Welcome and Introductions

- Ice Breaker:

2. Committee Business

- Next Meeting: Wednesday December 19, 9-11AM at EveryOne Home (101 Callan, Suite 230)
- Working Group Friday November 30Sh 9-12 to address services issues
- Workplan: to CoC in January
- HUD

3. Clarity Conversion Update

- Update: Patrick
  - Contact information customization and migration is in progress
  - Move in date migration is in progress
  - Services: currently have 1 million services records, service types need to be simplified
  - Case note migration will take place in tandem with services migration
  - Attendance module configuration
  - Document upload/document readiness build out- SCC reviewed a template, comment period
  - Define eligibility criteria and determine responsibility for eligibility data management
  - Develop matching rules in Clarity—matcher workgroup and system coordination committee

4. Update on licensing and training

   Licensing
   - Enterprise License: 272 of 330 assigned as of 11/26 (82%)
   - Agency Manager with Looker: 33 of 50 assigned as of 11/26 (66%)
   - System Admin: 6 of 6 assigned as of 11/26

   Training
   - Schedule:
     - Tuesday December 11th HMIS Privacy and Security Training (HCD)
     - Tuesday December 11th Clarity New User Training (HCD)
     - TBD: HMIS User Group Meeting (HCD)
     - TBD Webinar: Contact Information (EveryOne Home and HCD)
     - February 2019: Coordinated Entry Assessor Training (EveryOne Home)

   Review draft proposal of training plan

5. New Agency Onboarding

- Review written form for requesting to join the HMIS
- Update on agencies being onboarded and status

6. HMIS Team workplan:

7. Next Steps
HMIS Capacity Building Project NOFA

2 messages

HUD Exchange Mailing List <news@hudexchange.info> Wed, Nov 21, 2018 at 5:19 AM
Reply-To: HUD Exchange Mailing List <news@hudexchange.info>
To: jshimmin@everyonehome.org

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Resources and assistance to support HUD’s community partners

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HMIS Capacity Building Project NOFA

HUD is committed to ending homelessness and believes good, reliable information is essential to that effort. We have made a long-term investment in Homeless Management Information Systems (HMIS) to provide this information. HMIS has become integral to day-to-day delivery of resources to individuals and families experiencing homelessness, monitoring the use of federal funding, informing funding decisions, and allowing communities to develop data-driven strategies to positively impact their efforts to end homelessness.

Some Continuums of Care (CoCs) have an HMIS infrastructure that is nimble and has the capacity to adapt to ever-changing information needs. Others struggle and would benefit from funding dedicated to improving HMIS. That’s why we are excited about HUD’s recent publication of theHMIS Capacity Building Project Notice of Funding Availability (NOFA).

This NOFA provides $5 million in one-time funding to help communities improve their CoC’s HMIS. Improvements can mean different things for different communities. It may mean consolidating HMIS implementations to gain economies of scale and expertise. It may mean modifying software to better support communities to meet HUD HMIS regulatory requirements. Or it may mean a concerted effort to increase the HMIS knowledge base among the HMIS system administration staff and CoC leadership.

Eligible Activities

The following activities are eligible under this NOFA:

- Consolidate HMIS software or databases with another CoC’s HMIS
- Upgrade, customize, or configure the functionality of an existing HMIS
- Improve HMIS data quality
- Increase staff skills through trainings related to HMIS governance, data quality improvements, and data analysis
How to Apply

Applicants must be existing CoC program recipients that are Unified Funding Agencies (UFAs), collaborative applicants, or HMIS Leads. The CoC will either:

1. Apply to improve their existing HMIS; or
2. Apply on behalf of two or more CoCs with the intent to execute an HMIS Consolidation to improve the performance of lower-performing HMISs.

**Apply on Grants.gov for the HMIS Capacity Building Project NOFA.**

CoCs can look at their most recent HUD Data Exchange (HDX) submissions (i.e. bed coverage, Annual Homeless Assessment Report (AHAR), and data quality) to help assess need. For HMIS Consolidations, CoCs can look at the Appendix of the NOFA to identify high-need HMISs that, when consolidated with high performing HMISs, may be competitive for the improvement and consolidation funds provided in the NOFA.

