up to 1 Point</td>
</tr>
<tr>
<td>Consolidation</td>
<td>☐ Project applies to Consolidate one or more CoC-funded projects</td>
<td>Up to 3 points</td>
</tr>
</tbody>
</table>
Small Group Questions
Take 15 minutes to discuss as a group. We will ask groups to report out where there was group consensus.

1. The performance outcomes scoring gives an extra point to projects that exceed the performance benchmarks--like getting an A+. What do you think of this approach? Do you support it, why or why not? What modifications would you propose?

2. Do the narrative questions in the Coordinated entry section adequately capture your projects work Coordinated Entry?

3. Any other comments on the criteria you want the Committee to be aware of?
2019 HUD CoC NOFA Competition
Bidders’ Conference

Hayward City Hall, Conference Room 1st Floor
July 30th, 2019
1:00 – 3:00pm
Agenda

1. Welcome and Introduction of Committees
2. 2018 HUD CoC Competition Results
3. Highlights of 2019 HUD CoC NOFA
4. 2019 Local Process
   ▫ Key Dates
   ▫ Rating and Ranking Process
   ▫ Strategic Direction
   ▫ Community Guiding Principles
5. Overview of New Projects’ Local Application
6. Q & A Session
Committees Introduction:
HUD CoC Committee

Doug Biggs (Chair), Alameda Point Collaborative
Ja’Nai Aubry, Family Violence Law Center
C’Mone Falls, Social Services Agency
Paulette Franklin, Alameda County Behavioral Health Services
Wendy Jackson, East Oakland Community Project
Lara Tannenbaum, City of Oakland
Marnelle Timson, Consumer Representative
Andrew Wicker, City of Berkeley
Riley Wilkerson, Alameda County HCD
Committees Introduction: NOFA Committee

Jill Albanese, Department of Veteran Affairs
Laura Escobar, Bay Area United Way
Timothy Evans, Hamilton Families, Oakland
Donna Griggs-Murphy, Human Good
Heather MacDonald-Fine, Alameda County Health Systems
Emily (Katie) Martin, Consumer Representative
Paulette Franklin, Alameda County Behavioral Health Services
2018 HUD CoC Program Competition Results
Local and National Results:
Results of the 2018 HUD CoC Program Competition

Our CoC received a total of $37,648,221, which represents a $2.2 million increase from our 2018 Annual Renewal Demand (plus CoC Planning Grant) of $35,464,425.

Our 2018 overall score was 163 (5.25 points increase from 2017), or 82% of the maximum score of 200, slightly above the national median of 160.

We were awarded four new PH projects totaling $2.87 million (nationally, a total of $85 million was awarded in new PH projects).

HUD affirmed that CoCs that receive increased funding used strong performance-based criteria, increased PH, and reallocated poor performance projects.
Local and National Results:
Results of the 2018 HUD CoC Competition

Our 2018 CoC Summary Scores broken down in four categories were as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Possible Points</th>
<th>Our Points Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>CoC Structure, Governance &amp; Policies</td>
<td>52</td>
<td>48</td>
</tr>
<tr>
<td>Data Collection and Quality</td>
<td>49</td>
<td>30</td>
</tr>
<tr>
<td>System Performance and Strategic Planning</td>
<td>77</td>
<td>64</td>
</tr>
<tr>
<td>Cross-Cutting Policies</td>
<td>22</td>
<td>21</td>
</tr>
<tr>
<td>Totals</td>
<td>200</td>
<td>163</td>
</tr>
</tbody>
</table>
Highlights of the 2019 HUD CoC NOFA
NOFA 2019 - Highlights

• The 2019 HUD CoC Program Competition Notice of Funding Availability (NOFA) was released on July 2\textsuperscript{nd}, 2019

• The Competition closes on September 30, 2019

• In general, the NOFA has some new information, few changes from FY 2018 and new policy priorities
NOFA 2019 - Highlights

- **New Policy Priorities**
  - Using an evidence-based approach
    - Prioritize projects that employ strong use of data and evidence
  - Increasing employment
    - CoCs and projects must work with local employment agencies and employers to prioritize training and employment opportunities for people experiencing homelessness
  - Flexibility for Housing First with service participation requirements
    - Continued priority for housing placement with no preconditions and low barrier access. Offers flexibility for project to include service requirements (without any penalties) to promote positive housing outcomes
NOFA 2019 - Highlights

- **Performance Based** emphasis continues – CoC must rank projects based on how they improve system performance.
- Commitment to Low Entry/Housing First and provides **flexibility for Service Participation** requirements once permanently housed.
- Higher emphasis on how CoCs are addressing **racial disparities**, with increased points under CoC Coordination.
- Elimination of LGBT-related access but increased points for **Protecting from discrimination** and **Fair Housing**.
- Increasing **Employment** (reflected in increased points for CoC Coordination and Engagement and System Performance sections).
NOFA 2019 Available Funds

- Tier 1 is 94 Percent of the CoC’s ARD amount
  - **Total Annual Renewal Demand (ARD)** = $36,618,328
  - **Tier 1 Amount (94% ARD)** = $34,615,928
  - **ARD in Tier 2 (6%)** = $2,002,400
  - **CoC available Bonus** = $1,830,916
  - **Total Tier 2 (6% + available Bonus)** = $3,833,316
  - **DV Bonus** = $1,061,972
  - **CoC Planning Grant** = $1,098,550
  - **2019 Total Submission allowed** = $39,511,216

(does not include CoC Planning Grant)
• **Transition Grants** *(NOFA, Page 20)*
  - Grant to fund a new project in order to transition an eligible renewal being eliminated through reallocation from one program component to another eligible new component over a **one-year period**.
  - Up to 50% of each transition grant may be used for costs of eligible activities of the program component originally funded.
  - Project will have **one year** to fully transition from the original component to the new component and must have the consent of the Continuum of Care (CoC).
  - Some **new** requirements in the submission of e-snap application (please refer to NOFA instructions).
NOFA 2019 - Highlights

- **Expansion** *(NOFA, Page 18)*
  - Renewal project applicants may submit a new project application to add units, beds, persons served, and services provided to existing participants, or in the case of HMIS, increase current HMIS grant activities.
  - Expansion’s funding request must be within the funding allowed under the CoC available bonus – and any additional reallocation funds
  - Some **new** requirements in the submission of the e-snap application (please refer to the NOFA).
NOFA 2019 - Highlights

Domestic Violence Bonus (NOFA, Page 7)

- Same eligible project types as in 2018 (No restriction in the number of RRH and/or TH and PH-RRH projects):
  - Rapid Rehousing (RRH)
  - Joint Transitional Housing and Permanent Housing-Rapid Rehousing Component (TH and PH-RRH)
  - SSO-CE to better meet the needs of survivors.
- A CoC may apply to expand an existing renewal to solely dedicate units, beds, persons served, or services for this population using these funds.
- HUD requires DV Bonus Projects listed on the New Projects CoC Priority Listing with a unique rank number.
- Change in HUD’s Scoring of DV Bonus projects: 50 points will be awarded based on the applicant’s previous performance.
NOFA 2019 - Highlights
New Projects through reallocation or Bonus

- New project applications may be submitted under the CoC available bonus and reallocation funding available or DV Bonus
- New projects must meet project eligibility, quality thresholds, and rating factors
- Eligible project types:
  - Permanent Supportive Housing (PH-PSH)
  - Permanent Housing Rapid Rehousing (PH-RRH)
  - Joint TH and PH-RRH (TH and PH-RRH)
  - HMIS expansion carried by HMIS Lead
  - Supportive Services (SSO) to develop or operate CE
2019 Local Competition
2019 Local Process and Key Dates

