



**HMIS Oversight Committee**  
**Wednesday June 19, 2019**  
**Public Hearing Room 160**  
**224 W. Winton Ave.**  
**Hayward, CA 94541**

**Present:** Andrew Wicker (City of Berkeley and HUD CoC), Doug Biggs (APC, HUD CoC, and Leadership Board), Jennifer Vasquez (CoB), Suzanne Warner (HCD, System Coordination Committee, HMIS Oversight), Trevor Mells (HCD), Patrick Crosby (HCD), Teddie Pierce, Nic Ming (CoO and HMIS Oversight), Laurie Flores (City of Fremont), Kathy Naff (BFHP and RBA), Katherine (Roots), Mike Keller (EOCP and HMIS Oversight), Andy Duong (HCD), Brie Laurie (CityServe), Julian Leiserson (AbS and RBA), Daniel Cooperman (BACS and HMIS Oversight), Peter Radu (City of Berkeley, SCC, and HMIS Oversight), Karen Ericson (CCEB), Juliana Juarez (AbS and HMIS Oversight), Suzanne Shenfil (City of Fremont and Leadership Board), Melissa Sutton Dement (BACS), Robert Ratner (HCSA and HMIS Oversight), Marta Lutsky (HCSA and SCC), Jessica Shimmin (EOH and staff to RBA and HMIS Oversight Committee),

- 1. Welcome** **9:00-9:10AM**
  
- 2. HMIS Assessment and Recommendations** **Mike Lindsay and Leah Rainey 9:10-11:00AM**
  - Powerpoint and summary will be made available through the HMIS Oversight Committee page on the EveryOne Home website.
  
- 3. Break** **11:00-11:10AM**
  
- 4. HMIS Oversight Public Comment** **11:10-11:20AM**
  
- 5. Recommendation to Implement HMIS TA Recommendations** **11:30-11:50AM**
  - Refining membership of HMIS Oversight Committee
  - HUD CoC informally accepted the TA recommendations and designated the HMIS Oversight Committee as the lead on the work. This will be formalized at July meeting.
  - HMIS TA will be available to support the committee through the implementation process
  - What does the committee want to tackle first?
    - i. Committee directs EOH staff to request additional participant for both remote TA opportunities
    - ii. Communities of Practice TA will include reporting back to the HMIS Oversight Committee and follow up in between TA sessions. Data quality management plan will be developed in 5 months.  
Yes: all, no: none: abstain: none
      1. Data quality: HMIS Lead, Mike Keller, Jessie
      2. Implementation: Two HMIS Lead, Andrew Wicker
    - iii. Strengthening governance: long term and short-term priorities, create a project plan
    - iv. Smaller working group on governance: Juliana, Mike, Andrew, Suzanne or Riley, Jessie/EveryOne Home.
      1. Robert asks that this group think about the partners, jurisdictions, and adjacent systems who aren't represented at this table, how to include them and their data needs.

**6. Committee updates**

**11:50AM-12:00PM**

- Next Meeting: 9-11AM on Wednesday August 21 at 101 Callan Ave Suite 230, San Leandro CA 9457
- Privacy and Security Policy: originally planned for June, postponed until next meeting
- Document upload guidelines: Patrick wrote up draft guidelines for June meeting
- Contacts and location fields: Trevor was to bring them to the June, Patrick unveiled to May User Group mtg.
- Services upload: Jessie is following up with agencies

**7. Closing and Next Steps**

**12:00PM**