

**Funders Collaborative Agenda
March 20, 2019**

1. Debrief 2019 PIT Count and Nofa Results
2. Updates on uses HEAP funds
 - a. Interested in hearing what you're doing, what you're excited about
 - b. Please turn in staff reports to EOH
 - c. Guidance on what counts in HMIS/PIT as a shelter program
3. HMIS Services
 - a. Consolidation and Configuration of Services Categories and Subcategories
 - b. Migration of past services from Service Point to Clarity
4. Adoption of the Strategic Plan
 - a. Updates from EOH
 - b. Updates from jurisdictions
 - c. Sample resolution



General Updates for Funders Collaborative

March 2019

EveryOne Counts 2019!

After 3 months of intense planning and community outreach, including securing training and deployment sites, engaging in intensive volunteer outreach and recruitment, collaborating closely with city and county partners, mobile and special outreach teams, recruiting guides in collaboration with community partners, and training hundreds of volunteers and guides, the 2019 EveryOne Counts team, led by EveryOne Home in collaboration with Applied Survey Research and Aspire Consulting LLC, held the biannual Homeless Count on the early morning of 1/30/2019 at six deployment sites. Our efforts resulted in recruiting 500 volunteers and 164 guides of people experiencing homelessness.

In addition, we held a separate Youth Count in the early afternoon of the 30th, with four Youth Sites (REACH Ashland Youth Center, MISSEY, Our Kids, and Youth Uprising) using a new Youth Screening Tool, and Youth providers/Youth Guides teams deployed from Covenant House and Youth Uprising along UC Berkeley Suitcase Clinic in Berkeley and REACH Ashland Youth Center in the unincorporated area conducting the Youth street count.

The feedback we have received from partners and volunteers has been very positive, with the majority of participants indicating that they felt the Count was well organized and very welcoming, and that they learned immensely from the experience and from the individual Guides who led the teams. Thank you to all the jurisdictional partners that assisted in different capacities to make the Count possible, we sincerely thank you for your precious time and commitment to this effort, to our team, and our unhoused communities.

Coordinated Entry

Alameda County Housing Crisis Response System Manual (V.2019.02.15): The System Coordination Committee, in partnership with funders and operators of the Housing Crisis Response System, is responsible for the development of the policies and procedures to be included in the Alameda County Housing Crisis Response System Manual. The approved Manual is available for download on the EveryOne Home website:
<http://everyonehome.org/wp-content/uploads/2019/02/V.2019.02.15-AC-System-Manual.pdf>.

Organizations and agencies funded to provide services as part the Housing Crisis Response System are expected to operate according to the most current version of the System Manual.

The Manual will be reviewed annually and approved by the HUD CoC Committee to ensure compliance with federal requirements of the Department of Housing and Urban Development. Alameda County's Housing Crisis Response System, and the System Manual, are works-in-progress. As policies and procedures are developed and amended, the Manual will be updated. New versions of the System Manual will be posted on the EveryOne Home website and distributed via the EveryOne Home collective impact distribution list.

Coordinated Entry Access Packet Translations: In a major step supporting cultural and linguistic access to our system, the City of Oakland translated the Coordinated Entry Access Packet, including the Coordinated Entry Assessment, into Spanish and Chinese. The translations are currently being reviewed and will be distributed to Coordinated Entry partners who conduct the Access Packet.

By Name List: Alameda County is now operating its Coordinated Entry using a single, countywide by name list. This milestone was achieved by fully integrating the Veterans By Name List and the creation of custom report by the HMIS team to support Veteran case conferencing and matching to Veterans resources.

Coordinated Entry Flyer: A marketing flyer for Coordinated Entry is now available on the EveryOne Home website and has been distributed to CE operators. The flyer was paid for with funds from the Hellman Foundation and developed by Mende Design who also donated additional pro bono design services. The flyer can be found here:

<http://everyonehome.org/wp-content/uploads/2019/03/Alameda-County-Coordinated-Entry-Flyer.pdf>

Coordinated Entry Certified Assessor Training: EveryOne Home is offering Certified Assessor Trainings quarterly. Certified Assessors are required to have an initial training, as well as annual trainings to support the standard and consistent administration of the Coordinated Entry Access Packet. EveryOne Home staff also partnered with the City of Oakland to provide an Oakland-focused assessor training and address data quality issues. The certification and training program would be greatly improved with dedication of funding and resources to support the program. The Housing Crisis Response System is currently not funded to support critical aspects of this work including curricula development, learning management software, and hands-on support for data quality improvement. Funding and resource needs were identified by System Coordination Committee and included in the CESH Capacity Building

request to HCD. There is a pending meeting between System Coordination Committee Chairs and Linda Gardner to discuss CESH funds and Coordinated Entry capacity building.

EveryOne Home Work in the News

Since the last Leadership Board meeting EveryOne Home's work has been featured in the media. In late December the Strategic Plan Update was highlighted in the SF Chronicle and multiple media outlets attended the Point in Time Count in late January.