• July 2nd - FY 2019 CoC Program Competition Opens: Notice of Funding Availability (NOFA) released

• July 12th - July 18th – Community Input Session and period: Renewals criteria and feedback on Strategic Direction and new projects

• July 24th – Release of Local Application and Instructions for Renewing Projects via email

• July 30th - Bidders’ Conference: New Projects Local application released
Local Process and Key Dates

- **August 23rd by 5pm**: Local Applications (renewing and new) due to info@everyonehome.org
- **August 30th**: E-Snaps Application due by Close of Business Day
- **September 5th**: Rating and Ranking Session
- **September 9th**: Preliminary Rating and Ranking released
- **September 12th**: Appeals Panel meets if needed
- **September 15th**: Final Rating & Ranking List released
- **September 27th**: Consolidated Application published on EOH website
- **September 30th**: Application due to HUD
2019 Review and Ranking Process

- The 2019 Review and Ranking Process articulates the Local Process approved by the HUD CoC and NOFA Committees.
- This document describes the roles and decision-making authority of each Committee and the Appeals Panel, the review and scoring of Applications, and the 2019 Appeals Process.
- It can be reviewed or downloaded from EveryOne’s website.
2019 Strategic Direction

The HUD CoC Committee considered several factors and sources in the development of the 2019 Strategic Direction given to the NOFA Committee on 7/16 at their joint meeting, including:

- A facilitated review of the 2018 Local rating and ranking process, which included stakeholder interviews and a community feedback session, and community’s input on renewals, and strategic uses for new projects.
- Our 2018 score and HUD’s debrief
2019 Strategic Direction

Ranking Policy

- The HMIS and Coordinated Entry (CE) Projects will not receive scores. They will be placed automatically at the bottom of Tier 1 as critical infrastructure for the CoC.
- Renewal “new projects” without access to one year of operating data because they were recently awarded will be automatically ranked at the bottom of Tier 1, immediately above HMIS and CE. The relative ranking of these projects will be alphabetical.
- Given that the amount in Tier 1 is fixed, if the ranking results in a project straddling tiers, the NOFA Committee will make the strategic decision on whether the project will straddle or will be placed completely in Tier 2.
Strategic Direction

Involuntary Reallocation Policy

• Any grants with a history of significant underspending will be candidates to have their grant amount reduced involuntarily by the NOFA Committee. Significant underspending is defined as a minimum of 3 years of grant underspending of 10% or greater and a narrative that fails to adequately describe current efforts and results toward resolving underspending.

• Any project subject to potential reallocation of funds will be informed before the Rating and Ranking session and invited for an interview with the NOFA Panel. In addition, projects facing involuntary reallocation of its renewal amount will be allowed to appeal and meet with the Appeals Panel.

• Continue to pursue reallocation that strengthens our system and application package and is aligned with our guiding principles, including 1. Maintaining a minimum scoring threshold, and 2. Inviting voluntary reallocation.
Solicit applications from CoC and non CoC grantees for new projects through reallocation, expansion or bonus

1) that are competitive and improve our system performance
2) to apply for the maximum amount allowed under the Domestic Violence (DV) Bonus for housing and services targeting domestic violence, dating violence, sexual assault, stalking and trafficking survivors, consistent with 2019 HUD “new projects” requirements.
Increasing employment opportunities

• This year NOFA requires CoCs to prioritize training and employment opportunities for people experiencing homelessness in order to afford housing.

• The HUD CoC Committee recommends the NOFA committee to encourage projects to provide employment-related Memorandum of Understanding (MOUs) that will be used in support of the Consolidated Application to HUD and use the NOFA process to notify projects they will likely be scored on this item in the future.

• In addition, it proposes that EveryOne Home’s Leadership Board, County and City partners and the County’s Homeless Council assist in developing MOUs with public and private organizations that promote training and employment and prioritize and create job opportunities for people with lived experience of homelessness.
Community Guiding Principles

1. Maximize the resources available to community
2. Package submitted will align with HUD priorities in order to meet local needs
3. Prioritize ensuring existing residential capacity and housing stability is maintained system-wide
4. Keep the renewal process as simple as possible
5. Continue to emphasize project performance and the submission of projects that will meet HUD’s thresholds
6. Support individual projects seeking to reallocate or reclassify where relevant
7. Facilitate a clear, fair and transparent local process
8. Advocate locally and nationally to protect and fund projects that add value to our Continuum of Care and response to homelessness
Overview of Local Application

New Projects
Local Application: The Basics


- Frequently Asks Questions (FAQ): Projects email questions to [info@EveryOneHome.org](mailto:info@EveryOneHome.org) which will be updated in writing each week in consultation with the NOFA Committee.

- Renewals and New Projects Local Application packages are due to EveryOne Home on **August 23, 2019** by 5 pm via PDF form to [info@everyonehome.org](mailto:info@everyonehome.org).

- E-Snaps applications due on 8/30. Please forward any questions or requests for technical assistance concerning e-snaps to Riley Wilkerson at [riley.wilkerson@acgov.org](mailto:riley.wilkerson@acgov.org).
New Projects Local Applications

Eligible Applicants

- CoC funded projects seeking to **reallocate** existing projects into a new eligible component – May also apply for a Transition Grant
- CoC funded projects seeking to **expand operations** or Applicants seeking to fund a:
  - New PSH project
  - New RRH (individuals and families, including unaccompanied youth) project
  - New Joint TH and PH-RRH component*
  - New HMIS (HMIS Lead Only)
  - **The CoC is not inviting an expansion of the** SSO-Coordinated Entry project
- CoC and non-CoC funded projects **applying for DV Bonus** (cannot exceed DV Bonus amount) to serve the needs of DV survivors through a:
  - New RRH project
  - New Joint TH and PH-RRH project
  - Expansion of existing renewal to expand beds **solely** dedicated to DV survivors
New Projects’ Threshold Requirements

- New: Applicants must meet new threshold criteria, consistent with HUD and local mandated requirements.
- The Local Application includes a Threshold Criteria to clearly communicate CoC funding requirements and expectations to potential grantees.
- These criteria are not scored, but all applicants must check off list of items confirming they meet or will meet them.
- Two actual threshold certifications in the Application: compliance with HMIS (or comparable database for DV providers) and Coordinated Entry Participation.
New Projects Application Scoring

• 100-point scale in five categories:
  1. Primary Activity Type = Up to 5 points
  2. Local and HUD Priorities = Up to 21 points
     • Will improve system performance (10 pts)
     • **New:** Employment Services (3 pts)
     • HF Narrative and Documentation (8 pts)
  3. Outcome Performance = Up to 34 points
     • APR/Comparable Performance Outcomes A-D (up to 25 pts)
     • **New:** Benchmark past performance (up to 9 pts)
  4. Grant Management/Cost Effectiveness = Up to 22 points
     • **New:** Budget and Justification (up to 4 pts)
  5. Organizational Capacity = Up to 18 points
Walk through New Projects
Local Application
Resources on Website

Electronic versions of the Renewal and New Projects Applications and Appendices – including reference materials, can be downloaded from the EveryOne Home website at:

Questions or Comments
ALAMEDA COUNTY CONTINUUM OF CARE
2019 CoC NOFA LOCAL COMPETITION REVIEW AND RANKING PROCESS

OVERVIEW

The federal Department of Housing and Urban Development (HUD) provides over $2 billion a year in funding for homeless housing and services. This funding is distributed through Continuums of Care (CoCs) which are regional organizations that meet regularly to improve project performance and build community support for responding to homelessness.

