

HUD CoC Committee – Meeting #8

8/20/2019 – 2:00 – 4:30 pm

EOH Conference Room – 101 Callan Ave., Suite 230

San Leandro

Conference Call: Dial-in Number: (267) 930-4000

Participants: 016-849-107

ACTION NOTES (To be Approved by HUD CoC Committee)

All HUD CoC Committee Meetings are public. Homeless and Formerly Homeless Alameda County residents are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Goals for The Meeting (Joined session with NOFA Committee)

- Approval of past Meeting Minutes (Meeting #7 – 7.16.2019)
- HMIS Oversight Subcommittee report and update, and seating Ja’Nai Aubry to represent Subcommittee on behalf of HUD CoC
- 2019 Homeless Count Data presentation and review and approval of proposed Data Sharing Policy
- 2019 NOFA Updates, including CoC Planning Grant and HMIS Project scope, Appeals Panel review and approval, and Public Participation Policy update
- Coordinated Entry Management Entity Progress Report and review and adoption of suggested clarification/revision to process
- Other Updates/Announcements and Next Meeting/Agenda reminder

#	Item	Purpose	Action Notes
1	Welcome and Introductions – Doug Biggs, HUD CoC Committee Chair	<ul style="list-style-type: none">• Welcome and introductions and <u>roll call</u>	Attendance: Andrew Wicker, Riley Wilkerson, Ja’Nai Aubry, Doug Biggs, Paulette Franklin, Marnelle Timson and Lara Tannenbaum. Staff: Laura Guzman, Julie Leadbetter, Elaine de Coligny, Jessica Shimmin, and Alexis Lozano.
2	Public Comment	<ul style="list-style-type: none">• Public addresses HUD CoC Committee	<ul style="list-style-type: none">• Doug B. read the written public comment received from Suzanne Warner via email addressing Data Sharing Policy and NOFA Appeals Panel on the Agenda.
3	Approval of Meeting Minutes - <u>ACTION ITEM</u>	<ul style="list-style-type: none">• Review and approve past minutes<ul style="list-style-type: none">○ Meeting #7 (7.16.19)	<ul style="list-style-type: none">• Motion to approve the minutes by Andrew W. with edits, including correcting Ja’Nai’s last name (Aubry), On #6 correct to “Andrew made motion to approve policy”. Change last item to

			<p>#7/correct order of numbers. On #5 delete “for”. In accordance with instead of “to”. Motion was seconded by Ja’Nai.</p> <ul style="list-style-type: none"> ○ Doug - Aye ○ Ja’Nai - Aye ○ Andrew - Aye ○ Marnelle - Aye ○ Paulette - Aye ○ Lara – Aye ○ Riley—Aye <ul style="list-style-type: none"> ▪ Motion passes.
4	<p>HMIS Oversight Subcommittee report and updates - Andrew Wicker, HMIS Oversight Chair – <u>ACTION ITEM</u></p>	<ul style="list-style-type: none"> • Updates from HMIS Oversight Subcommittee • Appoint Ja’Nai Aubry to represent HUD CoC to HMIS Oversight Committee 	<ul style="list-style-type: none"> • HMIS Oversight meeting tomorrow begins the process to moving forward increasing HMIS capacity, strengthening HMIS governance, and reconfiguring the HMIS system to incorporate CE. This work will be done through parallel tracks and activities. HMIS Oversight members began attending Communities of Practice, in order to improve our data quality and prepare a data quality plan. The ICF HMIS TA team will assist the CoC to further and more clearly define governance, including the decision-making structure, revise the HMIS MOU between HUD CoC and HMIS Lead, and update our Governance Charter. • The HUD CoC Committee chair will send a formal invite on behalf of the CoC to participate in a special convening and discuss HMIS proposed plan and recommendations from ICF. CoC Chair can send out invitation. Motion and second. <ul style="list-style-type: none"> ○ Doug – Aye ○ Ja’Nai – Aye ○ Andrew – Aye ○ Marnelle – Aye ○ Paulette – Aye

