

Instructions for Requesting Home Furnishings and Household Items from Bed Bath and Beyond

Applicants and service providers should complete this process together. Please remember that only items on the 'Approved Home Furnishings and Household Items' list can be requested and the total cost of the requested items, including any shipping costs and taxes (tax rates may vary based on location), cannot exceed the approved amount. Applicants can request items from up to 2 of the approved vendors. See the Home Furnishing and Household Item vendor list.

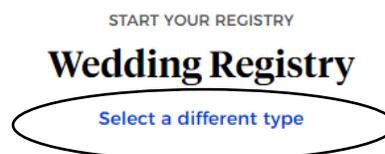
- 1) Go to www.bedbathandbeyond.com.
- 2) Click on the registry icon in the upper right hand corner of the screen.



- 3) Click on **Start Your Registry**.



- 4) Click **Select a Different Type** under Wedding Registry.



- 5) Click on **Housewarming**.



- 6) Fill in the information under tell us about yourself.
- 7) Click on **Start My Registry**.

Start My Registry!

8) Exit out of the congratulations page.



Congratulations!

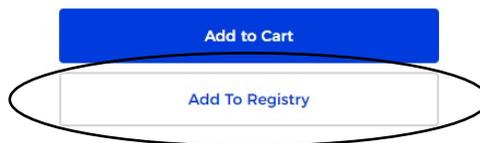


9) Use the search bar at the top of your page to find items you want.



10) When you find an item you want click on that item.

11) Click the **Add to Registry** button.

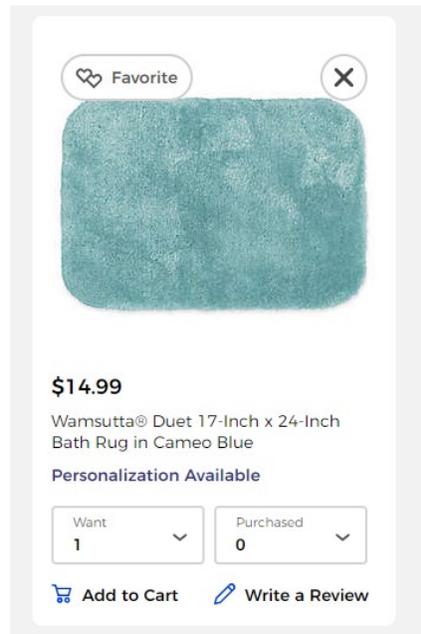


12) Once you believe you have added all of the items to your registry that you want, click the Registry icon in the upper right hand corner of your screen.

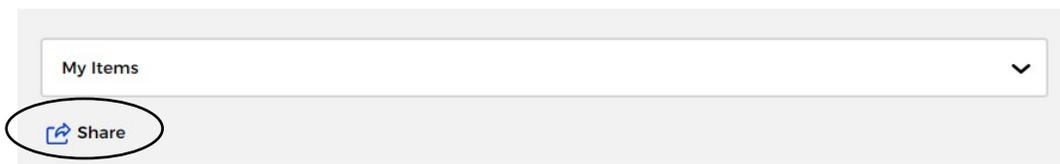


13) Review the items to ensure that all of the items you want are on your registry, the quantity is correct, and there are no additional items on your list. You will also need to add up the cost of the items to make sure that your request is not exceeding the approved amount, be sure to include shipping costs in your calculation.

You can click use the search bar to continue shopping if you realize that something is missing or you can click the delete icon to delete an item from your list.



14) Once your registry is complete click on **Share**.



15) Click on **Copy Registry URL**.



16) The service provider then sends the link to the HCSA Housing Solutions for Health staff along with the address where the items should be sent and information about whether or not the items can be sent immediately.