HUD is using a two-phase process to select applicants and distribute funding.

- **Phase 1:** CoCs will apply to fund HMIS improvements or an HMIS consolidation. HUD will evaluate each proposed activity to ensure eligibility and evaluate the CoC's responses to several rating factors.
- **Phase 2:** Based on Phase 1 results, applicants will be conditionally selected and asked to submit a budget and project proposal for review and approval. To help assure the budgets and project proposals are cost-effective, feasible, necessary, and maximize the positive impact of this funding, HUD will offer a selection of TA providers to the CoCs that are conditionally selected. The TA providers will assist with developing the budget and project proposal. HUD will distribute available funds based on the cost effectiveness, feasibility, necessity, and estimated impact of each submitted budget and proposal.

We sincerely hope that if your community needs to improve its HMIS capacity and feels these funds would benefit that effort, your CoC will apply. **Applications are due January 31, 2019.**

Norm Suchar
Director, Office of Special Needs Assistance Programs
U.S. Department of Housing and Urban Development

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U.S. Department of Housing and Urban Development  |  451 7th Street S.W.  |  Washington  |  D.C.  |  20410

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Jessica Shimmin <jshimmin@everyonehome.org>  
Mon, Nov 26, 2018 at 11:19 AM  
To: "Crosby, Patrick, CDA" <Patrick.Crosby@acgov.org>, Riley Wilkerson <riley.wilkerson@acgov.org>, Trevor Mells <Trevor.Mells@acgov.org>, Elaine De Coligny <edecoligny@everyonehome.org>  

https://mail.google.com/mail/u/0?ik=cab9b574ab&view=pt&search=all&permthid=thread-f%3A1617749764633691017&simpl=msg-f%3A1617749764633691017...  

2/3
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<tr>
<th>Policies and Procedures</th>
<th>Lead and Participants</th>
<th>Q1 Status/Notes</th>
<th>Q2 Status/Notes</th>
<th>Q3 Status/Notes</th>
<th>Q4 Status/Notes</th>
<th>Start Date</th>
<th>Deadline</th>
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<td>Recommendation on training plan</td>
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| Communication Plan | | | | | | | |

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<th>HMIS Expansion and Data Sharing</th>
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<td>New project creation criteria</td>
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<td>New agency on boarding policy and procedure</td>
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<th>HMIS Lead</th>
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<td>Conduct performance review using 2019 workplan</td>
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<td>Develop performance review process</td>
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| Coordinated Entry | | | | | | | |