Each year, HUD requires each CoC to review the performance of homelessness projects within that CoC’s region, and to use their performance to rank those projects in order of their funding priority. Projects that are eligible for funding and that rank highest (known as Tier 1) will receive federal funding, while those at bottom of the list (Tier 2) may or may not receive funding, depending on 1) the size of the Congressional budget and 2) how the CoC as a whole performs relative to other CoCs in the national competition. Projects that are excluded from the list altogether will not receive federal funding.

A. ROLES OF THE HUD CoC AND NOFA COMMITTEES, THE APPEALS PANEL, AND EVERYONE HOME AS CONTINUUM OF CARE LEAD

1. HUD CoC Committee
In the Oakland/Berkeley/Alameda County CoC, the HUD CoC Committee functions as the Continuum of Care (CoC) Board required by the Interim Rule to act on behalf of the membership to ensure CoC responsibilities are fulfilled, including preparing the application for Continuum of Care funds.

Under its Roles and Responsibilities, the HUD CoC Committee:

- Recommends guiding principles and strategic direction to the NOFA Committee based on HUD NOFA guidelines
- Designs, operates and follows a collaborative process for submitting the CoC NOFA application to HUD
- Delegates responsibilities to Committees and Workgroups as specified in Section XII.D and XII.E of the Alameda County Continuum of Care/EveryOne Home Governance Charter, including delegating to the NOFA Committee the role of evaluating projects’ performance as an independent rating and ranking panel.
2. NOFA Committee
The NOFA Committee conducts the annual HUD Competition’s local rating and ranking process for projects seeking Continuum of Care funds, reviews applications submitted, and prepares ranked recommendations for funding. Specifically, the NOFA Committee:

- Integrates funding priorities and strategic direction from the HUD CoC Committee
- Develops local applications for existing and new projects
- Develops scoring criteria in compliance with the requirements of the annual NOFA
- Reviews and scores proposals
- Participates in the Rating and Ranking process and makes final recommendations of the Priority List of Projects (Rating and Ranking List)
- Beginning in 2019, the NOFA Committee’s final Priority List of Projects recommendations must be approved by non-conflicted members of the HUD CoC Committee to be included in the CoC Consolidated application package.

3. Appeals Panel
If an applicant contests its rating or ranking, it may appeal. The Appeals Panel, comprised of non-conflicted members seated for each NOFA round, reviews appeals made by CoC Project applicants to the local competition's Rating and Ranking list, as governed by the Alameda County HUD CoC Appeals Process established in 2017. Appeal Panel decisions are final.

4. Continuum of Care Lead
In 2012, the Oakland/Berkeley/Alameda County CoC designated EveryOne Home to serve as Continuum of Care Lead (CoC Lead) and as the non-conflicted, third-party facilitator of the Local HUD Continuum of Care Program Competition. With a portion of the federal CoC planning grant, EveryOne Home conducts activities related to the annual Local HUD Continuum of Care Program Competition (NOFA), including providing analysis, scoring feedback, and other guidance on HUD priorities; supporting the development of the HUD CoC Committee strategic direction to the NOFA Committee; and scoring objective elements of the application and convening and providing support to the NOFA Committee and Appeals panel, among other duties.

All decisions regarding the Local HUD Continuum of Care Program Competition are subject to review and approval by the HUD CoC and NOFA Committees. In addition, EveryOne Home as a collective impact initiative, values community input and discussion and will create opportunities for grantees to provide feedback on changes to process and tools. There will also be an effort
to ensure any changes, including new requirements or policies in the Notice of Funding Availability (NOFA), are communicated to ensure a transparent process.

B. 2019 NOFA REVIEW AND RANKING PROCESS

EveryOne Home staff will recruit NOFA Committee members and propose a NOFA Committee Roster for HUD CoC Committee’s approval. NOFA Committee members will be unbiased and non-conflicted and composed from neutral organizations.\(^1\) “Non-conflicted” and neutral organizations are those that are not currently applying for and/or receiving CoC funding distributed by the Alameda County CoC. They will sign a “no conflict of interest” and confidentiality forms.

EveryOne Home, as CoC Lead, will develop a proposed Review and Ranking process, and the HUD CoC and NOFA Committees will provide input to it and approve it.

1. Development and Release of the Local Competition
   - EveryOne Home staff will conduct annually a Projects’ Performance Evaluation using APRs, HMIS and other comparable data sources, and relevant documentation to score objective criteria. Staff will notify providers the date that APRs will be pulled so that projects can clean-up data in advance. Data will be collected from the same period for all projects. In 2019, it will be released via email a week prior to the Bidder’s Conference.
   - The Local HUD Continuum of Care Program Competition (NOFA) will be launched after HUD releases the Notice of Funding Availability and a timeline will be developed by staff to adhere to mandated deadlines.
   - Proposed scoring criteria will be shared with the community for feedback. The community will also have an opportunity to provide input on priorities for new funding if available.
   - HUD CoC Committee will determine the strategic direction to provide to the NOFA community.
   - The NOFA committee will provide final approval of all tools and criteria. The NOFA Committee will follow the HUD CoC’s 2019 Public Participation Policy and include public comment on any discussions and approval of scoring criteria. Exceptions to this policy will include any review, rating and/or ranking of projects, discussions of projects’ performance, and the Rating and Ranking session. Those will be deemed closed sessions under the Policy.

\(^1\) The HUD CoC Committee will further refine NOFA panel’s qualifications in the process of reviewing and updating the EveryOne Home Governance Charter in September of 2019.
• EveryOne Home staff will then release an announcement of available funding for both new and renewal grantees. Funding announcements will be broadly distributed via email to the provider community and posted on EveryOne Home’s website.
• Applicants, both renewing and prospective, will be invited to attend a Bidder’s Conference, receive application materials, and have adequate time to complete and submit their Local Application within HUD’s deadlines.
• EveryOne Home staff will offer a two-week Frequently Asked Questions (FAQ) period, which will be updated in writing each week, in consultation with the NOFA Committee. Agency specific questions will be responded directly. Questions that may impact several applicants will be responded to directly and will be published with FAQs.

2. Ranking Policy
• The HMIS and Coordinated Entry (CE) Projects will not receive scores. As critical infrastructure for the CoC, HMIS and CE projects will be placed automatically at the bottom of Tier 1.
• Projects renewing for the first time that do not have one year of data will be automatically placed at the bottom of Tier 1, immediately above the HMIS and Coordinated Entry projects. The relative ranking of these projects will be alphabetical. Given that the amount in Tier 1 is fixed, if the ranking results in a project straddling tiers, the NOFA Committee will make a strategic decision on whether the project will straddle or will be placed completely in Tier 2. They will determine this according to what is best for the overall package.
• Recently awarded projects that are not making enough progress toward becoming operational and/or no longer meet thresholds may be placed in Tier 2 or not be included in the package.

3. Reallocation Policy
The Reallocation Policy establishes that any grants that have a history of significant underspending will be candidates to have their grant amount reduced involuntarily by the NOFA Committee. Significant underspending will be defined as a minimum of 3 years of grant underspending of 10% or greater and provide a narrative that fails to adequately describe current efforts and results toward resolving underspending.

