

HUD CoC Committee – Meeting #5

5/21/2019 – 2:00 – 4:30 pm

150 Frank Ogawa Plaza, 4th Floor, Conference Room #1, Oakland

Meeting Minutes

All HUD CoC Committee Meetings are public. Homeless and Formerly Homeless Alameda County residents are encouraged to attend. Public Comment will be taken at the beginning of each meeting and is limited to 2 minutes per person.

Goals for The Meeting

- Approval of past Meeting Minutes (Meeting #4– 4.23.2019)
- Turn the Curve presentation: Review of the Continuum of Care’s system performance on Length of Time Homeless (LOT) Measure
- CoC NOFA Local Process Review Update – Presentation of Final Report and Recommendations on NOFA Local Process by HomeBase/The Center for Common Concerns.
- Proposal and approval to seat the 2019 NOFA Committee
- Recommendation to adopt the Youth Action Board as a sub-committee of the HUD CoC
- 2019-2020 Project Monitoring Work Plan discussion and approval
- Other Updates/Announcements and Next Meeting/Agenda reminder

#	Item	Purpose	Notes
1	Welcome and Introductions – Doug Biggs, HUD CoC Committee Chair	<ul style="list-style-type: none"> • Welcome, introductions and <u>roll call</u> 	<p><u>Committee Attendance:</u> Ja’Nai Aubry, FVLC; Andrew Wicker, City of Berkeley; C’Mone Falls, SSA; Paulette Franklin, HCSA; Riley Wilkerson, HCD; Wendy Jackson, EOCP; and Doug Biggs, APC, CoC Chair. <u>Absent:</u> Lara Tannenbaum, City of Oakland; and Marnelle Timson, Consumer.</p> <p><u>Other attendance:</u> Laura Guzman, EOH; Ruby Butler, EOH; Jessie Shimmin, EOH; Julie Leadbetter, EOH; Amanda Wehrman, HomeBase; Tim Collar, Mercy Housing; Patrick Crosby, HCD; Bria Hudson, YAB Board Member.</p>
2	Public Comment	<ul style="list-style-type: none"> • Public addresses HUD CoC Committee 	<ul style="list-style-type: none"> • N/A
3	Approval of Meeting Minutes - <u>ACTION ITEM</u>	<ul style="list-style-type: none"> • Review and approve past minutes <ul style="list-style-type: none"> ○ Meeting #4– 4.23.19 	<ul style="list-style-type: none"> • Corrections: <ul style="list-style-type: none"> ○ Item 5: 3rd Column – Meeting Date should be “5/10”

			<ul style="list-style-type: none"> ○ “HomeBase has begun the process of reviewing materials” ● Motion by C’Mone Falls to approve the Meeting Minutes with amendments. Seconded by Paulette Franklin. <ul style="list-style-type: none"> ○ Doug – Aye ○ Andrew - Abstain ○ Ja’Nai - Aye ○ Riley – Aye ○ C’Mone – Aye ○ Paulette - Aye ○ Wendy – Aye ● Motion passes.
4	Turn the Curve Conversation – Jessica Shimmin, Systems Analyst/EOH Staff - <u>UPDATE</u>	<ul style="list-style-type: none"> ● Review of the Continuum of Care’s system performance on Length of Time Homeless (LOT) Measure 	<ul style="list-style-type: none"> ● Measure 1A – worth 14 points, in 2018 the CoC scored 7 points in NOFA. <ul style="list-style-type: none"> ○ Mostly single adults, not Households with Children ○ 1/3 of participants are exiting to housing they rent or own with no subsidy <ul style="list-style-type: none"> ▪ 33% of PH exits from transitional housing (133/404) were to unsubsidized rentals/ownership and 25% of PH exits from Emergency Shelters (116/449) were to unsubsidized rentals/ownership. ● How can we build upon and grow the number of exits to unsubsidized permanent housing in order to create greater flow through shelter? ● Committee would be interested to know more about the 393 stayers/leavers who have been in ES or TH for more than a year to see if there are common characteristics.
5	CoC NOFA Local Process Review –Amanda Wehrman, Deputy Director, HomeBase/The Center for Common Concerns - <u>PRESENTATION</u>	<ul style="list-style-type: none"> ● Presentation of Final Report and Recommendations to improve Alameda County CoC NOFA Local Competition by HomeBase/The Center for Common Concerns 	<ul style="list-style-type: none"> ● HomeBase presented its final Report and Recommendations after review of EveryOne Home’s 2018 NOFA materials and process, 2018 NOFA Competition CoC scores, conducted a set of stakeholder interviews, and led a Community Feedback Session on 5/10 <ul style="list-style-type: none"> ○ If asking for Agency-level information, Scorers must ensure it is scored consistently across projects