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<tr>
<th>HMIS Ticket #</th>
<th>Name of Agency</th>
<th>HMIS Point Person</th>
<th>Contact Personnel</th>
<th>Agency information/address</th>
<th>Meets baseline criteria</th>
<th>MOU Sent</th>
<th>MOU Returned</th>
<th>Site Visit</th>
<th>Status</th>
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<tr>
<td>HMIS-245, HCRS-79</td>
<td>Anthem Blue Cross - CA Medicaid Health Plan</td>
<td>John</td>
<td>Ané Watts - <a href="mailto:ane.watts@anthem.com">ane.watts@anthem.com</a></td>
<td>n/a</td>
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<tr>
<td>HMIS-589</td>
<td>Dorothy Day House</td>
<td>Andy</td>
<td>Jennifer Vasquez - <a href="mailto:Jvazquez@cityofberkeley.info">Jvazquez@cityofberkeley.info</a></td>
<td>2180 Milvia Street, 2nd Floor Berkeley, CA 94704 510.981.5431</td>
<td>Yes</td>
<td>9/10/2018</td>
<td>10/11/2018</td>
<td>Pending phone call with Jennifer</td>
<td></td>
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<tr>
<td>HMIS-667, HCRS-55</td>
<td>APEB Oakland</td>
<td>Patrick</td>
<td>Shirley M. Gainey <a href="mailto:sgainey@apeb.org">sgainey@apeb.org</a></td>
<td>1322 Webster Street Oakland, CA 94612</td>
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<td>EOH sent form on 11/2</td>
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<tr>
<td>HCRS-49</td>
<td>Men Of Valor Academy</td>
<td>Patrick</td>
<td>Pastor Jerald K. Simpkins - <a href="mailto:jksimpkins1@gmail.com">jksimpkins1@gmail.com</a></td>
<td>6118 International Blvd, Oakland, CA 94621 (510) 567-1308</td>
<td>Yes</td>
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<td>EOH sent form on 11/2</td>
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<tr>
<td>HCRS-38</td>
<td>Center Point Inc. Alameda Day Reporting Center</td>
<td>Andy</td>
<td>Wendy Fox - Rankin - <a href="mailto:wfox@cpinc.org">wfox@cpinc.org</a></td>
<td>3333 Telegraph Avenue Oakland CA 94609 (510) 496-5140</td>
<td></td>
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<td>Jessie updated ticket with request form to Wendy and waiting for reply</td>
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<tr>
<td>HCRS-30</td>
<td>Downtown Streets Team</td>
<td>John</td>
<td>Julia Lang - <a href="mailto:Julia@streetssteam.org">Julia@streetssteam.org</a> Jade Milburn - <a href="mailto:jade@streetssteam.org">jade@streetssteam.org</a></td>
<td>22537 Main Street Hayward, CA 94541</td>
<td>Yes</td>
<td>10/5/2018</td>
<td>10/26/2018</td>
<td>MOU signed by EOH and HCD</td>
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<td>VA</td>
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<td>On hold pending System Coordination Committee</td>
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<td>HCRS-76</td>
<td>Tri-City Health</td>
<td>John</td>
<td>Andrew Navarro</td>
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<td>EOH hasn’t seen this request</td>
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<td>HCRS-78</td>
<td>SSA</td>
<td>John</td>
<td>Andrea Ford</td>
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<td>EOH sent form on 11/2</td>
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<tr>
<td>HMIS-709; HCRS-29</td>
<td>Housing Consortium of the East Bay</td>
<td>Andy</td>
<td>Jacce Santos - <a href="mailto:jsantos@hceb.org">jsantos@hceb.org</a></td>
<td>410 7th street #203 Oakland CA 94607</td>
<td>Yes</td>
<td>9/19/2018</td>
<td>9/25/2018</td>
<td>On site visit completed</td>
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<tr>
<td>HCRS-85</td>
<td>Family Bridges</td>
<td>Carrie Lau</td>
<td></td>
<td>16th 11th St, Oakland, CA 94607</td>
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<tr>
<td>STAIR Center</td>
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<td>Trevor</td>
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<td>EveryOne Home: Is this an agency or program?</td>
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</table>
HMIS New Agency Request

Thank you for your interest in the Continuum of Care's Homelessness Management Information System (HMIS). To better understand your agency and its needs, please complete the following questions.

Email address *

carriel@familybridges.org

Agency Name *

Family Bridges

Agency Address *

168 11th St, Oakland, CA 94607

Agency Mission Statement *

The mission of Family Bridges, Inc. is to empower the most vulnerable— the young, the elderly, immigrants, those with health conditions, and those with limited English proficiency (LEP), especially in the Asian community— lead self-sufficient, independent lives.

Program Name(s) *

Community Health Home
What type of services does the program provide? *

- Coordinated Assessment/Coordinated Entry Access Point
- Emergency Shelter (ES)
- Homelessness Prevention
- Joint Transitional Housing and Rapid Re-Housing (TH/RRH)
- Permanent Supportive Housing (PSH)
- Rapid Re-Housing (RRH)
- Street Outreach (SO)
- Support Services Only (SSO)
- Transitional Housing (TH)

- Other:
  Community-Based Care Management Entity (CB-CME) in Whole-Person Care Pilot, Housing Coordination, Homeless Outreach

Does the program provide services that are dedicated to homeless people? *

- Yes
- No
- Other:

If services are not dedicated to homeless people, how do you anticipate using the HMIS? *

N/A
What is the geographic service area for this program (list cities and county) *

Oakland/Berkeley/San Leandro/Alameda/Castro Valley, Alameda County-North

What are the funding sources for the program(s) *

Whole Person Care Pilot, Alameda Alliance for Health, Anthem Blue Cross, Thomas J. Long Foundation Grant

Will the program fill vacancies through coordinated entry? *

☐ Yes

☒ No

☐ Other: ________________________________

How many active HMIS users will the agency/program need? *

2
HMIS New Agency Request

Thank you for your interest in the Continuum of Care’s Homelessness Management Information System (HMIS). To better understand your agency and its needs, please complete the following questions.