[Report says price tag for ending Alameda County homelessness is \\$334M a year](#)

[KTUV: Volunteers fan out to count homeless in Alameda County](#)

[SF Chronicle: Counting homeless people in Oakland](#)

[The Mercury News: Volunteers take stock of Bay Area's crisis in biennial homeless count](#)

If you're HOMELESS or AT-RISK of being homeless in Alameda County, Coordinated Entry can help.

HOMELESS:

If you're:

- Sleeping outdoors,
- Staying in your car,
- Living somewhere not meant for people to live,
- Leaving an institution (where you were for less than 90 days and you were homeless before),
- Fleeing domestic violence, sexual assault or human trafficking

Drop-in to a HOUSING RESOURCE CENTER. See map on reverse of this flyer for the HRC nearest you.

You can also **CALL 211** to get referred to an HRC.

AT-RISK of being homeless:

If you're:

- Couch-surfing,
- Staying with friends,
- Having a roommate dispute,
- Just received an eviction/foreclosure notice

CALL 211 and get referred to homelessness prevention services.

Prevention services may include housing problem-solving, legal services, eviction prevention, or financial assistance, if available.

If you're: **A Veteran** ↓

CALL 855-862-1804 for Veteran's services, shelter and housing information.

If you're: **Fleeing domestic violence, sexual assault or human trafficking** ↓

Call 911 if you are in immediate danger. **Call 211** or the hotline at **800-799-7233** or **800-787-3224** (TTY) for services, shelter, and housing information. For safe, confidential assistance from Coordinated Entry, go to a Housing Resource Center (HRC).

If you're: **A young adult (18-24)** ↓

There may be shelter and housing options just for you. Go to a Housing Resource Center (HRC) or **CALL 211**.

If you're currently **HOMELESS** drop-in to a Housing Resource Center (HRC):



What to expect when you contact a Housing Resource Center (HRC):

- **Staff will problem-solve with you to identify any immediate solutions to your housing crisis and conduct a 30-minute assessment of your needs.** Your information is confidential and used only to connect you with housing or services.
- **Housing and shelter are very limited.** Staff will explain if there is anything available for you, and if not, how to stay in touch. Staff will contact you if something becomes available.
- **Keep your info updated.** Stay in touch and keep your info updated. Let your HRC know if anything changes like your location, contact information, housing, health, or family situation. You can go to your HRC's drop-in hours or leave updates on your HRC's message line.

HOUSING RESOURCE CENTERS

North County Housing Resource Center

Serving Adults & Young Adults
Operated by BFHP
Messages: 510-649-4965 (x620)

- 1 Berkeley Food & Housing Project
1901 Fairview St., Berkeley
Thu, 1PM-5PM

North County Family Front Door

Serving Families with Children
Operated by EOCP/Building Futures
Messages: 510-808-7410

- 2 St. Vincent de Paul
2272 San Pablo Ave
Tue, 10AM-12PM
- 3 Henry Robinson Multi Service Center
559 16th St., Oakland
Mon-Fri, 1-2PM
- 4 East Oakland Community Project
7515 International Blvd., Oakland
Thu/Fri, 12PM-3PM

Downtown Oakland Housing Resource Center

Serving Adults & Young Adults
Operated by BACS
Messages: 510-238-5091

- 3 Henry Robinson Multi Service Center
559 16th St., Oakland
Mon-Fri, 12-4PM

East Oakland Housing Resource Center

Serving Adults & Young Adults
Operated by EOCP
Messages: 510-532-3211

- 4 East Oakland Community Project
7515 International Blvd., Oakland
Thu/ Fri, 12PM-3PM

Mid-County West Housing Resource Center

Serving Families, Adults & Young Adults
Operated by Building Futures
Messages: 510-357-0205

- 5 Alameda HRC, Building Futures
2500 Barber Point Rd, Alameda
Wed, 12PM-4PM
- 6 San Leandro HRC, Building Futures
1395 Bancroft Ave, San Leandro
Tue, 12PM-4PM

Mid County East Housing Resource Center

Serving Families, Adults & Young Adults
Operated by Abode Services
Messages: 510-330-5807

- 7 Abode Services
1061 A Street, Hayward
Mon, 1PM-5PM
- 8 BACS Hedco Wellness Center
590 B Street, Hayward
Wed, 11AM-1:30PM
- 9 Abode HOPE Mobile Health Clinic
Templo de la Cruz
24362 Thomas Avenue, Hayward
Thu, 9AM-11AM

Tri-Valley Housing Resource Center

Serving Families, Adults & Young Adults
Operated by Abode Services
Message Line: 510-371-0447

- 10 BACS Valley Wellness Center
3900 Valley Ave, Ste B, Pleasanton
Thu, 11AM-1:30PM
- 11 Abode HOPE Mobile Health Clinic
Vineyard Christian
460 N. Livermore Ave, Livermore
Mon, 9AM-12PM