Any project subject to potential reallocation of funds under this definition will be informed before the Rating and Ranking session and invited for an interview with the NOFA Panel. In addition, projects facing involuntary reallocation of its renewal amount will be allowed to appeal and meet with the Appeals Panel.

4. Review and Scoring of Applications
• EveryOne Home staff will review Local Application packages and determine whether thresholds are met and calculate scores for all applicants for renewing and new projects
using objective scoring factors. The NOFA Committee will review and score all narratives at the time of the Rating and Ranking of projects.

- For new applications, EveryOne Home staff will train the NOFA Committee, as appropriate to review and score all subjective factors in new applications. The NOFA Committee will also review the Performance Evaluation scores from each renewal project along with any corresponding supplemental narratives for specific criteria. If required by the NOFA, the NOFA Committee will score any additional information. NOFA Committee members will finalize individual scores for each project prior to the Rating and Ranking session.

- For new applications, the NOFA Committee will review and approve applications for grantees seeking new funding in the Local Application. All new proposed projects will submit a New Projects Local Application package that will include: 1) a Project Coversheet; 2) a completed New Projects Local Application; and 3) Any materials and documentation required.

- Grantees must also complete an application in e-snaps by the date determined by the local process.

- At the Rating and Ranking session, scores will be tabulated, and Project Applications will be ranked and placed in either Tier 1 or Tier 2. To improve the competitiveness of the overall application, the NOFA Committee may reorder individual projects as determined by HUD CoC Committee’s Strategic Direction, guiding principles and community needs, and will not be bound to the points awarded to applications. In addition, the NOFA Committee has the authority to decide on all straddling situations. Projects subject to potential reallocation of funds will be informed before this session and invited for an interview with the NOFA panel.

- The NOFA Committee will meet to consider and recommend the final CoC Rating and Ranking List. The NOFA Committee has discretion to recommend projects for involuntary reallocation and will make all decisions on reallocating funding from any project, in accordance with the Strategic Direction issued by the HUD CoC Committee. The NOFA committee may determine if any renewal project should receive a decrease of funding due to substandard performance in outcomes and/or utilization of funds.

- EveryOne Home staff will bring the NOFA Committee’s final CoC Rating and Ranking List to the non-conflicted members of the HUD CoC Committee for review and approval.

- The HUD CoC Committee will approve the Consolidated Application prior submittal to HUD, minus the final Rating and Ranking List.

5. Communicating the Results of the Local Competition

- Scoring results will be delivered to applicants via email, along with next steps and the Appeals Process.

- All applicants which are eligible for an appeal will have 2 business days to submit the Appeal. Appeals will be reviewed by non-conflicted members of the Appeals Panel, seated by the HUD CoC Committee. Applicants who submit an appeal may also request an interview with the Appeals Panel as part of the CoC’s Appeals process.
• EveryOne Home staff will generate the final Rating and Raking List as approved by the non-conflicted members of the HUD CoC Committee, to be posted on the EveryOne Home website and announced on the EveryOne Home mailing list and social media accounts.
• The Local Applications and Rating and Ranking list (Priority List of Projects) will be submitted to HUD along with the County-wide Consolidated Application by HUD’s NOFA deadline, and all project applicants will be invited to attend the NOFA debrief early the following calendar year.

C. APPEALS PROCESS (2019 Update)

The NOFA Committee has developed a formal appeals process for the HUD CoC NOFA local competition in 2017 and amended and approved by the HUD CoC Committee on 7/16/2019. The Appeals Panel, which is seated by the HUD CoC Committee, consists of three non-conflicted individuals representing the EOH’s Leadership Board, the HUD CoC Committee, and the NOFA Committee.

Appeals are limited to the following:

• An application that was not evaluated according to the published local NOFA process AND/OR
  i. Evaluated in a way that violates federal regulations AND
  ii. The adjustment of scores has the possibility of changing in which Tier an Applicant project is ranked OR whether an Applicant project is included in the package at all. Note: this includes any Project that meets Appeals Criteria #1 and/or #2, and its initial Rating and Ranking score appears very close to the end of Tier 1 and can be moved down to Tier 2 as a result of scoring post appeals.

• A project that is facing an involuntary reduction of its renewal grant amount (i.e. renewal grant partially re-allocated to a new project).

2) What is not eligible for appeal:

   a. Errors or omissions by project Applicants
   b. Projects that do not meet threshold criteria
   c. Dissatisfaction with Project’s scores
   d. Need for funds
   e. Appeals submitted after stated deadline

3) Process:

   • NOFA Committee will release the first Rating and Ranking List on 9/9, including dollar amounts and point scores.
• In the unlikely event of a mathematical error, Applicants must report the issue to EveryOne Home within 24 hours of release of the Rating and Ranking List for the error to be corrected. The Rating and Ranking List and scores will be reissued with the appropriate corrections at the time of the release of the final Rating and Ranking List.

• Applicant projects have from 9/11 through the close of business day (CBD) on 9/12 (2 business days), to register any appeals via email. Appeals and any supporting documentation should be emailed to info@everyonehome.org. Appealing projects will be limited to the grounds raised in the original appeal, and only on items/attachments that were included in the initial project’s Application. Appellants may also request along with the appeal to schedule a 30-minute meeting with the Appeals Panel at the time of the Panel’s deliberations.

• All appeal requests will be confirmed via email within one (1) business day of submission. All appeals submitted before the deadline will be posted to the EveryOne Home website within 24 working hours of the deadline. All Applicant projects who wish to submit appeals will be subject to this deadline. There will not be a second round of appeals.

• Agencies will need to provide, in writing and with supporting examples/backup documentation, specific sections of the Application on which the appeal is based, and/or sections or examples where local guidelines or regulations were violated.

• The appeal’s request must specify facts and evidence sufficient for the Appeals Panel to determine the validity of the appeal (see above Appeals are limited to the following, Page 4)

• Appealing projects will be limited to the grounds raised in the original appeal, and only on items/attachments that were included in the initial project’s Application.

• The Panel will review all submitted appeals and back up documentation and will meet in person on 9/13 to discuss, make final recommendations and provide responses to each appeal. The Panel will allocate time for 30-minute meetings with appellants requesting to meet with the Panel, in person or over the phone.

• The HUD NOFA Committee will complete its recommendations on the final Rating and Ranking List on 9/14, including results of any appeal.

• The final Rating and Ranking List will be presented for review and approval to the HUD CoC Committee’s non-conflicted members on 9/14.

• A final Rating and Ranking List reflective of any changes generated by appealing projects will be issued by EveryOne Home staff and published on the EveryOne Home website on 9/15.

• The HUD CoC Committee will approve the Consolidated Application prior submittal to HUD, minus the final Rating and Ranking List.
Technical Assistance Proposal for
Alameda Point Collaborative

Presented to:
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Presented by:
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1330 Broadway Suite 601, Oakland, CA 94612
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December 2017
Summary

Partnership for Children and Youth (PCY) is providing technical assistance (coaching, training, consulting, etc.) to Alameda Point Collaborative (APC). APC works to end homelessness by providing housing and services to create communities where formerly homeless families and individuals can flourish.

PCY seeks to support APC to achieve their mission through support in successfully implementing the Cycle of Quality Improvement, (CQI) (Assess, Plan, Improve), and to provide access to coaching and training services to providers to meet the needs of children and youth in housing; creating equitable education opportunities for all.