			<ul style="list-style-type: none"> ○ Establish further written criteria for NOFA Committee in Governance Charter ○ Collaborative Applicants typically are not part of CoC Board and/or NOFA Panels due to conflict, they offer consultation and submit collaborative application ○ Adding non-conflicted HUD CoC Members who could serve in NOFA panel would be a step towards alignment ○ Incorporate conversations about underspending into Monitoring visits ● Next steps: EOH Staff will prepare a response to the recommendations for the June meeting, articulating what is possible for 2019 NOFA and long term for HUD CoC Committee’s consideration
6	<p>Proposal and approval to seat the 2019 NOFA Sub-Committee – Laura Guzmán, EOH Staff - <u>ACTION ITEM</u></p>	<ul style="list-style-type: none"> ● EOH share list of 2019 NOFA Subcommittee members recommendations for Committee’s review and approval, in anticipation of 2019 HUD NOFA release 	<ul style="list-style-type: none"> ● Staff prepared a roster of members that have served on prior NOFA panels along with 2 additional members selected for consideration. EOH received 8 applications for specific committees at the October 2018 Membership Community meeting, and staff recommended 2 candidates for consideration. <ul style="list-style-type: none"> ○ Timothy Evans – Director of Housing and Family Services, Hamilton Families ○ Emily Martin – Consumer representative ● Members discussed interest in providing additional recommendations for qualifications to the NOFA committee, and asked staff to present a Matrix with current Roster, and to articulate their expertise in housing types, subpopulations, racial and consumer representation for Committee’s analysis and to add members for the 2019 NOFA. ● Staff to provide a matrix with background information on NOFA Committee Members and gaps, and including how other 2018 Membership Applicants were seated on other EOH Committees for committee review

			<ul style="list-style-type: none"> • Motion by Andrew Wicker to approve 2019 NOFA Committee Roster, with additional discussion of needs and potential expansion of members at the June meeting. Seconded by Wendy Jackson. <ul style="list-style-type: none"> ○ Doug – Aye ○ Andrew – Aye ○ Ja’Nai – Aye ○ Riley – Nay ○ C’Mone – Aye ○ Wendy – Aye ○ Paulette - Aye • Motion passes.
7	<p>Discussion and Approval of recommendation to adopt the Youth Action Board as Sub-committee of the HUD CoC – C’Mone Falls, SSA – <u>ACTION ITEM</u></p>	<ul style="list-style-type: none"> • Presentation by C’Mone Falls on the Youth Action Board (YAB) and their recommendation that the HUD CoC Committee adopts the YAB as a subcommittee to represent youth voices. 	<ul style="list-style-type: none"> • Convened in 2018 for the Youth Homeless Demonstration Project (YHDP) application to HUD. The YAB is a Collaborative effort by SSA along with ALL IN/ICPC and EveryOne Home. YHDP requires the YAB to be a formal committee of the CoC. YAB has Supported: <ul style="list-style-type: none"> ○ 2019 Youth Homeless Count ○ Homeless Youth focus groups and outreach ○ Recommendations on the HEAP Youth set-aside • An authentic youth voice, with a formal structure in the CoC and adequate resources is critical to apply for federal funding to create a plan to prevent and end youth homelessness and expand services relevant to youth. Youth, supported by the CoC Board, must lead this effort to be competitive in the demonstration project. The 2018 Strategic Plan calls to create a plan to end youth homelessness by the end of 2019. • Does the Governance Charter allow for the creation of new committees? <ul style="list-style-type: none"> ○ Will be Ad-Hoc Committee for now as it will need revisions to the Governance Charter to formalize it as a Subcommittee. ○ Should YAB be a subcommittee of the Leadership Board, to broaden scope? In order to apply to the