Email address *

sgainey@apeb.org

Agency Name *

AIDS Project of the East Bay

Agency Address *

8400 Enterprise Way Suite 116 Oakland CA 94621
Agency Mission Statement *

APEB's mission is to prevent new HIV infections and to support individuals living with the virus through programs prioritizing some of the most vulnerable and marginalized individuals. The corporation seeks to provide culturally sensitive, non-judgmental, and effective services to all persons and communities in Alameda County living with and at risk for HIV infection.

As a community based organization dedicated to prevent the spread of HIV, we offer a variety of services including a drop-in clinic for trans youth and a wellness center for people without insurance.

The Wellness Center provides is a community primary care clinic. APEB Wellness Center provides: Primary Health Care, Acute Care, Physicals, Vaccines and a variety of HIV related Lab work.

Since 2001 the APEB Wellness Center has been providing high quality, state of the art, conscientious care to support the health of our clients in mind, body and spirit. At two convenient locations APEB Wellness Center provides: Primary Health Care, Acute Care, Physicals, Vaccines and a variety of HIV related Lab work.

Program Name(s) *

CARE SERVICES  Transgender Health Services Housing Case Management Targeted Case Management
What type of services does the program provide? *

- Coordinated Assessment/Coordinated Entry Access Point
- Emergency Shelter (ES)
- Homelessness Prevention
- Joint Transitional Housing and Rapid Re-Housing (TH/RRH)
- Permanent Supportive Housing (PSH)
- Rapid Re-Housing (RRH)
- Street Outreach (SO)
- Support Services Only (SSO)
- Transitional Housing (TH)
- Other: 

Does the program provide services that are dedicated to homeless people? *

- Yes
- No
- Other: 

If services are not dedicated to homeless people, how do you anticipate using the HMIS? *

N/A
What is the geographic service area for this program (list cities and county) *
All of Alameda County

What are the funding sources for the program(s) *
Federal, State, and county entities including: Center for Disease Control, Substance Abuse and Mental Health Administration and Ryan White

Will the program fill vacancies through coordinated entry? *
- Yes
- No
- Other:

How many active HMIS users will the agency/program need? *
4
HMIS New Agency Request

Thank you for your interest in the Continuum of Care's Homelessness Management Information System (HMIS). To better understand your agency and its needs, please complete the following questions.

**Email address**

kwilliams@movacademy.org

**Agency Name**

Men of Valor Academy

**Agency Address**

6118 International Blvd

**Agency Mission Statement**

"Changing one Life at a time"

**Program Name(s)**

Men of Valor
What type of services does the program provide? *

○ Coordinated Assessment/Coordinated Entry Access Point
○ Emergency Shelter (ES)
○ Homelessness Prevention
○ Joint Transitional Housing and Rapid Re-Housing (TH/RRH)
○ Permanent Supportive Housing (PSH)
○ Rapid Re-Housing (RRH)
○ Street Outreach (SO)
○ Support Services Only (SSO)
○ Transitional Housing (TH)
○ Other: ____________________________

Does the program provide services that are dedicated to homeless people? *

○ Yes
○ No
○ Other: Referrals are directly from Alameda County Probation Department's Deputy Probation Officers.

If services are not dedicated to homeless people, how do you anticipate using the HMIS? *

Through our realignment contract with Alameda County Probation
What is the geographic service area for this program (list cities and county) *

Countrywide

What are the funding sources for the program(s) *

Probation AB-109 Housing Funds

Will the program fill vacancies through coordinated entry? *

- [ ] Yes
- [x] No
- [ ] Other: 

How many active HMIS users will the agency/program need? *

2

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Google Forms