PCY has been a pioneer in expanded learning for the past 15 years, including a focus on creating educational opportunities in public and affordable housing over the last six years. PCY regularly provides youth development training for expanded learning program staff, facilitates data-driven program quality improvement processes for numerous school districts and community-based organizations, organizes several regional conferences each year, and regularly presents at national education related conferences. The PCY technical assistance team is comprised of experts in afterschool and summer learning programs, social emotional learning, youth advocacy, family engagement, coaching, academic instruction, education policy, and more.

Proposed Services

PCY will provide access to TA in the following agreed upon ways:

- **Coaching**
  PCY will provide coaching for staff and employees supporting and serving the program. The primary focus of this coaching will be to improve the program quality at the point of service.

- **Assess**
  PCY will consult with APC to identify the best assessment tool to gather data to improve program quality.
  - PCY will conduct one structured observations of the APC afterschool program using the Program Quality Assessment Tool. PCY will provide site visit report after visit to enable shifts in program strategy.
  - PCY will co-facilitate training for APC staff to conduct site assessments using the Youth Program Quality Assessment tool.

- **Plan**
  - PCY will provide coaching to APC team lead for pre-planning and debrief meetings in the planning phase.
  - PCY will co-facilitate a planning with data meeting with Alameda Point Collaborative.

- **Improve**
  Based on the planning with data meeting APC will use a minimum of 2 hours and maximum of 10 hours to provide technical assistance to meet the goals in the program quality action plan. APC has indicated the following:

  - Based on the Planning with Data findings PCY will co-facilitate a 2 hour workshop with APC.
  - Based on the Planning with Data findings PCY will co-facilitate a 2 hour workshop with APC.

- **Reflect**
There will be an end of project showcase and celebration where each grantee will have the opportunity to share out what they have learned as well as celebrate our learnings together. Project evaluation of summary of our work together. We will evaluate the project evaluation throughout the process, and at the completion of the project, we provide a final qualitative and quantitative report.

**Joint Accountabilities**

PCY’s "CQI" Cycle of Quality Improvement (Assess, Plan, Improve), includes the following elements below. Please note that many of the elements below align to grant deliverables; therefore, not committing to an element below could impact your grant amount and/or training and coaching services.

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<th>Assess</th>
<th>$1,250 to support the implementation of the ASSESSMENT phase of the CQI</th>
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<td>Sept-Jan</td>
<td>- Work with a PCY TA Manager to create and submit a scope of services agreement</td>
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<td>- Attend or conduct an assessment meeting*</td>
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<td>- Conduct a program assessment</td>
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<th>Plan</th>
<th>$1,250 to support the implementation of the PLAN AND IMPROVE phase of the CQI</th>
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<td>Nov-Feb</td>
<td>- Attend or conduct a planning meeting</td>
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<td>- Submit a quality action plan</td>
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<th>Improve</th>
<th>- Receive TA aligned to your organization’s Quality Action Plan</th>
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<td>Jan-Apr</td>
<td>- Visit a peer agency site*</td>
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<td>- Submit HousED surveys (staff satisfaction and learning)</td>
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<td>- Submit an organization youth service infographic (format and outline will be provided)</td>
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<td>- Attend and share out organization’s learning at the end of the year Stakeholder Gathering (presentation materials outline will be provided)</td>
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<th>Reflect</th>
<th>$500 to showcase your organization's growth and learning in an infographic and short presentation at the end of the year stakeholder gathering.</th>
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APC will be responsible for submitting aforementioned deliverables listed in the chart above, along with executing a contract agreement or revising the current contract agreement in a timely manner for board approval, scheduling the training event(s), facilities, reasonable access to key personnel, compensating employees for their time, and ensuring the attendance of staff, families, and students.

Facility requirements include: (when applicable)
- A venue with one large room with sufficient seating for people at trainings
- Tables and chairs for people in trainings
- Internet access, a projector and screen, and speakers
- Providing food/snacks for any training over 2 hours

PCY will provide prepared facilitators, our own materials (such as chart paper, easels, pens, handouts, etc.), and an evaluation report based on participant feedback. PCY can also modify facility requirements if they prove difficult in any
way, but only with advance notice.

**Timing**

The engagement will begin with the signed scope of work and contract. The delivery of training must be scheduled at least one month in advance. The evaluation report will be provided by the end of July, 2018. PCY will request referrals and recommendations.

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**Measures of Success**

In order to measure the success of training, coaching sessions, and assessment, participants will be asked to complete a short session evaluation form. This form will focus on collecting data to track participant progress towards the learning objectives.

**Value to the Client**

There are several ways in which technical assistance may be of value to your organization. This value may include, but is not limited to, the following:

- Up to 10 hours of in-kind TA hours to support and to help APC achieve their goals.
- Grant up to $3,000 to improve program quality.
- PCY will be available to you after the engagement to discuss potential opportunities for future technical assistance, ensuring that organizational change is supported rather than only delivering a single training without context.
- You will receive an evaluation report summarizing the effectiveness of the training content as defined by clear measures of success.
- Discounts on various professional development opportunities and resources.

**Terms and Conditions**
Stipend and Terms

- First is based on completing, and returning MOU.
- Second is based on providing data and an action plan for quality improvement.
- 3rd is for creating infographic and presentation and survey.

Within a week of submitting the deliverable APC will be emailed a stipend request form which must submitted within two weeks of receiving it. APC will receive payment within one of month of stipend request form submission.

TA Services and Terms
With this grant you are able to schedule meetings and have access to ongoing TA of up to 10 hours. In order to protect your TA hours you must abide by the following terms.

- Schedule phone meetings with 48 hours’ notice
- Schedule in person meetings or trainings with 2 weeks advanced notice.
- Cancel meetings within 48 hours
- You may only reschedule 2 times and then forfeit those hours
- 1 week to respond to surveys

Indemnification
Notwithstanding any other term of the contract agreement, the client shall indemnify, defend, and hold harmless Partnership for Children and Youth, its corporate affiliates, current or future directors, trustees, officers, professional staff, employees, and agents and their respective successors, heirs, and assigns (the “Indemnities”), against any claim, liability, cost, damage, deficiency, loss, expense, or obligation of any kind or nature (including without limitation reasonable attorneys’ fees and other costs and expenses of litigation) incurred by or imposed upon the Indemnities or any one of them in connection with any claims, suits, actions, demands, or judgments arising out of the contract agreement (including, but not limited to, actions in the form of tort, warranty, or strict liability).

Intellectual Property
Partnership for Children and Youth understands and acknowledges that the client will be providing access to proprietary and valuable information not otherwise available. In addition, those parties also understand that should Partnership for Children and Youth, in the course of providing services, participate in inventing modifications or improvements to the client’s intellectual property, the client reasonably seeks to secure such improvements for its own use and practice. At the same time, the client understands and acknowledges that Partnership for Children and Youth has pre-existing and ongoing obligations to the sponsors of research and technical assistance (including obligations under grants, contracts, and collaborative agreements). These obligations include a duty on the part of Partnership for Children and Youth to maintain appropriate proprietary rights to content developed during the course of the contract agreement. This includes, but is not limited to, the publication of findings and the reproduction of customized content developed by Partnership for Children and Youth.
# Technical Assistance Scope of Work

Alameda Point Collaborative  
Tuesday, December 05, 2017

## Project Information

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<tr>
<th>Lead Staff</th>
<th>Brock Hudson, TA manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
<td><a href="mailto:Brock@partnersforchildren.org">Brock@partnersforchildren.org</a></td>
</tr>
</tbody>
</table>

**Brief Project Description:** The Partnership for Children & Youth (PCY) will provide technical assistance services. See deliverables below and/or corresponding proposal for details.