			<p>HYDP initiative, the YAB must be a subcommittee of the CoC Board.</p> <ul style="list-style-type: none"> ○ Proposal to add a Youth Seat (a representative to the YAB) to the HUD CoC Committee in the future ○ C’Mone Falls will continue to be liaison to the YAB <ul style="list-style-type: none"> ● Motion by Andrew Wicker to vote the Youth Action Board as a HUD CoC ad-hoc Committee. Seconded by Wendy Jackson. <ul style="list-style-type: none"> ○ Doug – Aye ○ Andrew – Aye ○ Ja’Nai – Aye ○ Riley – Aye ○ C’Mone – Aye ○ Wendy – Aye ○ Paulette – <u>No vote.</u> left meeting earlier ● Motion passes.
8	<p>2019-2020 Project Monitoring Work Plan Discussion and Approval– Ruby Butler, Project Monitor, EOH – <u>ACTION ITEM</u></p>	<ul style="list-style-type: none"> ● 2019/2020 Project Monitoring Work Plan shared in April meeting will be reviewed and discussed for final approval of timeline and scope 	<ul style="list-style-type: none"> ● Plan was presented in April 2019 – this updated version includes some of the Committee’s recommendations in April ● Staff must provide a Workplan to the County by the end of June as well as complete five project monitoring sessions by then. ● Motion by Wendy Jackson to approve the Project Monitoring as a Draft Work Plan (to submit to the County) and to finalize it after considering additional recommendations provided by HomeBase, and any other recommended revisions based on the five sessions to be completed by the end of June. Seconded by Ja’Nai Aubry. <ul style="list-style-type: none"> ○ Doug – Aye ○ Andrew – Aye ○ Ja’Nai – Aye ○ C’Mone – Aye ○ Wendy – Aye ○ Paulette – <u>No Vote.</u> Left meeting earlier. ○ Riley – <u>No Vote.</u> Left meeting earlier. ● Motion passes.

9	<p>Announcements and Next Meeting/Agenda Meeting will take place on Tuesday, June 21st from 2:00 to 4:30 pm at 101 Callan Avenue, Suite 230</p>	<ul style="list-style-type: none"> • Other Updates/Announcements <ul style="list-style-type: none"> ○ <u>Homeless Count:</u> <ul style="list-style-type: none"> ▪ Our CoC submitted HIC-PIT data tables to HUD on 4/29/19 ▪ Press release on overall PIT numbers will be issued the week of 5/14, in coordination with other neighboring CoCs ○ HMIS Work Plan requested revisions and invitation to continue to provide bi-monthly updates sent to HMIS Team ○ Longitudinal System Analysis Presentation (LSA) by HMIS Lead will be rescheduled until further notice • <u>Agenda will include:</u> <ul style="list-style-type: none"> ○ 2019 NOFA Process recommendations and (possibly) provide Strategic Direction for 2019 NOFA along NOFA Committee (pending NOFA release) ○ HMIS Oversight Update ○ Coordinated Entry Compliance Review – CE Self-Assessment for discussion and approval ○ Work Plan review 	<ul style="list-style-type: none"> • Patrick will forward staff a final draft of the System Performance Measures with EOH staff and the HUD CoC Committee before the submittal to HUD on 5/31.
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