- 12 Livermore Multi-Service Center
3311 Pacific Ave, Livermore
Wed, 12PM-4PM

Tri-City Housing Resource Center

Serving Families, Adults & Young Adults
Operated by Abode Services
Messages: 510-330-5822

- 13 Abode HOPE Mobile Health Clinic
Centerville Presbyterian Church
4360 Central Ave., Fremont
Tue/Thu, 3:30PM-6PM
- 14 Fremont Family Resource Center
39155 Liberty St., Fremont
Fri, 2:30PM-5PM
- 15 BACS South County Wellness Center
40965 Grimmer Blvd., Fremont
Fri, 11AM-1:30PM
- 16 Abode HOPE Mobile Health Clinic
Irvington Presbyterian Church
4181 Irvington Ave., Fremont
Wed, 7:30AM-9:30AM

MEMORANDUM



To: Alameda County CoC Projects and Stakeholders
From: EveryOne Home
Date: February 6, 2019
Re: **FY 2018 Continuum of Care (CoC) Program Competition: Funding Awards and Local Implications - New Projects, Domestic Violence Bonus Project, and CoC Planning Grant Awards**

We have very exciting news to share! After last week's release of renewal funding awards for the FY 2018 Continuum of Care Program competition, the U.S. Department of Housing and Urban Development (HUD) released today its funding announcement of new projects, including Domestic Violence Bonus projects and CoC Planning Grants. The Alameda County Continuum of Care award met our most optimistic projections. All 5 new projects, including 2 in Tier 2 were awarded for a total of \$3,025,331. We added 108 permanent supportive housing subsidies/units and 15 rapid rehousing slots, as well as gaining technical assistance and training funds to improve Coordinated Entry's ability to serve domestic violence victims and survivors of human trafficking. Projecting funding announced today:

- City of Berkeley's COACH Project Expansion (PSH) - \$1,583,136
- City of Oakland's The Grand TH/RRH Project - \$584,000
- SAHA's Peter Babcock House & Redwood Hill (PSH) - \$61,626
- HCD's Welcome Home Expansion (PSH) - \$636,432
- Building Futures/Domestic Violence Law Center's Alameda County Domestic Violence SSO CES Project - \$160,137

In addition, the CoC received \$1,029,893 for its Planning Grant. Please [use this link to view HUD's list of funded projects. Alameda County's list starts on page 4.](#) Our CoC list of funded projects comparing what was requested versus what was awarded along with last Friday's analysis memo are below.

Alameda County's final CoC award package totals **\$37,648,221**, which represents a \$3.3 million increase from our 2018 Annual Renewal Demand of \$34,329,783. This amount continues to place Alameda County as the third largest HUD CoC grantee in California, following Los Angeles and San Francisco. The CoC Committee and NOFA Committee constructed a strategic package that took risks by placing new projects in Tier 1 and reallocating unspent funds. We believe this made the overall package more competitive and contributed to so many Tier 2 projects also getting funded. EveryOne Home would like to thank the members for their leadership and hard work throughout the process.

Congratulations to the all applicants, grantees, HUD CoC Committee, and NOFA Committee members for your continuous hard work in serving our populations impacted by homelessness and assisting to enhance our housing portfolio in order to effectively address the scale of our housing crisis. Please feel free to distribute this to any sub-grantees or colleagues who were also part of the CoC NOFA process.

Alameda County 2018 Continuum of Care NOFA Process
Project Rating and Ranking List - Final CoC Awarded Projects 2/6/2019