**Project Timeline:** October 2017 - July 2018

### Project Deliverables

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Coaching</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TA/Staff Support (Coaching, training)</td>
<td>Dec 2017-May 2018</td>
<td>0</td>
<td>150/ Hour</td>
<td>50</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>External Program Assessment</strong></td>
<td>TBA</td>
<td>4</td>
<td>150/ Hour</td>
<td>$600</td>
<td>$0.00</td>
</tr>
<tr>
<td>PCY will conduct one structured observation of the Alameda Point Collaborative afterschool program using the Program Quality Assessment Tool. Provide site visit report after visit to enable shift in program strategy.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PCY will facilitate training for Alameda Point Collaborative staff to conduct site assessments using the Youth Program Quality Assessment Tool.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Score Reports</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One scores reporter account</td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-Planning and Debrief Meetings</td>
<td>TBA</td>
<td>2</td>
<td>150/ Hour</td>
<td>$300</td>
<td>$0.00</td>
</tr>
<tr>
<td>PCY will provide coaching for staff and employees serving the program. This may include line staff, site leaders, managers and directors. The primary focus of this coaching will be to plan and debrief the planning phase of the CCU process.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning with Data Meeting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PCY will co-facilitate a planning with data meeting with Alameda Point Collaborative.</td>
<td>TBA</td>
<td>4</td>
<td>150/ Hour</td>
<td>$600</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Training for staff</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Based on the Planning with Data Findings, PCY will co-facilitate a 3 hour workshop with Alameda Point Collaborative.</td>
<td>TBA</td>
<td>4</td>
<td>150/session</td>
<td>$360</td>
<td>$0.00</td>
</tr>
<tr>
<td>Based on the Planning with Data Findings, PCY will co-facilitate a 3 hour workshop with Alameda Point Collaborative.</td>
<td>TBA</td>
<td>4</td>
<td>150/session</td>
<td>$360</td>
<td>$0.00</td>
</tr>
<tr>
<td>Based on the Planning with Data Findings, PCY will co-facilitate a 3 hour workshop with Alameda Point Collaborative.</td>
<td>TBA</td>
<td>4</td>
<td>150/session</td>
<td>$360</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$1,050.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$1,050.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Score Reports</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
<tr>
<td>One scores reporter account</td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
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<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
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<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliverable Description</th>
<th>Date</th>
<th>Projected Hours</th>
<th>Rate</th>
<th>Original Cost</th>
<th>Your Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$65</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### Additional Notes:

- **Coaching:** TA/Staff Support (Coaching, training)
- **External Program Assessment:** PCY will conduct one structured observation of the Alameda Point Collaborative afterschool program using the Program Quality Assessment Tool. Provide site visit report after visit to enable shift in program strategy.
- **Assessment:** PCY will facilitate training for Alameda Point Collaborative staff to conduct site assessments using the Youth Program Quality Assessment Tool.
- **Score Reports:** One scores reporter account
- **Plan:** Pre-Planning and Debrief Meetings
- **Training for staff:** Based on the Planning with Data Findings, PCY will co-facilitate a 3 hour workshop with Alameda Point Collaborative.

---

*Note: The original cost and your cost are calculated based on the projected hours and the rate.*
<table>
<thead>
<tr>
<th>Project Management and Administration</th>
<th>July-May 2018</th>
<th>%</th>
<th>$0.00</th>
<th>$0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCY provides technical services through an iterative process that requires consultation, preparation, and after-action debriefing. This may include, but is not limited to, communication with clients, research, planning, evaluation, and other services. In order to control costs for the client, PCY estimates the number of administrative hours required for large projects in advance at a rate of 10% of the subtotal. This cost is billed rather than billed hourly to prevent unexpected cost increases.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Evaluation</td>
<td>June-July 2018</td>
<td>2</td>
<td>$300.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>PCY will provide a summative evaluation report at the end of the engagement. The report will include results from participant surveys and recommendations for continuous improvement.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2</strong></td>
<td><strong>Total</strong></td>
<td><strong>$300.00</strong></td>
<td><strong>$0.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

| Subtotal | $2,614.00 | $0.00 |
| 18% overhead | $470.70 | $0.00 |
| **Total** | **$3,085.70** | **$0.00** |

**Spend**
- If you choose to use your stipend to cover additional costs remaining, the amount is **$8,000.00**.

**Signature:** [Signature]

**Name:** [Name]

**Title:** [Title]

**Date:** [Date]
**Alameda Point Collaborative**

The HousED Cohort, an initiative of the Partnership for Children and Youth, provides members with resources, tools, and targeted support or coaching to continuously assess and improve the quality of their work with children and youth.

**POINT OF SERVICE QUALITY DOMAIN AVERAGES**

<table>
<thead>
<tr>
<th>Safe Environment</th>
<th>Self Assessment</th>
<th>External Assessment</th>
<th>All Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emotional Safety</td>
<td>5.00</td>
<td>5.00</td>
<td>4.83</td>
</tr>
<tr>
<td>Healthy Environment</td>
<td>5.00</td>
<td>5.00</td>
<td>4.83</td>
</tr>
<tr>
<td>Emergency Preparedness</td>
<td>5.00</td>
<td>5.00</td>
<td>4.90</td>
</tr>
<tr>
<td>Accommodating Environment</td>
<td>5.00</td>
<td>5.00</td>
<td>4.77</td>
</tr>
<tr>
<td>Nourishment</td>
<td>5.00</td>
<td>5.00</td>
<td>4.78</td>
</tr>
<tr>
<td>Supportive Environment</td>
<td>4.47</td>
<td>4.76</td>
<td>4.38</td>
</tr>
<tr>
<td>Emotional Safety</td>
<td>4.33</td>
<td>5.00</td>
<td>4.17</td>
</tr>
<tr>
<td>Active Engagement</td>
<td>4.20</td>
<td>4.20</td>
<td>3.97</td>
</tr>
<tr>
<td>Encouragement</td>
<td>5.00</td>
<td>5.00</td>
<td>4.91</td>
</tr>
<tr>
<td>Child-Centered Space</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Interaction</td>
<td>4.67</td>
<td>4.39</td>
<td>4.10</td>
</tr>
<tr>
<td>Managing Feelings</td>
<td>5.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Belonging</td>
<td>4.83</td>
<td>4.50</td>
<td>4.18</td>
</tr>
<tr>
<td>School-Age Leadership</td>
<td>4.33</td>
<td>3.67</td>
<td>3.18</td>
</tr>
<tr>
<td>Interaction with Adults</td>
<td>5.00</td>
<td>5.00</td>
<td>4.99</td>
</tr>
<tr>
<td>Engagement</td>
<td>2.92</td>
<td>3.25</td>
<td>3.26</td>
</tr>
<tr>
<td>School-Age Planning</td>
<td>1.00</td>
<td>1.00</td>
<td>2.28</td>
</tr>
<tr>
<td>School-Age Choice</td>
<td>3.00</td>
<td>5.00</td>
<td>4.33</td>
</tr>
<tr>
<td>Reflection</td>
<td>3.67</td>
<td>3.00</td>
<td>2.17</td>
</tr>
<tr>
<td>Responsibility</td>
<td>4.00</td>
<td>4.00</td>
<td>4.25</td>
</tr>
<tr>
<td>OVERALL</td>
<td>4.26</td>
<td>4.35</td>
<td>4.11</td>
</tr>
</tbody>
</table>

**STRENGTHS:** Positive gestures and body language; use of open-ended questions; active engagement with materials and ideas.

