

SYSTEM COORDINATION COMMITTEE AGENDA **6-12-2019 – PENDING FINAL APPROVAL BY COMMITTEE**

System Coordination Committee meetings are open to the public. Homeless and formerly homeless Alameda County residents are encouraged to attend. Public comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Persons who are unable to attend the meeting may submit written comments. Comments should address an item on the agenda and be submitted prior to the meeting. Comments which include "For Public Distribution" in either the title and/or body of the email or letter will be brought to the attention of the SCC Committee and included in the public meeting notes. Written comments should be submitted to:

jleadbetter@everyonehome.org

or

*Julie Leadbetter, Director of System Coordination
101 Callan Ave, Ste 230,
San Leandro, CA 94577*

Attendance:

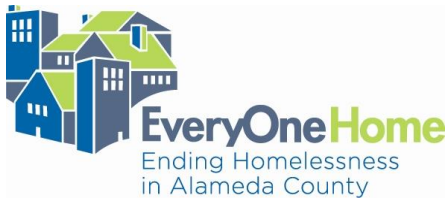
Vivian W., Suzanne W., Gloria W., Lara T., Peter R., Allison D., Aisha B., Jessica L., Calleene E., Terrel H., Marta L, Pattie W., Laura G.,

EOH Staff:

Jessie S., Dorcas C.

HUD TA Team: Joyce M., Stephanie R.

1. Public Comment (Jessie) **2:00-2:10pm**
 - a. Public comment
No public comment
 - b. Reading of written comments submitted, if any
N/A
2. Director's Report (Jessie) **2:10-2:15pm**
 - a. **Aisha, Gloria, and Vivian interviewed 2 DV candidates and have a recommendation to propose both candidates to join the Committee**
 - b. **A working group met to review and make recommendations on the CE Self-Assessment tool**
 - c. **The HUD HMIS TA team is coming up next week (6/19 at HCD) to present their HMIS Assessment and Recommendations**
 - i. **SCC will get an invitation. Everyone is welcome to attend**



3. Urgent Items (Lara)

- a. No urgent items

4. Discussion Items

2:15-2:40pm

a. CE Management Entity (Suzanne)

i. Presentation by Joyce MacAlpine, Abt Associates/HUD TA Team

1. Matt White will join the HUD TA team for this project
2. CE management entity development proposal and timeline
 - a. Proposing a lot of different functions in management and discuss in depth these functions
 - b. Prioritize list/What's most important to implement
 - c. The HUD TA team will facilitate this process and help develop recommendation
3. Members request that the HUD TA Team brings examples from other communities on how they are structuring and funding the CE management Entity

ii. Discuss design team/working group's possible composition, responsibilities, time commitment and structure

1. Next SCC meeting in July will be used as the working group for discussing and developing a set of management entity functions
 - a. Matt will bring with initial draft piece, and Joyce will share examples
 - b. Will have a presentation, talk through it, and provide a set of recommendations
 - c. Do we want to bring specific people to the workgroup?
 - i. Given public participation policy, non-committee members can provide input needed but will not be able to vote on recommendations
2. The final recommendations will be presented to the HUD CoC Committee in October

b. SCC 2019 Work Plan Updates (Lara)

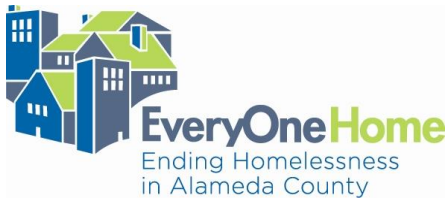
2:40-2:50pm

i. Housing Blitz Report Update (Terrell, BACS)

1. Wanted to get top 150 document ready
2. Overall got 91 clients doc ready in 2 months
3. Main issue - getting clients to DMV
4. Big help- uploading documents onto Clarity especially if clients already have documents at assessment
5. Terrell will send report to the Committee when it is ready
6. Marta (HCSA) will check with OHA to see if they are doing extensive background check. Because if it is CoC funded, they should follow Housing First criteria for low barrier and minimal background checks

ii. CE Evaluation Plan (Jessie)

1. Planning underway – RBA had a meeting and did preliminary exploration



- a. At this point, figuring out timing/when work is going to happen and what will be included
- b. Plan to do gaps analysis on strategic update
- c. Need to get consumer feedback
 - i. Pattie (HAC)- can host a focus group at Homeless Action Center and provide incentives
- 2. Jessica/Jessie – working on self-assessment part 1 of CE evaluation
 - a. Building on prioritization analysis
 - b. Need to get provider input
- iii. Work plan changes/updates (Lara)

5. Action Items for Vote – Roll Call

- a. **Committee Membership (Lara) 2:50-3:10pm**
 - i. **Report of Current and Upcoming Vacancies**
 - 1. Holding Merlenet’s (City of Berkeley) seat while on leave
 - 2. Jazmyn (Youth seat) and Terrie (Berkeley Food and Housing as regional RC) resigned
 - ii. **Discussion by Committee**
 - iii. **Vote on New Members**
 - 1. Motion: Maintain youth seat and a second HUD CoC seat, reassigned BFHP to represent Veteran seat, and filled by Calleene Egan, Director of Programs (BFHP) and accept 2 DV seats filled by Helen (Ruby’s Place) and Kate (SAVE)
 - 2. Roll Call
 - a. Vivian - Aye
 - b. Suzanne - Aye
 - c. Gloria - Aye
 - d. Lara - Aye
 - e. Peter - Aye
 - f. Allison - Aye
 - g. Aisha B - Aye
 - h. Jessica - Aye
 - i. Marta - Aye
 - j. Pattie - Aye
 - k. Laura – Aye
 - 3. Julie will onboard and provide orientation to new members when she returns. In the meantime, Lara can let new DV members know they’ve been selected
- b. **Coordinated Entry Self-Assessment Recommendations (Suzanne) 3:10-3:30pm**
 - i. **Presentation of the 2019 Coordinated Entry Self-Assessment**
 - 1. Looked at areas we were not in compliance/needed improvement – update those and see if we need to move the needle
 - 2. EOH looked at other areas where nothing had changed
 - 3. Julie highlighted areas where there is a need to do improvements