<u>Rank</u>	<u>Project</u>	<u>Agency</u>	<u>Program Type</u>	<u>Application Amount</u>	<u>Award Amount</u>	<u>Percent Funded</u>
1&2	TBRA and HOAP Consolidated	City of Berkeley	PSH	\$ 3,351,202	\$ 3,594,226	107%
3	COACH Expansion	City of Berkeley	New PSH	\$ 1,498,032	\$ 1,583,136	106%
4	Carmen Avenue Apartments	Alameda County Allied Housing Program	PSH	\$ 36,166	\$ 36,166	100%
5	COACH Project	City of Berkeley	PSH	\$ 698,098	\$ 749,062	107%
6	Impact	Abode Services	PSH	\$ 1,258,129	\$ 1,330,870	106%
7	Peter Babcock - Redwood Hills	Satellite Affordable Housing Associates	New PSH	\$ 61,626	\$ 61,626	100%
8 & 20	APC Consolidated PSH--Spirit of Hope and APC Perm	Alameda County HCD	PSH	\$ 364,223	\$ 388,651	107%
9	Concord House	Resources for Community Development	PSH	\$ 92,458	\$ 96,362	104%
10	Families in Transition	City of Oakland	Joint TH and PH-RRH	\$ 255,216	\$ 267,167	105%
11	Matilda Cleveland Transitional Housing Program	City of Oakland	Joint TH and PH-RRH	\$ 269,445	\$ 279,813	104%
12	STAY Well Housing	Abode Services	PSH	\$ 783,579	\$ 829,063	106%
13	Reciprocal Integrated Services for Empowerment (RISE) Project	Alameda County HCD	PSH	\$ 160,183	\$ 160,183	100%
14	InHOUSE (HMIS)	Alameda County HCD	HMIS	\$ 391,907	\$ 391,907	100%
15 & 23	Lorenzo Creek Consolidated--SPC+SHP	Alameda County HCD	PSH	\$ 299,805	\$ 315,501	105%
16	Oakland PATH Re-Housing Initiative	Abode Services	PSH	\$ 620,822	\$ 657,935	106%
18	Bessie Coleman Court Permanent Supportive Housing	Cornerstone Community Development	PSH	\$ 254,926	\$ 270,586	106%
19	Regent Street	Resources for Community Development	PSH	\$ 67,552	\$ 70,516	104%
21	Pathways Project	City of Berkeley	PSH	\$ 188,768	\$ 202,376	107%
22	Welcome Home San Leandro	Alameda County HCD	PSH	\$ 683,628	\$ 723,228	106%
24	Supportive Housing Network	City of Berkeley	PSH	\$ 194,131	\$ 208,051	107%
25	Tri-City FESCO Bridgeway Apartments	Alameda County HCD	PSH	\$ 42,973	\$ 42,973	100%
26	Alameda County Shelter Plus Care - SRO	Alameda County HCD	PSH	\$ 627,108	\$ 670,716	107%
27	The Grand	City of Oakland	New Joint TH and PH-RRH	\$ 584,000	\$ 584,000	100%

<u>Rank</u>	<u>Project</u>	<u>Agency</u>	<u>Program Type</u>	<u>Application Amount</u>	<u>Award Amount</u>	<u>Percent Funded</u>
28	Housing Fast Support Network TH & RRH	City of Oakland	Transition to Joint TH and PH-RRH	\$ 1,864,465	\$ 1,864,465	100%
29	Alameda County Shelter Plus Care - TRA	Alameda County HCD	PSH	\$ 6,746,471	\$ 7,253,459	108%
30	Alameda County Shelter Plus Care - SRA	Alameda County HCD	PSH	\$ 1,313,084	\$ 1,403,732	107%
31	Channing Way Apartments	Bonita House, Inc.	PSH	\$ 39,767	\$ 40,897	103%
32	Alameda County Shelter Plus Care - PRA	Alameda County HCD	PSH	\$ 471,604	\$ 505,432	107%
33	Southern Alameda County Housing/Jobs Linkages Program	Alameda County HCD	RRH	\$ 1,499,466	\$ 1,580,130	105%
34	Turning Point	Fred Finch Youth Center	TH-TAY	\$ 422,579	\$ 422,579	100%
35	Laguna Commons Rental Assistance Program (RAP)	Alameda County BHCS	PSH	\$ 173,080	\$ 184,456	107%
36	Peter Babcock House	Satellite Affordable Housing Associates	PSH	\$ 28,321	\$ 28,321	100%
37	Homes for Wellness	Alameda County HCD	PSH	\$ 917,900	\$ 978,092	107%
38	APC Multi-Service Center	Alameda County HCD	PSH	\$ 1,111,092	\$ 1,111,092	100%
40	North County Family Rapid Rehousing Collaborative	City of Oakland	RRH	\$ 822,119	\$ 861,551	105%
41	Oakland Homeless Youth Housing Collaborative	City of Oakland	TAY-TH	\$ 713,095	\$ 713,095	100%
42	Health, Housing and Integrated Services Network	LifeLong Medical Care	PSH	\$ 549,672	\$ 549,672	100%
43	Banyan House Transitional Housing	Alameda County HCD	Gen-TH	\$ 81,320	\$ 81,320	100%
44	Alameda County CES	Alameda County HCD	CES	\$ 1,038,171	\$ 1,038,171	100%
17, 39 & 45	Welcome Home Combined--WH, HOST, HOPE	Alameda County HCD	PSH	\$ 2,536,400	\$ 2,707,400	107%
46	North County Homeless Youth RRH	City of Oakland	PSH	\$ 939,681	\$ 983,781	105%
47	Alameda County DV-SSO CES	Building Futures for Women and Children	New SSO-CES	\$ 160,137	\$ 160,137	100%
48	Alameda County Shelter Plus Care - Welcome Home Expansion	Alameda County HCD	New PSH	\$ 600,000	\$ 636,432	106%
49	Russell Street Residence	Berkeley Food and Housing Project	RRH	\$ 372,040	\$ -	0%
50	Housing Stabilization	Building Opportunities for Self-Sufficiency	Joint TH and PH-RRH	\$ 404,888	\$ -	0%
51	Bridget House TH/PH-RRH	Women's Daytime Drop-In Center	Transition to Joint TH and PH-RRH	\$ 70,289	\$ -	0%
	CoC Planning Grant	Alameda County HCD/EveryOne Home	CoC Planning	\$ 1,029,893	\$1,029,893	100%
Package Total and Awards as of 2/6/19				\$ 36,689,511	\$ 37,648,221	