**AREAS FOR IMPROVEMENT:** Provide opportunities for children to help other children, to plan, and to reflect in multiple ways.
### YOUTH SURVEYS

<table>
<thead>
<tr>
<th></th>
<th>N = 15</th>
<th>This Agency</th>
<th>All Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Safety</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I feel safe in this program.</td>
<td>93%</td>
<td>88%</td>
<td></td>
</tr>
<tr>
<td>If someone bullies my friends or me at this program, an adult steps in to help.</td>
<td>93%</td>
<td>94%</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>92%</td>
<td>90%</td>
</tr>
<tr>
<td><strong>Support</strong></td>
<td></td>
<td>93%</td>
<td>94%</td>
</tr>
<tr>
<td>There is an adult at this program who cares about me.</td>
<td>93%</td>
<td>95%</td>
<td></td>
</tr>
<tr>
<td>In this program, there is an adult who wants me to do my best.</td>
<td>100%</td>
<td>98%</td>
<td></td>
</tr>
<tr>
<td>The adults here tell me what I am doing well.</td>
<td>100%</td>
<td>90%</td>
<td></td>
</tr>
<tr>
<td>The adults in this program listen to what I have to say.</td>
<td>93%</td>
<td>91%</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>93%</td>
<td>93%</td>
</tr>
<tr>
<td><strong>Interaction</strong></td>
<td></td>
<td>93%</td>
<td>92%</td>
</tr>
<tr>
<td>I feel like I belong at this program.</td>
<td>93%</td>
<td>88%</td>
<td></td>
</tr>
<tr>
<td>In this program, I get to help other people.</td>
<td>93%</td>
<td>86%</td>
<td></td>
</tr>
<tr>
<td>This program helps me to make friends.</td>
<td>80%</td>
<td>86%</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>80%</td>
<td>94%</td>
</tr>
<tr>
<td><strong>Engagement</strong></td>
<td></td>
<td>87%</td>
<td>94%</td>
</tr>
<tr>
<td>I am interested in what we do in this program.</td>
<td>87%</td>
<td>94%</td>
<td></td>
</tr>
<tr>
<td>In this program, I get to choose what I do and how I do it.</td>
<td>40%</td>
<td>67%</td>
<td></td>
</tr>
<tr>
<td>In this program, I try new things.</td>
<td>87%</td>
<td>94%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>87%</td>
<td>94%</td>
<td>94%</td>
</tr>
<tr>
<td><strong>Mastery/Accomplishment</strong></td>
<td>86%</td>
<td>86%</td>
<td></td>
</tr>
<tr>
<td>Since coming to this program, I am more of a leader.</td>
<td>73%</td>
<td>76%</td>
<td></td>
</tr>
<tr>
<td>Since coming to this program, I am better at something that I used to think was hard.</td>
<td>86%</td>
<td>84%</td>
<td></td>
</tr>
<tr>
<td>Since coming to this program, I know how to make plans and reflect.</td>
<td>80%</td>
<td>79%</td>
<td></td>
</tr>
<tr>
<td>This program helps me feel good about what I can do.</td>
<td>93%</td>
<td>91%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>93%</td>
<td>91%</td>
<td></td>
</tr>
<tr>
<td><strong>Pro-Social Connections</strong></td>
<td>73%</td>
<td>70%</td>
<td></td>
</tr>
<tr>
<td>This program helps me get along with other people my age.</td>
<td>87%</td>
<td>83%</td>
<td></td>
</tr>
<tr>
<td>This program helps me to connect with adults.</td>
<td>80%</td>
<td>82%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>80%</td>
<td>82%</td>
<td></td>
</tr>
<tr>
<td><strong>Social-Emotional Learning</strong></td>
<td>93%</td>
<td>90%</td>
<td></td>
</tr>
<tr>
<td>When I'm in this program, I feel good about myself.</td>
<td>87%</td>
<td>91%</td>
<td></td>
</tr>
<tr>
<td>This program helps me to listen to others.</td>
<td>93%</td>
<td>88%</td>
<td></td>
</tr>
<tr>
<td>This program helps me to talk about my feelings.</td>
<td>86%</td>
<td>71%</td>
<td></td>
</tr>
</tbody>
</table>

### YOUTH SURVEY COMPOSITE SCORES

- **STRENGTHS**: Youth report supportive adults, particularly that they tell youth when they are doing something well.
- **AREAS FOR IMPROVEMENT**: Few youth report that they get to make choices in the program.
COHORT LEAD AND MEMBER ENGAGEMENT

STAFF PARTICIPATION

<table>
<thead>
<tr>
<th></th>
<th>This Agency</th>
<th>All Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cohort Lead Participants (total count)</td>
<td>1</td>
<td>22</td>
</tr>
<tr>
<td>Total Cohort Member Participants (total count)</td>
<td>10</td>
<td>126</td>
</tr>
<tr>
<td>Training Hours (average hours per participant)</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>Coaching Hours (average hours per participant)</td>
<td>7</td>
<td>8</td>
</tr>
</tbody>
</table>

STRENGTHS: Staff were very satisfied with their participation.

AREAS FOR IMPROVEMENT: Few cohort members provided feedback on the cohort member survey; the agency used coaching hours, compared to the other agencies.

COHORT LEAD OUTCOMES

<table>
<thead>
<tr>
<th></th>
<th>N = 1</th>
<th>This Agency</th>
<th>All Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Satisfaction</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>The HouseED events were a good use of my time.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>The things I learned at HouseED events are useful in my job.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Use of New Knowledge and Skills</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>I plan to implement something I learned at HouseED events in my organization.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>I shared at least one thing I learned at HouseED events with my organization.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Learning</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>I learned new information or skills at HouseED events</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>I learned about new resources at HouseED events</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Networking</td>
<td>100%</td>
<td>99%</td>
<td>100%</td>
</tr>
<tr>
<td>My professional network has grown since attending HouseED events.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>After participating in HouseED, I have a better understanding of the benefits of embedding education in housing.</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>After participating in HouseED, I feel more confident advocating for education in housing.</td>
<td>100%</td>
<td>95%</td>
<td>95%</td>
</tr>
<tr>
<td>Other</td>
<td>0%</td>
<td>32%</td>
<td>32%</td>
</tr>
<tr>
<td>I would prefer to meet virtually, instead of in-person, for trainings, planning meetings, and coaching sessions.</td>
<td>0%</td>
<td>32%</td>
<td>32%</td>
</tr>
</tbody>
</table>
### COHORT MEMBER OUTCOMES

