SYSTEM COORDINATION COMMITTEE AGENDA
1-9-2018

SCC Members or Alternate Present: Jamaica Sowell (Roots), Terrie Light (BFHP), Marta Lutsky (HCSA), Peter Radu (CoB), Merlenet Riley (CoB), Pattie Wall (HAC), Jamie Almanza (BACS), Lara Tannenbaum (CoO), Vivan Wan (Abode), Jessica Lobedan (CoH), Alison Dejung(211), Gloria Wroten (At large representative), Aisha Brown (SSA) Daryel Dunston (CoO),

EOH Staff: Elaine de Coligny, Dorcas Chang

1. Director’s Report (Peter) 2:00-2:10pm
   a. Julie on leave until Feb. 4, committee business should be directed to Peter/Jamie
   b. EveryOne Counts! Homeless Point-in-Time Count, January 30
      i. We have reach/exceeded volunteer recruitment goals
   c. Work group on document collection held 12/18
   d. HUD TA Session on CE Management and Evaluation to be held on February 19 from 2pm-4pm in lieu of Feb mtg. February 13 date will be cancelled.
      i. Still working on finding a room
      ii. Peter to send citation to guidance that was issued in the fall

2. Urgent Items (Jamie) 2:10-2:20pm
   a. Reminder to send any urgent items to Director, Chair, Co-Chair in advance
   b. Interim Coordinated Entry Grievance Policy
      i. Peter will reach out to Lara and Marta for meeting and will bring something back to committee.
   c. Alameda County Housing Crisis Response System Manual (with new policies included, also posted on the EveryOne Home website)
      1. Need to approve a version of this manual and give back to HUD CoC Committee by Jan 22nd and post by Feb 1st on website
      2. Motion: Motion to direct EOH staff to do this edit before it’s forward to HUD CoC.
         a. Edits include:
            i. Put forward all language in black (adopted/HUD requirement)
            ii. All red/yellow language will be removed and will replace with under construction.
            iii. Have stronger disclaimer that says all sections constantly undergoing change and evaluation.
               1. Pattie will write disclaimer and send to Co-Chair and Elaine.
   3. Jamie Seconds
   4. All in Favor
3. Action Items (Peter)  

2:20-2:50pm

a. 2018 Evaluation
   i. Complete the evaluation form
   ii. Review improvement schedule — what’s completed, in progress, not started
   iii. What does this say about what the committee is able to do? Are there themes?

b. 2019 Work Plan
   i. Have each person put their goals and system issues up on the wall, use dots to choose new priorities
   ii. 3 top concerns:
      1. Imminent homelessness, homeless prevention and how it relates to CE (11)
      2. Standards and protocols to matching including rejection protocols (8)
         a. Matching leaving from PSH to other PSH (negative exits -people getting evicted)
         b. Way too many people at the top, prioritizing the prioritization (2nd prioritization)
         c. Policy on agency adding criteria for entry (Lara Tanenbaum volunteered)
   iii. Rapid Rehousing issues – specifically prioritization, matching protocols, and rapid rehousing as a bridge to PSH (10)
      a. Not just ESG look at all RRH
      b. As we had to do protocol for RRH itself, need a protocol of when it applies and when its not a good idea
   iv. Other
      a. What is after AC3? Replacing whole person care/Sustain after whole person care (2)
      b. System design -- Access everywhere/no wrong door approach or HUB model
      c. Expectation of staying in touch with people assessed
      d. Outcome data – see more data where people are being placed and area, work project here, funders collab or HMIS oversight?
      e. List of shelters and matching referral process
      f. ADA training, harm reduction training
      g. Staff training on CES
      h. Strategy of influence with HUD CoC or Advocacy Committee

5. Goals:
   a. Complete this system manual with active participation from each member,
   b. 1 concrete written proposal for action from each committee member,
   c. Improve collaboration and communication with county leaders including the County Homelessness Council
   d. Specific policies to support EOH targeted goals for subpopulation
      i. Seniors (great support and financial support to address poor credit co signer, more afford housing)
      ii. Veteran
      iii. Family Homelessness
   e. How we would engage with county leaders:
Ex Resource strategy – system need more navigation and RRH – belongs this committee?

ii. Policy level here – what do we identify as highest priority – as funding becomes more available?

iii. Taking role to say we who are looking at how the system function have to say about this on new resources

f. Is there funding for crisis for homelessness? No clear definition

i. Can ask advocacy to work on that? Guidance the LB or county council to give to the state for strategies for homelessness

c. Vote to approve new priorities/work plan

i. Motion: vote on these goals and priorities and chairs will prioritization work plan format and create that language in preamble that it can be subject to change

ii. Alison seconds

iii. All in favor

4. Discussion Items (Jamie) 2:50-3:45pm

a. Prevention and Imminent Homelessness

i. Start conversation on what’s going on with funds/How as a community do we want to advocate and advertise prevention?

ii. As a committee – should we designed prevention program/create strategy that meets needs of our local community

iii. Next steps: prevention work group down the road (march)

iv. Following up on documentation readiness workgroup (feb)

b. Document Collection Campaign

i. Key outcomes:

1. Broader sharing agreements between county partners, jurisdictions, nontraditional partners as appropriate, training

2. Idea of campaign to get top 100 folks document ready in x period of time, and see how we use that to see what key problems we are running into and use that to bring partners on board in more system ways, what does it mean to be top 100?

3. Documents ready connect day – HAC offered to facilitate – one stop shop – coming in getting documents, training and advise for clients and staff

   a. Bacs – have staff power to have document readiness team

5. Plan of Action (Peter) 3:45-4:00pm

a. Improvement Schedule

   Upcoming topics: Protocols for matching and rejection, Thresholding for RRH, ES, PSH

b. Work Groups

   i. 1/15: Should it be prevention or document collection or something else?

c. Next meeting is joint session on February 19