MEMORANDUM



To: Alameda County CoC Projects and Stakeholders
From: EveryOne Home
Date: February 1, 2019
Re: **FY 2018 Continuum of Care (CoC) Program Competition: Funding Awards and Local Implications**

On January 26, 2019 the U.S. Department of Housing and Urban Development (HUD) announced funding awards for the FY 2018 Continuum of Care Program Competition which includes all renewal projects and projects that applied for transition and/or consolidation grants. Awards for new projects, including projects being awarded with Domestic Violence Bonus (DV Bonus) funding, and CoC Planning Grants will be announced later. **Our Continuum was awarded \$33,592,887 for renewing projects, including all Tier 1 renewals and 2 renewals in Tier 2.** This amount exceeds the CoC's Tier 1 allocation by \$1.3 million. [Use this link to view HUD's list of funded projects. Alameda County's list starts on page 4.](#)

Many renewing projects house thousands of people who used to be homeless and now live in permanent, affordable homes. Other projects assist hundreds of people to end their homelessness each year. The list below provides a comparison of what was requested by the Continuum versus what was awarded in the rank order, except for consolidate projects. Consolidated projects are listed where the lead project ranked when they submitted as individual projects.

Result highlights include:

- **All but three renewals/transition grants funded.** Most renewals were funded in this round including two projects in Tier 2:
 - Welcome Home, operated by Alameda County HCD for \$843,587. It was combine with two other scattered site PSH projects described below.
 - North County Homeless Youth RRH funded at \$983,781.

Three renewals at the bottom of Tier 2 were not funded:

- Housing Stabilization (Building Opportunities for Self-Sufficiency) providing 14 family Rapid Rehousing (RRH) slots.
- Russel Street Residence (Berkeley Food and Housing Project) providing 13 permanent housing (PH) beds for single adults living with serious mental illness.
- Bridget House (Women's Daytime Drop in Center) a 4-unit Transitional Housing project that sought to transition to TH-RRH.

The funding for these three projects totaled \$847,217. The CoC will continue to work with local funders and are very hopeful we can maintain the capacity those projects provide for our Housing Crises Response System.

- **The largest transitional housing (TH) project in the package received a TH-RRH Transition award.** The Housing Fast Support Network, also known as the Henry Robinson enabled us to

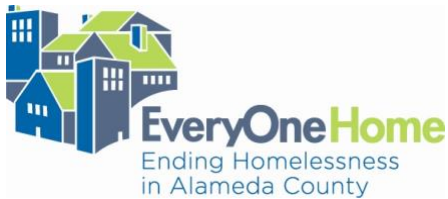
reallocate over \$1.8 million from TH to Joint TH-RRH. The package included \$3.4 million in reallocations and may have helped to ensure funding for the two large renewals in Tier 2.

- **Adjustments to Fair Market Rent (FMR) lead to higher awards for some projects.** In accordance to HUD's adjustments to FMR, awards increased for projects that include rental assistance. HUD uses the FMRs that were in effect at the time applications were due, rather than the annual renewal demand. Increases to the total grants range from 4-7% depending on how much of the project budget is rental assistance.
- **HUD approved all four proposals to consolidate projects.** Nine projects have been consolidated into four, which should simplify the administration of projects that have the same grantee, provide similar housing response, or in the same location. The new consolidated projects and award amounts are indicated on the list below.
 - The City of Berkeley consolidated Tenant Based Rental Assistance and Housing for Older Adults Project (HOAP) for a total award amount of \$3,594,226.
 - The Alameda County Housing and Community Development Department (HCD) consolidated Spirit of Hope and Alameda Point Permanent for a total award of \$388,651
 - The Alameda County Housing and Community Development Department (HCD) consolidated Lorenzo Creek SHP and Alameda County Shelter Plus Care -Lorenzo Creek for a total award of \$315,501.
 - The Alameda County Housing and Community Development Department (HCD) consolidated Welcome Home, Alameda County Shelter Plus Care – HOST, and Alameda County Shelter Plus Care HOPE housing for a total award of \$2,707,400.
- **Our CoC is anticipates another \$3,173,551 for new projects and the CoC Planning Grant.** The application package included three new projects totaling \$2,143,658 in Tier 1 and a CoC Planning Grant for \$1,029,893. The CoC believes these will be awarded along with the DV bonus project at \$160,000 and new PSH project at \$600,000 may also be awarded. The CoC predicts that our final package amount will be between \$36.76 million and \$37.52 million when final awards are announced. The final award will represent a significant increase from our 2018 Annual Renewal Demand of \$34,329,783.