<table>
<thead>
<tr>
<th>Item</th>
<th>N = 1</th>
<th>This Agency</th>
<th>All Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Satisfaction</td>
<td></td>
<td>100%</td>
<td>99%</td>
</tr>
<tr>
<td>In general, HousED trainings were well organized.</td>
<td></td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>The trainers and facilitators at HousED trainings were very knowledgeable about the content presented.</td>
<td></td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>The things I learned in HousED trainings will be useful in my job.</td>
<td></td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>HousED trainings helped me work toward my professional development goals.</td>
<td></td>
<td>100%</td>
<td>93%</td>
</tr>
<tr>
<td>Learning</td>
<td></td>
<td>100%</td>
<td>94%</td>
</tr>
<tr>
<td>I learned new information or skills in the PCY trainings I attended.</td>
<td></td>
<td>100%</td>
<td>98%</td>
</tr>
<tr>
<td>A representative from my organization shared HousED resources with me.</td>
<td></td>
<td>100%</td>
<td>93%</td>
</tr>
<tr>
<td>Use of New Knowledge and Skills</td>
<td></td>
<td>100%</td>
<td>96%</td>
</tr>
<tr>
<td>I learned something in HousED trainings that I implemented with youth in my expanded learning program.</td>
<td></td>
<td>100%</td>
<td>93%</td>
</tr>
<tr>
<td>I noticed a link between participating in professional dev. trainings and my ability to provide high quality activities.</td>
<td></td>
<td>100%</td>
<td>95%</td>
</tr>
<tr>
<td>Program Improvement Plan</td>
<td></td>
<td>100%</td>
<td>95%</td>
</tr>
<tr>
<td>I successfully implemented my program improvement plan.</td>
<td></td>
<td>100%</td>
<td>93%</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td>0%</td>
<td>37%</td>
</tr>
<tr>
<td>I would prefer to meet virtually, instead of in-person, for trainings and coaching sessions.</td>
<td></td>
<td>0%</td>
<td>37%</td>
</tr>
</tbody>
</table>

### COHORT LEAD AND MEMBER COACHING OUTCOMES

<table>
<thead>
<tr>
<th>Category</th>
<th>N Participated with Coach</th>
<th>N Agree</th>
<th>N Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Expectations</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>My coach provided my site with high quality support.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I intend to make some programmatic changes as a result of working with my PCY coach.</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Jenji Hysten</td>
<td>2</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>My coach provided my site with high quality support.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I intend to make some programmatic changes as a result of working with my PCY coach.</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Partnership for Children &amp; Youth</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>My coach provided my site with high quality support.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I intend to make some programmatic changes as a result of working with my PCY coach.</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Public Profit</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>My coach provided my site with high quality support.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I intend to make some programmatic changes as a result of working with my PCY coach.</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### SOURCE NOTES

Page 1 Source: Self Assessment and External Assessment (Public Profit) SAPQA Scores, 2016-17. Sites with a "-" indicate no site visit was conducted. "All agencies" scores are averages of External Assessment scores across the network. Note: Strengths and areas for improvement are modified from the original observation reports; for full details, see those original reports.

Page 2 Source: Youth surveys fielded Spring 2017, n=264. Youth survey responses represent the percentage of youth who responded positively to the survey item. Composite scores (in yellow text and in the chart) represent the percentage of youth who responded positively to a majority of the survey items in that survey domain. Survey responses include youth in grades Kindergarten to 2nd grade (n=37); given their early stage of cognitive development, their responses should be interpreted with caution.

Page 3 Sources: Participation data source: PCY attendance records. "All agencies" data represents the average participation for agencies overall. Cohort lead data source: Cohort Lead survey fielded Spring 2017, n=19. Scores (in green) represent the average percentage of staff who responded positively to the survey items in the survey domain.

Page 4 Source: Cohort member data source: Cohort Member survey fielded Spring 2017, n=43. Scores (in green) represent the average percentage of staff who responded positively to the survey items in the survey domain. Cohort Lead and Member Coaching Outcomes data source: Cohort Member survey and Cohort Lead survey.
Comparing the general and homeless populations of Alameda County demonstrates the patterns of racial disparity that are visible throughout the United States. African Americans make up only 11% of Alameda County’s general population, but 47% of its homeless population. American Indians and Alaska Natives similarly comprise 1% of the general population but 4% of the homeless population, a relative increase of 300%. By contrast, Asians appear in Alameda County’s homeless population at a 94% lower rate than in its general population. And, Whites comprise a 38% smaller proportion of the homeless population than in the general population.

Ethnic disparities in Alameda County are slightly different from national trends. The National Alliance to End Homelessness’s 2018 analysis, “Racial Disparities in Homelessness in the United States” showed slightly higher representation of Hispanic/Latino identified persons in the homeless population compared with the general population, Alameda County’s 2019 Point In Time Count shows that Hispanic/Latinos make up a 23% smaller proportion of the homeless population than in the general population of Alameda County.

Given the disparities that are visible in the above population-level comparisons, the Continuum of Care is looking closely for racial and ethnic disparities in access to the housing crisis response system and permanent housing outcomes. The following analysis presumes that there may be some small variation in how racial groups appear across the homeless population, access the housing crisis response system, and exit to permanent housing, but that the variation should be within 3%. Homeless American Indian or Alaskan Natives, Asians, and Native Hawaiian or Other Pacific Islanders show levels of access and permanent housing outcomes that are consistent (identical or within 1%) with their proportion in the homeless population. Similarly, homeless Hispanic/Latinx and non-Hispanic/Latinx groups access the housing crisis response system and achieve positive outcomes at rates that are consistent with their proportion in the homeless population.
African Americans access the housing crisis response system at higher rates (+7%) and exit to permanent housing at slightly higher rates (+4% compared with access). Whites access the housing crisis response system at lower rates (-4%), but exit to permanent housing at rates that are consistent with their level of access (-3%). Those identifying as Multi-Racial access the system at lower rates (-6%) and exit the system to permanent housing at lower rates (-6% compared with access). These more substantial differences between the population, access to the housing crisis response system, and permanent housing outcomes raise questions and warrant further exploration.

In the past year EveryOne Home’s Results Based Accountability (RBA) Committee began looking at returns to homelessness by race and ethnicity using FY2018 data. During the FY2018 year, CA-502 had a 15% rate of returns to homelessness over 24 months, which is represented by the orange line in the graph below. During that same period, people who identified as Native Hawaiian (22%), African American (20%), and Multi-Racial (18%) returned to homelessness at rates above the system average, while people identifying as American Indian or Alaska Native (8%), Asian (2%) and White (11%) returned at rates below the system average. People identifying as Hispanic or Latinx (11%) also had lower rates of return to homelessness than the system average. It should be noted that some racial groups have very small sample sizes, specifically Native Hawaiian (n=27) but also Asian (n=63), and American Indian or Alaska Native (n=64). A small sample size makes it difficult to know if the results are representative of the group as a whole.

These data add nuance to the permanent housing outcomes data reported earlier. For instance, African Americans access the housing crisis response system and exit to permanent housing at proportionally higher rates, but they also return to homelessness at disproportionately higher rates. Alternately, homeless Whites access the housing crisis response system and exit to permanent housing at slightly lower rates, though appear to retain permanent housing at higher than average rates. Notably, people identifying as multi-racial appear to access the HCRS and exit to permanent housing at lower rates while also returning to homelessness at higher than average rates.

In the coming year the EveryOne Home Results Based Accountability (RBA) Committee will undertake a closer look at racial and ethnic disparities identified in this analysis with the goal of pinpointing best practices and addressing persistent problems. Activities will include sharing these data with partners and other stakeholders, conducting interviews and focus groups with consumers, reviewing data quality, and trying to connect the dots between population, system accessibility, obtaining and retaining permanent housing. We also intend to expand the analysis to consider how the prioritization tool works across racial and ethnic groups.

In the past year the CoC committed itself to developing racial and ethnic representation on the CoC board, EveryOne Home Leadership Board, and seated committees that reflects the homeless population in Alameda County. This commitment will continue to inform the CoC’s approach to representation in the governance structure. Lastly, in the past year the CoC has made the coordinated entry assessment available in Spanish. However, critical materials including but not limited to information about coordinated entry, and the consent to participate in HMIS are still not available. Moreover the CoC recognizes, and is working to make all materials available in the four threshold languages.