			<ul style="list-style-type: none"> ○ Lara – Aye ○ Riley—Aye <ul style="list-style-type: none"> ● Motion passes. ● Motion Marnelle for Ja’Nai to represent HUD CoC Committee in HMIS Oversight. Paulette second. <ul style="list-style-type: none"> ○ Doug – Aye ○ Ja’Nai – Aye ○ Andrew – Aye ○ Marnelle – Aye ○ Paulette – Aye ○ Lara – Aye ○ Riley—Aye <ul style="list-style-type: none"> ● Motion passes.
5	2019 Homeless Count – EOH Staff - <u>ACTION ITEM</u>	<ul style="list-style-type: none"> ● Brief presentation on Countywide Report data ● Review and approval of EOH proposed PIT Data Sharing Policy – Jessie Shimmin, EOH Data Analyst 	<ul style="list-style-type: none"> ● Laura Guzman presented an overview of the Homeless Count Data. ● Data Sharing Policy: Andrew motion for a 90-day trial that will charge 100 dollars per hour for entities not funding EH/PIT Count. For county/local jurisdictions, if more than 4 hours of staff time, it will go to HUD CoC for recommendations. Will review policy in 90 days. Marnelle second. <ul style="list-style-type: none"> ○ Doug - Aye ○ Ja’Nai - Aye ○ Andrew - Aye ○ Marnelle - Aye ○ Paulette - Aye ○ Lara – Aye ○ Riley—No <ul style="list-style-type: none"> ● Motion passes.

6	2019 NOFA Updates –EOH Staff - <u>ACTION ITEM</u>	<ul style="list-style-type: none"> • CoC Planning Grant and HMIS Project scope and budget review • 2019 Appeals Panel approval <ul style="list-style-type: none"> ○ Paulette Franklin (Leadership Board), Jill Albanese (NOFA Committee) and Marnelle Timson (HUD CoC Committee) • Update on implementation on Public Participation Policy 	<ul style="list-style-type: none"> • The HUD TA team has assessed and is recommending strengthening HMIS team capacity and address resource gaps. The committee discussed seeking additional funds through an HMIS expansion grant. HMIS has funding in the current Planning Grant so the funds were to shift, it would take until the next funding cycle. • Motion (1) to expand capacity to get compliant with HUD requirements and focus and meeting expectations monitoring, data quality and training. • Motion (2 - amendment) if bonus funds available, encourage HMIS lead to apply for expansion grant for HMIS to meet compliance issues, including enhancing data quality, training, and having clear expectations for participating agencies. Would also go at the bottom of Tier 2. Andrew motion and Ja’Nai second. Riley abstained. All other yes. Motion passes • Appeals Panel: Will take today’s public comment into consideration for governance structure discussion. Andrew motion, Doug second. Riley no. Marnelle and Paulette abstained. Motion passes. <ul style="list-style-type: none"> ○ Doug - Aye ○ Ja’Nai - Aye ○ Andrew - Aye ○ Marnelle - Abstain ○ Paulette - Abstain ○ Lara – Aye ○ Riley—No • Public Participation Policy: Some challenges with policy given the tight timeline of NOFA Committee.
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7	<p>Coordinated Entry Management Entity Progress Report and review and adoption of suggested clarification/revision to process – Julie Leadbetter, EOH – <u>ACTION ITEM</u></p>	<ul style="list-style-type: none"> • CE Management Entity progress report • Review and adoption of suggested clarification/revisions of CE Management Entity Development Process 	<ul style="list-style-type: none"> • As HUD CoC prepares to select a management entity, we need to define the role and the process to select an entity. SCC will develop recommendation(s) for HUD CoC to approve in October. • Motion to approve recommended process. All yes. Motion passes.
8	<p>Announcements and Next Meeting/Agenda Meeting will take place on September 24th from 2 to 4:30 pm at 150 Frank Ogawa Plaza, 4th Floor, Conference Room #1, Oakland</p>	<ul style="list-style-type: none"> • Other Updates/Announcements: <ul style="list-style-type: none"> ○ 2019 NOFA Local Competition update • <u>Agenda will include:</u> <ul style="list-style-type: none"> ○ Approval of the 2019 NOFA Consolidated Application ○ Governance Charter discussion and recommendations 	