Congratulations to all grantees and to our community for its participation, commitment to excellence, and strategic approaches to our collaborative application each year. We are looking forward to continuing to advance our collective efforts to strengthen our Continuum's outcomes, maintain and enhance our housing and homeless services' portfolio, and further develop housing access and resources for those most vulnerable through our newly implemented Coordinated Entry system, new HMIS System implementation, and our Result Based Accountability processes and dashboard. 2019 will be a very busy and productive year!

Please feel free to distribute this to any sub-grantees or colleagues who were also part of the CoC NOFA process. If you have questions about your specific funding award amount, please direct them to Riley at riley.wilkerson@acgov.org. Other questions may be directed to EveryOne Home at info@everyonehome.org.

A community debrief of the NOFA process will be initiated in this first quarter. Please stay tuned for more from EveryOne Home.



MEMORANDUM - DRAFT

To: EveryOne Home Funders Collaborative
From: EveryOne Home Staff
Re: CoC Designation of Emergency Shelter Project Type
Date: March 20, 2019

With the recent increase in local and state funding to support emergency homeless services many jurisdictions are responding by creating or expanding projects such as hygiene, navigation centers, community cabins, safe parking, sanctioned encampments, and seasonal shelter programs. While the intention of many of these projects is to provide enhanced safety and shelter from the conditions of homelessness, only projects that meet certain criteria specified by HUD will be counted as “Emergency Shelter” in HMIS and the Housing Inventory Count submitted to HUD annually. Only persons in HUD designated “Emergency Shelter” will be counted as “sheltered” for the Point-in-Time Count and HMIS reporting.

This memo provides guidance to local jurisdictions on the criteria that HUD uses to designate a project as Emergency Shelter. These criteria are used by HUD for the purposes of designating project type in HMIS, counting, and reporting only, not for funding eligibility purposes. While HUD provides criteria for local consideration, discretion is given to local CoCs to determine project type. Therefore, EveryOne Home is releasing policy guidance to jurisdictions that can be used in project planning and implementation. Jurisdictions are encouraged to consult with the CoC in the planning phases in order to ensure awareness of how different project types would be designated in and reported on in HMIS.

Projects seeking to be designated as Emergency Shelter (Year Round, Seasonal, or Overflow):

1. If funded by ESG for renovation or shelter operations, must meet the minimum standards for safety, sanitation, and privacy provided in §576.403(b).
2. If funded by ESG funds for renovation (conversion, major rehabilitation, or other renovation), also must meet state or local government safety and sanitation standards, as applicable.
3. Not funded by ESG, but wishing to be counted in HMIS and HUD reporting under the designation of Emergency Shelter, HUD allows for discretion at the level of the CoC in order to allow for a range of projects and environments, but has provided the following minimum criteria for consideration:
 - a. Running water available in the facility or in the compound
 - b. Electricity at the unit level
 - c. Ability to have climate control, usually understood as HVAC
 - d. Four walls
4. Example 1:
 - a. The City of Oakland approached the CoC to determine the project type for their Community Cabins. Community Cabins provide temporary living quarters in repurposed Tuff sheds that are private, lockable, insulated, have natural ventilation, electricity in each unit, hygiene stations available 24 hours a day, and blankets provided.
 - b. CoC Designation: Community Cabins are Emergency Shelter. The main question before the CoC was whether or not the Community Cabins met the criteria for climate control given. In this situation, given the temperate weather of the location, the CoC would consider insulation,

natural ventilation and bedding to be sufficient for climate control, as long as the program has a policy in place to respond to and ensure safety during extreme weather conditions.

5. Examples of projects that would be designated as a service (and not Emergency Shelter):
 - a. Safe parking programs where people sleep in their cars
 - b. Sanctioned encampments in which people sleep in tents

ESG Minimum Standards for Emergency Shelter Checklist <i>(24 CFR part 576.403(b))</i>
1. <i>Structure and materials:</i> <ol style="list-style-type: none"> a. The shelter building is structurally sound to protect the residents from the elements and not pose any threat to the health and safety of the residents. b. Any renovation (including major rehabilitation and conversion) carried out with ESG assistance uses Energy Star and WaterSense products and appliances.
2. <i>Access.</i> Where applicable, the shelter is accessible in accordance with: <ol style="list-style-type: none"> a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and c. Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.
3. <i>Space and security:</i> Except where the shelter is intended for day use only, the shelter provides each program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their belongings.
4. <i>Interior air quality:</i> Each room or space within the shelter has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.
5. <i>Water Supply:</i> The shelter's water supply is free of contamination.
6. <i>Sanitary Facilities:</i> Each program participant in the shelter has access to sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.
7. <i>Thermal environment:</i> The shelter has any necessary heating/cooling facilities in proper operating condition.
8. <i>Illumination and electricity:</i> <ol style="list-style-type: none"> a. The shelter has adequate natural or artificial illumination to permit normal indoor activities and support health and safety. b. There are sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
9. <i>Food preparation:</i> Food preparation areas, if any, contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.
10. <i>Sanitary conditions:</i> The shelter is maintained in a sanitary condition.
11. <i>Fire safety:</i> <ol style="list-style-type: none"> a. There is at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors are located near sleeping areas. b. All public areas of the shelter have at least one working smoke detector. c. The fire alarm system is designed for hearing-impaired residents. d. There is a second means of exiting the building in the event of fire or other emergency.
12. If ESG funds were used for renovation or conversion, the shelter meets state or local government safety and sanitation standards, as applicable.
13. Meets additional recipient/subrecipient standards (if any).

MEMORANDUM



To: EveryOne Home Funders Collaborative
From: EveryOne Home HMIS Oversight Committee
Date: March 19, 2019
Re: Services Options Available in Clarity

The transition to Clarity Human Services presents an opportunity to amend some decisions made in Service Point. One of these is the proliferation of custom support services. Service Point allowed agencies to create their own unique services, which resulted in more than 4,000 custom service options. Many service categories were so particular that they were only used a handful of times. That degree of specificity made it impossible to group effectively report on service delivery at the system level.

In response to this, the HMIS Oversight and Results Based Accountability Committees convened a series of working groups that met in December 2018 and January 2019. The working group aimed to build a framework of services that would be flexible enough to allow programs to track the work they do with specificity, but also standard enough to support reporting across programs, agencies, and funders. This hard-working group reviewed all the services that were in Service Point and arrived at the attached set of services options.

A brief orientation to the two pages of services options:

- The column on the left, titled “Service Category” provides the overarching, bigger picture categories that are built into Clarity.
- The column on the right, titled “Item” lists the specific custom services that will be implemented in Clarity.
- Double lines separate one service category and its attendant services from another.
- Projects like SSVF, VASH, RHY, PATH, and HOPWA have a standard set of service items that are required by HUD. These service items do not appear on the attached set of service categories and items, though they are in Clarity.

Services categories and items offer an additional layer of reporting that is distinct from project enrollments, annual updates, and exits. As an example, Flex Funds are currently configured as a project type, which allows Clarity to track housing outcomes. At Funder’s Collaborative we will discuss how the service categories and items can be used to meet funders’ tracking and reporting needs.

Service Category	Item
AIDS-Related	Group Meeting
AIDS-Related	Individual Meeting
AIDS-Related	Referral
Alcohol and Drug Abuse	Group Meeting
Alcohol and Drug Abuse	Individual Meeting
Alcohol and Drug Abuse	Referral
Case Management	Assessment/Service Plan
Case Management	Group Meeting
Case Management	Individual Meeting
Child Care	Referral
Child Care	Support/Services
Credit Repair	Referral
Education	Academic Support
Education	Referral
Education	School Enrollment
Employment	On The Job Training
Employment	Referral
Employment	Support/Services
Financial	Late Fees
Financial	Referral
Food	Groceries
Food	Meal
Food	Referral
Health Care	Referral
Health Care	Special Medical Equipment
Health Care	Support/Services
HOPWA Service	
Housing	Disability/Accessibility Modifications
Housing	Home Furnishings
Housing	Household Items
Housing	Housing Application Fees
Housing	Navigation
Housing	Problem Solving
Housing	Referral
Housing	Retention
Housing	Workshop
HUD-VASH Voucher Tracking	
Legal Services	Referral
Legal Services	Support/Services
Life Skills	Anger/Conflict Management
Life Skills	Art
Life Skills	Budgeting
Life Skills	Group Meeting
Life Skills	Individual Meeting
Life Skills	Parenting
Life Skills	Technology
Mental Health	Group Meeting
Mental Health	Individual Meeting

Mental Health	Referral
Motel and Hotel Vouchers	
Moving Cost Assistance	Moving Service
Moving Cost Assistance	Moving Van
Moving Cost Assistance	Storage Payment
Other	
Outreach Contact	
Outreach Contact	Group Meeting
Outreach Contact	Individual Meeting
PATH Funded Service	
Rental Assistance	Back Rent
Rental Assistance	Current Rent
Rental Assistance	Referral
RHY Service	
Safety Net Services	Benefits Support
Safety Net Services	Clothing
Safety Net Services	General Assistance
Safety Net Services	Hygiene Supplies
Safety Net Services	Mail
Safety Net Services	Phone
Safety Net Services	Referral
Safety Net Services	Supplies
Security Deposit	Current Deposit
Security Deposit	Overdue Deposit
Transportation	Tickets
Utility Deposit	Current Deposit
Utility Deposit	Overdue Deposit
Utility Payments	Current Payment
Utility Payments	Overdue Payment
Utility Payments	Referral
VA SSVF Service	

(Letterhead)

(Date)

To: Honorable Mayor and Members of the City Council

From: (Name, Position)

Submitted by: (Name, Position)

Subject: Adoption of the 2018 Strategic Update to the EveryOne Home Plan to End Homelessness

RECOMMENDATION

Adopt a Resolution adopting the 2018 Strategic Update to the EveryOne Home Plan to End Homelessness, and use it as a guide for allocating resources for programs assisting persons experiencing homelessness.

FISCAL IMPACTS OF RECOMMENDATION

There are no immediate fiscal impacts associated with this recommendation. Adopting this resolution would have the long-term effect of influencing the strategic use of city funds for homeless services.

CURRENT SITUATION AND ITS EFFECTS

EveryOne Home is the collective impact organization to address and end homelessness in Alameda County, uniting the efforts of city and county government partners, nonprofit service providers, homeless consumers, and community members. In 2018, EveryOne Home undertook a Strategic Update to its Plan to End Homelessness, previously drafted in 2007. The full report is included as [Attachment 1](#).

This report analyzes countywide homelessness data to determine the extent of need across Alameda County and the size and cost of interventions to address that need. For example, the report states that:

- Over the course of a given year, more than 12,000 people experience homelessness in Alameda County. For every person who exits homelessness, two new people enter it; if trends continue, this rate would increase the homeless population by 1,500 annually. The homeless population is disproportionately African-American, reflecting ongoing equity disparities in housing markets and policies.
- The overarching goal of the report is to reduce the Alameda County nightly homeless count to 2,200—meaning no one would have to sleep without shelter. The report asserts that the best way to address the crisis of unsheltered homelessness in Alameda County is not to build more shelter, but rather to reduce the number of people needing shelter—that is, by expanding affordable housing stock and increasing the system’s capacity to create “flow” of people from the streets and into that housing.
- For more than half of these 12,000 people, their episode of homelessness will last a year or longer. 42% of the population will require permanently subsidized or permanent supportive housing—meaning the system must add 2,800 units of

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permanent supportive housing and another 4,000 subsidized permanent housing units dedicated to extremely low-income people experiencing homelessness.

- Overall, achieving this goal of eliminating unsheltered homelessness will cost an additional \$228 million. To assist, the report suggests that “*Government Agencies can ensure funding is aligned with strategies and redirect unspent resources to expand housing and prevention.*”

BACKGROUND

In 2006, EveryOne Home released the original countywide strategic plan to end homelessness, which was subsequently adopted in by the Board of Supervisors and all 14 jurisdictions in the County. In 2018, EveryOne home undertook a year-long, inclusive community process to update the Strategic Plan to better reflect the current realities of the Bay Area’s housing market and resource needs.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects associated with this recommendation.

RATIONALE FOR RECOMMENDATION

Staff took major steps to ensure close alignment between current strategies and strategies in the the EveryOne Home Plan Update. As such, staff recommend that Council adopt the EveryOne Home Strategic Plan once again affirming (City’s) role as a leader in the collective effort to end homelessness.

Adoption of the plan’s Strategic Update will advance (City’s) goals to (i) create affordable housing and housing support services for our most vulnerable community members and (ii) champion and demonstrate social and racial equity.

ALTERNATIVE ACTIONS CONSIDERED

(Note any if needed)

CONTACT PERSON

(Name, Position, Contact Information)

Attachments:

1: Resolution

Exhibit A: 2018 Strategic Update to the EveryOne Home Plan to End Homelessness

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RESOLUTION NO. ##,###-N.S.
ADOPTION OF THE 2018 STRATEGIC UPDATE TO THE EVERYONE HOME PLAN
TO END HOMELESSNESS

WHEREAS, on any given night in the City of (Name), (#) people sleep without a permanent place to call home, (#) of them sleeping in encampments, in cars, or in other places not meant for human habitation; and

WHEREAS, homelessness disproportionately affects people of color in (City), reflecting years of systemically racist housing and economic policies at all levels of society; and

WHEREAS, the (Name) City Council took immediate steps to address this problem by unanimously declaring a Homeless Shelter Crisis on (Date) (Resolution No. #.)

WHEREAS, EveryOne Home is the collective impact organization to end homelessness in Alameda County, bringing together city and county government partners, nonprofit service providers, homeless consumers, and community members; and

WHEREAS, EveryOne Home created the Alameda Countywide Homeless and Special Needs Housing Plan in 2006, adopted by the (Name) City Council on (Date) (Resolution No. #.); and

WHEREAS, to better address changing realities of the current homeless crisis in 2018, EveryOne Home has created a Strategic Update to this 2006 plan; and

WHEREAS, City staff met extensively with EveryOne Home leadership, resulting in strategic recommendations in the EveryOne Home Plan that reflect close alignment with Council's priorities; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of (Name) that the Council adopts the 2018 Strategic Update to the EveryOne Home Plan to End Homelessness.

BE IT FURTHER RESOLVED that the City will use this plan as a guide for future allocation of resources available for programs assisting those who are experiencing homelessness.

Exhibits

A: 2018 Strategic Update to the EveryOne Home Plan to End Homelessness

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